



# Annual Report

Narrabri Shire Council 2017/2018



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# Mayors Message

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It is with great pleasure that I introduce the Narrabri Shire Annual Report for 2017-2018. In doing so, I acknowledge the Kamilaroi people and thank the Elders both past and present for their custodianship of this land.

I am honoured to be returned as Mayor for the next two years following the mayoral elections held at the September 2018 Ordinary Council meeting. My Deputy for the next 12 months is Cr Robert Kneale, being appointed at that same meeting. The current Council have worked closely together to make some key decisions and bought many projects to fruition during this time.

The announcement of the successful State Government funding application of \$1.3 million for the establishment of the North West Country University Centre campuses in Narrabri and Moree will give the residents of both communities the opportunity of starting, continuing and completing a University Course at the centre, and still remain within their Shires. The refurbishment and fit-out of the centre will commence late in 2018 with an expected intake of students to start at the beginning of 2019.

The major upgrade of the Narrabri CBD had seen a transformation of the three core central business blocks, including new and improved street lighting, a centre medium and trees, with further work to continue, an ultimate completion in 2019.

Narrabri Shire is well placed with the regular passenger service air connectivity to Sydney and Brisbane on a daily basis with my encouragement for the community to continue to support this valuable service.

The village of Baan Baa has received a fully connected award winning potable town water supply, with future plans to create community gathering areas in all the centres within Narrabri Shire.

The establishment of the Pirate Park playground located in the West Lake precinct, has proven to be a huge success, and community hub, with many birthday parties and gatherings being held there. The ongoing improvements as per the Narrabri West Lake Master Plan will continue throughout 2019.

Council has been the recipients of many awards and accolades during 2018 and continues to work towards the 'Fit for the Future Improvement Plan', continuing to make further efficiencies whilst delivering high quality service to the Narrabri Shire community.

The commitment Narrabri Shire has made to these efficiencies and high quality service has seen the Shire awarded the AR Bluett Memorial Award for Rural/Regional Councils at the recent Local Government NSW Conference. This award is highly sought after by all NSW Councils as it is considered the pinnacle of local government achievement for a very progressive Council. Council will continue to be a strong advocate for the Shire on a Federal, State and Regional level for the promotion and growth of our Shire.

I would like to thank the Councillors, General Manager and our dedicated staff for their continued enthusiasm in achieving many great things during the 2017-2018 period. I also acknowledge the outstanding contribution of our community groups and volunteers for their continued commitment to our community.

Cr Catherine Redding  
**MAYOR**



# General Managers Foreword

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This report outlines Council's achievements over the past 12 months and the status of Council's ongoing projects and services being delivered to the Narrabri Shire community.

Council was formally recognised across a number of service areas; the Baan Baa Water Supply was recognised in the 2017 Local Government Excellence Awards winning the Service Delivery category; but the penultimate award for Council was receiving the 2018 A R Bluett Memorial Award and being recognised as the "most progressive NSW council". This Award is the pinnacle of Local Government achievement, and as General Manager makes me extremely proud of the organisation that I lead on the Community's behalf to deliver quality services and make real impacts on the lives of our residents each and every day.

Throughout the year, Council has managed our vast assets and existing infrastructure, while providing essential community services. Some highlights include:

- The return of a Sydney to Narrabri regular passenger transport (RPT) service in September.
- Completion of the Narrabri CBD Upgrade Stage 1.
- Completed the implementation of Release 1 of Technology One (new Corporate Information System).
- Completed the installation of InfoCouncil; a comprehensive business paper production tool.
- Major telecommunications upgrade; which included the installation of a 100/100Mb internet service.
- Significant maintenance works were completed across Council's property and building assets.
- The Crossing Theatre interior painting and carpeting was completed; as well as new Café fit-out and block-out blinds throughout the facility.
- The Pilliga, Bellata and Gwabegar bore replacement; a \$1 million investment by Council to secure the water supply for these communities.
- \$100,000+ investment in the Narrabri Lake Recreation Precinct.
- \$5m+ developer investment into the Narrabri CBD.
- A total of \$18m worth of development approved by Council throughout the Shire.
- 70,000+ patrons through the gates of Narrabri Shire Aquatic facilities.
- 2,000 learn to swim lessons provided.
- 35,000 VIC visitors through our Tourist Information Centre for the year.

I would like to thank our dedicated staff for their continued enthusiasm in achieving many great things during the 2017/2018 period; I extend the same thanks to the Mayor, Deputy Mayor and Councillors. I would also acknowledge the outstanding contribution of our community volunteers for their continued commitment to our community.

The 2017/2018 year will go down in the history of the Narrabri Shire – A R Bluett Memorial Award winners! Again I am very proud to lead the organisation that is behind Narrabri Shire Council.

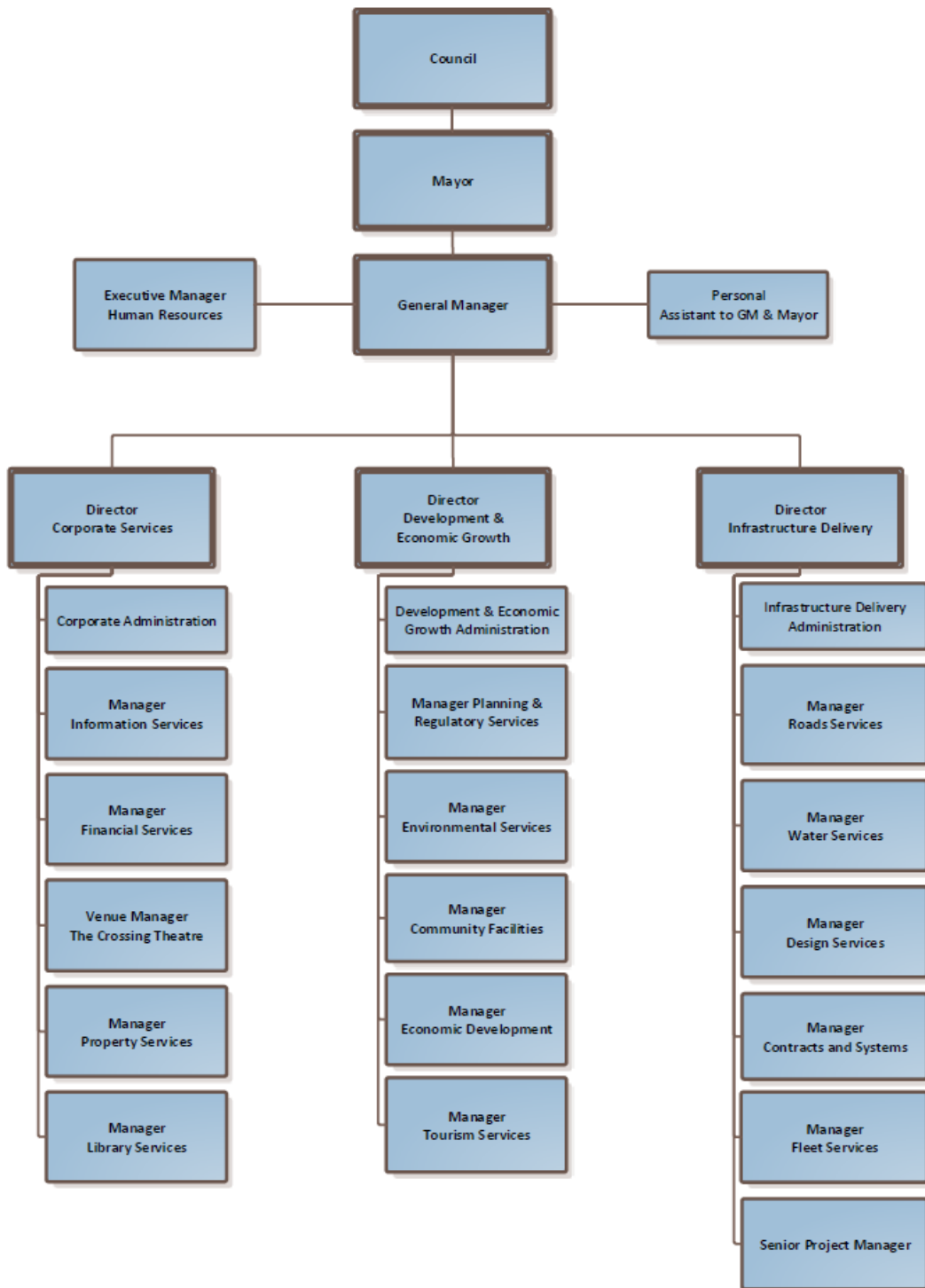
Stewart Todd  
**GENERAL MANAGER**



# Our Organisation

Narrabri Shire Council is managed by its General Manager and the Directors of three divisions, Corporate Services, Development and Economic Growth, and Infrastructure Delivery. The adopted structure has been established to ensure that Council is well prepared for the delivery of services, increases in efficiency and improvement in our ability to deliver more frontline services.

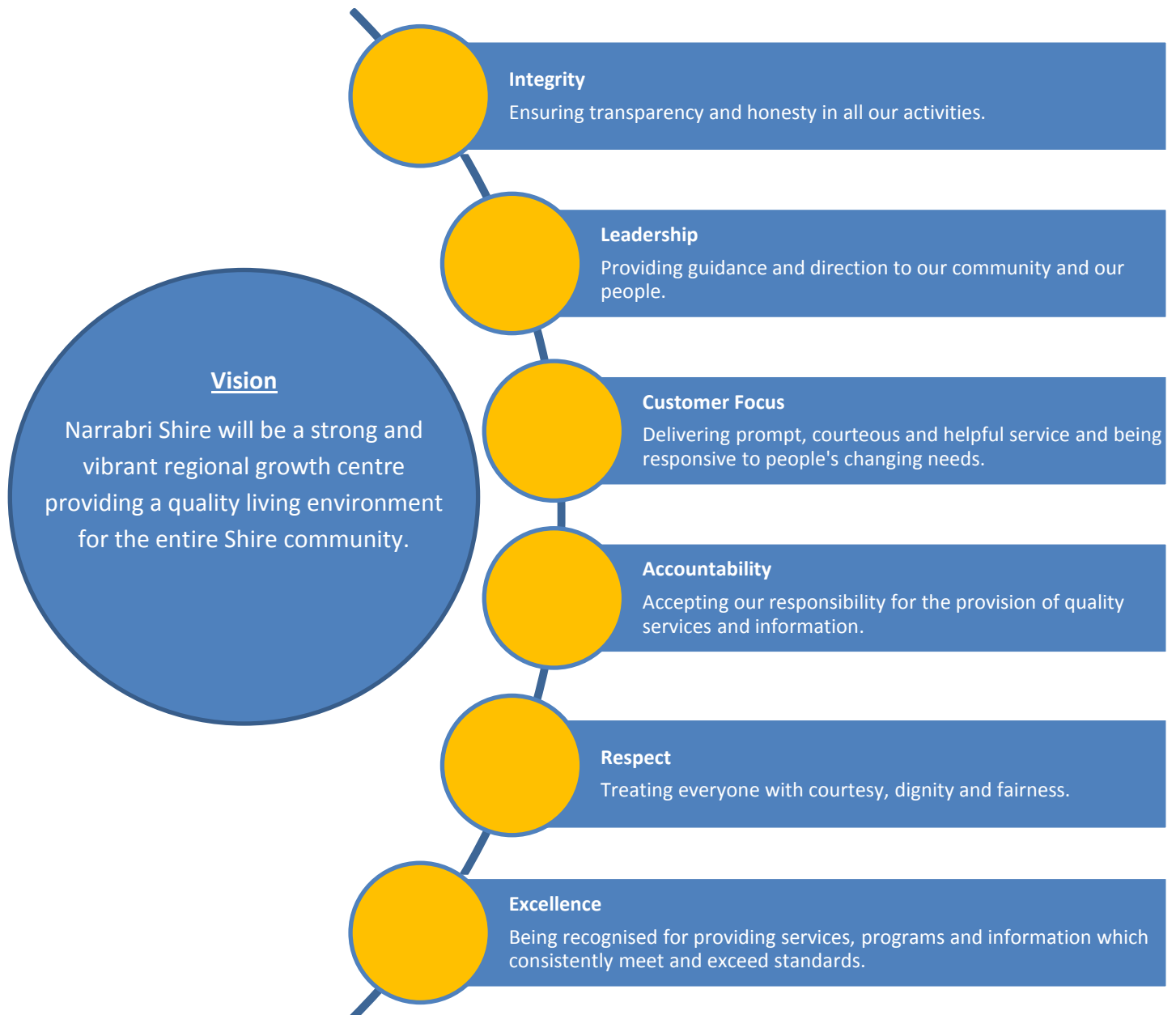
Council will continue to review its structure to ensure it aligns with service level requirements to meet the needs and expectations of the community.



# Vision and Values

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Over the next decade, Narrabri Shire will continue to cement a reputation for itself as a vibrant community, offering all the advantages of a regional lifestyle along with a wide range of activities to enjoy. We will make the most of the diversity of our economy, returning to the community the benefits of a busy agricultural sector and growing resources sector. In turn this will strengthen the ability of our Shire to offer a full range of services, including health, education and retail. This will make the area an even more attractive place to live and work.



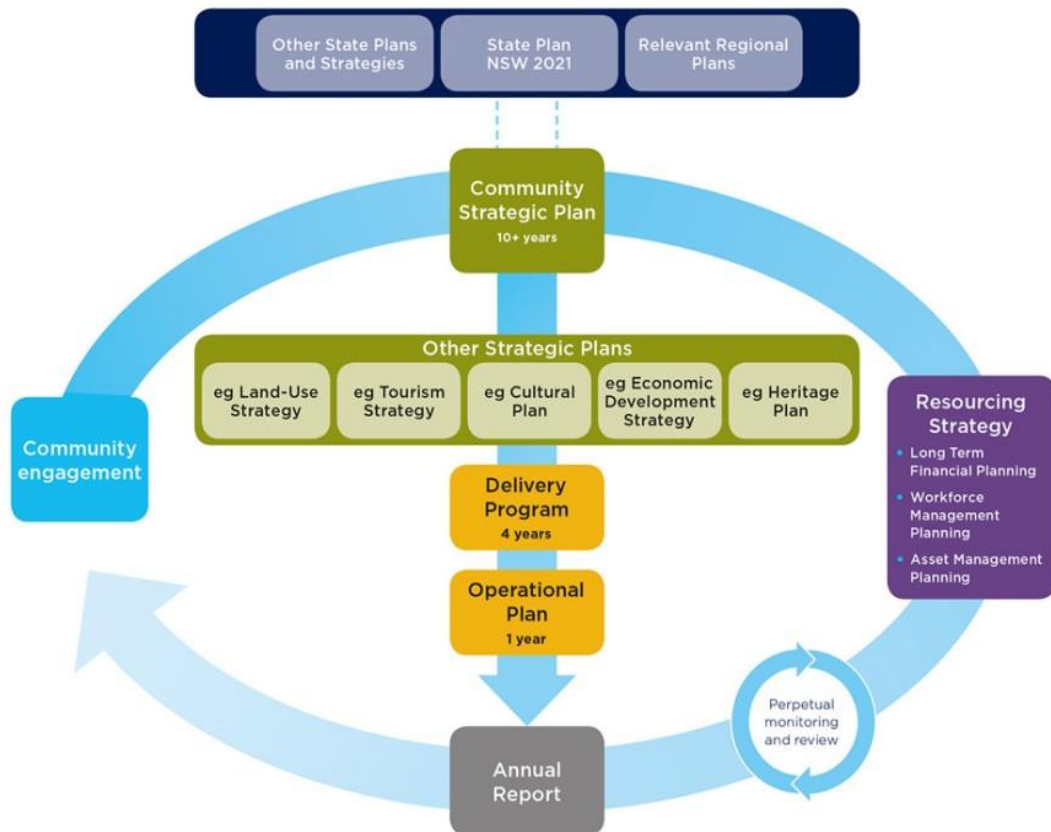


# Community Strategic Plan

The Narrabri Shire Council adopted its Community Strategic Plan from 1 July 2013 following substantial community consultation. The Community Strategic Plan provides a ten-year vision for Council to follow as directed by the Shire Community. The Community Strategic Plan is revised every four years according to Council’s Community Engagement Strategy, and always looks ten years ahead. The following suite of strategic documents were also adopted along with the Community Strategic Plan:

- **Resourcing Strategy:** identifies the resources available to Council to meet its objectives, including a *Long Term Financial Plan* to identify the financial resources; a *Workforce Plan* to identify the number of appropriately skilled employees; and an *Asset Management Strategy* to determine the level of service required for infrastructure, and assets required to meet community needs. The Resourcing Strategy spans four years from 2017 – 2021.
- **Delivery Program:** identifies the objectives that Council will meet over four years, from 2017 – 2021.
- **Operational Plan:** highlights the objectives and actions to be implemented over the 2017-2018 financial year as a result of the Delivery Program, and enables Council to report annually on its performance.

This Annual Report marks the final report of measures included in the 2017 – 2021 suite of Integrated Planning and Reporting documents.



# Community Strategic Plan

The Community Strategic Plan highlights the future direction of Council by developing a reputation for itself as a vibrant community, offering all the advantages of a regional lifestyle along with a wide range of activities to enjoy. We will make the most of the diversity of our economy, returning to the community the benefits of a busy agricultural sector and growing resources sector. In turn this will strengthen the ability of our Shire to offer a full range of services, including health, education and retail. This will make the area an even more attractive place to live and work.

In line with this vision and after applying particular focus on the opportunities for growth while acknowledging the barriers, the following strategic directions and objectives have been established for the Narrabri Shire:

## **Strategic Direction 1: Safe, Inclusive and Connected Community**

**Objective 1.1:** Community health, safety and support services will adequately meet changing community needs

**Objective 1.2:** Our vibrant country lifestyle will be enhanced through embracing our recreational and cultural diversity

**Objective 1.3:** Our communities will be provided with facilities and services to increase social connectivity and accessibility

**Objective 1.4:** A diverse range of quality learning options will be available to improve knowledge and skills within the community

## **Strategic Direction 2: Environmentally Sustainable and Productive Shire**

**Objective 2.1:** We will maintain our open spaces, natural environment and heritage for future generations

**Objective 2.2:** We will protect our environment through sustainable planning and well-resourced emergency services

**Objective 2.3:** Our natural resource consumption will be reduced and waste well managed

**Objective 2.4:** The impacts of extractive industries on the environment will be minimised

## **Strategic Direction 3: Progressive and Diverse Economy**

**Objective 3.1:** We will stimulate business and tourism by maximising our assets and attracting regional events

**Objective 3.2:** We will become a logistics hub for the northern inland region

**Objective 3.3:** Value adding and industry innovation will drive employment

**Objective 3.4:** Adequate housing options will be available to meet demands across the Shire

## **Strategic Direction 4: Collaborative and Proactive Leadership**

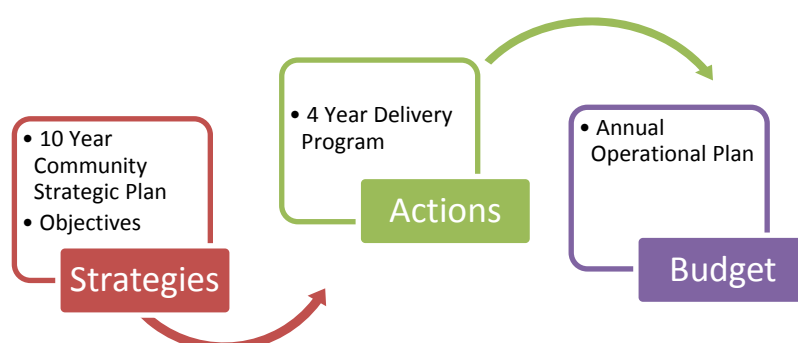
**Objective 4.1:** We will proactively engage and partner with the community and government to achieve our strategic goals

**Objective 4.2:** Decision making will ensure Council remains financially sustainable

**Objective 4.3:** Infrastructure and service delivery will provide public value for the community

**Objective 4.4:** Our strategic goals will be achieved through transparent and accountable planning and reporting

The strategic objectives are aimed at the broader Shire community. The strategies under each objective specifically relate to the role Council plays with the common objective.





