

Application Number

Date Lodged



FURTHER INFORMATION

Narrabri Shire Council
46-48 Maitland Street
PO Box 261
NARRABRI NSW 2390
Tel: 02 6799 6866
Fax: 02 6799 6888
council@narrabri.nsw.gov.au

Complying Development Certificate Application

Property

Lot and DP numbers are found on the Certificate of Title or on a Rates Notice.

Note: Not all properties have section numbers

Lot No	Section No	DP No
_____	_____	_____
Street No	Street Name	
_____	_____	
Town	State & Postcode	
_____	_____	

Owner

This section must be completed and signed by ALL owners.

Companies will need to either provide their ACN or attach letterhead correspondence indicating the approval to lodge the application

Names / Company Name

Australian Company Number (ACN) (Provide when the owner is a company)

Postal Address

Town **State & Postcode**

Telephone Number **Fax Number**

Email Address

As owner/s of the property, I / we consent to this application, and grant permission for Council's Officers to enter the property / premises for the purpose of assessment of this application or to conduct inspections relative to this application.

Owner 1 Signature	Owner 1 Name (please print)	Date
_____	_____	_____
Owner 2 Signature	Owner 2 Name (please print)	Date
_____	_____	_____

Applicant

The Applicant is the owner or agent chosen by the owner of the land to act on their behalf in the management of the application.

All correspondence and communication is directed to the Applicant

Name / Company Name

Postal Address

Town

State & Postcode

Telephone Number

Fax Number

Email Address

I /We hereby apply for Development Consent and/or a Construction Certificate to carry out the Development described below. I/We grant consent to Narrabri Shire Council for the release of any plan(s) and documents submitted in relation to this development application for the purposes of Council fulfilling its requirements under the *Government Information (Public Access) Act 2009*. To assist the progress of this Application, I/We agree to copies of correspondence being forwarded to the owner/s.

Signature

Applicant Name (please print)

Date

Proposal

Tick the boxes that best describe the proposal

Single dwellings, granny flats & associated development / building

Class 1a

- New Single Dwelling
- Additions/Alterations to dwelling

Class 10a

- Garage / Carport
- Shed
- Deck
- Pergola / Awning

Class 10b

- Swimming Pool
- Retaining Wall
- Fence
- Rainwater Tank

Other structure (provide details): _____

Demolition (provide details) _____

Commercial, industrial, multi-residential, dual occupancy & subdivision developments

- Commercial development
- Industrial development
- Change of building use
- Demolition (provide details) _____
- Other _____
- Subdivision (Boundary Adjustment Only) _____
- Shop fit-out
- Community building
- Temporary use of a building
- Signage

Description

Detailed description of the proposed development and detail all works and any proposed use.

Appointment

Appoint Council as the Principal Certifying Authority (PCA)

For inspections and the issue of Certificates. The PCA Agreement form must be completed and signed by the person having benefit of the consent.

Should Council not be appointed PCA please specify who”

Value

BUILDING ELEMENT

eg. Deck, garage (Metal clad or cavity brick),

AREA in m²

Rate per m²

Estimated Value

Estimate Cost

Refer to the
Guidelines - Building Cost
Estimate

The value of works is used in
fee calculations and to
determine developer
contributions.

* For additional works and
associated costs, please refer
to "Guidelines— Building
Cost Estimate"

Dwelling (Standard Timber Cladding)*

_____ m²

x

\$ _____

=

\$ _____

Additions/Alterations

_____ m²

x

\$ _____

=

\$ _____

Verandah

_____ m²

x

\$ _____

=

\$ _____

Carport/kit shed

_____ m²

x

\$ _____

=

\$ _____

Garage

_____ m²

x

\$ _____

=

\$ _____

Please tick to attach additional details

TOTAL VALUE OF WORKS \$ _____

Value of works

Council calculates the cost of works on the estimated 'market price' for the completed project. This may not necessarily reflect the actual cost of the development to the applicant, for example, an applicant may source materials free or second hand and use their own labour (owner-builder).

Council uses building cost indicators contained in the current addition of the Rawlinson's Construction Cost Guide. A list of the common development types and rates are included in the guidelines.

Fees and Charges

Application fees and charges will be determined by Council based on the estimated cost provided above and are to be paid when you lodge the application. Please contact the Planning and Development Department if you require a quote of the applicable fees.

Political Donations and Gifts

Are you aware of any person with a financial interest in this application who made a reportable donation or gift in the last two (2) years?

