

**MINUTES OF THE ORDINARY MEETING OF THE
NARRABRI SHIRE COUNCIL HELD IN THE COUNCIL
CHAMBERS 46-48 MAITLAND STREET, NARRABRI,
ON TUESDAY, 25 OCTOBER 2016.**

PRESENT: Mayor CC Redding, Cr C Staines, Cr M Booby, Cr R Campey, Cr R Campbell, Cr L Finlay, Cr R Kneale, Cr A Loder and Cr A McMahon.

General Manager (Mr S Todd), Acting Director Corporate Services (Ms H Carroll), Director Development and Economic Growth (Mr T Meppem), Acting Director Infrastructure Delivery Services (Mr A Lawrance) and Council's Administration Officer for Corporate Services (Mrs D Hartnett) were also in attendance.

PROCEEDINGS OF THE MEETING COMMENCED AT 1.30PM.

2 OPENING PRAYER

Members and officers were upstanding for the opening prayer by Fr James Poovathinkal of St Xavier's Parish Narrabri, in association with the Narrabri Ministers Fraternal.

3 LEAVE OF ABSENCE

Nil.

4 DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS

COUNCILLOR	ITEM NUMBER	PECUNIARY/ NON-PECUNIARY	REASON
Cr A Loder	14.4	Non-Pecuniary – Less than significant	Business Owner in Maitland Street, Narrabri.

5 ITEMS TO BE CONSIDERED IN THE CLOSED (PUBLIC EXCLUDED) MEETING OF COUNCIL

Nil.

6 PUBLIC FORUM AND PRESENTATIONS

Public Forum:

1. Mr Anthony Pickard – Addressing Items:
 - 13.5 - Committees of Council
 - 13.7 - Ordinary Council Meeting Dates 2016/2017

2. Mr John Tough – Addressing item:
 - 14.4 - Narrabri CBD Masterplan – Street Lighting

Presentation by the following:

- CSIRO/GISERA – Mr Dan O’Sullivan, Onshore Gas Sustainability Advisor (CSIRO Energy) & Mr Damien Barrett, Research Director from the Energy Business Unit, CSIRO.

7 CONFIRMATION OF ORDINARY AND COMMITTEE MEETING MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF THE NARRABRI SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS 46-48 MAITLAND STREET, NARRABRI, ON TUESDAY, 20 SEPTEMBER 2016.

MINUTE 366/2016

Moved: Cr Finlay

Second: Cr Campey

That the Minutes of the Ordinary Meeting of the Narrabri Shire Council held on Tuesday, 20 September 2016 comprising Minute No’s 357/2016 to 365/2016 as circularised be confirmed and signed as a correct record by the Mayor and General Manager.

CARRIED

8 MAYORAL MINUTE

MINUTE 367/2016

Moved: Cr Redding

Second: Cr Staines

That Council seek the support of its Federal Member, Mr Mark Coultan MP, for an expedient review of the current slot allocation and movements cap systems at Sydney Airport.

CARRIED

9 NOTICES OF MOTION

Nil.

10 COMMITTEE MINUTES

10.1 SECTION 355 COMMITTEE – MINUTES OF THE FRIENDS OF THE CROSSING THEATRE COMMITTEE HELD ON WEDNESDAY 10 AUGUST 2016.

MINUTE 368/2016

Moved: Cr Kneale

Second: Cr Booby

That Council receive and note the Minutes of the Friends of The Crossing Theatre Committee meeting held on Wednesday 10 August 2016.

CARRIED

10.2 REPORT OF THE NARRABRI SHIRE – LOCAL TRAFFIC FACILITIES COMMITTEE MEETING HELD AT NARRABRI SHIRE COUNCIL, COMMITTEE ROOM, 46-48 MAITLAND STREET, NARRABRI, ON TUESDAY, 24 MAY 2016.**MINUTE 369/2016**

Moved: Cr Booby

Second: Cr Kneale

That Council receives and notes the minutes of the Local Traffic Facilities Committee meeting held on Tuesday, 23 August 2016.

CARRIED

MINUTE 370/2016

Moved: Cr Booby

Second: Cr Kneale

That an investigation of the disabled parking arrangement along Maitland Street be conducted when the Narrabri CBD lighting upgrade project is finalised, and the results of this investigation be brought back to a future Local Traffic Committee.

CARRIED

MINUTE 371/2016

Moved: Cr Booby

Second: Cr Kneale

That the Local Traffic Committee acknowledge the request from the Narrabri & District Junior Rugby League Football Club to conduct a Grand Final Day Parade, and have no objection to the requested temporary road closure being conducted under the supervision of Narrabri Shire Council.

CARRIED

11 DELEGATES REPORTS**11.1 NAMOI COUNCILS JOINT ORGANISATION MEETING****MINUTE 372/2016**

Moved: Cr Redding

Second: Cr Campbell

That Council note Mayor Redding's Delegate Report on the Namoi Councils Joint Organisation Meeting held Thursday, 6 October 2016.

CARRIED

11.2 COUNTRY MAYORS ASSOCIATION OF NSW**MINUTE 373/2016**

Moved: Cr Staines

Second: Cr Booby

That Council note Former Mayor Bolton's Delegate Report on the Country Mayors Association of NSW held Friday, 12 August 2016.

CARRIED

11.3 LOCAL GOVERNMENT ABORIGINAL NETWORK (ALBURY)**MINUTE 374/2016**

Moved: Cr Finlay

Second: Cr Campbell

That Council note Former Cr Knox's Delegates Report on the Local Government Aboriginal Network held Wednesday, 17 August 2016.

CARRIED

11.4 LOCAL GOVERNMENT ABORIGINAL NETWORK (TWEED HEADS)**MINUTE 375/2016**

Moved: Cr Booby

Second: Cr Campbell

That Council note Former Cr Knox's Delegates Report on the Local Government Aboriginal Network held at Tweed Heads 24-26 August 2016.

CARRIED

12 GENERAL MANAGER'S REPORTS**12.1 CHRISTMAS/NEW YEAR OFFICE ARRANGEMENTS****MINUTE 376/2016**

Moved: Cr Booby

Second: Cr McMahon

That Council note the closure of the Civic Administration Building from the close of business on Friday, 23 December 2016, to re-open on Tuesday, 3 January 2017, in line with current Council Policy.

CARRIED

12.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION'S LOCAL ROADS AND TRANSPORT CONGRESS 2016**MINUTE 377/2016**

Moved: Cr Campbell

Second: Cr Staines

That Council not attend the 2016 Australian Local Government Association's Local Roads and Transport Congress to be held in Toowoomba between on 9-12 November 2016.

CARRIED

12.3 ANNUAL DISCLOSURE RETURNS**MINUTE 378/2016**

Moved: Cr Kneale

Second: Cr Booby

That the lodged Annual Disclosure Returns be tabled by the General Manager and noted.

CARRIED

13 DIRECTOR CORPORATE SERVICES REPORTS**13.1 INVESTMENT REPORT – SEPTEMBER 2016****MINUTE 379/2016**

Moved: Cr Campey

Second: Cr Finlay

That Council note the Investment Report – September 2016.

CARRIED

13.2 2015/2016 DRAFT FINANCIAL STATEMENTS**MINUTE 380/2016**

Moved: Cr Booby

Second: Cr Campbell

1. That the Financial Statements for the year ended 30 June 2016 (including movements in restricted assets) be formally adopted, as presented, for referral to Council's Auditor.
2. The Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2016.
3. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the auditors reports subject to their being no material audit changes or audit issues.
4. Council present the final audited Financial Statements and Auditors Reports to the public at a public meeting to be held in conjunction with its Ordinary Council Meeting in November.

