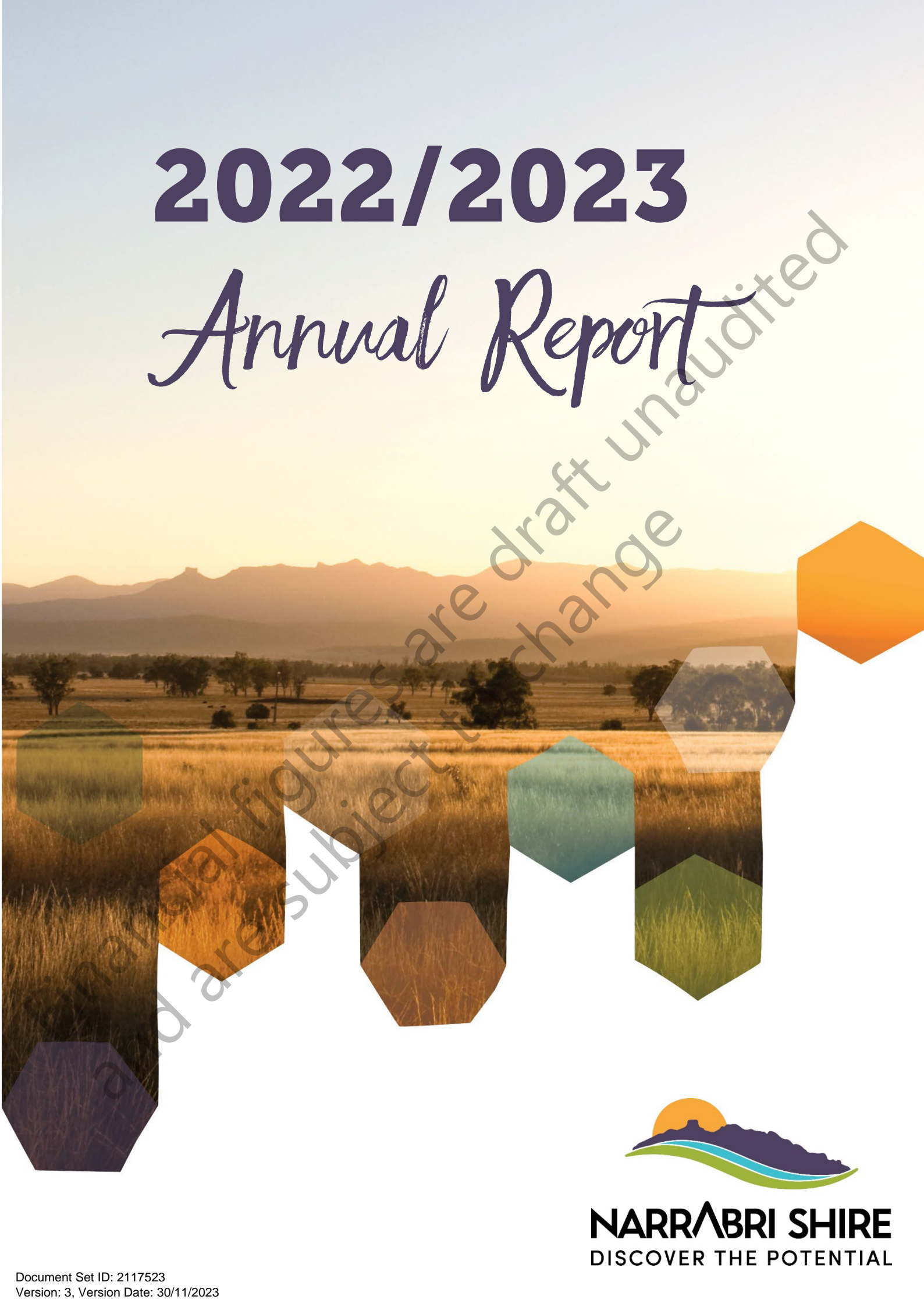


2022/2023

Annual Report



NARRABRI SHIRE
DISCOVER THE POTENTIAL

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About the Annual Report

Narrabri Shire Council has prepared this Annual Report in accordance with the requirements of the *Local Government Act 1993* (NSW). This report provides an account of Narrabri Shire Council's performance between 1 July 2022 and 30 June 2023 (**2022/2023**) against the Community Strategic Plan (the framework within which we deliver the everyday services, programs, and projects for our community) and Council's Adopted Annual Budget. It is designed to inform residents, businesses, employees and stakeholders on our performance and our future direction, it will also be presented to the Minister of Local Government.

This document includes the following in accordance with statutory requirements:

- Report of Operations: this includes highlights of the year, details about Narrabri Shire Council's governance, management and operations, and a report on our performance against the Community Strategic Plan and the Budget in 2022/2023;
- Financial Statements; and
- Performance Statement.

