

**MINUTES OF THE ROADS & FLEET
COMMITTEE MEETING OF THE NARRABRI
SHIRE COUNCIL HELD IN THE COUNCIL
COMMITTEE ROOM, 46-48 MAITLAND
STREET, NARRABRI, ON TUESDAY
1st MAY, 2007.**

PRESENT: Cr RC Lowder (Chair), Cr KI Bates, Cr CM Bolton, Cr PA Etheridge, Cr RE Gleeson, Cr GB O'Regan, Cr RHG Panton and Cr GA Sevil.

The General Manager (Mr MJ Kershaw), Director Corporate Services (Mr GA Warren), Director Engineering Services (Mr PJ Keech), Road Services Manager (Mr RT Kneale) and the Administration Officer (Ms KA Bowen) were also in attendance.

PROCEEDINGS OF THE MEETING COMMENCED AT 11.31 PM.

APOLOGIES

269/2007 RESOLVED on the motion of Cr Sevil and seconded by Cr O'Regan that the apologies from Cr TD Fragar, Cr AJ Meppem, Cr DJ Laird and Cr SJ Rae for non-attendance at the meeting due to personal and business commitments be accepted and that leave of absence be granted.

DISCLOSURES OF INTEREST

C70/08001

1. Cr Lowder declared a pecuniary interest in Item 13, being Tender Panel Report – Contract 2007-08/02 – Tipping Trucks.

ITEMS FOR COMMITTEE TO RESOLVE

1. **OPTIC FIBRE INSTALLATION ON COUNCIL LAND
(REH:REH) [ENG]**

C60/38008

270/2007 RESOLVED on the motion of Cr Etheridge and seconded by Cr Bolton that the Roads and Fleet Committee seek public comment, in accordance with its Policy Making procedures on the draft "Optic Fibre Installation on Council Land" policy, with the inclusion of an amendment stating "25metres from the centre of the road" to define the distance of the centre of the road.

2. ROAD SERVICES MONTHLY WORKS UPDATE (RTK:RTK) [ENG] C70/05001

THE ROADS SERVICES MANAGER ARRIVED AT 11.35 AM.

271/2007 RESOLVED on the motion of Cr Panton and seconded by Cr Etheridge that the Roads & Fleet Committee note the information regarding the Road Services Branch monthly report.

ITEMS FOR COMMITTEE TO RECOMMEND TO
COUNCIL

3. CONTRACT NO. 2006-07/03 – GRAVEL CRUSHING – EXTENSION OF CONTRACT (PGW:CE) [ENG] T10/09047

RECOMMENDED on the motion of Cr O'Regan and seconded by Cr Etheridge that Council accept the offer from Trevor Prodger Crushing Pty Ltd to extend the term of Contract 2006-07/03 – Gravel Crushing, to 30th June, 2008 in accordance with the Special Conditions of Contract and with no increase to the original tendered rates.

RECOMMENDED on the motion of Cr O'Regan and seconded by Cr Etheridge that Council accept the offer from Terragon Mobile Crushing to extend the term of Contract 2006-07/03 – Gravel Crushing, to 30th June, 2008 in accordance with the Special Conditions of Contract and with increases to the original tendered rates in accordance the CPI.

4. ALCOHOL FREE PUBLIC SPACES (REH:REH) [ENG] S20/12002

RECOMMENDED on the motion of Cr Panton and seconded by Cr Etheridge that Council adopt the draft "Alcohol Free Public Spaces" policy as advertised, with the amendment to the first sentence of clause 3.4 to read "Applications to suspend an Alcohol Free Zone or Alcohol Free Area shall be assessed under the following criteria:" with this policy superseding Council's "Alcohol Free Zones" policy 2001.

5. CONTRACT NO. 2006-07/06 – SUPPLY AND LAYING OF ASPHALTIC CONCRETE – EXTENSION OF CONTRACT (PGW:CE) [ENG] T10/09050

RECOMMENDED on the motion of Cr Panton and seconded by Cr Bates that Council accept offers from Pioneer Road Services, Australian Pavement Maintenance Systems and Allstate Roads to extend the term of Contract 2006-07/06 - Supply and Laying of Asphaltic Concrete, to 30th June, 2008 with no increase in current unit rates in accordance with the Special Conditions of Contract.