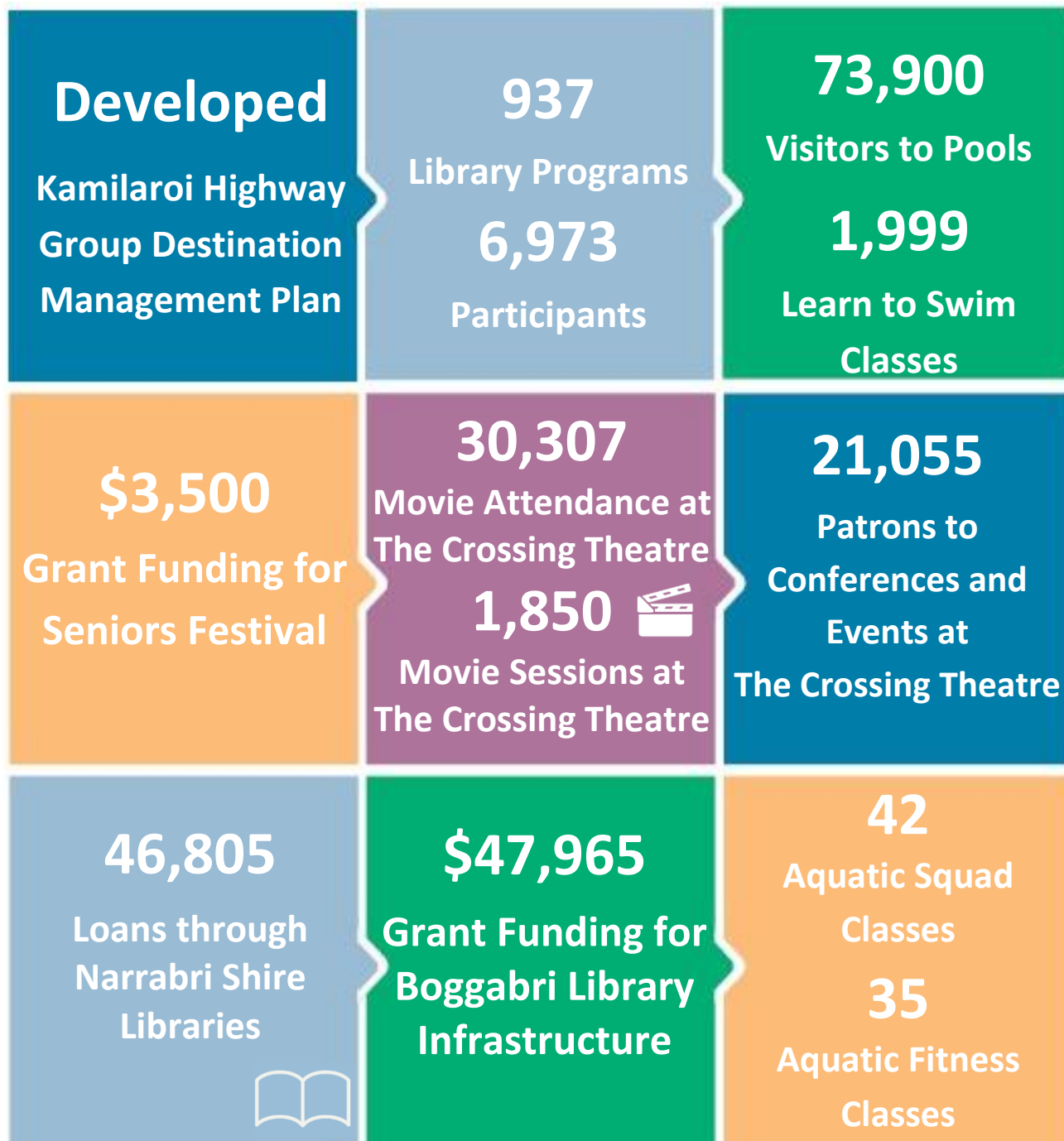


# COMMUNITY HIGHLIGHTS

## One Community

### *Valuing the contribution that everyone can make*

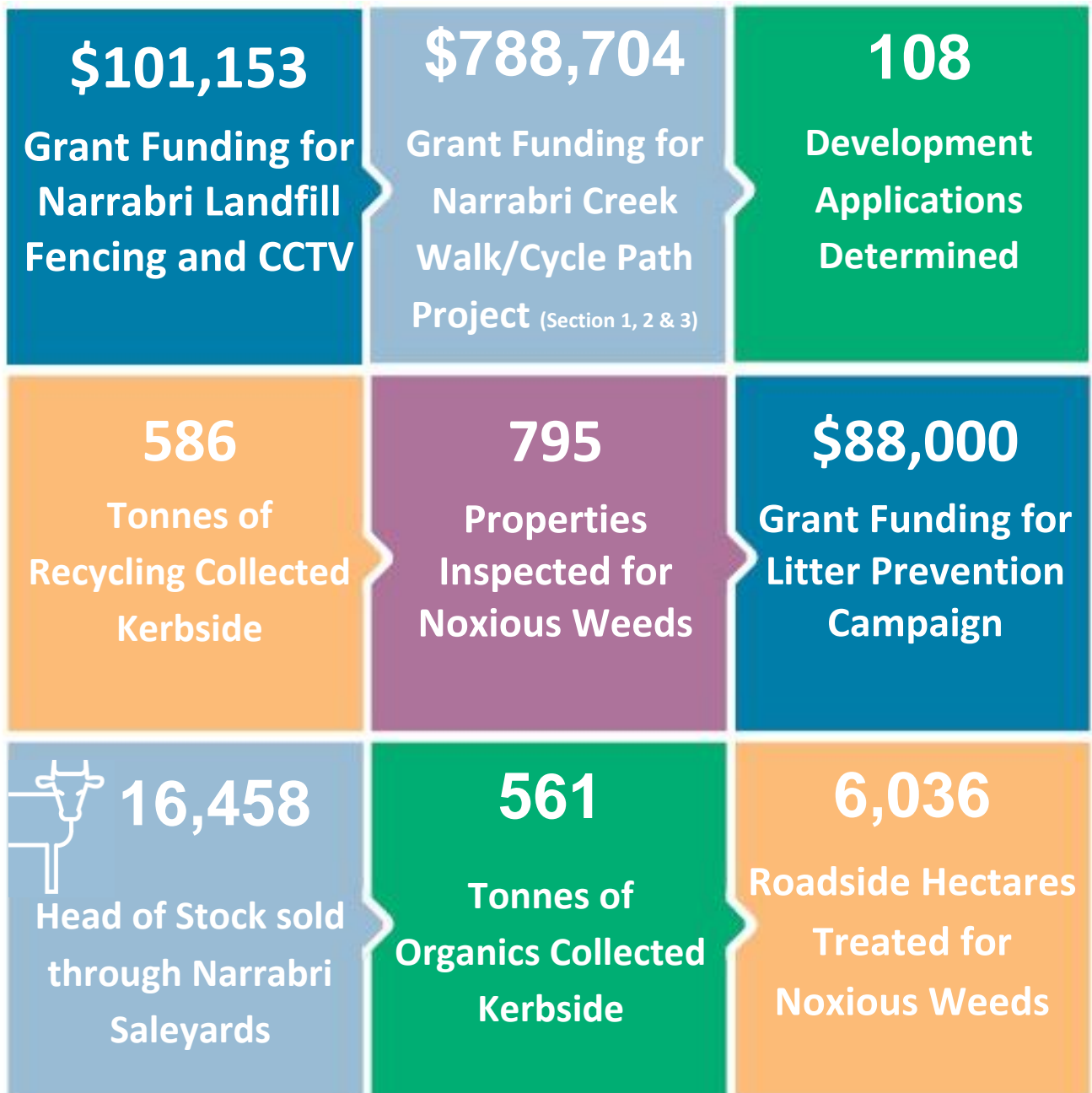
Our community believes strongly in the Council's vision statement of an entire Shire community. Everyone has a contribution to make and everyone deserves to share in investments made by Council. Continuing efforts are needed to engage our young people and to involve the indigenous members of our community. The following presents highlights for the year for our theme 'One Community'.



## A Sustainable Environment

### *Respect For Our Whole Living Environment*

The community is mindful that the whole of the living environment needs to be considered to ensure that a quality living environment for the entire Shire community is achievable for the future. Everyone can contribute whether living and working in towns or villages or in rural areas. The following presents highlights for the year for our theme 'A Sustainable Environment'.



## A Place to Thrive

*A strong diverse economy that attracts and retains businesses, services and tourists*

The people of Narrabri Shire are very proud of the region in which they work and live. The community has a strong desire to see its Shire prosper. They want the Shire to be attractive as a destination for people to live, run businesses and visit. The following presents highlights for the year for our theme 'A Place to Thrive'.

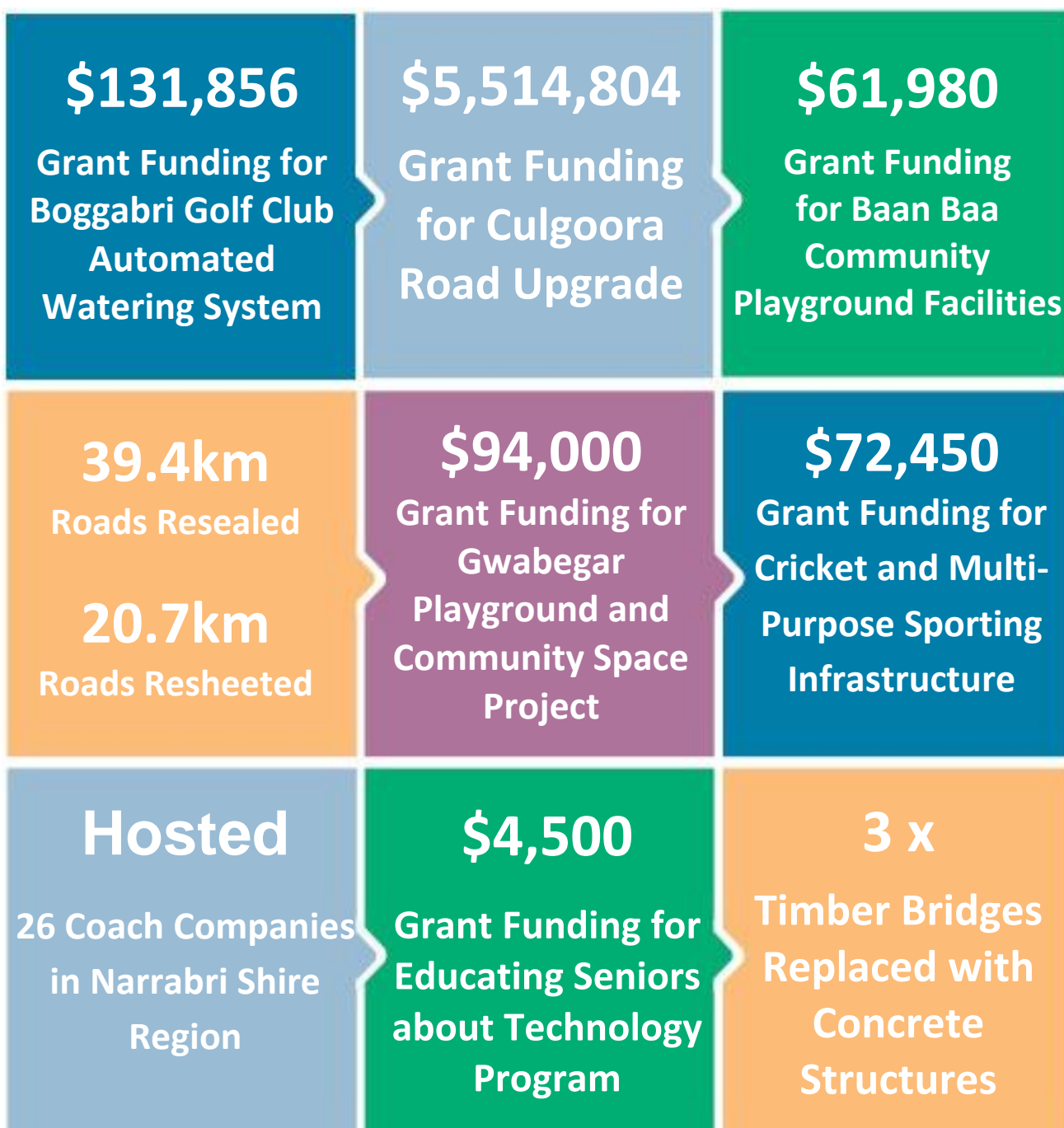




## Proactive Leadership and Advocacy

### *Managing for all and standing up for our Shire*

Our community recognises that Council does not have complete control over every aspect of the Shire. Sometimes we need contributions from State and Federal governments and agencies in order to make changes. However, the community does look to Council for strong leadership, clear communication, efficient support of development and a preparedness to meet commitments. The following presents highlights for the year for our theme 'Proactive Leadership and Advocacy'.



# PRINCIPAL ACTIVITIES





# Strategic Management and Governance

Action(s)	Target	Status	Progress	%	
4.1.3.2	Create meaningful relationships with State and Federal bodies and other industry in consultation with an appropriate Joint Organisation to take best advantage of grant funding opportunities for regionally significant projects.	30-Jun-2018	Achieved	Council had ongoing discussions with the NSW Department Premier and Cabinet (DPC); seeking funding opportunities in alignment with Council's strategic direction. Council has meet with numerous State Government Ministers as part of a joint organisation (JO) contingent to Sydney during August. Council has resolved to join the New England JO. Council has met with numerous Federal Ministers throughout the year including: Hon. Don Harwin Minister for Energy and Utilities, Hon. Darren Chester (previous) Minister for Infrastructure and Transport and the Deputy Prime Minister and (current) Minister for Infrastructure and Transport Michael McCormick. Council met with representatives for Inland Rail at both the Federal and State Government level in May.	100%
4.1.3.4	Participate in Regional and State Forums (For example JO, LGNSW, Country Mayors).	30-Jun-2018	Achieved	Council has resolved to join the New England Joint Organisation (JO). Council actively participates in the Country Mayor's Association; the Mayor holds a position on the Executive of the Country Mayor's Association. The General Manager is a current Board member of LG Professionals Australia (NSW). The Director Corporate Services is a current Board member of Airports Association of Australia (AAA). Other regional forums Council participates in include: Northern Inland Regional Waste group, North West Regional Airport Reporting Officers group.	100%

Action(s)		Target	Status	Progress	%
4.2.2.2	Expanded services are only implemented after a business case demonstrates long term viability.	30-Jun-2018	Achieved	Council resolved that a Boggabri Childcare Centre is not viable at its November Ordinary Council Meeting. This decision is in alignment with Council's Fit for the Future Improvement Plan and current Council policy. This policy has been considered in the development of the 2018/2019 draft budget.	100%
4.3.2.1	Three (3) Council services are reviewed annually.	30-Jun-2018	Not Achieved	Roads Services and Fleet Management reviews completed. Project Management review received in May 2018; currently being reviewed. Parks & Open Spaces (including Cemeteries) review has commenced.	90%
4.3.2.2	Inter-council cooperation opportunities are explored as they arise.	30-Jun-2018	Achieved	Council is currently finalising arrangements for the hosting of the 2018 Aboriginal LG Conference. Discussions have and are progressed on the sharing of internal audit services with two (2) neighbouring councils. Council currently has a shared service arrangement with Moree Plains Shire Council regarding planning and development staff.	100%
4.3.2.3	Where available, Council services are compared against private industry benchmarks.	30-Jun-2018	Achieved	The LG Performance Excellence Program results have been workshoped by Council. Council has been in discussions with numerous other similar councils with the intent to create a "regional window" for greater comparison and performance analysis.	100%
4.4.2.3	Establish an internal audit committee.	30-Jun-2018	Achieved	Internal Audit and Risk Committee held its inaugural meeting in March 2018.	100%
4.4.2.7	Review internal, external and Section 355 Committees to ensure they are relevant, effective and efficient in making decisions.	30-Jun-2018	Achieved	Council reviewed Committees at the September Ordinary Council Meeting.	100%
4.4.2.9	Maintain and implement a Councillor professional development program.	30-Jun-2018	Not Achieved	A Councillor Professional Development program will be drafted with the input that has been received. First draft program has been completed.	85%

# Workforce Management

Action(s)	Target	Status	Progress	%	
1.3.4.12	<b>DIAP:</b> Review Equal Employment Opportunity (EEO) Policy to ensure compliance with accessibility and inclusion requirements.	30-Jun-2018	Achieved	EEO Policy has been reviewed and updated.	100%
1.3.4.13	<b>DIAP:</b> Reduce barriers for volunteers to participate in Council programs.	30-Jun-2018	Achieved	Volunteer program developed and involvement by interested participants available.	100%
4.1.4.1	Continue to support and enable volunteer engagement within Council activities.	30-Jun-2018	Achieved	Volunteer program developed to accommodate engagement.	100%
4.2.3.2	Develop a strategy and research funding opportunities to address Council's ageing workforce.	30-Jun-2018	Achieved	Successfully secured \$15,000 grant funding to develop an Ageing Workforce Strategy. Strategy completed and adopted by Executive Management.	100%
4.4.2.12	Review Workforce Plan annually.	30-Apr-2018	Achieved	Whilst a review has been undertaken, it is recommended that a further review be undertaken with the various State Significant infrastructure projects scheduled and potentially occurring in the Shire over the next number of years.	100%
4.4.2.5	Introduce systems for better information capture relating to the workforce.	30-Jun-2018	Achieved	Council has a number of systems in place such as Scout, OO-Soft and HR-Onboarding. This will be further enhanced by the Corporate Information System (CIS) Project in the next financial year.	100%
4.4.2.8	Link strategic outcomes to performance objectives of management positions.	30-Jun-2018	Achieved	The executive and senior management teams have had performance meetings to review 2016/2017 and performance agreements are in place for 2017/2018.	100%

## Corporate Support

Action(s)	Target	Status	Progress	%	
4.1.4.3	Carry out Civic ceremonies and functions to celebrate and acknowledge achievements of the community.	30-Jun-2018	Achieved	Australia Day and citizenship ceremonies held. Mayoral Reception held for Mr Tony Zhang. ANZAC recognition of march-past by Mayor. Grant announcements for Country University Centre and Outdoor projector.	100%
4.2.3.3	Implement a new Corporate Information System (CIS).	30-Jun-2018	Achieved	Finance implementation (Release 1) completed 30 June 2018. Project is continuing with implementation of Release 2 due November 2018. Project spans across two financial years.	100%
4.4.1.2	Commence Special Rate Variation (SRV) community conversation.	30-Jun-2018	Achieved	Financial result for 2016/2017, along with budget forecasted result for 2017/2018, indicates that a Special Rate Variation will not be required for 2018/2019.	100%
4.4.2.15	Ensure that delegations for Council officers are reviewed and updated.	30-Jun-2018	Achieved	Organisational-wide annual review completed 30 June 2018.	100%
4.4.2.16	Ensure Code of Meeting Practice and Code of Conduct are current and relevant.	30-Jun-2018	Achieved	First draft of new Model Code of Meeting Practice was released for comment in August. Consultation draft received in December 2017. Draft was presented at the February Council Meeting. Submissions were made to the Office of Local Government by 18 March 2018. Review completed.	100%

## Financial Services

Action(s)	Target	Status	Progress	%	
4.4.2.1	Annually review Council's Rating Structure to ensure equity and fairness in rating distribution.	30-May-2018	Achieved	The rating structure has been adopted.	100%
4.4.2.10	Review Long-Term Financial Plan annually.	30-May-2018	Achieved	Has been reviewed in conjunction with 2018/19 budget preparations.	100%

4.4.2.11	Review Asset Management Strategy and Policy	30-May-2018	Achieved	Ongoing review carried out.	100%
4.4.3.1	Provide more plain English financial reporting through increased use of Council's online platforms.	30-Jun-2018	Achieved	The Quarterly Budget Review Statement has been broken down to report on services with more commentary around what information the various statements are presenting. This action is also being considered as part of the process in implementing the new Corporate Information System (NCIS).	100%

## Information Services

Action(s)	Target	Status	Progress	%	
1.1.2.4	Consult with community and businesses to identify areas where CCTV and improved street lighting is required to target crime.	30-Jun-2018	Achieved	Closed Circuit Television Camera (CCTV) System installation at Wee Waa is completed. Capital works program in 2018/19 includes estimate for new system. Discussions were held with NSW Police in June as well as the Crime Prevention Committee. Capital funds have been adopted in Operational Plan for 2018/19 for installation of Closed Circuit Television cameras and equipment for Narrabri CBD.	100%
1.3.2.1	Investigate and explore opportunities to provide free Wireless Fidelity (Wi-Fi) to service the Central Business District's (CBDs).	30-Jun-2018	Achieved	Roll out of optic fibre to Narrabri CBD occurred in April/May 2018.	100%
4.3.3.2	Ensure Council is utilising up to date software and hardware in alignment with best practice	30-Jun-2018	Achieved	Operating Systems and all standard applications (eg: MS Office) are up to date.	100%
4.3.3.4	Install appropriate internet backbone infrastructure to provide high speed network connectively and Internet to Council facilities.	30-Jun-2018	Achieved	Aquatic Centre, Visitors Information Centre, Narrabri Library and Crossing theatre is now connected to Administration building via optic fibre cable.	100%

## Property and Assets

Action(s)	Target	Status	Progress	%	
1.1.2.13	Conduct annual condition inspections for all land and buildings to maintain public safety.	30-Jun-2018	Achieved	Condition assessments conducted by Australis in May 2018.	100%
1.1.3.2	Investigate the design, renovation costs and potential funding options of developing a child-care facility at the old Boggabri Bowling Club.	30-Jun-2018	Achieved	Council resolved on 28 November 2017 not to develop a child care centre at the old Boggabri Bowling Club site.	100%
2.2.1.3	Ensure Narrabri Shire has identified and adequately resourced Disaster Recovery site(s).	30-Jun-2018	Achieved	Completed. Identified that a generator is required to be purchased in 2018/2019.	100%
2.2.2.3	Identify areas of biodiversity value and potential linking corridors in geographical information system (GIS).	30-Jun-2018	Achieved	Uploaded identified vegetation data sets to Graphical Information System.	100%
2.2.2.4	Identify lands with high salinity in geographical information system (GIS).	30-Jun-2018	Achieved	Uploaded salinity information to GIS.	100%
2.3.1.2	Investigate opportunities to increase energy efficiencies at Council facilities.	30-Jun-2018	Achieved	Energy Audit was undertaken following Council's resolution in August 2017. Interval meters are being installed at Council's Water Bore Sites to reduce energy costs with accurate billings. Discussed with energy savings service providers to investigate opportunities for energy efficiencies for Council's major assets.	100%
4.2.3.6	Monitor and update community accessible GIS interface for Council's Capital Works Program.	30-Jun-2018	Achieved	GIS interfaced Capital Works Program is now accessible.	100%



4.3.1.2	Investigate update and renewal requirements (including assets) for Caravan Parks throughout the Narrabri Shire.	30-Jun-2018	Achieved	Internal road sealing is being carried out for Narrabri Caravan Park. The Southern Cross Parks Group has recently relocated the Dump Point and Garbage Bin to the location identified by the Master Plan, and provided a satisfactory schedule of works to comply with the lease terms and conditions. Tender documents for Boggabri Caravan Park are being completed.	100%
4.4.2.6	Undertake surplus land and assets review including Council controlled Crown Lands.	30-Jun-2018	Achieved	Refined listing of land and properties surplus to Council's needs has been identified. 136 Rose Street, Wee Waa was sold for \$191,000.	100%