Electronic copies are available on our website and hard copies are available on request from Narrabri Shire Council's Administration Building. We welcome your feedback on this document. Details on how to contact us can be found on the back cover.

Any information provided by Narrabri Shire Council in this document is provided in good faith. Any person seeking to rely on any information contained in these documents relating to works or services is urged to contact Council.

Council has requested an extension for the lodgement of its 2022/2023 Financial Statements which form part of the Annual Report. This Annual Report has been prepared using unaudited financial figures and therefore any financial data included in Council's Annual Report may be amended upon receipt of Council's audited Financial Statements. The Annual Report will be updated as soon as practicable and re-tabled to Council for Adoption once the audited Financial Statements are finalised.



Acknowledgement of Country

“Narrabri Shire Council acknowledges Traditional Owners of Country throughout Australia. We recognise the continuing connection to lands, waters, and communities of people of the Gamilaraay/Gamilaroi/Gomeroi/Kamilaroi Nation, and pay respect to their Elders past, present, and emerging.

Narrabri Shire Council acknowledges the various spellings of ‘Gamilaraay, Gamilaroi, Gomeroi, and Kamilaroi’ as valid and interchangeable, guided by the Shire’s Local Aboriginal Land Councils.

The Narrabri Shire has a rich history of culture. Council endeavours to unite the Community in preserving the unique heritage, celebrating community strengths and diversities, and achieving social justice by redressing past wrongs through Aboriginal Reconciliation.

Council recognises the valuable contribution to the Narrabri Shire made by Aboriginal and Torres Strait Islander peoples and looks forward to a future of mutual respect and harmony.”

Mayor's message



I am honoured to introduce to you the Narrabri Shire Council's 2022/2023 Annual Report, reflecting upon the challenges we've faced, the remarkable highlights we've achieved, and the vibrant community events that have brought us closer together.

It is with great respect, that I acknowledge the Traditional Owners of Country throughout Australia, in particular the Gomeroi People of the Kamilaroi Nation, and recognise their continuing connection to land, waters and culture. I pay my respects to their Elders past, present and emerging.

Council's Annual Report reflects our commitment to transparency, accountability, and progress. It is a document that underscores our journey through the year, showcasing our challenges, celebrating our achievements, and reminding us of the incredible strength of our community.

In the past year, we faced numerous challenges that tested our resilience. The November 2022 Flooding Event was a stark reminder of Mother Nature's unpredictability. Our community rallied together, demonstrating unwavering support and kindness towards one another. We also grappled with increased costs in various sectors and navigated these challenges to ensure the sustainability of our beloved Narrabri Shire.

Amidst the challenges, we achieved several significant milestones. One of the standout accomplishments was the upgrade of the Boston Street Bridge in Boggabri, partially funded by the NSW Government's Resources for Regions program. This is just one example of Council's important infrastructure projects that enhance the Shire's connectivity and safety for our residents.

Council was honoured to receive top honours at the Local Government Week Awards in August 2023, receiving the RH Dougherty Award for Innovation in Special Events for The Business Exchange Activator (TEBA) Program developed and delivered in collaboration with The Exchange Narrabri and the UNE SMART Region Incubator. The Program has featured a comprehensive schedule of capacity-building, networking, and development opportunities for established and emerging businesses in the region, ultimately welcoming 680 participants across 58 events.

Our community spirit shone brightly in 2022/2023 through key events that brought us all together. The Santos Festival of Rugby celebrated our love for sport and camaraderie, and NarraBRIGHT illuminated our town with creativity and culture. Our Christmas Mardi Gras once again filled our streets with joy and laughter, reminding us of the importance of coming together to celebrate the holiday season. These events are not just festivities; they are a testament to the resilience, unity, and vibrancy of our community.

As I prepare to take on the role of Mayor, I wanted to take a moment to express my heartfelt gratitude for Cr Campbell's outstanding service to our community over the past three years. Your commitment to the betterment of the whole Narrabri Shire has set a high standard that I aspire to uphold.

I want to extend my heartfelt gratitude to our dedicated council staff, community organisations, and every resident who has contributed to the success of Narrabri Shire in 2022/2023.

As we move forward, let us continue to work together, overcome challenges, and celebrate our achievements, for it is together that we will build a brighter future for Narrabri Shire.