6. 2007 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS (PJK:SMV) [ENG] R30/14901

RECOMMENDED on the motion of Cr Panton and seconded by Cr Etheridge that Council supports the ALGA 2006 National Local Roads and Transport Congress by authorising the attendance to the congress by the Deputy Mayor and Chairman of the Roads & Fleet Committee.

7. PART 8 WORKS – KARIWARA (REH:REH) [ENG]**G10/52005**

RECOMMENDED on the motion of Cr Bates and seconded by Cr Sevil that Council write to DNR and advise that it will conditionally withdraw its objection to the Part 8 control works, constructed on the properties “Kariwara” “Beaconsfield” and “Mountain View,” (Lots 1 & 2 DP 736643, Lot 202 DP 811746, Lots 78 & 82 DP 753955, and Lots 40, 41 & 42 DP 41906, Parishes of Gundemain & Queerbri, County of Jamison), consisting of a levee bank as shown on Attachment 6 subject to the following conditions:

- A set of detailed engineering drawings, with particular attention to design speed and pavement thickness, be submitted to Council and approved by the Director of Engineering Services.
- The road is to be constructed in accordance with the approved drawings.
- All design and construction costs are to be borne by the applicant.

8. PART 8 WORKS – LOCHARBA (REH:REH) [ENG]**G10/52005**

RECOMMENDED on the motion of Cr Etheridge and seconded by Cr Bates that Council write to DNR and advise that it will withdraw its objection to the Part 8 control works, constructed on the property “Locharba,” (Lot 1, DP 1052921 and Lot 2 DP 1052921, Parish of Galathera, County of Jamison), consisting of a levee bank and dedicated floodways as shown on the layout plan provided by the DNR on 21st February, 2007.

9. PART 8 WORKS – WENTWORTH (REH:REH) [ENG]**G10/52005**

RECOMMENDED on the motion of Cr Etheridge and seconded by Cr Sevil that Council write to DNR and advise that it will withdraw its objection to the Part 8 control works, constructed on the property “Wentworth,” (Lot 2 DP 222199, Lot 5 DP 753932 and Lot 30 DP 1081801, Parish of Galathera, County of Jamison), consisting of a levee bank as shown on the layout plan provided by the DNR on 8th March, 2007.

**10. HIGHER MASS LIMIT VEHICLE USE APPLICATION
(REH:REH) [ENG]****R30/14925**

RECOMMENDED on the motion of Cr Gleeson and seconded by Cr Sevil that Council reject the application by Rex Hall Pty Ltd to operate HML accredited vehicles on Shire Road 4, Barwan Street, Bowen Street and Reid Street on the grounds that there are culvert structures along this route that were not manufactured to carry these loads, and it will cause additional wear on Council’s road infrastructure, increasing Council’s maintenance costs.

11. CONTRACT NO. 2006-07/04 – QUARRY BLASTING – EXTENSION OF CONTRACT (PGW:CE) [ENG] T10/09048

RECOMMENDED on the motion of Cr O'Regan and seconded by Cr Bolton that Council accept offer from Central West Drilling Blasting Pty Ltd and Adrrill Pty Ltd to extend the contract term for Contract 2006-07/04 – Quarry Blasting to 30th June, 2008 with no increase to the current unit rates.

12. TENDER PANEL REPORT – CONTRACT 2007-08/01 – WATERCART HIRE (GAW:KAB) [ENG] T10/09064

RECOMMENDED on the motion of Cr Bates and seconded by Cr Etheridge that Council accept the Tenders of MC Butterworth Pty Ltd, Ramec Pty Ltd, Skidsteer Industries Pty Ltd, Bluewater Haulage Pty Ltd, Woodlands Pastoral Contracting Pty Ltd, Wheel Australia Pty Ltd and Armflag Pty Ltd for Contract 2007-08/01 – Hire of Watercarts for the period from 1st July, 2007 to 30th June, 2008.