CARRIED

13.3 QUARTERLY BUDGET REVIEW – SEPTEMBER 2016**CR BOOBY LEFT THE MEETING AT 2.55PM****CR BOOBY RETURNED TO THE MEETING AT 2.56PM****MINUTE 381/2016**

Moved: Cr Booby

Second: Cr Finlay

That Council:

1. Adopt the Quarterly Budget Review Statement for the period ended 30 September 2016 as the revised Budget estimates for the year ended 30 June 2017; and
2. In alignment with the Quarterly Budget Review Statement for the period ended 30 September 2016, amend the Operational Plan and Capital Works Plan accordingly.

CARRIED

13.4 NAMOI JOINT ORGANISATION BOUNDARY**MINUTE 382/2016**

Moved: Cr Booby

Second: Cr Loder

That Council endorse the boundaries for the Namoi Joint Organisation proposed by the NSW Office of Local Government in its recent consultation paper *Joint Organisations: Getting the boundaries right (September 2016)* and advise the Office of Local Government by the 27 October 2016.

CARRIED

MINUTE 383/2016

Moved: Cr Finlay

Second: Cr Campbell

That standing orders be suspended at 3.03pm.

CARRIED.

MINUTE 384/2016

Moved: Cr Finlay

Second: Cr Campbell

That standing orders resume at 3.17pm.

CARRIED.

13.5 COMMITTEES OF COUNCIL**MINUTE 385/2016**

Moved: Cr Booby

Second: Cr McMahon

That Council:

1. Utilise the following terms to describe its Committees within its Committee Structure; for clarity of role:
 - a. Council Committee (or Standing)
 - b. Advisory Committee.
 - c. Section 355 Committee.
2. Constitute the following Committees of Council; rendering all other Committees of Council, in all forms, dissolved and appoint two (2) Councillor representatives for each of the Committees of Council:

Name of Committee	Council Representatives
Boggabri Community Hall Advisory Committee	Cr Booby, Cr Finlay
Crime Prevention Advisory Committee	Cr Loder, Cr Campbell
Floodplain Management Advisory Committee	Cr McMahon, Cr Kneale, Cr Campey, Cr Booby
Narrabri Airport Advisory Committee	Cr Staines, C McMahon
Narrabri Lake Advisory Committee	Cr Redding, Cr Loder
Saleyards Advisory Committee	Cr Staines, Cr Booby
The Crossing Theatre Advisory Committee	Cr Staines, Cr Kneale
Youth Centre Advisory Committee	Cr Finlay, Cr Redding

Section 355 Gwabegar Hall Committee	Cr Booby
Section 355 Friends of the Crossing Theatre	No Councillor representation required.

3. Request the General Manager to prepare and present Terms of Reference documents for each of the ten (10) constituted Committees of Council.

CARRIED

13.6 ELECTION OF DELEGATES TO EXTERNAL COMMITTEES**MINUTE 386/2016**

Moved: Cr Booby

Second: Cr Finlay

That the Council nominate delegates to represent Council on external Committees and organisations as listed:

Committee/Organisation	Council Delegate(s)
Committee	Delegate: Cr Campey Alternate: Cr Kneale
Mine Community Consultative Committee	Delegate: Cr Finlay Alternate: Cr Campbell

CARRIED

13.7 ORDINARY COUNCIL MEETING DATES 2016/2017**MOTION**

Moved: Cr Booby

Second: Cr McMahon

That Council set the following dates, commencement times and locations for its Ordinary Meeting of Council for the ensuing period, being the third Tuesday of each month:

- Tuesday 15 November 2016 commencing at 1:30pm – Narrabri
- Tuesday 20 December 2016 commencing at 1:30pm – Narrabri
- Tuesday 21 February 2017 commencing at 1:30pm – Narrabri
- Tuesday 21 March 2017 commencing at 1:30pm – Narrabri
- Tuesday 18 April 2017 commencing at 1:30pm – Narrabri
- Tuesday 16 May 2017 commencing at 1:30pm – Narrabri
- Tuesday 20 June 2017 commencing at 1:30pm – Narrabri
- Tuesday 18 July 2017 commencing at 1:30pm – Narrabri
- Tuesday 15 August 2017 commencing at 1:30pm – Narrabri
- Tuesday 19 September 2017 commencing at 1:30pm – Narrabri