- No ▶ In signing this application I undertake to advise the Council in writing if I become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination.
- Yes ▶ Complete the Political Donation and Gifts Disclosure Statement from and lodge with this application.

Note: Failure to disclose relevant information is an offence under the Act. It is also an offence to make a false disclosure statement.

Any reportable political donation and/or gift to a Councillor or Council employee within a two year period before the date of this application must be publicly disclosed.

Builder

Builder details are required prior to issue of the Construction Certificate.

Owners should ensure all builders and tradespeople have a valid licence. Contact the Department of Fair Trading for further information or visit www.fairtrading.nsw.gov.au

Residential Work including dual occupancies and multi-residential development

Builder Details - Please nominate builder:

Name: _____ Licence No: _____

Address: _____

Phone/Mobile: _____ Email: _____

Principal Contractor (builder)

Value of works \$20,000 and under:

The principal contractor for the work must be appropriately licensed. Builders details must be provided to the PCA prior to the release of the construction certificate (CC).

Value of works over \$20,000:

Home Building Compensation Fund Insurance A copy of insurance from the Home Building Compensation Fund must be obtained by the principal contractor and be submitted to the PCA prior to the release of the CC.

Owner Builder

An **owner builder permit** is required when works exceed \$10,000. A copy of the permit, when applicable, must be submitted to the PCA prior to the release of the construction certificate.

Commercial/Industrial development and all other development:

Provide **principal contractor details** as above including their name, address and licence number, prior to release of the CDC.

ABS Data

The Australian Bureau of Statistics (ABS) uses this information as key economic indicators for the country. If there are two or more different material types to be used, then please nominate the primary material type.

Where multiple buildings apply, a separate attachment may be provided

Development details

Complete the following details (where applicable)

For each proposed new building, indicate:

Number of storeys of the proposed building _____

Gross floor area of the existing building _____ m²

Gross floor area of the new building _____ m²

Gross site area of the land on which the building is to be erected _____ m²

Swimming pool _____ litres

For each proposed new residential building, indicate:

Number of existing dwellings on the site _____

Number of existing dwellings to be demolished _____

Number of dwellings to be constructed _____

Will the new building be attached to an existing building Yes No

Will the new building be attached to any other new building Yes No

Does the site contain a dual occupancy Yes No

ABS Data Continued

Number of new units: _____

Number of additional units: _____

Current uses of the building: _____

Proposed uses of the building (if changed) _____

Material to be used:

Please indicate the material to be used in the construction of the new building(s)

- | | | | | |
|-----------------|---|---|--|--------------------------------|
| 1. FLOOR | <input type="checkbox"/> Concrete | <input type="checkbox"/> Timber | <input type="checkbox"/> Other | |
| 2. FRAME | <input type="checkbox"/> Timber | <input type="checkbox"/> Steel | <input type="checkbox"/> Aluminium | <input type="checkbox"/> Other |
| 3. ROOF | <input type="checkbox"/> Tiles | <input type="checkbox"/> Concrete/slate | <input type="checkbox"/> Fibre cement | <input type="checkbox"/> Steel |
| | <input type="checkbox"/> Aluminium | <input type="checkbox"/> Other | | |
| 4. WALLS | <input type="checkbox"/> Brick (double) | <input type="checkbox"/> Brick (veneer) | <input type="checkbox"/> Concrete/stone | <input type="checkbox"/> Steel |
| | <input type="checkbox"/> Fibre cement | <input type="checkbox"/> Aluminium cladding | <input type="checkbox"/> Timber/weatherboard | |
| | <input type="checkbox"/> Curtain glass | <input type="checkbox"/> Other | | |

Privacy & Personal Information Protection Notice

Purpose of Collection: The information in this form will be used and disclosed for the purposes of communication with you, Council exercising its functions under *Environmental Planning and Assessment Act* and as required by law.

Supply: The application will be placed on public exhibition and published on Council's website. If you do not provide information (or any part of it) your application may not be accepted.

Access/Correction & Storage: Narrabri Shire Council will collect and store the information. You can access the correct information by contacting your local Council.

Lodgement

You can lodge the completed application by:

Mail: PO Box 261, NARRABRI NSW 2390

In Person: 46-48 Maitland Street, NARRABRI NSW 2390

Email: council@narrabri.nsw.gov.au

What Now: For further information regarding your application please contact your local Council.