## The Crossing Theatre

Action(s)		Target	Status	Progress	%
1.2.2.1	Explore opportunities for the provision of arts and cultural events in all towns and villages.	30-Jun-2018	Achieved	Discussions continue with tour and content providers. Staff have commenced a review of facilities available in outlying towns and their capacity to host cultural shows and performances. A grant application was successful in securing funds for a portable projector and screen. This will allow for movies to be shown remotely across the shire.	100%
1.2.2.2	Facilitate cultural shows at The Crossing Theatre.	30-Jun-2018	Achieved	In 2017/2018, the shows the venue has hosted are as follows: Hoodoo Gurus & You Am I, Classical Music Performance, Melinda Schneider, Matt Hollywood Magic Show, Cirque Africa, School of Dance Show, Paris Underground Burlquesue Show, Melbourne City Ballet, Sydney Comedy Festival, Lah Lahs Big Live Band, Rhythm of Ireland, Jazz Concert, The Umbilical Brothers, Flickerfest 2018, London Klezmer Quartet, Melinda Schneider, David Strassman, Stars of Narrabri Dance for Cancer and 2018 Narrabri Eisteddfod.	100%

Action(s)		Target	Status	Progress	%
1.2.2.3	Encourage and support the Narrabri Eisteddfod.	30-Jun-2018	Achieved	The Narrabri Eisteddfod secured The Crossing Theatre for 2018. The venue continues to support this community event through marketing support, technical support and reduced venue services costs.	100%
3.1.1.2	Identify external funding opportunities to assist with the provision of events through The Crossing Theatre.	30-Jun-2018	Achieved	Grant to purchase a portable film projector and screen was successful.	100%
3.1.1.3	Identify opportunities for corporate, association, not for profit and government organisations to host regional and rural conferencing in Narrabri Shire.	30-Jun-2018	Achieved	The Crossing Theatre is the host for the Local Government Aboriginal Network LGAN to be held in September 2018. Internal discussions regarding a local innovation event have been undertaken between Library Services, Tourism Services and The Crossing Theatre. The Events Co-ordinator continues to pursue conference events for the facility.	100%
3.1.1.4	Develop and maintain relationships with national and international touring promoters.	30-Jun-2018	Achieved	Conversations have, and continue to occur with promoters of shows including live music, theatre, musicals & comedy.	100%
3.1.1.5	Investigate the feasibility to continue with child and youth school holiday programs.	30-Jun-2018	Achieved	The Crossing Theatre has assessed the viability continuing a holiday program during the school holidays. Event to be run each school holidays period in some capacity. Community feedback is very positive.	100%
4.2.1.5	Investigate opportunities in line with Council Policy to offer more economical use of The Crossing Theatre facilities.	30-Jun-2018	Achieved	Ongoing discussions are continuing with regular and ad-hoc hirers of the venue, particularly live show clients, as to ways to tour to the venue more economically. Cafe now operating seven days a week in line with The Crossing Theatre service review of 2016.	100%



Action(s)		Target	Status	Progress	%
4.2.2.1	Explore opportunities for expansion of the movie experience at The Crossing Theatre.	30-Jun-2018	Achieved	Liquor licence is available across entire footprint of building. New promotions such as Disney Sundays introduced. An ongoing review of opportunities is occurring, including events suited to Gold Class service.	100%

## Libraries

Action(s)		Target	Status	Progress	%
1.1.1.1	Develop educational and recreational programs in all branch Libraries at least on a quarterly basis.	30-Jun-2018	Achieved	Narrabri Library has provided space for 585 programs/meetings/events. There have been 2,200 adults and 3,521 children in attendance, totalling 5,721 participants. Wee Waa Library has provided space for 115 programs/meetings /events. There have been 328 adults and 796 children in attendance, totalling 1,124 participants. Boggabri Library has provided space for 30 programs/meetings /events. There have been 129 adults and 97 children in attendance, totalling 226 participants.	100%
1.1.1.2	Investigate the feasibility of outreach services across the Narrabri Shire, including home library services to housebound and aged care facility residents.	30-Jun-2018	Not Achieved	A Home Library Delivery Service Protocol was presented to the Consultative Committee for approval, prior to program commencement to individual homes. Feedback prompted further development of the protocol.	92%



Action(s)		Target	Status	Progress	%
1.1.1.5	Seek additional funding for and provide library educational and recreational programs to meet changing community needs.	30-Jun-2018	Achieved	State Library review completed in July 2017. This provides scope to apply for funding in 2018/2019. Funding application for Tech Savvy Seniors presentations has been successful and four (4) sessions will be presented in all Narrabri Shire Branch Libraries in February. A grant application to create a more welcoming and flexible space at Boggabri Library was successful. "Be Connected" grant applications have been successful and sessions on online family history searches, cyber safety, scams awareness and 3D printing have been presented.	100%
1.3.4.22	Investigate relocation of the Boggabri Library to allow expansion and improve access to library services by a broad cross-section of the community.	30-Jun-2018	Achieved	Report from State Library noted by Council at September Ordinary Council Meeting. Watching brief being maintained for potential opportunities for relocation. Action to be included in the Boggabri Precinct Plan 2018/2019.	100%
1.4.4.2	Provide Science, Technology, Engineering and Mathematics (STEM) based programming in partnership with scientific leaders in the community.	30-Jun-2018	Achieved	Ongoing. Regular meetings being held for Future EDU (formerly known as the Narrabri Shire Science Hub). Two after school science sessions were held covering the topics osmosis and aerodynamics/friction.	100%

## Airport

Action(s)		Target	Status	Progress	%
3.1.4.2	Encourage community use of, and support the retention of, existing Narrabri - Brisbane RPT flight arrangement.	30-Jun-2018	Achieved	Customer survey completed in June 2018 with more than 70% rating services good or excellent.	100%

3.1.4.4	Lobby Office of Transport Security to review proportionate security to allow smaller jet services to operate from Narrabri Airport without the need for full security screening regime.	30-Jun-2018	Achieved	New security measures for all airports have been announced as part of the Federal Budget in May 2018. There is no change to the current security measures for Narrabri Airport.	100%
3.1.4.5	Actively seek new revenue streams to support Airport operations.	30-Jun-2018	Achieved	Air Quality Monitoring Licence at the airport has been entered into, generating \$5,000 p.a. as well as the renewal of an expired grazing licence over a section of unused land generating \$2,200 p.a. Council renewed the lease with AirServices Australia.	100%

## Development Services (Building Control, Strategy Planning & Development)

Action(s)	Target	Status	Progress	%	
1.2.1.3	Engage with business owners to ensure shop fronts are well maintained.	30-Jun-2018	Achieved	Heritage grant funding recommended for allocation to Club House Hotel. Heritage consultant has audited Narrabri main street and provided a report. Grant funding opportunity identified and application lodged for \$20,000 with Office of Environment and Heritage. Main street businesses in need of repair have received a letter outlining heritage grant funding opportunities and requesting certain works be completed to buildings.	100%
1.2.1.4	Review Development Control Plans and policies to encourage footpath dining options.	30-Jun-2018	Achieved	Local approvals policy adopted by Council. Draft DCP chapter for footpath dining is complete.	100%
2.1.2.4	Review the single Narrabri Development Control Plan to ensure controls for open space and environmental zones adequately protect those zones.	30-Jun-2018	Achieved	Draft DCP chapter for open space is complete. Controls are adequate.	100%

Action(s)		Target	Status	Progress	%
2.1.4.8	Support animal owners through educational materials to maintain animal behaviour that is consistent with the expectations of the community.	30-Jun-2018	Achieved	Education material provided by monthly update on Council website and local paper. Free microchipping and education day held on 30 June. 71 animals microchipped and owners provided with educational material.	100%
2.1.4.9	Seek funding to support microchipping, desexing and responsible companion animal program campaigns.	30-Jun-2018	Achieved	Council actively sought opportunities for grant funding. No funding was available, however Council held a microchipping and information day.	100%
2.2.3.2	Audit at least 15 former industrial development approvals issued by Council for continued compliance.	30-Jun-2018	Achieved	Acting Manager Compliance completed audit. Compliance result: 11 of 15 compliant and follow-up action for non-compliant sites continues.	100%
2.2.3.3	Request regulatory authorities to present annually to Council on their activity.	30-Jun-2018	Achieved	Council requested that the EPA and Department of Planning to present on extractive industries compliance program. EPA agreed, DoP mine safety officers declined to present.	100%
2.4.2.1	All submissions on extractive industry state significant developments will request no final void as a condition of consent.	30-Jun-2018	Achieved	Submission made on Mine Rehabilitation Discussion Paper requesting no final void as condition of all consents.	100%
2.4.2.2	All submissions on extractive industry state significant developments will request mine plans as a condition of consent that minimise active mining footprints.	30-Jun-2018	Achieved	Submission made on Mine Rehabilitation Discussion Paper requesting mine footprint to be minimised and progressive rehabilitation implemented.	100%
2.4.4.2	Participate in public exhibition processes for major state significant developments to protect the community interests.	30-Jun-2018	Achieved	Submission made on Inland Rail, Santos Narrabri Gas Project, Narrabri South Solar, and Silverleaf Solar Farm.	100%
2.4.4.3	Lobby the NSW Government for monitoring actions to be performed by the regulators at the proponents cost.	30-Jun-2018	Achieved	Included in the Santos EIS submission. Included in the Santos RTS submission.	100%



Action(s)		Target	Status	Progress	%
3.1.3.6	Pursue opportunities to create an additional through block pedestrian connection between the CBD core block and the public car park and Education Precinct on the Corner of Doyle and Barwan Streets.	30-Jun-2018	Achieved	Viable options for through block identified. Council wrote to owners to determine interest. One owner has expressed an interest and discussions are progressing.	100%
3.4.1.1	Maintain available developed land supplies in Boggabri, Wee Waa and Narrabri at numbers greater than the total of new dwellings constructed over the preceding three (3) years.	30-Jun-2018	Achieved	Boggabri potential 158 lots (R1), 4 dwellings approved in prev. 3 years (R1). Wee Waa potential 14 lots (R1), 3 dwellings approved in prev. 3 years (R1). Narrabri potential 60 lots (R1), 9 dwellings approved in prev. 3 years (R1).	100%
3.4.4.1	Carryout biennial inspections of urban areas to identify properties requiring repair or demolition.	30-Jun-2018	Achieved	Local Orders Policy adopted. Rangers conducted monthly inspections of localities.	100%
3.4.4.2	Implement an orders program to require action to repair or demolish derelict buildings.	30-Jun-2018	Achieved	Demolition orders in force for all current building stock. Nine (9) issued in 2017/2018.	100%

## Environmental, Health and Compliance

Action(s)	Target	Status	Progress	%	
2.1.4.1	Work with the Northern Inland Weeds Advisory Committee, Catchment Management Authorities, Landcare and other "care" groups to ensure a co-ordinated approach to weed management programs over all land tenures.	30-Jun-2018	Achieved	Council has participated in multiple meetings to set direction for the implementation of the Regional Strategic Weed Management Plan (RSWMP) 2017-2022: -Nine (9) meetings including Weed Officers meeting, North West Regional Weeds Committee -Meeting and NSW Capacity Building and Engagement Workshops. -One (1) Annual Weeds Conference. Council has also liaised with NSW Crown Lands, North West Local Land Services and Department of Primary Industries-Fisheries in relation to controlling Biosecurity matters and invasive weeds. Council is now working with Local Land Services to Control weeds in Travelling Stock Reserves (TSR's).	100%
2.1.4.10	Increase community awareness of their responsibility to manage weeds and inform them about the new changes in legislation, in particular the introduction of the New Biosecurity Act 2015	30-Jun-2018	Achieved	Council provided farmers/ graziers and other land owners information about the new Biosecurity Act at AgQuip. Council is increasing awareness through adopting an educational approach to biosecurity inspections of local farms. Council have handed out Management Plan Booklets and flyers during inspections.	100%
2.1.4.11	Prevent, eradicate and contain the spread of Biosecurity Matters in the Narrabri Shire Area by increasing the number of patrols and weed management actions.	30-Jun-2018	Achieved	Council conducted inspections to prevent, eliminate and restrict biosecurity matters. During the 2017/2018 financial year Council has conducted 795 property inspections and sprayed 6,036 hectares.	100%
2.1.4.12	Acquisition of a new weed database system.	30-Jun-2018	Achieved	Council is using a new weed program to enable DPI reporting.	100%

Action(s)		Target	Status	Progress	%
2.1.4.2	Prepare and implement management plans for individual Priority Weeds.	30-Jun-2018	Achieved	Council is working with the Northern Inland Weeds Advisory Committee (NIWAC) preparing management plans for different biosecurity matters. Council has completed the management plan for nine (9) priority weeds. Green cestrum, African boxthorn, Mother of millions, St. John's wort, Tiger pear, Hudson pear, Rope pear, Boxing glove and Tree pear. These are priority weeds for Narrabri Shire.	100%
2.1.4.3	Increase surveillance and use a weed software to map weed infestation, to ensure effective management programs are undertaken in infested areas.	30-Jun-2018	Achieved	Council helped Walgett Shire to monitor the Namoi River for Parkinsonia. Invasive species Coolatai grass is being managed in priority areas. Council managed a new infestation of Honey Locust discovered in Narrabri. Due to this infestation, Council inspected the Namoi river from Narrabri to Mollee Weir searching for Honey Locust and Alligator Weed. Council promotes Mother of Millions Control and has controlled Mother of Millions on Tomlinson's Lane and Gun Club Road. Boxing Glove Cactus ( <i>Cylindropuntia fulgida</i> var. <i>mamillata</i> ) was discovered, identified and destroyed.	100%
2.1.4.4	Promote best weed management practices to landholders, including a range of control techniques for integrated weed management.	30-Jun-2018	Achieved	Council has advised land owners of the changes from the Noxious Weed 1993 Act to the new Biosecurity Act 2016 during routine inspections. Council presented the August Science Investigation Awards 2017 to 100 children on biosecurity matters, environmental and native weeds. A biosecurity fact sheet was sent out with all rate notices and media releases have been advertised on Council's Facebook page. Council officers attended the Narrabri show and Gypsy Willow markets.	100%



Action(s)		Target	Status	Progress	%
2.1.4.5	Work with other vegetation managers and land management agencies to ensure Class 4 weed management programs are included in vegetation management programs.	30-Jun-2018	Achieved	Council is liaising with North West Local Land Services (NWLLS) to ensure that Travelling Stock Reserves (TSR's) are controlled for priority weeds. Council has also approached Roads and Maritime Services (RMS) regarding weed management along the Newell Highway and is liaising with Centrogen to control weeds along rail corridors. Council met with the Department of Primary Industries (DPI) Fisheries and Crown Land personnel to discuss issues on TSR's and Trindalls Reserve. Council received funding for the control of priority weeds on TSR's in the Gwabegar/Pilliga area.	100%
2.1.4.6	Promote vegetation rehabilitation as a key part of weed management.	30-Jun-2018	Achieved	Council promoted vegetation regrowth in Tarriaro Reserve by liaising with NWLLS to remove the rubbish bins and rubbish from the reserve. Council is assisting owners of organic farms to find alternatives to control weeds, including promoting rehabilitation on farmland by introducing cochineal onto one (1) property to help control common pear instead of using chemicals. Council is working to encourage growth of native vegetation in the Maules Creek crown reserves.	100%
2.2.2.1	Encourage the formation of active landcare groups throughout the Shire and involve groups in Council rehabilitation programs.	30-Jun-2018	Not Achieved	Council has notified current landcare groups about grant funding applications. Council is working with the Merimborough Landcare Group out in Pilliga/ Gwabegar. Council met the Garden Club in Narrabri to discuss ways to work together.	30%

Action(s)		Target	Status	Progress	%
2.2.2.2	Assist landcare groups to identify projects and access funding to achieve rehabilitation of sites.	30-Jun-2018	Achieved	Council assisted the Maules Creek Community with their Environmental Grant. The Maules Creek Community were successful in securing the grant for the control of Green Cestrum and Mother of Millions in Maules Creek area. Two (2) applications for Crown Land funding have been sent: Maules Creek Crown Land for Green Cestrum control and Trindall's Reserve for African Boxthorn and Mimosa control.	100%
2.2.3.1	Review extractive industries environmental compliance reports and plans annually.	30-Jun-2018	Achieved	Council has reviewed the Maules Creek Coal Mine Annual Report 2016. The report indicated that there were some non compliances with the project approval PA10_0138 and the Environmental Protection Licences 20221. The non compliances are classified as low risk and are related to blasting and noise exceedance. Appropriate actions have been taken by the licensee.	100%
2.3.1.4	Investigate opportunities to access the Climate Change fund from the Office of Environment and Heritage.	30-Jun-2018	Achieved	Council worked with Office of Environment and Heritage (OEH) with organising a free community workshop on energy saving and energy storage options. Council completed a baseline emissions pilot study for the Shire. Council also assisted the OEH to bring to town a pop-up Energy shop on May 2018, this helped residents to learn about the NSW programs and services that can help them to reduce their power costs. Council met two (2) energy consultants to find out Council's opportunities to save energy and to use renewable sources. At this stage climate change funding has not been able to be applied to specific projects.	100%

Action(s)		Target	Status	Progress	%
2.3.2.7	Actively promote the 'Community Recycling Centre'.	30-Jun-2018	Achieved	Council has signed a Community Recycling Centre Operations Fund Agreement until 30 June 2021. The Agreement includes funding for promotional materials and an education plan. As part of this agreement one (1) CRC television advertisement is being shown on channel Seven, CRC information flyers have been ordered and they will be attached with the next rate notices.	100%
2.3.2.9	Seek funding for installation of gross pollutant traps on stormwater discharge to the Narrabri Creek.	30-Jun-2018	Achieved	Council sought funds for the installation of gross pollution traps through the NSW Office of Environment and Heritage. Council included a budget for the design of gross pollutant traps in 2018/2019. Having the design will facilitate access to government funding.	100%
2.4.1.1	Lobby for installation of an independent regional dust monitoring system.	30-Jun-2018	Achieved	The Air Quality Monitoring Site for Narrabri Shire is in operation. Council will continue to lobby for the installation of more dust monitoring stations within the Shire.	100%
2.4.1.2	Work cooperatively with mining companies and environmental groups to monitor impacts of dust.	30-Jun-2018	Achieved	Council has attended a dust monitoring meeting in Gunnedah. Council has nominated one community representative and a staff member to be part of the Namoi Regional Air Advisory Committee.	100%
2.4.3.2	Engage with lead regulator of major projects to ensure the community is informed of their actions to regulate water extractions.	30-Jun-2018	Not Achieved	Invitation is being extended to the Water NSW to present to a Council meeting. Council is waiting for a response.	20%
3.1.3.8	Add matching garbage bins in key CBD locations and recycle existing CBD bins for use in other park/garden areas.	30-Jun-2018	Achieved	Bins are installed.	100%



# Solid Waste Management

Action(s)	Target	Status	Progress	%	
2.3.2.1	Provide waste education programs to the community with a focus on avoiding waste generation and improving their behaviour towards reusing and recycling.	30-Jun-2018	Achieved	<ul style="list-style-type: none"> <li>- Council changed the design of the bulk waste brochure to include ideas for reusing and recycling.</li> <li>- Litter signs have also been installed. Parks and Gardens reported 40% in litter reduction after the installation of the bins and signs.</li> <li>- Two (2) video clips are projected at the Crossing Theatre before the commencement of movies.</li> <li>- One (1) recycling television advertisement is showing on channel Nine.</li> <li>- Free reusable shopping bags are located at Council's reception to encourage residents to take them and to use when shopping.</li> <li>- Council offers environmental education sessions for local schools. Gumnut Cottage Child Care Centre, Bluebird ELC and Boggabri Public School were part of this semester education sections.</li> <li>- Council delivered environmental education kits to all the preschools in the Shire.</li> <li>- Council is offering free community workshops at the library to promote reusing and recycling.</li> </ul>	100%
2.3.2.2	Seek funding to improve the current waste infrastructure to allow an increase in separation at source and recycling rates for households, business and industry.	30-Jun-2018	Achieved	Council was successful on a grant application submitted to the NSW EPA to build fences and separate the landfill area from the landfill transfer station area. The tender document is finalised and will be advertised in August 2018.	100%
2.3.2.3	Analyse the viability of providing recycling facilities in public spaces in the Shire.	30-Jun-2018	Achieved	Council was granted \$88,000 for a litter prevention campaign. Council will install one (1) recycling bin at the Crossing Theatre, one (1) at Collins Park and one (1) at Cameron Park as co-contribution of the grant.	100%



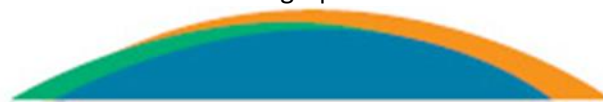
Action(s)		Target	Status	Progress	%
2.3.2.4	Seek opportunities for resource recovery from the main waste types produced in the Shire, such as e-waste, construction and demolition waste, and scrap metal.	30-Jun-2018	Achieved	<p>Council has engaged different contractors to ensure recovery of batteries, scrap and concrete and demolition waste.</p> <ul style="list-style-type: none"> <li>- Council has engaged Mathews Metal to collect the e-waste at Narrabri Landfill.</li> <li>- Council worked with MRI to establish a drop off collection point at Boggabri transfer station during the last week of June.</li> <li>- Materials are also recovered through the second chance shop.</li> <li>- Council recycles scrap metal and lead batteries.</li> <li>- Council finished processing the concrete and demolition waste. This material is used for building internal roads at the Narrabri Landfill</li> <li>- Council has finalised mulching green waste at Narrabri landfill.</li> <li>- Residents can collect compost for free from Moree Landfill.</li> </ul>	100%
2.3.2.5	Create and maintain an illegal dumping database to allow Council to make informed decisions and develop strategies to manage illegal dumping and target hotspots.	30-Jun-2018	Achieved	<ul style="list-style-type: none"> <li>-Council is now registered online for the Regional Illegal Dumping (RID) database.</li> <li>-Council has installed illegal dumping signs at the transfer stations and hotspots within the Shire.</li> <li>-Council conducts illegal dumping patrols in the area to identify illegal dumping hot spots. More than 150 cases have been registered.</li> <li>- Council have sent a final illegal dumping report to the EPA. This will help Council to apply for future clean-up funding in the future.</li> </ul>	100%