RECOMMENDED on the motion of Cr Bates and seconded by Cr Etheridge that Council note that no formal contract will be entered into with individual Companies under Contract 2007-08/01 – Hire of Watercarts for the period from 1st July, 2007 to 30th June, 2008 until all the pre-commencement requirements of the contract have been met by the Company.

RECOMMENDED on the motion of Cr Bates and seconded by Cr Etheridge that after each Company has complied with all requirements of Contract 2007-08/01 – Hire of Watercarts for the period from 1st July, 2007 to 30th June, 2008 the Mayor and General Manager be authorised to enter into a formal contract with those complying Companies and apply Council's Seal to the contract documents.

13. TENDER PANEL REPORT – CONTRACT 2007-08/02 – TIPPING TRUCKS (GAW:KAB) [ENG] T10/09064

CR LOWDER DECLARED A PECUNIARY INTEREST IN THIS ITEM DUE TO HIS BUSINESS RELATIONSHIP, VACATED THE CHAIR AND LEFT THE CHAMBERS DURING DISCUSSION AND VOTING THEREON.

THE MAYOR, CR SEVIL, ASSUMED THE CHAIR.

RECOMMENDED on the motion of Cr Panton and seconded by Cr Etheridge that Council accept the Tenders of Grove Transport Pty Ltd, Skidsteer Industries Pty Ltd, Schwager & Sons Pty Ltd and Moree Landscape Supplies Pty Ltd in addition to tenders accepted from Contractors under a Joint Tender, for Contract 2007-08/02 – Tipping Truck Hire (Hourly and Haulage) for the period from 1st July, 2007 to 30th June, 2008.

RECOMMENDED on the motion of Cr Panton and seconded by Cr Etheridge that Council accept the Joint Tender of DM & LJ Browning Pty Ltd, G & B Anderson Brothers Pty Ltd, Avton Pty Ltd, Phillip Reynolds Pty Ltd, Stuart McGowan Pty Ltd and Trubass Pty Ltd, in addition to individual Company tenders accepted for Contract 2007-08/02 – Tipping Truck Hire (Hourly and Haulage) for the period from 1st July, 2007 to 30th June, 2008.

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FOLLOWING THE DECISION ON THIS MATTER, CR SEVIL VACATED THE CHAIR AND CR LOWDER RESUMED THE CHAIR.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT PM.

COMMITTEE RESOLUTIONS

269/2007 RESOLVED on the motion of Cr Sevil and seconded by Cr O'Regan that the apologies from Cr TD Fragar, Cr AJ Meppem, Cr DJ Laird and Cr SJ Rae for non-attendance at the meeting due to personal and business commitments be accepted and leave of absence be granted.

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271/2007 RESOLVED on the motion of Cr Panton and seconded by Cr Etheridge that the Roads & Fleet Committee note the information regarding the Road Services Branch monthly report.

COMMITTEE RECOMMENDATIONS

CONFIRMATION OF THE MINUTES OF THE ROADS & FLEET COMMITTEE MEETING HELD ON TUESDAY 1st MAY, 2007 **C20/32002**

RECOMMENDATION 1: That the minutes of the Roads & Fleet Committee meeting held on Tuesday 1st May, 2007 comprising of minute numbers 269/2007 to 271/2007 as circularised, be confirmed and signed as a correct record by the Mayor and General Manager.

CONTRACT NO. 2006-07/03 – GRAVEL CRUSHING – EXTENSION OF CONTRACT (PGW:CE) [ENG] **T10/09047**

RECOMMENDATION 2: That Council accept the offer from Trevor Prodger Crushing Pty Ltd to extend the term of Contract 2006-07/03 – Gravel Crushing, to 30th June, 2008 in accordance with the Special Conditions of Contract and with no increase to the original tendered rates.

RECOMMENDATION 3: That Council accept the offer from Terragon Mobile Crushing to extend the term of Contract 2006-07/03 – Gravel Crushing, to 30th June, 2008 in accordance with the Special Conditions of Contract and with increases to the original tendered rates in accordance the CPI.

