



# Form E2 - Application for Additional Business Service (Bin)

## NOTE: Application is to be completed in full

**IMPORTANT:** The information provided by you on this form will be used by Narrabri Shire Council or its agents to process this application. The provision of this information is voluntary, however, if you do not provide the information, Council may not be able to fully process your application. Once collected by Council, the information can be accessed by you in accordance with Council's Privacy Management Policy or in special circumstances, where Commonwealth Legislation requires or where you give permission for third party access.

### Applicant's Details

Name:	
Address:	
Contact Telephone Number (During Office Hours)	Other Contact Numbers (Business / Home / Mobile)

### Property Identification for New Service

Property Address (Number / Street / Locality)
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### Service Type

ADDITIONAL BIN	<input type="checkbox"/> Full Business (garbage & recycling only)	<input type="checkbox"/> Business Recycling Only (Yellow Lidded Bin)
	<input type="checkbox"/> Business General Waste Only (Red Lidded Bin)	<input type="checkbox"/> Business Organics Only (Green Lidded Bin)
Number of Existing Services:.....		

### Terms and Conditions – Additional Service

Applicants should be aware of the following Terms and Conditions which apply to the request for an ADDITIONAL service:

- Charges for the Service are levied in advance to the end of the financial year.
- Charges shall be in accordance with Council's Schedule of Fees and Charges in force from time to time.
- In the event that the service is cancelled within the first twelve (12) months, the equivalent annual fee remains payable in full.
- In the event the service is cancelled after the first twelve (12) months, charges will be amended on a pro-rata basis for the current financial year.
- Notification of cancellation of service must be received in writing.
- Council will monitor organics and recycling services for 'contamination' and continual 'offenders' will be removed from the service.
- In the event that the service is removed in accordance with Term 6, charges payable will be in accordance with Terms 1 to 4 as applicable.

### Owner Detail – Service will not be provided without Owner/Authorised Agent Signature

I have read and fully understand and agree to the Terms and Conditions relating to the supply of an Additional Service and accordingly, hereby make application for the above mentioned service to commence on:		(DATE)
Owner's/Authorised Agent Name:		
Signature of Owner/Authorised Agent:	Date:	

**Privacy Statement:** Any personal information you have supplied to or is collected by the Council will only be stored and processed by the Council for lawful purposes directly related to the functions and activities of the Council. Any personal information supplied will only be disclosed to a third party for the purpose of performing a lawful function or activity and for no other purpose.

### Office Use Only

Lot No	Section No. (if applicable)	Deposited Plan No./Strata Plan No
Assessment Number:	Request Number:	
Officer:	Map Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date: