

# USE OF COUNCIL FACILITIES BY ELECTED POLITICIANS POLICY

**Responsible Department:** Corporate and Commercial Services

**Responsible Section:** Governance and Risk

**Responsible Officer:** Manager Governance and Risk

## Objective

To facilitate and transparently manage the access to and use of the Councils Administration facilities by elected Politicians while they undertake constituency meetings during visits to the Narrabri Shire Area.

## Policy

### 1. Definitions

Term	Meaning
<b>Elected Politician</b>	An elected member, however described, of: <ul style="list-style-type: none"> <li>(a) The Parliament of the Commonwealth of Australia;</li> <li>(b) The Parliament of New South Wales;</li> <li>(c) The Parliament of another Australian State</li> <li>(d) The Parliament of another jurisdiction, where appropriate.</li> </ul>

### 2. Policy Position

- 2.1. The Council Chambers and Committee Rooms may be utilised by visiting elected Politicians for use to meet with the public during their visit.
- 2.2. Council facilities must be used solely in relation to local constituency issues. They must not be used for the promotion of parties, party political issues, or the donation to parties.
- 2.3. Use of the Council Chambers and Committee Rooms is subject to Council use and availability.
- 2.4. No fees will be charged for this use and the availability.
- 2.5. Council will not show any favouritism, grant special or detrimental treatment, or discriminate based on the political party or policy position of any visiting politician in implementing this policy.

### 3. Procedure

- 3.1. Politicians proposing to visit and use Council facilities for meetings must formally request such use from the General Manager.
- 3.2. Any request must outline:
  - (e) The date of the visit
  - (f) The time of the visit
  - (g) The number of people anticipate to attend.
- 3.3. The General Manager will consider all requests and may approve them.

## History

<b>Minute Number</b>	<b>Meeting Date</b>	<b>Description of Change</b>
147/2008	April 1, 2008	Adopted
26/2012	February 21, 2012	Reviewed
58/2013	February 5, 2013	Reviewed
164/2017	August 15, 2017	Reviewed
	September 2, 2021	Rebranded
336/2022	October 18, 2022	Adopted