Action(s)		Target	Status	Progress	%
2.3.2.8	Conduct educational programs for community members on the effects on kerb side collection contamination.	30-Jun-2018	Achieved	Council and Cleanaway have developed two (2) video clips to be projected before the commencement of movies at the Crossing Theatre. The videos target reduction and avoidance of plastic bags as this is the main contaminant found in the recycling bins. Council organised a waste education stall at the February gypsy markets to educate community members on the materials that can be disposed in each wheelie bin. Council's Kerbside Contamination Policy is currently in public exhibition. Council provided preschools with recycling kits including mini bins. Council uses Facebook as its main platform for Environmental Education.	100%
2.3.2.10	Investigate potential for installation of recycling bins in public places.	30-Jun-2018	Achieved	A Reverse Vending Machine is installed at Challenge Material Recovery Facility with site selection and installation by NSW Government contracts. Council was granted \$88,000 for a litter prevention campaign. Council will install recycling bins in public spaces as co-contribution of the grant.	100%
2.3.2.12	Finalise, adopt and commence implementation of the Narrabri Shire Waste Management Strategy.	30-Jun-2018	Not Achieved	Council is currently updating the draft Waste Management Strategy. Council has engaged Logicus Environmental Consultants to provide a long term financial plan for the landfill. GHD Consultants are also working on the Narrabri Landfill Environmental Master Plan which is also part of the strategy.	50%

## Economic Development

Action(s)	Target	Status	Progress	%
1.1.2.7 Monitor, review and evaluate progress of Narrabri Shire Crime Prevention Strategy and report to community at quarterly crime prevention committee meetings.	30-Jun-2018	Achieved	During the 2017/2018 financial year, there was a total of three meetings of the Narrabri Shire Crime Prevention Committee. The Committee redrafted the Terms of Reference which were adopted in September 2017. The most recent meeting of the Narrabri Shire Crime Prevention Committee meeting was held on Tuesday, 19 June 2018. Oxley Police District Superintendent Fred Trench and Oxley Police District Chief Inspector Crime Manager Phillip O'Reilly attended the meeting to provide the Committee with an update on crime statistics for the area.	100%
1.1.2.9 NSW Police to promote eyewatch program to Narrabri Shire community members to provide opportunity for community to participate in active crime prevention activities online.	30-Jun-2018	Achieved	Representatives from NSW Police advised at the Crime Prevention Committee Meeting that the most effective method to promote the eyewatch programme is via Council's Facebook page. Council continues to share posts with relevant local crime prevention	100%
1.1.2.10 Offer seminars to community groups including Service Clubs to educate residents on security measures to reduce risk of property and vehicle theft.	30-Jun-2018	Achieved	Representatives from NSW Police advised at the Narrabri Shire Crime Prevention Committee meeting that on a regular basis information was posted on Facebook that offered tips and suggestions on how to reduce the risk of property and vehicle theft.	100%
1.1.2.12 Investigate and source positive Drug Education Programs in collaboration with other services to inform residents about drug use and associated health issues.	30-Jun-2018	Achieved	The State Library of NSW drug and alcohol information hub has been displayed at the Wee Waa Library for any visitor/s to the Library. The drug and alcohol information hub was displayed at the Narrabri Library for a period of three weeks during April 2018. A drug and alcohol information activity was undertaken as part of the Youth Week event held in April at Narrabri High School.	100%

Action(s)	Target	Status	Progress	%
1.1.3.1 Investigate child care requirements within the Narrabri Shire to better understand industry and community needs.	30-Jun-2018	Achieved	Council prepared a Business Case Assessment for a Boggabri Child Care Facility. The business case found that while child care services within Boggabri are limited, the services are not operating at capacity and there are no waiting lists for places. The report also reviewed the current childcare situation across the Shire and found that the current supply is adequate.	100%
1.1.4.4 Lobby to increase access to skills training within Narrabri Shire.	30-Jun-2018	Achieved	Regional Training Centre North West Project Report and Business Case finalised and presented to December 2017 Council Meeting with a decision to not pursue Regional Training Centre concept but to instead pursue the Country University Centre model.	100%
1.1.4.5 Adopt the business plan for the North West Training "Shop Front" in Narrabri Shire.	30-Jun-2018	Achieved	Regional Training Centre North West Project Report and Business Case finalised and presented to December 2017 Council Meeting with a decision to not pursue Regional Training Centre concept but to instead pursue the Country University Centre model. After a submission was made to Country Universities Centre, in May 2018 it was announced that a campus would be established in Narrabri Shire in early 2019.	100%
1.1.4.6 Investigate the establishment of a Narrabri Shire Youth Council in collaboration with the community.	30-Jun-2018	Not Achieved	Council has made contact with Youth in Focus case workers to discuss the best process to form a Youth Council in Narrabri Shire. Council has also met with a Gunnedah Shire Council representative to gather information on the most effective youth engagement method. This action has been carried forward to 2018/2019.	50%



Action(s)	Target	Status	Progress	%
1.1.4.7 Investigate viability of a PCYC in Narrabri Shire.	30-Jun-2018	Achieved	A formal written request for ongoing access to a mobile PCYC unit was forwarded to the former Barwon Local Area Command on 28 September 2017. Council was contacted and advised that the mobile PCYC unit would be periodically available for community events. This was reiterated at a meeting held with the local Inspector in Charge of the Narrabri Police Station in May 2018. The Narrabri Shire Mayor has recently raised this matter again with our State Government Local Member.	100%
1.2.4.1 Raise internal and external awareness of Council's commitment to Reconciliation and the Reflect Reconciliation Action Plan (RRAP).	30-Jun-2018	Achieved	An acknowledgement of the traditional custodians of the land is part of every Council meeting and Council event. At the Council NAIDOC Week event held on Tuesday, 18 July 2017, a speech by the Narrabri Shire Mayor reiterated Council's commitment to the implementation of Reconciliation Action Plan.	100%
1.2.4.2 Celebrate National Reconciliation Week to build relationships with Aboriginal and Torres Strait Islander Peoples and the broader Australian community.	30-Jun-2018	Achieved	Council representatives attended the launch of Whitehaven Coal Stretch Reconciliation Action Plan (RAP) on 25 May 2018 as part of celebrations for National Reconciliation Week.	100%
1.2.4.3 Develop and maintain external relationships with Aboriginal and Torres Strait Islander Peoples, Organisations and Communities.	30-Jun-2018	Achieved	Council regularly hosts and participates in meetings of the Waterloo Creek Committee. A meeting was held in April where it was determined that committee members should meet with Council's Heritage Adviser. Further to this, a meeting has been set for early July 2018 on her next visit to Narrabri. Representatives from the Office of Environment and Heritage are investigating the steps required to have the site listed as a State Heritage site.	100%

Action(s)	Target	Status	Progress	%
1.2.4.4 Raise internal understanding of Aboriginal and Torres Strait Islander cultural protocols.	30-Jun-2018	Achieved	Initial discussions have been held with local Aboriginal community leaders to develop wording for an Acknowledgment of Country plaque to be displayed at the front of the Council Administration Building. An acknowledgement of the traditional custodians of the land is part of every Council meeting and Council event. Council representatives regularly facilitate and participate in meetings of the Waterloo Creek Committee. Council continues to work with Wee Waa Local Aboriginal Lands Council, Wee Waa Public School representatives and TAFE NSW on the Art in the Park - Dangar Park Improvement Project.	100%
1.2.4.5 Continue to celebrate Aboriginal and Torres Strait Islander cultures and achievements by participating in NAIDOC Week.	31-Aug-2017	Achieved	The 2017 NAIDOC Week event was held on 18 July at the Council Administration Building. Activities included a welcome to country by Les Knox, a speech by Council's Mayor reiterating Council's commitment to the Reconciliation Action Plan, a performance in traditional language by the students from Narrabri Public School and a smoking ceremony and traditional dance performed by Clinton Lamb.	100%
1.3.1.1 Actively facilitate the reintroduction of a Narrabri to Sydney RPT air Service.	30-Jun-2018	Achieved	Council has worked for over 2 years to attract a Narrabri to Sydney RPT service. Fly Corporate successfully began Narrabri to Sydney RPT operations on 13 September 2017 and continues today.	100%





Action(s)	Target	Status	Progress	%
1.3.1.3 Lobby to maintain and potentially improve access to a passenger rail service to Sydney.	30-Jun-2018	Achieved	Council has written and forwarded correspondence to Transport for NSW TrainLink dated 29 September 2017, expressing gratitude to their organisation for its continued commitment to regional NSW by providing a daily rail passenger service between Narrabri and Sydney. Further, Council stated that it would fully support the expansion of a passenger rail service.	100%
1.3.1.4 Promote the availability of Brisbane as a viable medical alternative to Sydney to health professionals and the community.	30-Jun-2018	Achieved	Editorial placed in the quarterly Council in Focus newsletter promoting Brisbane as an alternative medical destination. Twitter and Facebook pages have been set up for Narrabri Airport to assist with airline targeted promotion.	100%
1.3.4.2 <b>DIAP:</b> Facilitate the creation of an Access and Inclusion Committee, incorporating Councillor and community representation.	30-Jun-2018	Achieved	The draft Terms of Reference for the Access and Inclusion Committee was presented and adopted at the June 2018 Council Meeting. Advertising for qualified and suitably experienced members for the Access & Inclusion Committee will begin in the new financial year.	100%
1.3.4.4 <b>DIAP:</b> Promote an understanding of inclusion within the business community through distribution of information and support for educational programs.	30-Jun-2018	Not Achieved	Initial parameters discussed with research being undertaken into available generic material. This action has been carried forward to the 2018/2019 financial year.	25%
1.3.4.15 <b>DIAP:</b> Council to promote employment of people with a disability within local businesses throughout the Shire.	30-Jun-2018	Not Achieved	Initial parameters discussed with research being undertaken into future concepts. This action has been carried forward to the 2018/2019 financial year.	25%

Action(s)	Target	Status	Progress	%
1.3.4.17 <b>DIAP:</b> Provide links on Council's website to relevant disability inclusion information.	30-Jun-2018	Achieved	A page has been created on Council's website specific to disability and inclusion. The page provides links to external websites with relevant disability and inclusion information.	100%
1.3.4.19 <b>DIAP:</b> Develop a Plain English/Easy Read version of the DIAP.	30-Jun-2018	Not Achieved	Draft content and design being formulated. This action has been carried forward to the 2018/2019 financial year.	40%
1.3.4.20 <b>DIAP:</b> Support interagency meetings to improve communications and develop mutually beneficial outcomes.	30-Jun-2018	Achieved	The Narrabri Shire Interagency group is reforming under the title of the Narrabri Housing and Tenancy (HAT). The Interagency Group has established a Terms of Reference and is in the process of prioritising projects for the upcoming financial year. Council representatives have attended the first two meetings held in 2017/2018.	100%
1.3.4.21 <b>DIAP:</b> Establish Boggabri, Narrabri and Wee Waa as Dementia Friendly Towns.	30-Jun-2018	Achieved	Narrabri has recently been accredited as a Dementia Friendly community by Dementia Australia. The Narrabri Dementia Friendly Town Committee is committed to supporting Wee Waa and Boggabri to become Dementia Friendly communities and will assist in the process of establishing Committees in both towns.	100%
1.4.1.3 Identify barriers to provision of quality education outcomes in consultation with school communities.	30-Jun-2018	Not Achieved	Focus on other tasks such as the March 2018 China Engagement tour prevented action on this task.	-

Action(s)	Target	Status	Progress	%
1.4.2.1 Lobby for the improvement of TAFE offerings and facilities in the Narrabri Shire.	30-Jun-2018	Achieved	Lobbying correspondence written and forwarded to the Regional Director of TAFE on 29 September 2017. Council representatives have had subsequent interactions with the TAFE Services Coordinator located in Narrabri. Discussions have centred around community engagement activities and service provision within Narrabri Shire.	100%
1.4.3.1 Facilitate the development of a regional training plan to meet industry and community needs in partnership with key stakeholders.	30-Jun-2018	Achieved	Regional Training Centre North West Project Report and Business Case undertaken and presented at Council Meeting in December 2017. Council resolved not to proceed.	100%
2.3.3.3 Participate in MDBA consultation processes to ensure existing irrigation industry is not detrimentally impacted.	30-Jun-2018	Achieved	Correspondence was written and forwarded to the Murray Darling Basin Authority (MDBA) advising that on behalf of the community it is severely disappointed in the amendment recommendations for the Northern Basin. Correspondence was written to the Assistant Minister for Agriculture and Water Resources highlighting the five recommendations previously made to the MDBA that are still considered relevant. It was also suggested that the MDBA amendments as currently proposed be rejected and returned to the MDBA for further review. A submission was written and forwarded to the Department of Crown Lands and Water about the Water Reform Action Plan.	100%



Action(s)	Target	Status	Progress	%
3.2.1.1 Promote Narrabri Shire as being geographically and logistically positioned to accommodate a regional intermodal site.	30-Jun-2018	Achieved	Continuing to promote Narrabri Shire as strategically positioned to develop a regionally significant intermodal site to the NSW State Government, funding organisations and organisations in general. Further promoted the proposal when met with the Deputy Prime Minister and local Commonwealth Government Minister. Intermodal site promoted heavily on the recent China mission. Proposed hub also promoted at the recent Brisbane Inland Rail Summit.	100%
3.2.1.2 Continually consult relevant stakeholders on future needs of Council's road network in relation to developments such as Inland Rail.	30-Jun-2018	Achieved	Council representatives have arranged, gathered and participated in multiple meetings in relation to finalising information for the West Precinct area and Culgoora Road Expression of Interest. Further consultation has been undertaken on both projects with the Culgoora Road Expression of Interest lodged on 4 April 2018, and the West Precinct project business case currently being reviewed by the Department of Premier and Cabinet.	100%
3.2.1.3 Hold discussions with national logistics companies regarding benefits of operation within Narrabri Shire.	30-Jun-2018	Achieved	Initial conversation with representative from Aurizon about Narrabri Shire, our geographic location and Council's proposed Logistics and Industrial Hub.	100%
3.2.1.4 Lobby State & Commonwealth Governments for infrastructure development funding to establish an intermodal facility.	30-Jun-2018	Achieved	Council has received \$300,000 from the NSW State Government for a Logistics and Industrial Hub feasibility study. Steering Committee has been formed and first milestone payment is being processed. Tender documents written (with closing date being 7 August 2018) calling for the provision of a professional services organisation to undertake a business case and master plan of the Logistics and Industrial Hub.	100%



Action(s)	Target	Status	Progress	%
3.2.2.3 Secure a suitable proposed site through an option to purchase deal with property owners.	30-Jun-2018	Not Achieved	Proposed investigation area has been identified with initial contact made through an intermediary to various owners. Discussions are ongoing. Valuation of primary property and surrounding property received. Negotiations are still underway with multiple parties.	90%
3.2.2.4 Partner with industry and Government to facilitate development of a suitable intermodal facility.	30-Jun-2018	Achieved	Ongoing interactions with stakeholders across industry and the Department of Premier & Cabinet in relation to the proposed future Logistics and Industrial Hub. Tender documents written to engage organisation to undertake a business case and master plan for the Logistics and Industrial Hub.	100%
3.3.1.1 Attract new investment to Narrabri Shire by providing individual businesses with the required resources to make an informed commercial decision to invest in the Narrabri Shire.	30-Jun-2018	Achieved	Ongoing interactions with a range of individual state and national businesses across various industry sectors to invest within Narrabri Shire.	100%



Action(s)	Target	Status	Progress	%
3.3.1.3 Work with and provide assistance to existing businesses that are looking to expand or diversify.	30-Jun-2018	Achieved	<p>Provided assistance and direction to organisation looking to re-develop an existing facility in the CBD. Put United Petroleum representative in contact with Westside Petroleum owner for commercial discussions. Met with and had multiple telephone calls with representative of New England Properties to discuss car parking, facade, concept and colour of their new development in the CBD. Undertook telephone calls and met with representatives of Thistle on multiple occasions who are looking to redevelop and upgrade their existing fuel station in Narrabri. Internally, I arranged pre Development Application meetings to discuss proposal. Acted as an intermediary to planning, design and roads and responded to any query asked of me by the proponent. Met with owner of Little House on Rose in Wee Waa. Provided comment in relation to existing infrastructure and suggestions on how the facility could be used in future. Arranged for Tourism Manager to contact owner to offer further suggestions. Met with local researcher on multiple occasions in relation to mustard seed. Provided suggestions in relation to the type of considerations that need to be thought of to structure his proposed operation and potential funding. Subsequently introduced local Department of Premier and Cabinet representative to researcher for funding possibilities. Future opportunities were discussed.</p>	100%

Action(s)	Target	Status	Progress	%
3.3.1.3 Work with and provide assistance to existing businesses that are looking to expand or diversify.	30-Jun-2018	Achieved	Spoke to local business operator about the process of developing some sheds on existing property. Provided initial understanding that zoning would allow for that type of development. Arranged for a follow up meeting to discuss further when more advanced in his thought process. Had initial call with a local petroleum proprietor to discuss expansion of his existing operations. Further meeting planned in the new financial year. Spoke to local industrial land holder about what he is proposing for his blocks. Put another local business owner in contact with each other in an effort for both parties to undertake commercial discussions. Spoke to a local developer and provided a contact for him if he wanted to discuss a commercial opportunity. On behalf of a local business, made contact with owners of existing industrial land to enquire into potential land sale opportunities.	100%
3.3.1.4 Explore and promote training opportunities to upskill in existing industries and or diversify into the new economy.	30-Jun-2018	Achieved	Regional Training Centre North West Project Report and Business Case finalised and presented to December 2017 Council Meeting with a decision to not pursue Regional Training Centre concept but to instead pursue the Country University Centre model. After a submission was made to Country Universities Centre, in May 2018 it was announced that a campus would be established in Narrabri Shire in early 2019.	100%
3.3.2.1 Conduct business development seminars annually on topics of relevance.	30-Jun-2018	Achieved	Council has successfully assisted in the facilitation of "Think Tank" meetings for local business owners.	100%



Action(s)	Target	Status	Progress	%
3.3.2.2 In conjunction with State and Commonwealth Governments promote and facilitate business networking events.	30-Jun-2018	Achieved	Ongoing working relationship with State Government representatives to facilitate upskilling of businesses. Promoted and attended Business Connect and attended Chinese Commissioner for Trade presentation and networking event.	100%
3.3.3.1 Engage with local business and industry representatives to provide commercial assistance for growth and expansionary requirements.	30-Jun-2018	Achieved	Ongoing interactions with a range of individual businesses across various industry sectors to expand and diversify within Narrabri Shire.	100%
3.3.3.2 Develop a strategic economic plan for the LGA that identifies competitive advantages to business.	30-Jun-2018	Not Achieved	Council actively participated in the development of the Regional Economic Development Strategy with the Department of Premier Cabinet. Currently reading and providing suggestions on the second draft of strategy. Upper North West Regional Economic Development Strategy 2018-2022 highlights engine industries for the region and Narrabri Shire.	80%
3.3.3.3 Ascertain and approach potential ancillary businesses able to thrive in Narrabri Shire.	30-Jun-2018	Achieved	Speaking with an existing company about diversifying their current operations. Further ongoing opportunities are being explored across various industry sectors.	100%
3.3.4.1 Encourage the establishment of a commercial solar power industry.	30-Jun-2018	Achieved	Working closely with a range of businesses within the solar power industry at various stages of development who are looking at various locations across the Shire. One solar organisation recently had an Environmental Impact Statement out on public exhibition. They are proposing to begin construction in the fourth quarter of 2018.	100%
3.4.1.2 Promote existing Council owned Shannon Estate to prospective owners.	30-Jun-2018	Achieved	Sales of Shannon Estate blocks are ongoing. Called for quotes to undertake subdivision of englobo part of Shannon Estate. Surveyor given subdivision to undertake.	100%
3.4.2.1 Partner with NSW Housing to monitor public housing waiting lists in Narrabri Shire.	30-Jun-2018	Achieved	Correspondence written and forwarded to NSW Housing on 18 October 2017.	100%

Action(s)	Target	Status	Progress	%
3.4.2.2 Lobby the NSW Government to ensure public housing waiting lists are improved.	30-Jun-2018	Achieved	Letter written and forwarded to NSW Government on 18 October 2017 regarding public housing waiting lists.	100%
3.4.2.3 Liaise with Department of Housing to ensure public housing stock is in line with local demand.	30-Jun-2018	Achieved	Letter written and forwarded to Department of Housing on 18 October 2017.	100%
3.4.3.2 Identify and attract key developers in the lifestyle village market to establish in a facility.	30-Jun-2018	Achieved	Letters written and forwarded to three regional lifestyle village developers on 28 February 2018. Contact was made with two providers in late March for detailed discussions. Invitations were extended to representatives to visit Narrabri Shire for further discussions and to be taken on an introductory tour of the town. Parties advised that when they are next coming through Narrabri they would take up the offer.	100%
4.1.1.1 Provide resources and support to community groups to facilitate projects and events.	30-Jun-2018	Achieved	Council has provided support to a number of community groups throughout the year including the Dementia Friendly Town Committee, 2018 Seniors Festival Committee, Narrabri Shire Interagency Group, St Francis Xavier's Primary School, Waterloo Creek Committee, Narrabri High School, Wee Waa Local Aboriginal Lands Council, Wee Waa Public School, and Narrabri & District Community Aid Service Inc.	100%
4.1.2.1 Produce relevant "factsheets" on major Council projects and initiatives in a timely manner.	30-Jun-2018	Achieved	Factsheets have been produced on topics such as the Narrabri CBD Upgrade, Community survey results, 2016/2017 Annual Financial Statement highlights, explanation of the changes to the Narrabri Shire pool fees, and the Narrabri Water Augmentation Project.	100%