ALCOHOL FREE PUBLIC SPACES (REH:REH) [ENG] **S20/12002**

RECOMMENDATION 4: That Council adopt the draft “Alcohol Free Public Spaces” policy as advertised, with the amendment to the first sentence of clause 3.4 to read “Applications to suspend an Alcohol Free Zone or Alcohol Free Area shall be assessed under the following criteria:” with this policy superseding Council’s “Alcohol Free Zones” policy 2001.

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RECOMMENDATION 5: That Council accept offers from Pioneer Road Services, Australian Pavement Maintenance Systems and Allstate Roads to extend the term of Contract 2006-07/06 - Supply and Laying of Asphaltic Concrete, to 30th June, 2008 with no increase in current unit rates in accordance with the Special Conditions of Contract.

**2007 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS
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RECOMMENDATION 6: That Council supports the ALGA 2006 National Local Roads and Transport Congress by authorising the attendance to the congress by the Deputy Mayor and Chairman of the Roads & Fleet Committee.

PART 8 WORKS – KARIWARA (REH:REH) [ENG]**G10/52005**

RECOMMENDATION 7: That Council write to DNR and advise that it will conditionally withdraw its objection to the Part 8 control works, constructed on the properties “Kariwara” “Beaconsfield” and “Mountain View,” (Lots 1 & 2 DP 736643, Lot 202 DP 811746, Lots 78 & 82 DP 753955, and Lots 40, 41 & 42 DP 41906, Parishes of Gundemain & Queerbri, County of Jamison), consisting of a levee bank as shown on Attachment 6 subject to the following conditions:

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RECOMMENDATION 10: That Council reject the application by Rex Hall Pty Ltd to operate HML accredited vehicles on Shire Road 4, Barwan Street, Bowen Street and Reid Street on the grounds that there are culvert structures along this route that were not manufactured to carry these loads, and it will cause additional wear on Council's road infrastructure, increasing Council's maintenance costs.

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**TENDER PANEL REPORT – CONTRACT 2007-08/01 – WATERCART HIRE
(GAW:KAB) [ENG]****T10/09064**

RECOMMENDATION 12: That Council accept the Tenders of MC Butterworth Pty Ltd, Ramec Pty Ltd, Skidsteer Industries Pty Ltd, Bluewater Haulage Pty Ltd, Woodlands Pastoral Contracting Pty Ltd, Wheel Australia Pty Ltd and Armflag Pty Ltd for Contract 2007-08/01 – Hire of Watercarts for the period from 1st July, 2007 to 30th June, 2008.

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RECOMMENDATION 14: That after each Company has complied with all requirements of Contract 2007-08/01 – Hire of Watercarts for the period from 1st July, 2007 to 30th June, 2008 the Mayor and General Manager be authorised to enter into a formal contract with those complying Companies and apply Council's Seal to the contract documents.

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RECOMMENDATION 16: That Council accept the Joint Tender of DM & LJ Browning Pty Ltd, G & B Anderson Brothers Pty Ltd, Avton Pty Ltd, Phillip Reynolds Pty Ltd, Stuart McGowan Pty Ltd and Trubass Pty Ltd, in addition to individual Company tenders accepted for Contract 2007-08/02 – Tipping Truck Hire (Hourly and Haulage) for the period from 1st July, 2007 to 30th June, 2008.

RECOMMENDATION 17: That Council note that no formal contract will be entered into with individual Companies under Contract 2007-08/02 – Tipping Truck Hire (Hourly and Haulage) for the period from 1st July, 2007 to 30th June, 2008 until all the pre-commencement requirements of the contract have been met by the Company.

RECOMMENDATION 18: That after each Company has complied with all requirements of Contract 2007-08/02 – Tipping Truck Hire (Hourly and Haulage) for the period from 1st July, 2007 to 30th June, 2008 the Mayor and General Manager be authorised to enter into a formal contract with those complying Companies and apply Council's Seal to the contract documents.

Cr RC Lowder

CHAIR