AMENDMENT

Moved: Cr Loder

Second: Cr Campey

That Council set the following dates, commencement times and locations for its Ordinary Meeting of Council for the ensuing period, that being for the third Tuesday of the month, with a change in time:

- Tuesday 15 November 2016 commencing at 10.00am – Narrabri
- Tuesday 20 December 2016 commencing at 10.00am – Narrabri
- Tuesday 21 February 2017 commencing at 10.00am – Narrabri
- Tuesday 21 March 2017 commencing at 10.00am – Narrabri
- Tuesday 18 April 2017 commencing at 10.00am – Narrabri
- Tuesday 16 May 2017 commencing at 10.00am – Narrabri
- Tuesday 20 June 2017 commencing at 10.00am – Narrabri
- Tuesday 18 July 2017 commencing at 10.00am – Narrabri
- Tuesday 15 August 2017 commencing at 10.00am – Narrabri
- Tuesday 19 September 2017 commencing at 10.00am – Narrabri

ON BEING PUT TO THE MEETING THE AMENDMENT WAS DECLARED LOST

AMENDMENT

Moved: Cr Staines

Second: Cr McMahon

That Council set the following dates, commencement times and locations for its Ordinary Meeting of Council for the ensuing period, that being for the third Tuesday of the month, commencing at 1.00pm:

- Tuesday 15 November 2016 commencing at 1.00pm – Narrabri
- Tuesday 20 December 2016 commencing at 1.00pm – Narrabri
- Tuesday 21 February 2017 commencing at 1.00pm – Narrabri
- Tuesday 21 March 2017 commencing at 1.00pm – Narrabri
- Tuesday 18 April 2017 commencing at 1.00pm – Narrabri
- Tuesday 16 May 2017 commencing at 1.00pm – Narrabri
- Tuesday 20 June 2017 commencing at 1.00pm – Narrabri
- Tuesday 18 July 2017 commencing at 1.00pm – Narrabri
- Tuesday 15 August 2017 commencing at 1.00pm – Narrabri
- Tuesday 19 September 2017 commencing at 1.00pm – Narrabri

CARRIED

CR BOOBY CALLED FOR A DIVISION.

DIVISION

NAME	FOR	OPPOSED
Cr Staines	X	
Cr Finlay	X	
Cr Campbell	X	
Cr Kneale		X
Cr Booby	X	

Cr McMahon	X	
Cr Campey	X	
Cr Loder	X	
Cr Redding	X	

ON BEING PUT TO THE MEETING THE AMENDMENT WAS DECLARED CARRIED AND THUS BECAME THE MOTION.

MINUTE 387/2016

Moved: Cr Staines

Second: Cr McMahon

That Council set the following dates, commencement times and locations for its Ordinary Meeting of Council for the ensuing period, that being for the third Tuesday of the month, commencing at 1.00pm:

- Tuesday 15 November 2016 commencing at 1.00pm – Narrabri
- Tuesday 20 December 2016 commencing at 1.00pm – Narrabri
- Tuesday 21 February 2017 commencing at 1.00pm – Narrabri
- Tuesday 21 March 2017 commencing at 1.00pm – Narrabri
- Tuesday 18 April 2017 commencing at 1.00pm – Narrabri
- Tuesday 16 May 2017 commencing at 1.00pm – Narrabri
- Tuesday 20 June 2017 commencing at 1.00pm – Narrabri
- Tuesday 18 July 2017 commencing at 1.00pm – Narrabri
- Tuesday 15 August 2017 commencing at 1.00pm – Narrabri
- Tuesday 19 September 2017 commencing at 1.00pm – Narrabri

CARRIED

14 DIRECTOR DEVELOPMENT & ECONOMIC GROWTH REPORT**14.1 QUARTERLY SERVICE PLAN REPORTING – SEPTEMBER 2016****MINUTE 388/2016**

Moved: Cr Campey

Second: Cr Finlay

That Council adopt the Quarterly Service Plan Reporting for September 2016, as attached, detailing Council's progress in meeting its actions, budget and key performance measures for the period.