Action(s)	Target	Status	Progress	%
4.1.2.2 Conduct a customer satisfaction survey of the community.	30-Jun-2018	Achieved	Council engaged external research company Micromex Research to conduct a community survey of Narrabri Shire residents. The survey was undertaken in September 2017 with a random sample size of 400 respondents contacted by phone. The results showed that Narrabri Shire residents are satisfied with Council with 82% of those contacted being very satisfied, satisfied, or somewhat satisfied with Council's performance over the twelve months prior.	100%
4.1.3.1 Facilitate and promote government agency initiatives that develop and support the local business community.	30-Jun-2018	Achieved	Council undertakes and participates in ongoing works with a range of government agencies to develop the local business community. Worked with Business Connect to promote and market the arrival of the Business Bus on 15 May 2018.	100%
4.1.4.2 Annual volunteer celebration held.	30-Jun-2018	Achieved	The annual Volunteers Week function was held on 25 May 2018. A luncheon was hosted at the Council Chambers where volunteers were invited and the Narrabri Shire Volunteer of the Year was announced.	100%
4.2.1.1 Investigate and seek government funding for identified Capital Works Program and priorities in partnership with key stakeholders and project managers.	30-Jun-2018	Achieved	Council researched and submitted a range of capital works grants throughout the year. Some of the major works are as follows: Culgoora Road upgrade for the amount of \$5.5m. Section one of the Narrabri Creek Walk/Cycle Path \$486k. Narrabri Landfill Fencing and CCTV for the amount of \$101k. Boggabri Library Infrastructure for the amount of \$48k. Council worked in conjunction with community groups to access funding for the following: Boggabri Golf Club Automated Watering System for the amount of \$132k. Jubilee Oval (Boggabri Rugby League Club) for the amount of \$159k. Wee Waa Cotton Capital Country Music Muster for the amount of \$20k. Throughout the year there was a total of 53 direct Council Grants lodged for a range of projects. Of that, Council has been successful in receiving \$6.94m.	100%



Action(s)	Target	Status	Progress	%
4.3.1.1 Manage Council's Community Grants Fund in line with Council Policy.	30-Jun-2018	Achieved	Council's Community Grant Fund was organised in line with Council's policy for the 2017/2018 financial year. Projects and events that have been run have been administered and acquitted in line with documentation submitted.	100%
4.3.3.1 Incorporate communication and consultation requirements into project management processes.	30-Jun-2018	Not Achieved	Project Communications Plan form drafted and being trialled on: <ul style="list-style-type: none"> <li>- Narrabri CBD Upgrade.</li> <li>- Culgoora Road.</li> <li>- Walk/Cycle to School.</li> <li>- Narrabri Water Augmentation.</li> <li>- The Crossing Theatre Upgrades.</li> </ul> Further work required to finalise communications and consultation requirements for projects.	60%

## Parks and Open Spaces

Action(s)	Target	Status	Progress	%
1.1.1.3 Review Wee Waa Lagoon Plan of Management to incorporate outcomes of Sport and Recreation Plan.	30-Jun-2018	Achieved	The Wee Waa lagoon plan of management and the Sport, Recreation and Open Space Plan state the same actions required for this area.	100%
1.1.1.6 Integrate the recommendations of the Narrabri Shire Sport, Recreation and Open Space Plan into Council's Delivery Program.	30-Jun-2018	Achieved	The Sport, Recreation and Open Space Plan has been adopted by Council with integration into forward budget estimating and Operational Plan.	100%

Action(s)		Target	Status	Progress	%
1.1.2.1	Apply Crime Prevention Through Environmental Design (CPTED) principles to the design and maintenance of parks, open spaces and amenities to enhance public safety.	30-Jun-2018	Achieved	Crime Prevention Through Environmental Design (CPTED) is a crime prevention strategy that focuses on the design, planning and structure of urban environments and neighbourhoods. It aims to reduce opportunities for crime by employing design and place management principles that reduce the likelihood of essential crime ingredients from intersecting in time and space (Safer by Design, NSW Police Force). The following CPTED elements are applied to the design and maintenance of parks, open spaces and amenities to enhance public safety: surveillance, lighting, territorial reinforcement, environmental maintenance, activity and space management, access control, and design, definition and designation conflict. These principles are applied when required.	100%
1.2.1.1	Implement shaded green spaces within Narrabri Shire's three core CBD areas.	30-Jun-2018	Not Achieved	Middle Park is directly adjacent to Boggabri's CBD. Formal approaches have been made to Australia Post in the past regarding landscaping and use of the small grassed area adjacent the park area; the response from Australia Post was not favourable based on a perception of encouraging loitering and increased vandalism and potentially break-ins to the building. Council has purchased a property in the Wee Waa CBD and a steering group is established and currently working on design for this site.	65%



Action(s)		Target	Status	Progress	%
1.2.1.2	Investigate, design and implement renovation/improvements to Wee Waa CBD.	30-Jun-2018	Not Achieved	Council is working on designs for the Wee Waa central business district this also includes the designs for the recently purchased vacant block adjacent to the Library. On completion of the preliminary designs Council will present these designs to The Wee Waa Chamber of Commerce for comment.	75%
1.3.3.1	Complete an audit of availability of sites suitable for meeting places throughout the Shire.	30-Jun-2018	Achieved	Audit completed which identified the smaller towns through the Shire in need of additional infrastructure to ensure they have a suitable meeting place, designs and costings will now commence.	100%
1.3.4.7	<b>DIAP:</b> Ensure inclusion and accessibility requirements are examined when improving children's playgrounds.	30-Jun-2018	Achieved	Council has not allocated any capital budget for playground upgrades in 2017/2018. The playground upgrade at Narrabri Lake has incorporated inclusion and accessibility requirements within the projects budget.	100%
1.3.4.10	<b>DIAP:</b> Support community organisations and sporting clubs to remove barriers and increase participation of people with a disability.	30-Jun-2018	Achieved	Council sought submissions from local sporting clubs about barriers inhibiting people with disabilities. Council received no correspondence from these groups. Council will continue to implement access requirements to all new facilities and continue to upgrade existing facilities as budget is provided.	100%
2.1.2.1	Implement the Narrabri Lake Plan of Management to improve the natural values of water body, surrounding parkland and recreational use.	30-Jun-2018	Achieved	The Narrabri Lake Plan of Management and Planting Plan is implemented as grant funds for this purpose are made available.	100%

Action(s)		Target	Status	Progress	%
2.1.3.1	Develop a business case for construction and ongoing maintenance of a shared walk cycle path on the Narrabri Creek banks.	30-Jun-2018	Achieved	Grant funding was received for the construction of approximately half the cycle track, the plans are now being reviewed to go out to tender. The need for a business case has been superseded by the success of funding applications.	100%
2.1.3.19	Seek funding to contribute to the cost of construction of a shared walk and cycle path along the banks of the Narrabri Creek.	30-Jun-2018	Achieved	Grant funding was received for the construction of approximately half the cycle track, the plans are now being reviewed to go out to tender. Funding achieved.	100%
2.1.3.20	Adopt and implement a suite of Service Level Agreements (SLAs) for the maintenance of Narrabri Shire's open spaces.	30-Jun-2018	Not Achieved	Council has engaged a consultant to complete a service review of Open Spaces, Parks and Gardens and Cemeteries. Review is expected to be completed in draft first week of August.	92%
3.1.2.13	Investigate the creation of a tourism and entertainment hub between the Visitor Information Centre and The Crossing Theatre.	30-Jun-2018	Achieved	Consultant has been engaged to design a master plan for the site on completion of this plan, costing for works can be completed.	100%
3.1.3.7	Add a pergola or arbour structure to the existing seating area at each of the four (4) CBD Core block ends, combined with addition of new seating.	30-Jun-2018	Not Achieved	Concept design completed and cost estimate developed for fabrication and installation, grant funding has been applied for which will be finalised in August.	60%
3.1.3.9	Maintain an attractive landscaped garden to the roundabout at the corner of Doyle and Maitland Street and to the roundabout at the corner of Dewhurst and Maitland Street.	30-Jun-2018	Achieved	Existing garden beds have been impacted by the lighting project however for majority of the year gardens have been meeting expected standards. Council have delayed further improvement works on the two roundabouts to September 2018 this work will be included into the road re seal project.	100%



Action(s)		Target	Status	Progress	%
4.3.2.6	Service review completed into Development & Economic Growth Parks and Open Spaces	30-Jun-2018	Not Achieved	Council has engaged a consultant to complete a service review of Parks, Gardens and Open Spaces operations. The service review will be completed early August.	75%

## Tourism

Action(s)		Target	Status	Progress	%
1.3.4.18	<b>DIAP:</b> Provide accurate, timely and comprehensive accessibility information about events within the Shire.	30-Jun-2018	Achieved	Council continues to assist and support community events by providing accessible information and assistance with the promotion and marketing.	100%
2.3.2.11	Event organisers are required to provide recycling facilities at all events with a patronage greater than 100.	30-Jun-2018	Achieved	Event organisers are encouraged and provided with information in relation to the use of recycle bins at community events.	100%
3.1.2.10	Continue to enhance and expand Narrabri Shire's online and digital presence.	30-Jun-2018	Achieved	Council has developed a social and digital media strategy with specific actions to increase online and digital presence within the marketplace.	100%
3.1.2.3	Continue to improve the pedestrian and visual impact of the gateway entry points into Boggabri through gateway signage, potentially reflecting the Drover's Campfire.	30-Jun-2018	Achieved	New signage promoting the Boggabri Drovers Campfire, Boggabri Showground (Kamilaroi Highway) and north on the Newell Highway has been completed.	100%
3.1.2.4	Establish a network of trails designed for special interest, activity based markets.	30-Jun-2018	Achieved	Council is currently planning various trails which will include pushbikes, motorbikes and kayaking throughout the Narrabri Shire.	100%
3.1.2.5	Continue to expand the number of Kamilaroi stories on the touch screen, support the touch screen by a display of artefacts and/or locally produced art and artefacts, and explore the feasibility	30-Jun-2018	Achieved	Filming and capturing the oral history of the Kamilaroi community was completed in August, 2017.	100%

Action(s)		Target	Status	Progress	%
3.1.2.7	Progressively build consumer data bases to be used for direct marketing and promotion.	30-Jun-2018	Achieved	Tourism databases being developed for future marketing and promotion for Narrabri Shire and the Kamilaroi Highway Promotions Group.	100%
3.1.2.8	Introduce local history story boards incorporating proximity technology to the three main towns.	30-Jun-2018	Not Achieved	Planning for iProximity has commenced with draft tourism and historical stories being developed through consultation with community members.	80%
3.1.3.10	Council to actively encourage community use of the core Narrabri CBD area by facilitating community events and activities in the core Narrabri CBD area.	30-Jun-2018	Achieved	Christmas Mardi Gras held in Narrabri CBD in December. CBD activated as well through Anzac Day and Junior League marches. Council is currently investigating options for a Long Lunch or similar along Maitland Street.	100%
4.2.3.1	Develop and maintain a consistent brand across all Council business units and service areas.	30-Jun-2018	Not Achieved	A revised Council logo and catch line has been developed. Council has contracted Wisdom to develop a new destination branding strategy for the region.	85%
4.3.3.3	Develop a Narrabri Shire Signage Plan as a uniform strategy and style guide for Shire signage to provide consistent branding for the shire as well as clear directional, information, naming and interpretive signage for town and village entrances, parks, reserves, tourism destinations, public amenities, key destinations and important community facilities.	30-Jun-2018	Not Achieved	Council has contracted Wisdom, Wollongong to develop a branding identity strategy which will incorporate a Narrabri Shire Signage Plan.	50%

## Design and Investigation Services

Action(s)		Target	Status	Progress	%
1.1.2.14	Identify existing black spot areas through community consultation within Narrabri Shire road network.	30-Jun-2018	Achieved	Black Spot criteria is set by Roads and Maritime Services (RMS). Nominations for 2018/19 road and safety program closed on Monday 14 August 2017. There were no eligible Black Spots within Narrabri Shire last round. Black Spot identification is an ongoing process, and will be addressed during the next round of funding in 2018 (RMS Safer Roads Workshop scheduled 19 July 2018).	100%
1.1.2.3	Support and liaise with community groups and local residents regarding traffic and alcohol free-zoning requirements.	30-Jun-2018	Achieved	Alcohol Free Zones have been renewed and adopted by Council (Minute 207/2017). Signage has been updated. Support of traffic related matters with community groups will continue in 2018/2019.	100%
1.2.3.4	Work with NSW National Parks and Wildlife to improve access to Deriah Aboriginal area.	30-Jun-2018	Not Achieved	Regional Growth Fund grant lodged 4 September 2017 for the upgrade of Carinya Road. Project is dependent on external funding. Council was advised on 5 December 2017 that it was unsuccessful with the Regional Cultural Fund application. An additional grant application was lodged with Tourism Demand Driver Infrastructure Program in April 2018 which was also unsuccessful. New round for the Regional Cultural Fund round 2 opens 1 July 2018, and Carinya Road will be considered for this round of funding.	90%
1.3.4.6	<b>DIAP:</b> All capital works projects will incorporate upgrades that are consistent with inclusion and accessibility requirements.	30-Jun-2018	Achieved	All Engineering designs consider accessibility requirements. Design considerations have been included within the Disability Inclusion Action	100%

Action(s)	Target	Status	Progress	%	
1.3.4.8	<b>DIAP:</b> Develop a Design Principles Policy which provides guidelines for design of all infrastructure, projects, processes and policies in compliance with relevant legislation and inclusion principles.	30-Jun-2018	Achieved	Technical Design Library continually updated and accessible by all staff. Aus- Spec documentation to be used in determining compliance.	100%
2.1.3.10	Work with the local community to develop a Bicycle User Group and support its development. The group could be responsible for holding regular group rides, organise and promote Ride to Work days and similar promotions, and advocacy.	30-Jun-2018	Achieved	Public survey to assist with determining bicycle usage within the local area has been completed. Funding opportunities for bike events have been circulated to relevant community groups (e.g. NSW Bike Week 22-30 September 2018). Support will continue in 2018/2019.	100%
2.1.3.11	Participate in National Ride/Walk to Work and Ride/Walk to School days. Promote these events to the community and encourage involvement by holding competitions and BBQ breakfast events.	30-Jun-2018	Achieved	Event is held annually in October. Narrabri Shire Council to assist with promoting this event as a regular initiative in 2018/2019.	100%
2.1.3.13	Continue to support cycle events in the Shire (e.g Santos North West Cycle Tour) and encourage others to be held. Combine events with activities to encourage visitors to stay longer and go on other bike rides in the Shire.	30-Jun-2018	Achieved	Ongoing. Events to be promoted when available.	100%
2.1.3.14	Develop a Safe Routes for Seniors program in the Shire by auditing popular routes in association with a senior/aged care facility, make improvements and then promote their use (including signage of routes).	30-Jun-2018	Achieved	Safe routes for Seniors program to be developed as part of the ongoing Disability Inclusion Action Plan (DIAP) discussions and will continue in 2018/2019.	100%

Action(s)		Target	Status	Progress	%
2.1.3.15	In association with schools, audit key routes to school and improve the facilities along these routes.	30-Jun-2018	Achieved	Public survey to determine priority roads that are regularly used by cyclists has been completed and information has been provided to local schools. Priority pedestrian and cycling routes have been identified and included to the Design Departments 2018/2019 project list to improve road safety and awareness.	100%
2.1.3.16	Encourage schools to audit their bicycle parking to make sure it is secure, visible and sheltered from the elements.	30-Jun-2018	Achieved	Public survey to determine bicycle usage within the local area has been completed and information has been provided to local schools. Awaiting feedback from local schools regarding the need for a bicycle education program, and will continue in 2018/2019.	100%
2.1.3.17	Work with local schools to encourage more children to walk or cycle to school.	30-Jun-2018	Achieved	Public survey to determine bicycle usage within the local area has been completed and information has been provided to local schools. Awaiting feedback from local schools regarding the need for a bicycle education program, and will continue in 2018/2019.	100%
2.1.3.2	Work with RMS to provide walk and cycle facilities as per the network plans in Section 6.0 along RMS roads through the towns and provide crossings at convenient locations.	30-Jun-2018	Achieved	Adopted PAMP (Minute 551/2014) prioritise walk and cycle projects. These projects are considered in proposed grant funding applications and will continue in 2018/2019.	100%
2.1.3.3	Investigate and implement solution under the Dangar Street Bridge across Narrabri Creek near Cameron Park which enables pedestrians and cyclist to traverse under the bridge safely and conveniently.	30-Jun-2018	Not Achieved	Investigation and design completed, with grant funding currently being sort for implementation of project in 2018/2019. Works not yet implemented.	90%

Action(s)		Target	Status	Progress	%
2.1.3.4	Support the use of quieter rural roads for cycle training purposes by identifying a number of well used roads and ensuring they are regularly maintained and warning signs provided to "Watch for Bikes" along these routes.	30-Jun-2018	Achieved	Audit of local (sealed) roads has been conducted to determine key cycling routes and proposed upgrades for line marking and signage to be implemented in 2018/2019.	100%
2.1.3.6	Ensure appropriate regulatory and guidance signage is provided on all existing and proposed walk and cycle facilities.	30-Jun-2018	Achieved	Audit of signage along walk and cycle facilities is ongoing as part of routine maintenance and will continue in 2018/2019.	100%
2.1.3.7	Develop local information brochures and website information on safe walk and cycle practices, to be made available at community information locations in the Shire (e.g. public libraries) and at tourist information kiosks. Incorporate education material on road rules, rules and etiquettes on sharing pathways and sharing the road. This should include existing infrastructure maps and suggestions for health and tourist walks/rides, links to community groups holding rides, etc.	30-Jun-2018	Achieved	Public survey to determine priority roads that are regularly used by cyclists has been completed and information has been provided to local schools. Priority pedestrian and cycling routes have been identified and included to the Design Departments 2018/19 project list to improve road safety and awareness.	100%
2.1.3.8	Work with NSW Police to increase helmet wearing by cyclists in the Shire, as well as enforcing parking on footpaths.	30-Jun-2018	Achieved	Public survey to determine priority roads that are regularly used by cyclists has been completed and information has been provided to local schools. Priority pedestrian and cycling routes have been identified and included to the Design Departments 2018/2019 project list to improve road safety and awareness.	100%



Action(s)		Target	Status	Progress	%
2.1.3.9	Investigate bicycle education programs that can be implemented in the Shire. For example, the Nationally accredited AustCycle program is often delivered in association with community groups. The program should be held annually at local schools as well as one targeting adult cyclists.	30-Jun-2018	Achieved	Public survey to determine priority roads that are regularly used by cyclists has been completed and information has been provided to local schools. Awaiting feedback from local schools regarding the need for a bicycle education program, and will continue in 2018/2019.	100%
3.1.3.4	Permit two way entry/exit to Tourist Information and The Crossing Theatre car park.	30-Jun-2018	Achieved	Preliminary design completed. Project to be included as part of the Tourist Precinct upgrade works which will commence in 2018/2019.	100%
3.2.3.1	Consult with relevant stakeholders on opportunities to increase efficiencies on freight movements to, through and from the Narrabri Shire.	30-Jun-2018	Achieved	Ongoing. Regular discussions held with heavy vehicle industry and freight users.	100%
3.2.3.2	Develop a freight plan for Narrabri Shire to remove impediments to continuous movement of freight in the largest vehicle possible to key infrastructure.	30-Jun-2018	Achieved	Ongoing. New routes assessed when requested via National Heavy Vehicle Regulator and heavy vehicle route map updated when new routes are approved.	100%
4.4.4.1	Conduct data collection and analysis to inform key stakeholders on areas related to infrastructure delivery i.e. traffic, roads, water.	30-Jun-2018	Achieved	Ongoing. Asset data collection is continuing on a regular basis.	100%

# Transport

Action(s)	Target	Status	Progress	%	
1.1.2.5	Improve street lighting in the Narrabri Core CBD.	30-Jun-2018	Achieved	Project complete, practical completion issued 20/10/2017.	100%
2.4.4.1	Council's gravel pits are operated and maintained in an environmentally compliant manner.	30-Jun-2018	Achieved	Management plan currently under development with SKM Consultants. Progressing in accordance with plan.	100%
3.1.3.5	Remark existing Public Carpark (Cnr Doyle and Barwan) and relocate kerb crossing (entry/exit point) to achieve 10 additional parking spaces.	30-Jun-2018	Achieved	Alternative carpark layout adopted by Council. Adopted layout provides for an additional two (2) carparks and enables better flow through the carpark.	100%
3.2.2.1	Adapt road strategies to manage the impact of regionally important projects such as the Inland Rail and other significant freight requirements on the future road network of the Narrabri Shire.	30-Jun-2018	Achieved	Information presented to Joint Organisations Roads group. Grant application are being submitted as funding opportunities arise.	100%
3.2.2.2	Seek funding to develop the road network in support of regionally significant future projects such as the Inland Rail.	30-Jun-2018	Achieved	Applications made as opportunities arise. Applications have been submitted to Fixing Country Roads which was successful for Culgoora Road and REDS (Regional Economic Development Strategies) and FER's (Functional Economic Regions).	100%
4.1.3.3	Maintain and further develop our relationship with the RMS to obtain best benefits for the Shire from the Roads Maintenance Council Contract for maintenance of state highways in the Shire.	30-Jun-2018	Achieved	Ongoing, bi monthly meetings with representatives from both organisations. Going forward more focus to be placed on quality system and claims management.	100%
4.2.1.2	Maintain road infrastructure systematically to meet Council's Fit for the Future obligations.	30-Jun-2018	Achieved	Road Condition tender awarded to Infrastructure Management Group (IMG), survey commence in February 2018, survey was completed in April 2018, final report was received in June 2018. The initial review of data showed councils transport assets are in good to excellent condition.	100%

Action(s)		Target	Status	Progress	%
4.2.1.3	Continually review the condition of the road network to reassess the amount of backlog and lifecycle costing required.	30-Jun-2018	Achieved	Road Condition tender awarded to Infrastructure Management Group (IMG), survey commence in February 2018, survey was completed in April 2018, final report was received in June 2018. The initial review of data showed Councils transport assets are in good to excellent condition.	100%
4.2.1.4	Review Council's operational road network requirements to provide efficiency gains.	30-Jun-2018	Achieved	Road Condition tender awarded to Infrastructure Management Group (IMG), survey commence in February 2018, survey was completed in April 2018, final report was received in June 2018. The initial review of data showed Councils transport assets are in good to excellent condition.	100%
4.3.2.4	Service review completed into Infrastructure Delivery Roads Services.	30-Jun-2018	Achieved	Consultants have completed their review, staff have been consulted on possible changes, management review has been completed. Recommendations have been provided.	100%

## Fleet Services

Action(s)		Target	Status	Progress	%
2.2.1.1	Actively partner with the Rural Fire Service to ensure plant and equipment are appropriate.	30-Jun-2018	Achieved	Ongoing. Regular contact is maintained with the Rural Fire Service as they work out of the Narrabri Works Depot. All requests to date have been met for this financial year.	100%
2.2.1.2	Actively partner with the State Emergency Services to ensure plant and equipment are appropriate.	30-Jun-2018	Achieved	Ongoing. Local Emergency Management Committee meetings provides a forum for State Emergency Services to advise Council of any requirements. A survey was provided with no responses.	100%
2.2.1.4	Facilitate and support the Local Emergency Management Committee.	30-Jun-2018	Achieved	Ongoing. Scheduled bi-monthly meeting chaired by Director Infrastructure Delivery in the role of Local Emergency Management Coordinator.	100%
4.4.4.2	Develop, review and prioritise relevant fleet replacement programs.	30-Jun-2018	Achieved	Recalculated on a 12 year average and proposed for first budget review 2019.	100%
4.4.4.3	Consult with key stakeholders on plant and vehicle replacement requirements to ensure fit for purpose and greatest return for Council.	30-Jun-2018	Achieved	Process implemented.	100%

# Water Services

Action(s)		Target	Status	Progress	%
2.3.3.1	Provide accurate bulk metering and customer metering to minimise water loss.	30-Jun-2018	Achieved	Meters calibrated and replaced as required.	100%
2.4.3.1	Monitor water quality performance and identify trends.	30-Jun-2018	Achieved	Water Quality across the shire and throughout the year has met all NSW Health and Australian Drinking Water Guidelines. Some exceedances of aesthetic limits have occurred regularly in some water supply systems for example Pilliga has high	100%
2.4.3.3	Maintain a database of water quality results from public water supply bores and identify trends.	30-Jun-2018	Achieved	Ongoing. HunterH2O have assisted in the development of reporting formats for Councils in the region. Data is manually put into this system on a monthly basis. Greater emphasis will be placed on automating this process with the change from RadTel to ClearSCADA supervisory control and	100%
4.2.1.6	Maintain membership of the Namoi Water Alliance and active involvement to maximise fiscal and operational benefits for water and sewerage supply funds.	30-Jun-2018	Achieved	Membership of the Namoi Water Alliance will be maintained until 30 June 2018. In 2018/2019 a review of the membership will be required due to Council's decision to join the New England Joint	100%
4.3.1.3	Ensure accuracy of linear water and waste water assets in the asset information system.	30-Jun-2018	Achieved	Assets reviewed as part of revaluation process. Asset locations to be validated in field and populated in geographical	100%
4.4.4.4	Complete review and upgrade of Strategic Business Plans for Water Supply and Sewerage Services.	30-Jun-2018	Not Achieved	A draft Service plan has been completed for most towns to provide an understanding of workload. Council is awaiting completion of Integrated Water Cycle Management Plan of which the first draft will be	85%



# STATUTORY INFORMATION





## Legal Proceedings

Summary of the state of each legal proceeding and the result reported under clause 217 (a3) of the Local Government (General) Regulation 2005 and section 428 (4) (b) of the Local Government Act 1993.

Legal Matter	Cost (\$)	State of Progress and Result as at 30 June 2018
Debt Collection Costs	\$48,224.00	Recoverable
<b>Total:</b>	<b>\$48,224.00</b>	

## Overseas Visits

Details of overseas visits by Councillors, senior staff or other persons representing Council reported under clause 217 (1) (a3) of the Local Government (General) Regulation 2005.

Council attended, in conjunction with the Namoi Unlimited Joint Organisation, an 'Investment Mission' trip to China, with other Mayors and General Managers as well, in March 2018, for a period of 10 days, visiting several provinces within China, that were pre-organised when attending.

## Public Interest Disclosure Act 1994 and Regulation

Declaration of Public Interest Disclosures received by Council during the 2016/2017c year reported under section 31 of the Public Interest Disclosures Act 1994 and clause 4 of the Regulation.

In the 2017/2018 financial year Council received no applications for Public Interest Disclosure.

Narrabri Shire Council adopted and implemented an Internal Reporting – Public Interest Disclosure Policy and Procedure in 17 December, 2013.

## Section 67 Resolutions

Summary of resolutions made under Section 67 of the Local Government Act 1993 concerning work carried out on private land:

During the 2016/2017 financial year no private works were undertaken requiring a resolution under section 67 of the Local Government Act 1993.



# Councillors Expenditure and Provision of Councillor Facilities

Total amount of money expended during that year on the provision of Councillor Facilities and the payment of Councillor Expenses.

For the 2017/2018 financial year, Council expended a total of \$230,406.00.

Description	Amount
Provision of dedicated office equipment for Councillors	\$0
Telephone calls made by Councillors	\$397.00
Attendance of Councillors at conferences and seminars	\$16,247.00
Training of Councillors and provision of skills development	\$197.00
Interstate visits by Councillors, including transport, accommodation and other out of pocket travelling expenses	\$0
Overseas visits by Councillors, including transport, accommodation and other out of pocket travelling expenses	\$5,743.00
Expenses of any spouse, partner or other person who accompanied a Councillor	\$0
Expenses involved in the provision of care for a child or an immediate family member of a Councillor	\$0
<b>Total:</b>	<b>\$22,584.00</b>

Other Councillor Expenses	Amount
Reimbursement of travel and other costs to attend meetings	\$27,818.00
Meals/Refreshments at Council meetings and functions	\$6,743.00
Councillor insurance allocation	\$39,310.00
Association memberships	\$4,571.00
Mayoral Fees	\$25,250.00
Councillors Fees	\$104,130.00
<b>Total:</b>	<b>\$207,822.00</b>

Council's Policy on the provision of facilities for use by Councillors and the payment of Councillors expenses can be found on Council's Website [www.narrabri.nsw.gov.au](http://www.narrabri.nsw.gov.au).

# Senior Staff Employed

Details of Senior Staff in employment during 2017/2018.

General Manager	Stewart Todd
Director Corporate Services	Lindsay Mason
Director Infrastructure Delivery	Darren Raeck
Director Development & Economic Growth	Tony Meppem

## Senior Staff Remuneration

Statement of the total remuneration packages of the General Manager and Senior Staff under clause 217 (1) of the Local Government Regulation, 2005.

General Manager	Amount
Salary Components	\$211,282.00
Bonus, performance	\$8,825.00
Superannuation	\$23,210.00
Non Cash Benefits	\$29,884.00
Fringe Benefits	\$7,821.00
<b>Statement Of Total Remuneration:</b>	
	<b>\$281,022.00</b>

Senior Staff	Amount
Salary Components	\$454,083.00
Bonus, performance	\$8,100.00
Superannuation	\$56,126.00
Non Cash Benefits	\$42,000.00
Fringe Benefits	\$34,325.00
<b>Statement Of Total Remuneration:</b>	
	<b>\$594,634.00</b>



## Contracts Awarded

Details of Contracts awarded for amounts greater than \$150,000 under clause 217(1) of the Local Government (General) Regulation 2005.

The following table lists all contracts awarded by Council with a total value of \$150,000 or more during the 2017/2018 financial year. The amounts payable below are either the approved GST inclusive contract amounts for construction contracts, plus any approved variations, or the total amounts paid during the 2017/2018 financial year for Rates Only Supply Contracts.

Name of Contractor	Date	Goods or Services Provided	Amount Payable (inc GST)
Darlish Pty Ltd, Earth Plant Hire Pty Ltd, Grace Rural Pty Ltd trading as Grace Civil, J & M Miles Pty Ltd, Phillip Reynolds Pty Ltd, Ramec Pty Ltd, Weel Australia Pty Ltd and Woodlands Pastoral Contracting Pty Ltd Rates only supply contract	23/06/2015	Contract 2015-16/01 Watercart Hire	\$1,025,196.75
Bee Ess Pty Ltd, Darleish Pty Ltd, G & B Anderson Brothers Pty Ltd, Hartlow Pty Ltd, MDH Haulage Pty Ltd, Moree Landscape Supplies Pty Ltd, Narrabri Gravel Haulage Pty Ltd, Phillip Reynolds Pty Ltd, Rainbow Rocks Landscape Supply Pty Ltd, RP & LM Malcolm Pty Ltd, Schwager & Sons Pty Ltd, Stuart McGowan Earthmoving Pty Ltd, and Truebass Pty Ltd Rates only supply contract	23/06/2015	Contract 2015-16/02 Tipping Truck Hire	\$1,797,463.98
BMR Quarries Pty Ltd, Calvani Crushing Pty Ltd, Maas Group Holdings Pty Ltd, Narrabri Quarries Pty Ltd and Wagner Investments Pty Ltd Rates only supply contract	21/06/2016	Contract 2016-17/05 – Gravel Crushing	\$393,856.63
Accurate Asphalt & Road Repairs Pty Ltd, Batterline Earthmoving Pty Ltd, BMR Quarries Pty Ltd t/as Roadwork Industries, Central West Civil Pty Ltd, Downer EDI Works Pty Ltd, Earth Plant Hire Pty Ltd, Ellis Stabilising Pty Ltd, Grace Rural Pty Ltd T/A Grace Civil, SR & LM Girard Pty Ltd, Stabilcorp Pty Ltd and Stabilised Pavements of Australia Pty Ltd (SPA) Rates only supply contract	21/06/2016	Contract 2016-17/07 – Insitu Stabilisation	\$1,169,248.44
BMR Quarries Pty Ltd T/A Roadwork Industries, Dubbo Traffic Control Pty Ltd, G & B Anderson Bros Pty Ltd, Kay-Em Contracting Rates only supply contract	5/07/2016	Contract 2016-17/03 – Pavement Maintenance	\$755,978.76

Bitupave Limited T/A Boral Asphalt, Colas NSW Pty Ltd, Fulton Hogan Industries Pty Ltd, NSW Spray Seal Pty Ltd, State Asphalt Services Pty Ltd Rates only supply contract	27/06/2017	Contract 2017-18/03 Bitumen Sealing	\$3,193,459.42
Impax Group Australia Pty Ltd	27/06/2017	Contract 2016-17/22 – Replacement Groundwater Supply Bores – Bellata, Pilliga, Gwabegar	\$1,171,316.30
Mannion Water Drilling Services Pty Ltd	27/6/2017	Contract 2016-17/22 – Replacement Groundwater Supply Bores - Narrabri	\$206,103.70
Bridge & Civil Pty Ltd	19/12/2017	Contract 2017-18/04 – Design & Construction of Replacement Bridges at Eulah Creek and Bullawa Creek	\$1,752,300.00
Technology One Pty Ltd	21/12/2017	Contract 2017-18/05 – Corporate Information System	\$924,336.60
360 Engineering Pty Ltd	2/3/2018	Contract 2017-18/08 – SCADA and Telemetry Upgrade	\$726,862.40
Rees Electrical Pty Ltd	13/06/2018	Contract 2017-18/09 – Hogan Oval Lighting Upgrade	\$237,424.00



## Written Off Rates and Charges

Amount off Rates and Charges Written of during the 2017/2018 financial year under clause 132 of the Local Government (General) Regulation 2005.

Rates and Charges Written off in 2017/2018	Amount
Residential Rates	\$52,534.67
Farmland Rates	\$36,404.33
Business Rates	\$0
Special Rates	\$37,717.41
Water Services Charges (including Pensioners)	\$69,792.01
Sewer Services Charges (including Pensioners)	\$44,694.87
Waste Management Charges (including Pensioners)	\$49,132.71
<b>Total:</b>	<b>\$290,276.00</b>

## Section 356 Contributions

Total amount contributed or otherwise granted under section 356 (financially assist others) of the Local Government Act, 1993, reported under clause 217(1) (a5) of the Local Government (General) Regulation 2005.

During 2017/2018, Narrabri Shire Council made the following Contributions and Donations in accordance with its Contributions and Donations Policy.

### Donations of Rates and Service Charges

Donation of Rates	\$	17,968
Donation of Water Services	\$	11,789
Donation of Sewer Services	\$	14,899
Donation of Waste Management Services	\$	2,200

### Contributions to Events

Australia Day	\$	5,543
Volunteers Week	\$	300
ANZAC Day	\$	4,018
International Women's Day	\$	1,127
NAIDOC Week	\$	1,276
Lillian Hulbert	\$	442
Mardi Gras	\$	3,566
NPS Fete	\$	1,242
Remembrance Day	\$	1,240

### General Contributions

Naturalisation Ceremony	\$	119
Regional Arts Development Program	\$	8,026

### Pensioner Rebate Scheme

Narrabri Shire Council Component	\$	143,552
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### Narrabri Shire Grant Schemes

Community Grants	\$	43,570
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**Total Donations & Contributions** \$ 260,877

Not included in the above figures are donations, contributions and concessions granted to community groups, including Concession Rates of Hire for The Crossing Theatre, Non-Ratable Property Classifications and Hire of Council Plant and Equipment.

## Condition of Public Works

This Public Works report includes a statement of the current condition of the asset, an estimate of the amount of money required to bring the asset up to a satisfactory standard, an estimate of the annual expense of maintaining the asset at that standard and Council's program of maintenance for the 2017/2018 financial year.

Asset Description	Condition of Asset	Estimate to bring up to Satisfactory (\$'000)	Estimate to maintain at Satisfactory (\$'000)	2017/2018 Maintenance Program (\$'000)
Buildings	2	3,617	419	462
Other Structures	2	488	446	449
Swimming Pool	3	233	43	46
Open Space and Recreation Assets	3	944	155	133
Public Roads & Other Road Assets	2	5,051	5,492	5,506
Water	3	10,478	497	525
Sewer	3	14,473	394	400
Drainage Works	3	629	136	59
<b>Totals</b>	<b>3</b>	<b>35,913</b>	<b>7,582</b>	<b>7,580</b>

### Asset Condition Key

- 1 – Near Perfect
- 2 – Superficial Deterioration
- 3 - Deterioration Evident
- 4 – Requires major reconstruction
- 5 – Asset unserviceable



## Statement of External Bodies That Exercised Functions Delegated by Council

The following external organisations were section 355 Committees of Narrabri Shire Council for all part of the 2017/2018 financial year and were delegated to exercise functions on behalf of Council as outlined below stated under clause 217 (1) (a6) of the Local Government (General) Regulation 2005:

Committee	Delegated Functions	Council Delegate 2017/2018
<p><b>Gwabegar Community Hall Committee</b></p>	<p>Take care, control and management of the Gwabegar Community Hall.</p> <p>Collect any charges and fees fixed by Council for the use of the facilities, to raise funds for the purpose and objectives of the Committee and to expend those funds together with such funds as the Council may from time to time vote to the Committee.</p> <p>To make the facility available to and safe for all members of the public consistent with the purpose for which the facility was originally constructed. Any restriction to this availability is to be approved by Council.</p> <p>To meet any charges which may be made from time to time for electricity, water and any other services charges in respect to the operation of the facility.</p> <p>To maintain the facility to the satisfaction of the General Manager:</p> <ul style="list-style-type: none"> <li>• Structural alterations and permanent installations require relevant Council building and planning approval prior to commencement.</li> <li>• Council approval is to be obtained for major maintenance, improvements or extensions to the facility prior to the issuing of the contract for the commencement of such work. Such works are to be to the satisfaction of the General Manager.</li> </ul> <p>To permit authorised Council officers to enter the premises at any reasonable hour for the purpose of carrying out work or inspections at times of emergency when entry is necessary, and to supply Council with a set of keys for this purpose.</p> <p>Arrange the repair and maintenance of the facility and grounds, either by voluntary labour or otherwise.</p>	<p>Cr Booby</p>

## Statement of All Corporations, Partnerships, Trusts, Joint Ventures, Syndicates or Other Bodies in Which Council Participated

Statement outlined below stated under clause 217 (1) (a8) of the Local Government (General) Regulation 2005:

Committee/Organisation	Function	2017/2018 Delegates
Central Northern Libraries Committee	The Narrabri Shire Libraries are linked to the Central Northern Regional Library. The Central Northern Regional Library is based in Tamworth and services the communities across Central Northern New South Wales.	Delegate: Cr Redding Alternate: Cr Booby
Namoi Water	To ensure the best management of water for the Namoi region.	Delegate: Cr McMahon Alternate: Cr Loder
North West Regional Weeds Committee (NWRWC)	To promote a regional approach to management of noxious and other environmental weeds by liaising with all Local and State Government organisations and other bodies involved in land management throughout the New England North West region.	Delegate: Cr Campey Alternate: Cr Booby
Narrabri Bush Fire Management Committee	To collaborate resources within the Shire to ensure Council supports the RFS during fire seasons.	Delegates: Cr Staines Alternate: Cr McMahon
NSW Saleyards Operators Association	To collaborate with owners and operators of NSW saleyards to ensure that services are provided at Australian Standard.	No delegate required as Association is National.
Narrabri Hospital Advisory Committee	To work with the medical industry to provide the best service to Narrabri.	Delegate: Cr Loder Alternate: Cr Booby
Wee Waa Hospital Advisory Committee	To work with the medical industry to provide the best service to Wee Waa.	Delegates: Cr Booby Cr McMahon

Committee/Organisation	Function	2017/2018 Delegates
Namoi Joint Organisation of councils	To pursue the traditional objectives of a regional organisation of Councils including resource, information and intellectual property sharing, group project strategic initiatives and political representations to State and Federal Governments on issues impacting Local Government in this region.	Delegate: Cr Redding Alternate: Cr Kneale General Manager
Australian Rural Road Group Inc.	To actively work towards the redevelopment of rural road networks.	Delegate: Cr Redding Alternate: Cr Kneale
Namoi-Peel Customer Service Committee	To share resources and knowledge throughout the Shires.	Director Infrastructure Delivery.
Boggabri Coal Community Consultation Committee	To ensure that Council is aware of Boggabri Coal Developments and can assist as a representative.	Delegate: Cr Campbell Alternate: Cr Finlay
Tarrawonga Coal Mine Community Consultative Committee	To ensure that Council is aware of Tarrawonga Coal Developments and can assist as a representative.	Delegate: Cr McMahon Alternates: Cr Staines
Narrabri Coal Mine Consultative Committee	To ensure that Council is aware of Narrabri Coal Developments and can assist as a representative.	Delegate: Cr Campbell Alternates: Cr Campey
Narrabri Gas Project Consultative Committee	To ensure that Council is aware of Santos operations and can assist as a representative.	Delegates: Cr Loder/Cr Campbell Alternate: Cr Kneale
Myall Creek Memorial Committee	To engage with the Myall Creek Memorial Committee	Delegate: Cr Redding Cr McMahon Alternate: Cr Staines



Committee/Organisation	Function	2017/2018 Delegates
Floodplain Management Association (FMA) Committee	To work towards reducing the impacts for all flood prone areas.	Delegates: Cr Kneale Cr Campey Cr Booby
Joint Regional Planning Panel (JRPP)	To process and approve regional developments.	Delegates: Cr Kneale Cr Booby Alternate: Cr Campey
Maules Creek Coal Committee	To ensure that Council is aware of Maules Creek Coal Committee developments and can assist as a representative.	Delegate: Cr Kneale Alternate: Cr Finlay



# Statement of All Corporations, Partnerships, Trusts, Joint Ventures, Syndicates or Other Bodies in which Council Held a Controlling Interest

Statement outlined below stated under clause 217 (1) (a7) of the Local Government (General) Regulation 2005:

Nil for the 2017/2018 financial year.

## Bush Fire Hazard Reduction Report

Bush fire hazard reduction within Narrabri Shire is carried out in conjunction with the NSW Rural Fire Service. During the 2017/2018 Financial Year, the following activities occurred in relation to bush fire hazard reduction:

- One hundred and eighty two (182) fire permits were issued to local landholders in the Narrabri Shire.
- Six (6) hazard reduction burns were conducted by brigades throughout the Shire, resulting in over 65ha of private property, Council and Crown Land being hazard reduced.
- Council's existing slashing program was enhanced by RFS funding to allow strategic slashing in fire prone areas across the shire.
- Rural Fire Brigades conducted 9 Community Education events, including Shows, Presentations, Parades and other like events.
- Brigades responded to two hundred and forty four (244) incidents this financial year with two (2) fires becoming large enough to request outside assistance as Section 44 emergencies were declared.