CARRIED

14.2 COMMUNITY ENGAGEMENT STRATEGY**MINUTE 389/2016**

Moved: Cr Booby

Second: Cr Finlay

That Council adopt the Narrabri Shire Community Engagement Strategy.

CARRIED

14.3 MANAGEMENT OF FERAL AND/OR INFANT ANIMALS POLICY**MINUTE 390/2016**

Moved: Cr Kneale

Second: Cr Finlay

That Council endorse the Draft Management of Feral and/or Infant Animals Policy, as attached, for public exhibition.

CARRIED

14.4 NARRABRI CBD MASTERPLAN – STREET LIGHTING**MINUTE 391/2016**

Moved: Cr Staines

Second: Cr Kneale

That Council authorise the tender documents for the Narrabri CBD lighting project to include both the centre median lighting and combined footpath and road shoulder design options.

CARRIED

AMENDMENT

Moved: Cr Finlay

Second: Cr Loder

That Council proceed with Tenders for lighting on the footpath of the Maitland Street CBD as per Council resolution 127/2016 as a matter of urgency.

ON BEING PUT TO THE MEETING THE AMENDMENT WAS DECLARED LOST.

CR LODER CALLED FOR A DIVISION, AND WAS SUPPORTED BY CR MCMAHON.

DIVISION

NAME	FOR	OPPOSED
Cr Staines		X
Cr Finlay	X	
Cr Campbell		X
Cr Kneale		X
Cr Booby	X	
Cr McMahon		X
Cr Campey		X
Cr Loder	X	
Cr Redding		X

MOTION

Moved: Cr Loder

Second: Cr Booby

Authorise the placement of traffic cones for one week at the five (5) locations where lighting columns must be installed on the road shoulder due to awning obstructions under the footpath lighting option as requested by the Narrabri Chamber of Commerce, and also place centre median strip markings up the middle of Maitland Street to demonstrate placement to street users.

LOST

CR LODER CALLED FOR A DIVISION, AND WAS SUPPORTED BY CR FINLAY.

DIVISION

NAME	FOR	OPPOSED
Cr Staines		X
Cr Finlay	X	
Cr Campbell		X
Cr Kneale		X
Cr Booby	X	
Cr McMahon		X
Cr Campey		X
Cr Loder	X	
Cr Redding		X

MINUTE 392/2016

Moved: Cr Kneale

Second: Cr Campbell

That Council authorise the placement of traffic cones for one week at the five (5) locations where lighting columns must be installed on the road shoulder due to awning obstructions under the footpath lighting option as requested by the Narrabri Chamber of Commerce

CARRIED

CR LODER CALLED FOR A DIVISION, AND WAS SUPPORTED BY CR CAMPBELL.

DIVISION

NAME	FOR	OPPOSED
Cr Staines	X	
Cr Finlay		X
Cr Campbell	X	
Cr Kneale	X	
Cr Booby	X	
Cr McMahon	X	
Cr Campey	X	
Cr Loder		X
Cr Redding	X	

14.5 DEVELOPMENT APPLICATION DA 9/2016 – REQUEST FOR WAIVER OF DEVELOPMENT APPLICATION FEES– WEE WAA DISTRICT HISTORICAL SOCIETY (NAMOI ECHO MUSEUM) – 173 ROSE STREET, WEE WAA.

MINUTE 393/2016

Moved: Cr Booby

Second: Cr Finlay

That Council, having regard to the social contribution of the development to the community of Wee Waa; waive the applicable Development Application fees paid for DA 9/2016 being \$766.50.

CARRIED

15 DIRECTOR INFRASTRUCTURE DELIVERY REPORTS

Nil.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.33PM.

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Cr CC Redding
MAYOR