# Human Resources

**Statement of activities to implement the Equal Employment Opportunity Management plan under clause 217 (1) (a9) of the Local Government (General) Regulation 2005:**

## Workforce Plan

In June 2017 Narrabri Shire Council adopted its Workforce Plan as part of the Resourcing Strategy for the Integrated Planning and Reporting. The Plan aims to provide Narrabri Shire Council with a high performing workforce who can deliver services and programs efficiently and effectively to the community.

## Equal Opportunity Employment

In line with our Equal Employment Opportunity (EEO) Policy and Management Plan the Human Resources section actively promoted EEO through a variety of activities including:

- Ensuring protocols and procedures align to EEO principles and legislation
- Communicating EEO information to new employees as part of the orientation process
- Ensuring our recruitment process promotes Council as an EEO employer
- Ensuring Council provides all employees with equal access to opportunities for training and development
- Reinforcing EEO principles through position descriptions, performance appraisals and training
- Ensuring grievance procedures and policies align to EEO legislation

# Carer's Recognition Act 2010

**Statement outlined below as Councils reporting requirements under section 8(2) of the Carer's Recognition Act 2010:**

Council is required to comply with the Carers Recognition Act 2010 and to recognise, through its human resource management policies and procedures, the significant role carers play within our society. Narrabri Shire Council is compliant with this Act and takes into account the significant role carers make when making decisions regarding human resource practices.

We acknowledge that many of carers' roles extend beyond those of being parents and include care of elder people within families, disabled family members, and those experiencing such issues as family violence; and we recognise carers' responsibilities through our carers leave provisions, flexible work practices and family-friendly work environment. We also promote the services of community organisations that support carers.

# Disability Inclusion Act 2014

**Council's implementation of the Disability Inclusion Action Plan under section 13(1) of the Disability Inclusion Act 2014:**

Council continued to implement its 2017-2021 Disability Inclusion Action Plan during the 2017/2018 financial year. The implementation of each action from the 2017/2018 Operational Plan has been identified as **"DIAP"** and **highlighted in blue** under the Principle Activities section of this report.

# Companion Animals

Statement outlined below as Councils reporting requirements under clause 217(1)(f) of the Local Government (General) Regulation 2005 and Guidelines on the Exercise of Functions under the Companion Animals Act:

Statement of activities relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation.

Council lodged its 2017/2018 Survey of Council Seizure of Cats and Dogs report in August 2018. Narrabri Shire had **11 reports of dog attacks** for the 2017/2018 financial year. These attacks were notified to the NSW Office of Local Government.

Council during the 2017/2018 financial year impounded 133 dogs in its existing impound facility located at the saleyards in Narrabri. Of these animals approximately 48% were returned to their owners, 27% were rehoused with new owners or rescue organisations and remaining animals euthanized by the local veterinary service. Financially during the 2017/2018 financial year Council spent a total of **\$159,465.87 on companion animal activities**. These are broken down as follows:

Expenses	Amount
Salaries	\$55,792.73
Operational Expenditure (incl. vets, contractors, consumables)	\$101,613.02
Pound Maintenance and Repairs	\$2,060.12
<b>Total:</b>	<b>\$159,465.87</b>

Revenue received as a result of the pound activities was broken up as follows:

Income	Amount
Impounding Fees	\$4,446.18
Grant Companion Animals	\$12,000.00
Sundry Income	\$31,739.69
<b>Total:</b>	<b>\$48,185.87</b>

Council employs two (2) permanent full time Rangers. Greater use of electronic media and the ongoing relationships with external organisations, such as the Animal Welfare League and RSPCA, have resulted in a 5% increase in rehoming rates on the previous year.

Known problem areas continue to be targeted, as high numbers of complete unregistered roaming animals have been the source of numerous complaints. As the majority of animals impounded were classified as "hunting/pigging" type dogs, opportunities for rehousing are limited. Unfortunately, due to the ease of replacement, the number of owners claiming animals and paying the associated impounding/registration/microchipping costs is low.

Council offered a free microchipping day for dogs and cats to promote responsible pet ownership. The microchipping day resulted in a total of 71 dogs and cats being microchipped throughout the morning and targeted at members of the community from lower socio-economic backgrounds, to enable and encourage voluntary compliance.



## Leash free Areas

Leash free areas have been established in the township of Narrabri and Boggabri for the safety of residents and the enjoyment of pet owners.

The leash free areas in Narrabri are as follows;

**Narrabri West (Area 1):**  
The area between Ugoa Street and Belar Street/Cooma Road Corner, bounded by Cooma Oval and the Narrabri Showgrounds.



**Narrabri East (Area 2):**  
The area between Maitland Street and the Narrabri Creek bank between Violet Street and the railway viaduct.

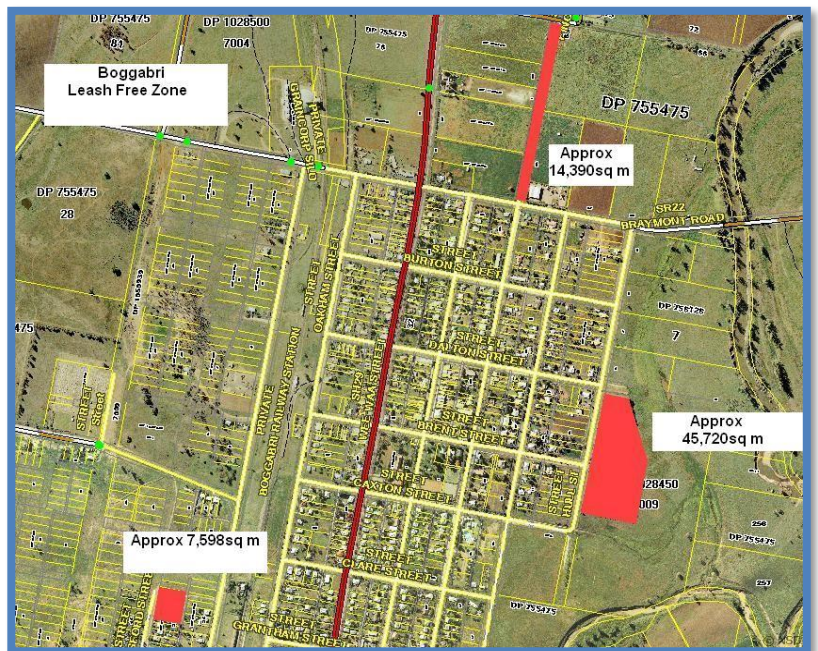


The leash free areas in Boggabri are as follows;

**Wee Waa East (Area 1):**  
Encompasses Jubilee Oval, Junior League Field and the Cricket Oval. This area is not to be utilised when sporting events are in progress.

**Wee Waa West (Area 2):**  
David Grover Park.

**Wee Waa North (Area 3):**  
Laidlaw St between Boston St and Finches Lane.



In all other areas of the Shire, dogs are to be kept on leads when in a public place.

There are certain areas that dogs are prohibited at all times.

These include:

1. Schools;
2. Children play areas;
3. Public swimming pools;
4. Areas where food is served or prepared; or
5. Where signs indicate that dogs are prohibited.



# Government Information (Public Access) Act 2009

Statement outlined below as Councils reporting requirements under section 125(1) of Government Information (Public Access) Act 2009 and clause 7 of the Government Information (Public Access) Regulation:

The Government Information (Public Access) Act 2009 gives individuals the right to; obtain access to information held as records by State Government Agencies, a Government Minister, local government and other public bodies, request amendments to records of a personal nature that are inaccurate, and appeal against a decision not to grant access to information or to amend personal records. Under this Act, Council is required to report on all Government Information (Public Access) Act 2009 Access Applications.

Details of the number of Government Information (Public Access) Act 2009 Access Applications received, their outcomes and processing times provided in the following tables.

During the reporting period, our agency received a total of 8 formal access applications (including withdrawn applications but not invalid applications). During the reporting period, our agency refused a total of 0 access applications either wholly or in part because the information requested was information referred to in Schedule 1 to the GIPA Act.

**Table A: Number of applications by type of applicant and outcome\***

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	4	0	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	0	0	0	0	0	0	0	0
Members of the public (other)	3	0	1	0	0	0	0	0
<b>Total</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

**Table B: Number of applications by type of application and outcome**

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	8	0	0	0	0	0	0	0
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0	0

**Table C: Invalid applications**

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

**Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of the Act**

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0



<b>Adoption</b>	0
<b>Care and protection of children</b>	0
<b>Ministerial code of conduct</b>	0
<b>Aboriginal and environmental heritage</b>	0

*\*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.*

**Table E: Other public interest considerations against disclosure:  
matters listed in table to section 14 of the Act**

	<b>Number of occasions when application not successful</b>
<b>Responsible and effective government</b>	0
<b>Law enforcement and security</b>	0
<b>Individual rights, judicial processes and natural justice</b>	1
<b>Business interests of agencies and other persons</b>	0
<b>Environment, culture, economy and general matters</b>	0
<b>Secrecy provisions</b>	0
<b>Exempt documents under interstate Freedom of Information legislation</b>	0

**Table F: Timeliness**

	<b>Number of applications</b>
<b>Decided within the statutory timeframe (20 days plus any extensions)</b>	8
<b>Decided after 35 days (by agreement with applicant)</b>	0
<b>Not decided within time (deemed refusal)</b>	0
<b>Total::</b>	8

**Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)**

	<b>Decision varied</b>	<b>Decision upheld</b>	<b>Total</b>
<b>Internal review</b>	0	0	0
<b>Review by Information Commissioner*</b>	0	0	0
<b>Internal review following recommendation under section 93 of Act</b>	0	0	0
<b>Review by ADT</b>	0	0	0
<b>Total:</b>	0	0	0

*\*The Information Commissioner does not have the authority to vary decisions, but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.*

**Table H: Applications for review under Part 5 of the Act (by type of applicant)**

	<b>Number of applications for review</b>
<b>Applications by access applicants</b>	0
<b>Applications by persons to whom information the subject of access application relates (see section 54 of the Act)</b>	0

# Statement of Environment Upgrade Agreements

Statement outlined below stated under section 54P of the Local Government Act 1993:

Nil environmental upgrade agreements in place in 2017/2018 financial year.

# Environmental Planning and Assessment Act 1979

Statement outlined below as Councils reporting requirements under section 7.5(5) of the Environmental Planning and Assessment Act 1979:

Narrabri Shire Council had five (5) Planning Agreements in place during the 2017/2018 financial year. The following particulars of compliance were put in place during the year:

	Effective	Purpose	VPA Amount	Balance at 30/6/2018	Comments
Narrabri Coal	2010/2011	Narrabri Community Infrastructure	-	\$51,840	Fully committed to funding Narrabri CBD CCTV upgrade
Boggabri Coal (interim contributions prior to VPA)	25/1/2012	Community Infrastructure	\$150,000 every 3 months until formal VPA enacted	\$1,043,343	\$50,000 committed to funding Narrabri CBD CCTV upgrade. \$60,000 committed to funding Baan Baa Hall playground & shade
Boggabri Coal	1/3/2013	Upgrade Boggabri Caravan Park and Swimming Pool	\$1,600,000	\$1,705,270	Fully committed to Boggabri Caravan Park upgrade
		Community Contribution to Boggabri HACC Centre	\$200,000	Nil	Payment directly to Boggabri HACC (June 2013)
		Replace bridge over Namoi River and associated works on Harparary Rd	\$4,300,000	\$2,670,075	Replacement of Harparary Bridge completed

	Effective	Purpose	VPA Amount	Balance at 30/6/2018	Comments
Boggabri Coal		Contribution to Narrabri Aquatic Centre	\$2,500,000	\$224,885	Committed to loan repayment (Aquatic Centre – 2018/19). Portion previously used for the early payout of the Crossing Theatre loan.
Whitehaven Coal (Maules Creek)	2/5/2014	Upgrade Infrastructure & Roads including Therribri Road & Tarriaro Bridge	\$6,000,000	\$2,319,985	\$945,000 committed to partly fund Tarriaro Bridge replacement. \$2,480,000 previously spent on Therribri Road. Portion previously used to assist funding the Baan Baa Water Scheme (\$1,634,000).
		Upgrade Narrabri Airport	\$5,000,000	Nil	Fully spent at Airport
		Boggabri town & surrounds	\$800,000	\$750,069	\$20,000 committed to funding picnic table & shelter at Middle Park, Boggabri
		Maules Creek community	\$275,000	\$297,033	Community priorities have been established
		CBD Upgrades within Narrabri Shire	\$1,250,000	\$307,974	Earmarked for Wee Waa CBA upgrade
		Whitehaven Coal (Tarrawonga Expansion)	15/12/2016	Construction and seal roads around Tarrawonga Mine with emphasis on Manilla Road	\$1,400,000
Johnstone Concrete and Landscape Supplies	11/11/2014	Upgrade of Wavehill Road.	1. Construction and Sealing at cost of Wavehill Road between Boral Quarry	\$22,373	Offset Council cost in constructing and sealing initial stage of Wavehill Road.





			gate and JCLS gate. 2. Contribution for upgrade and Maintenance of Wavehill Road of \$122,373		
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*NB. Interest accrues on unspent balance each year.*

## Swimming Pool Compliance

Statement outlined below as Councils reporting requirements under section 22F(2) of the Swimming Pools Act 1992 and clause 23 of the Swimming Pools Regulation 2018 (SP Reg):

Council conducted twelve (12) inspections of swimming pools located at tourist and visitor accommodation facilities.

There were no inspections conducted of premises with more than two (2) dwellings.

Twenty six (26) inspections resulted in the issuance of a Certificate of Compliance under section 22D of the Act.

Sixteen (16) inspections resulted in the issuance of a Certificate of Non-Compliance under clause 21 of the Regulation.



# CAPITAL WORKS PROGRAM



## Information Services

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Corporate Information System (remainder of project)*	687,725	438,004	50%	It is recommended that this project be included in the 2018/2019 Capital Works Program. Release 1 of project completed.
Upgrade SAN Storage	-	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Replace VoIP Telephone System	100,000	25,240	100%	Project Completed.
Upgrade Core Switches (Admin x 3, Depot x 1, VIC x 1, CT x 1)	15,000	35,439	100%	Project Completed in conjunction with VoIP Project above. (Total Cost for both Projects = \$110,689.95).
Replace Council Chambers Multimedia & Sound System	8,802	8,802	100%	Project Completed.
Implement Fibre based Internet Backbone	88,000	157,334	100%	Project completed.
Inter-Connect Narrabri sites via fibre backbone	80,000	11,060	100%	Project Completed.
Smart City Strategy	50,000	3,828	80%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Electronic Business Papers*	29,730	29,730	100%	Project completed.
Wee Waa CCTV	41,750	41,750	100%	Project completed.
Purchase of new computers	25,000	30,849	100%	Project Completed.
Intramaps Implementation	19,939	19,939	100%	Project completed.
Weeds Computers	8,495	8,495	100%	Project completed.
<b>Total :</b>	<b>1,154,441</b>	<b>810,469</b>		

## Property and Assets

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Administration Building Air-conditioning (Phase 3)	64,750	64,750	100%	Project completed.
Boggabri Courthouse replace internal structures	20,000	-	10%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri Caravan Park Internal Roads & Guttering	50,000	19,079	80%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri Depot - Improvements	32,801	34,804	100%	Project completed.
Narrabri Depot - Enclose Welding Shed	-	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri Depot – Workshop/Store Security and Lighting	60,000	35,364	55%	It is recommended that this project be included in the 2018/2019 Capital Works Program.



Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Wee Waa - Replace Depot Office Building with new	1,100	15,600	10%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Wee Waa - Remove Existing Building	-	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri Depot - Oil/Water Separator and Tanks*	1,350	1,350	5%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri Depot - Roads Storage Area*	35,865	35,865	100%	Project Completed.
Narrabri Depot - Parks Storage Area*	2,580	2,580	100%	Project Completed.
Purchase 103 Rose Street, Wee Waa	25,000	29,197	100%	Property purchased. Settlement completed.
<b>Total :</b>	<b>293,446</b>	<b>238,589</b>		

## The Crossing Theatre

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Commence re-carpet of venue	25,518	25,518	100%	Project completed.
Commence re-paint of Interior	60,000	65,812	100%	Project completed.
Event seating replacement	69,930	69,930	100%	Project completed
Lighting upgrade to energy efficient LED lights	9,049	9,049	100%	Project completed.
Motorised semi block out blinds to café and riverside room	27,227	27,227	100%	Project completed.
Café Refurbishment	43,662	43,862	100%	Project completed.
<b>Total :</b>	<b>235,387</b>	<b>241,399</b>		

## Libraries

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Narrabri Library Replace Carpet	20,000	-	10%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri Library Replace Blinds	10,000	-	10%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri Library Repair & Repaint Interior	25,000	-	10%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
<b>Total :</b>	<b>55,000</b>	-		



## Solid Waste Management

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Renewal fence at Bellata and Edgeroi Transfer Stations	5,000	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Information Signs for all Transfer	13,000	5,187	100%	Completed.
Portable Gate Amenity Buildings	60,000	49,073	100%	Completed portable gates installed at Boggabri and Wee Waa.
Catchment Fence waste Disposal	50,000	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Replacement of cardboard cages at Narrabri and the transfer stations	-	-	0%	Deleted at March 2018 quarterly review.
Construction of the next waste cell at Narrabri Landfill	25,000	16,090	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Cardboard Compactor Baler	33,000	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program. Change to Posi shell tank.
Drop off collection point for the Container Deposit	-	-	100%	Deleted at March 2018 quarterly review.
Fence DrumMuster Compound	5,000	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
CCTV Cameras at Narrabri Landfill	4,000	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Leachate Pond Renewal	47,105	-	0%	Small leachate pond completed. Transfer \$47,105 to the waste reserve. Not to be use in 2018-2019.
<b>Total :</b>	<b>242,105</b>	<b>70,349</b>		

## Environmental, Health and Compliance

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Companion Animal Pound	250,547	869	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program. Availability of project managers has caused delays.
Weed Reporting Program	10,650	10,650	100%	Completed.
<b>Total :</b>	<b>261,197</b>	<b>11,519</b>		



## Cemeteries

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Narrabri Lawn - Renew Surface Internal Roads and Carpark	150,000	-	15%	This capital works is recommended to be included into the 2018/2019 capital works budget. The status of this project is works have begun with drainage and road preparations underway.
Nbri Cemetery New Sections	56,207	23,163	85%	It is recommended that this project continues into the 2018/2019 capital works budget, two new concrete plinth beams are to be installed in August.
Replace External Fence	25,000	20,050	80%	This project should continue into the 2018/2019 capital works budget, currently the Lions club is installing the fence.
<b>Total :</b>	<b>231,207</b>	<b>43,213</b>		

## Swimming Pools

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Boggabri - Replace Water Treatment System	-	-	0%	This project is recommend for deferral until a detailed review and revised scope of works is developed. The current budget allocation (\$157,000) is recommended to be placed into restricted asset for completion of the project in the future.
Boggabri - Upgrade to Comply WHS & Compliance Items	35,000	11,538	60%	The recommendation for this project is to be continued in the 2018/2019 capital works budget, works are continuing through the winter closed season.
Narrabri - Investigate potential to extend life of 50m Pool	-	-	100%	This project was deferred at the March quarter review with a recommendation for deferral until a detailed review and revised scope of works is developed. The current budget allocation (\$50,000) was to be placed into restricted asset for completion of the project in the future.
Wee Waa - Replace Two Shade Shelters	30,000	16,230	100%	Completed.
Wee Waa - Upgrade to Comply WHS & Compliance Items	35,000	1,136	40%	The recommendation for this project is to be continued in the 2018/2019 capital works budget, works are continuing through the winter-closed season.
<b>Total :</b>	<b>100,000</b>	<b>28,904</b>		



# Parks and Open Spaces

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Boggabri - Additional Footpath Stencilling (Minute 276/2016)	-	-	100%	Council has resolved at the March meeting to rescind this action to direct funds to the sealing of Boggabri Streets to solve a dust issue in Oakham Street.
Boggabri - Vickery Park - New Shade Structure over	38,512	38,512	100%	The shade sail has been installed and works completed.
Narrabri - Crossing Theatre Parkland - Demolish Market	15,000	10,089	100%	Completed.
Narrabri - Collins Park to west parks irrigation system design	-	-	100%	Deleted at March 2018 Quarterly Review
Narrabri - Hogan & Leitch Ovals Lighting Replacement	280,000	702	65%	It is recommended that this project be included be included into the 2018/2019 capital works budget. Status of the project is the contractor has been awarded and a design is now being researched for works to commence in September.
Narrabri - Crossing Theatre Parkland - New Portable Power Boards for Events	10,000	-	75%	Council has investigated and found the supply of power boards or generators to events to be not a viable option. The supply of power to these events should be through an external power supply connected to the Crossing theatre. Quotations for this supply are currently being sourced. The recommendation for this project to be included into the 2018/2019 capital works budget.
Narrabri - Precinct Plan for Tourist Centre Area	20,000	-	75%	Consultant has been engaged to design a master plan for the precinct works to commence early August. It is recommended that this project be included in the 2018/2019 Capital Works Program.
Narrabri West - Narrabri Lake - Renew BBQ	11,603	11,752	100%	This project is completed.
Narrabri West - Narrabri Lake - Renew Sealed Pathway	100,000	16,548	70%	The recommendation for this budget is for the project to be included into the 2018/2019 capital works budget, with over half of the pathway being sealed and works continuing in July and August.
Narrabri West - Cooma Oval replace irrigation system	-	-	100%	Completed.
Wee Waa - Ludiwici Park – Renew Irrigation System	30,000	-	60%	The recommendation for this project is to be continued in the 2018/2019 capital works budget, the contract has been awarded but was delayed to after a water meter is installed with these works completed the project will commence early August.
Collins Park Insurance Works	45,162	45,162	100%	Works are completed.
Narrabri CBD Landscaping	15,000	14,459	100%	Completed.
Relocate Collins Park Shed to Depot	49,444	47,184	100%	Completed.





Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Collins Park Toilet Refurbishment	38,944	-	70%	This project is recommended to continue into the 2018/2019 capital works budget, disabled toilet upgrades have been completed with access pathway to commence in August.
Gately Field Insurance Works	170,000	182,618	95%	The works to the building have been completed with final invoice to be paid.
Reservoir Park - Replace Fence	22,454	22,454	100%	Completed.
Narrabri Lake Recreation Precinct	135,301	122,313	90%	This project should be continued into 2018/2019 capital works budget, irrigation to be installed in August.
Narrabri West Memorial 2017/1	4,365	2,433	100%	Completed.
Ludiwici Park Playground Shade	39,500	28,651	100%	Completed.
Dangar Park Fencing to George St	33,068	18,611	80%	This project is recommended to continue in the 2018/2019 capital works budget with installation of Aboriginal totem poles and signage to be completed.
Bellata - Replace Wire Fence	-	-	0%	Defer this project to 2018/2019 pending development of the precinct plan for the Bellata Oval site.
Ludiwici Park 2 x shelter table	-	-	100%	Completed.
<b>Total :</b>	<b>1,058,353</b>	<b>561,488</b>		

## Tourism

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Tourism Technology Project	80,000	75,630	100%	Narrabri Creek Historical Walk installation completed.
<b>Total :</b>	<b>80,000</b>	<b>75,630</b>		



## Saleyards

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Water Recycling Project	6,500	-	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Yards painting and repairs	10,000	12,815	100%	Completed.
Lighting Upgrade	35,000	4,752	0%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Office Computer and	6,000	4,711	100%	Completed
External Catwalk Access	5,455	4,678	100%	Completed
<b>Total :</b>	<b>62,955</b>	<b>26,956</b>		

## Fleet Management

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Major Plant	1,866,171	1,247,152	66%	A number of major plant items were procured throughout the year however due to the complexity and extent of work associated with tendering of major plant items, this budget was not fully expensed in the financial year. A number of items are currently being tendered which will result in the allocated funds being utilised in the new financial year subject to the approval of the new budgets.
Small Plant	37,069	15,462	30%	All small plant items required within the year were procured in accordance with organisational needs.
Operational Vehicles	721,879	651,212	89%	All operational vehicles required within the year were procured in accordance with organisational needs.
Medium Plant	430,550	272,337	94%	All medium plant items required within the year were procured in accordance with organisational needs.
<b>Total :</b>	<b>3,055,669</b>	<b>2,186,163</b>		



# Transport

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Reseal 6018010 & 030 Wave Hill	97,000	77,632	100%	Complete.
Reseal 6019080-90-100 Maules Creek	170,300	147,822	100%	Complete.
Reseal 6066010 Whiting Drive	22,300	22,245	100%	Complete.
Reseal 6029060 & 070 Yarrie Lake	11,600	-	100%	Works complete, may have been costed to wrong job code.
Reseal 6029250/260/280 Yarrie Lake	101,600	82,973	100%	Complete.
Reseal 6029410 TO 440 Yarrie Lake	150,000	144,738	100%	Complete.
Reseal 6031010 Lake Circuit	13,600	15,647	100%	Complete.
Reseal 3037080-090 Nuable	124,100	113,042	100%	Complete.
Reseal 6107010 Waiwera Lane	20,100	19,353	100%	Complete.
Reseal 6281010 Silo Road	26,500	26,845	100%	Complete.
Reseal 8010010-035 Bridges Street	16,500	13,514	100%	Complete.
Reseal 1045 Various Segments Baranbar Street	30,800	17,224	100%	Complete.
Reseal 1050010 TO 045 Barwan Street	53,200	45,712	100%	Complete.
Reseal 1150 & 1625 Dale and Regent Street	38,100	31,497	100%	Complete.
Reseal 1175030-40-50 Dewhurst Street	36,600	36,703	100%	Complete.
Reseal 1215 & 1490 Fitzroy- Maitland Street	25,300	20,485	100%	Complete.
Reseal 1355010-20-30 Kelvin Vickery Avenue	16,800	18,644	100%	Complete.
Reseal 1480020 TO 040 Logan Street	11,000	5,940	100%	Complete.
Reseal 1650005 Selina Street	5,400	11,917	100%	Complete.
Reseal 2010080-090-100 Alma Street	23,300	25,496	100%	Complete.
Reseal 2025 & 2200 Bound / Warrior Street	22,900	16,284	100%	Complete.
Reseal 2185010 Short Street	5,700	5,420	100%	Complete.
Reseal 3035010-020 Caxton Street	8,700	7,645	100%	Complete.
Reseal 3060 Dalton Street + Intersections	33,000	22,537	100%	Complete.
Rehabilitation 5127760 MR127 Pilliga Road	800,000	730,559	100%	Complete.
Rehabilitation 6005030 & 040 Kaputar Road	625,998	625,998	100%	Complete.
Rehabilitation 6054020 Stoney Creek Road	126,989	126,989	100%	Complete.
Rehabilitation 6029010 & 020 Yarrie Lake	104,280	67,529	100%	Complete.
Rehabilitation 6029050 Yarrie Lake Road	35,000	16,501	100%	Complete.

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Rehabilitation 6029100 Yarrie Lake	160,101	171,915	100%	Complete.
Rehabilitation 6030140 Culgoora Road	26,000	25,909	100%	Complete.
Rehabilitation 6030440 Culgoora Road	266,655	237,055	100%	Complete.
Rehabilitation 6111090 Appletrees Lane	301,258	301,258	100%	Complete.
Rehabilitation 6207010 Trucking Yards Lane	-	-	0%	Work deferred pending grant opportunities.
Rehabilitation 1130010 Clarke Street	66,134	62,418	100%	Complete.
Rehabilitation 1215010 TO 090 Fitzroy Street	102,640	136	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. Requires Kerb and Gutter to be replaced.
Rehabilitation 1535015 & 020 Mooloolbar Street	135,759	79,477	100%	Complete.
Rehabilitation Gabo - Empire - Maitland Street*	168,839	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. Requires Kerb and Gutter to be replaced
Resheet 6003050 & 60 Melburra Road	85,742	29,200	100%	Complete.
Resheet 6007090 Couradda Road	41,503	32,274	100%	Complete.
Resheet 6012080 & 090 Leards Forest	50,928	50,929	100%	Complete.
Resheet 6015060 & 070 Therribri Road	99,281	99,282	100%	Complete.
Resheet 6022020 & 030 Braymont Road	69,016	69,017	100%	Complete.
Resheet 6053020 & 030 Mulgate Creek	117,452	117,452	100%	Complete.
Resheet 6159010 & 020 Flood Hill	51,401	51,618	100%	Complete.
Resheet 6228010 & 020 Gratti Valley Road	62,123	28,364	100%	Complete.
Resheet 6001030 Millie Road	61,475	67,399	100%	Complete
Resheet 6009240 TO 270 Bald Hill	154,901	107,670	100%	Complete
Resheet 6009290 Bald Hill Road	56,616	52,124	100%	Complete
Resheet 6030410 Culgoora Road	-	-	0%	Project cancelled due to Culgoora Rd Grant.
Resheet 6039150 & 160 Gwabegar Road	231,850	231,850	100%	Complete.
Resheet 6082010 & 020 Woomera Creek	126,597	107,025	100%	Complete.
Resheet 6212060 Sandy Hook Lane	66,092	49,647	100%	Complete.
Resheet 6218010 to 030 Prices Lane	176,108	201,482	100%	Complete.
Resheet 1385030 Lane Barwon- Balonne Street	4,509	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Resheet 1385050 & 60 Lane Barwon-Balonne Street	9,178	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
Resheet 1395020 Lane Nandewar-Reid Street	4,507	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
Resheet 2095010 Alma Lane	3,296	3,092	100%	Complete.
Resheet 3110010 Wee Waa Lane	4,339	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
Resheet 3110060 Wee Waa Lane	4,235	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
Resheet 3115050 Merton Lane	4,237	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
Resheet 3125010 Lynn Lane	4,345	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
K&G 1045 Goobar-Mooloobar Street	54,706	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 1075 Boundary Street	154,427	165	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 1080050 Bowen Street	121,110	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 1175 Dewhurst/Nandewar Street	56,722	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 1215050-060 Fitzroy Street	52,086	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 1310&1585 Hinds/Park Crescent	280,422	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 1710050 Walowa Street	85,051	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 1740020 Yeran Street	98,124	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G 3085030 Grantham Street	54,375	700	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.
K&G Empire-Gabo-Maitland Street*	326,940	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. This will ensure correct procurement of the K&G replacement.

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Path 1190020 Doyle Street	23,600	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. Requires coordination with the fire station.
Path 2075040 George Street	35,460	35,683	100%	Complete.
Path 3015010 Brent Street	48,082	49,748	100%	Complete.
Path 3015030 Brent Street	16,936	17,055	100%	Complete.
Rehabilitation 5127680 Pilliga Road (MR127)*	138,402	4,723	100%	Carry over from 2016/2017. No further work to be done.
SR11 Stage 1 Existing Seal - Bridge Deck*	318,219	40,464	10%	Cost carry over from 2016/2017 Financial Year.
Construction - SH17/SR60 Westport Intersection*	121,003	121,002	100%	Complete.
Lifecycle Bridge Replacement Program*	3,912	3,912	100%	Carry over, no additional expenditure in 2017/2018 financial year.
Footpath 9515020 Gurley Street Bellata*	13,775	14,387	100%	Complete.
Rehabilitation James Street 1335010-020*	53,000	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. Requires K&G replacement to be carried out.
K&G 1215020 Fitzroy & Barwan Street*	40,267	102	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
Footpath 1475020-030 Lloyd Street*	31,440	31,537	100%	Complete.
Footpath 1175010 Dewhurst (Tibbereena - Maitland)*	12,176	12,176	100%	Complete.
Construction - Avon / Fraser Street*	-	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program. Part of the West Precinct project.
Path 2010090 Alma (Church - Charles Street)*	1,130	281	100%	Complete. Carry over from 2016/2017.
Footpath 275030 George (Cowper - Rose Street)*	24,877	24,877	100%	Complete, additional costs were incurred due to rain.
K&G 3085030 Grantham (Wee Waa - Meriton Street)*	13,959	613	100%	Complete. Carry over from 2016/2017.
K&G 3015010 Brent (Oak - Wee Waa Street)*	4,072	4,072	100%	Complete.
Footpath 3015020 Brent (Wee Waa - Merton Street)*	35,000	33,694	100%	Complete.
Resheet 3097020 Hill Street*	19,003	1,264	100%	Complete. Carry over from 2016/2017.
SR6 Eulah Creek Bridge Replacement 6006810*	754,668	370,404	75%	Construction commenced. Due for completion late July 2018.
Narrabri Central Business District upgrade	1,911,000	1,775,888	100%	Practical completion issued. It is recommended this project be included in the 2018/2019 Capital Works Program.
SR61 Tarrario Bridge replacement	-	-	0%	Funding yet to be determined. Not yet commenced.

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Barney Creek Bridge Replacement	600,000	52,491	50%	Construction commenced in June 2018. Additional \$100,000 to be rolled over for completion in 2018/2019 FY.
Horse Arm Creek Bridge Replacement	41,700	55,378	100%	Project development complete.
SR61 Tarriaro Bridge replacement	-	-	0%	Business case submitted January 2018 for grant application. Notification expected in June 2018.
Construction - SR30 Culgoora Road Construction	100,000	123,309	5%	Detailed design complete, nearing completion of development.
SR5 Bullawa Creek Bridge Replacement 6005805	800,000	473,793	45%	Construction commenced. Due for completion mid-August 2018. It is recommended this project be included in the 2018/2019 Capital Works Program.
<b>Total :</b>	<b>11,919,428</b>	<b>7,921,204</b>		

## Airport

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Upgrade of General Aviation Tie- Down Area	20,000	-	10%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Perimeter Fence	70,000	-	10%	It is recommended that this project be included in the 2018/2019 Capital Works Program.
Sealing of Taxiway to Aero Club Hanger	40,000	38,766	100%	Project completed.
Upgrade Airport Cottage	30,335	30,335	100%	Project completed.
Airport Linemarking	10,000	9,700	100%	Project completed.
<b>Total:</b>	<b>170,33</b>	<b>78,80</b>		

## Water Services

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Bellata replace reservoir tower deck and access ladder. Valve chamber lids, replace shed with insulation and investigate air conditioners	-	-	5%	Shed to be relocated as part of the Bellata bore replacement works. Not yet commenced. Recommended for deferral until the 2018/2019 financial year. An inspection has been completed and assessment is being finalized.
Telemetry Upgrade Phase 3	-	-	0%	Duplicate of 48 Telemetry across all areas.
Bellata bore-PH, chlorine, turbidity monitoring equipment, relocate shed	-	-	0%	This project is part of the Bellata Bore Replacement and budgets are to be consolidated. Works expected to be delayed until completion of SCADA upgrade.
Boggabri water mains renewals	-	-	0%	Works to be scoped prior to commencement.



Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Boggabri-Install chlorine scales, PH, chlorine, turbidity monitoring equipment, shed insulation and investigate air conditioner	1,500	3,091	0%	Part of works to standardise water treatment testing equipment. Minor costs associated with planning. Works expected to be delayed until completion of SCADA upgrade.
Gwabegar construct new valve chamber at bore	-	-	0%	Works will not be completed this financial year.
Gwabegar-Install chlorine scales, PH, chlorine, turbidity monitoring equipment, shed insulation and investigate air conditioners	-	-	0%	Part of works to standardise water treatment testing equipment. Works expected to be delayed until completion of SCADA upgrade.
Narrabri Water Augmentation*	1,352,539	745,244	20%	Three (3) tenders have been received of which 2 have been short listed. Final reference checking and post tender negotiations are in progress. It is recommended the remaining budget be moved to the 2018/2019 Capital Works Program.
Narrabri - Reservoir renewal*	350,000	-	0%	Now part of Narrabri Water Augmentation.
Narrabri water mains renewals	702	702	0%	Works to be scoped prior to commencement. Minor costs associated with planning. No further works will be completed this financial year.
Narrabri water networks - auto- flush units (5)	-	-	0%	Project to be included in Narrabri Water Supply Augmentation.
Narrabri- Two bores and booster pump shed, shed insulation and investigate air conditioners	-	-	0%	Only one bore is being installed at Killarney Street. Shed insulation to occur at other sites under Narrabri Water Supply Augmentation project. Works expected to be delayed until completion of SCADA upgrade.
Pilliga - Replace bore	550,000	421,679	75%	Bore has been completed. Bore headworks are currently being designed. It is recommended this project be included in the 2018/2019 Capital Works Program.
Pilliga - Replace access ladders	220,000	-	0%	An inspection has been completed and assessment is being finalized. It is recommended this project be included in the 2018/2019 Capital Works Program.
Wee Waa install stop valves in reticulation*	64,948	82	20%	Remaining works from last years program. It is recommended that this project be included in the 2018/2019 Capital Works Program.
Wee Waa water mains renewals	-	-	0%	Works to be scoped prior to commencement. Works will not be completed this financial year. Recommended for deferral until 2018/2019.
Wee Waa- Install high efficiency electrical motors at bores	-	-	0%	Not yet commenced. Works deferred until adequate resources to complete detailed assessment.



Capital Work Description	Budget Adopted	YTD	% Complete	Progress
Wee Waa-install chlorine scales, PH, chlorine, turbidity monitoring equipment, shed insulation and investigate air conditioners at 2 bore sites	290	290	0%	Part of works to standardise water treatment testing equipment. Works expected to be delayed until completion of SCADA upgrade.
Bellata bore replacement*	519,340	412,153	90%	Bore has been completed. Bore headworks are currently being designed. It is recommended this project be included in the 2018/2019 Capital Works Program.
Bellata - Renew water meters and service connections*	18,300	18,300	100%	Ongoing. Service connections replaced as necessary when they fail.
Bellata - Replace tank galvanised pipe*	8,000	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program.
Boggabri - Renew water meters*	23,128	23,129	100%	Completed.
Gwabegar - Renew water meters*	6,142	6,281	100%	Completed.
Gwabegar - Replace town bore*	442,676	316,618	80%	Bore has been completed. Bore headworks are currently being designed. It is recommended this project be included in the 2018/2019 Capital Works Program.
Narrabri - Asbestos main replacement*	64,452	25,365	20%	Works ongoing, budget required for 2018/2019 Capital Works Program.
Narrabri - Replace asbestos cement water mains*	100,000	-	0%	Works ongoing, budget required for 2018/2019 Capital Works Program.
Narrabri - Meter and service connection renewal*	920,711	934,152	98%	Small quantity left to be installed, audit mostly completed, training complete. Rain gauges to be ordered and installed.
Pilliga - Meter and service connection*	15,110	15,319	50%	Service connections replaced as they fail.
Wee Waa - Replace mains Charles and James Hibbens Avenue*	100,000	(86)	30%	Material received. Budget revision required to install main. Recommended for deferral until 2018/2019.
Wee Waa - Meter and service renewals*	45,091	(127,119)	100%	Service connections replaced as they fail.
Wee Waa - Reservoir roof and access steps*	20,000	8,970	10%	Tender documents ready for release to market. Remaining works will not be completed this financial year. Recommended for deferral until 2018/2019.
Baan Baa Water supply*	700,000	698,303	100%	Final Rectification Works completed. Operations and maintenance manuals have been developed. Awaiting final invoices.
Telemetry across all areas*	396,000	-	20%	Site audits have been completed and clarifications to kick off meeting have been returned. Detail designs are progressing well and major components have been procured.

Capital Work Description	Budget Adopted	YTD	% Complete	Progress
Boggabri - Replace asbestos cement pipes	513	513	5%	Investigation time has been allocated to this budget. Scope and plans are being finalised prior to setting of budget. Spend to be allocated to Boggabri water mains renewals project.
Pilliga - Raise hydrant to standard	135	134	0%	Investigation time has been allocated to this budget. Scope and costs are being finalised prior to setting of budget. Project is a safety and emergency initiative. Budget revision required.
Gwabegar - Raise hydrant to standard	50	4	5%	Investigation time has been allocated to this budget while the scope and costs are being finalised prior to setting of budget. Project is a safety and emergency initiative. Budget revision required.
Metering of Council properties	20,000	222	15%	Works currently being scoped. Covers Ludowici Park, Rotary Park and Narrabri Pool.
<b>Total :</b>	<b>5,939,627</b>	<b>3,503,348</b>		

## Sewerage Services

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Boggabri sewer mains- CCTV and relining of mains	-	-	0%	Works to be scoped prior to commencement. Works will not be completed this financial year.
Narrabri - Doctors Creek replace sewer main	300,000	12,119	5%	Works currently in planning. It is recommended this be moved to the 2018/2019 Capital Works Program.
Wee Waa sewer mains - CCTV and relining of mains	-	-	0%	Works to be scoped prior to commencement. Works will not be completed this financial year.
Boggabri Sewerage Treatment Works Augmentation	280,000	-	10%	Works currently in planning. Concept Plans have are being revised as a consequence of outcomes of the review of environmental factors. Consultancy costs not yet processed. Detailed design is in progress.
Boggabri Treatment Plant - Process automation, SCADA	90,000	22,484	0%	Part of Boggabri sewerage treatment plant upgrade.
Narrabri Treatment works- Renew screw pump unit, renew sprayers, renew iron sheeting on shed	45,000	-	0%	Investigation currently underway.
Narrabri Treatment Works- Process automation, install roller door at shed SCADA	-	-	5%	Works will not be completed this financial year. Works expected to be delayed until completion of SCADA upgrade.

Capital Work Description	Budget Adopted	YTD	% Completed	Progress
Narrabri pump stations- Install roof / shade cover over pit area, new carbon filters, replace chamber lids, install flow meters	-	-	0%	Design works to be completed. Works will not be completed this financial year.
Wee Waa Treatment Plant- Process automation, SCADA	90,000	137,354	15%	Part of Wee Waa sewerage treatment plant upgrade.
Wee Waa Sewerage Treatment Works Augmentation	260,000	-	5%	Works currently in planning. Consultancy costs not yet processed. Concept designs have been completed. Consultancy costs have not yet been invoiced to this job. Detailed design is in progress.
Wee Waa- Sewer pump stations (9)- Install cover over pit area, carbon filters, replace chamber lids, install flow meters	-	-	0%	Design works to be completed. Works will not be completed this financial year.
Boggabri - Pump station isolation valves*	20,000	-	0%	It is recommended this project be included in the 2018/2019 Capital Works Program and carried over as a contingency budget.
Narrabri Sewer - Refurbishment internally	-	11,980	0%	Works required have been completed.
Narrabri - Replace pump station motors*	29,359	-	10%	It is recommended this project be included in the 2018/2019 Capital Works Program. Quotes received.
Sewerage Treatment Plant refurbish drying beds, and sub floor drainage*	59,943	21,543	75%	Drying bed walls renewed, walkways yet to be replaced.
Wee Waa - Mechanical / electrical renewal of digester	15,000	9,255	60%	Project was carried over from last financial year and works have continued into 2017/18 without roll over of budget. Part of Wee Waa Sewerage Treatment Plant Augmentation project.
<b>Total :</b>	<b>1,189,302</b>	<b>214,735</b>		



## ***Narrabri Shire Council***

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