Cr Darrell Tiemens
MAYOR

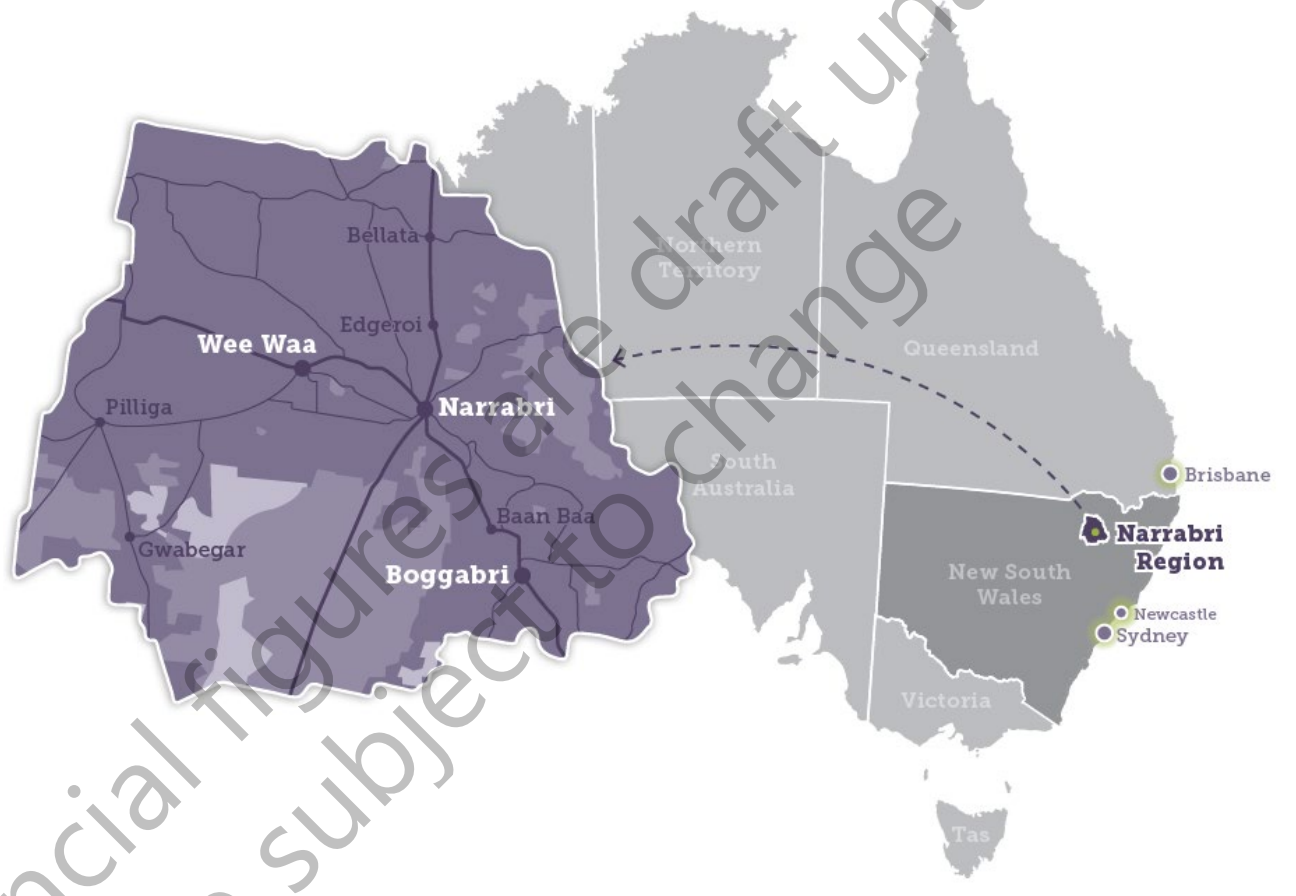


Figure 1: Cr Campbell at the RFS Control Centre in Narrabri for briefing on active fires in the area.

Our Community

The Narrabri Shire Local Government Area covers 13,031 square kilometres in North West New South Wales and is home to over 12,000 residents.¹ Located halfway between Sydney and Brisbane, the Shire is an exciting and diverse region of NSW and is home to a vast array of National Parks, Aboriginal Cultural Areas, Conservation Areas, and Nature Reserves.

The Shire sits within the Federal Government electorate of Parkes and the State Government seat of Barwon and is known as 'Australia's Sportiest Shire'.²

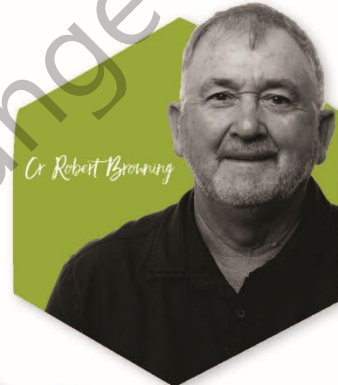


¹ Australian Bureau of Statistics: 2021 Census.

² In 2001 Narrabri was identified as Australia's Sportiest town by Cannel Nine's Today Show, based on the sports persons from the town and district. Over one hundred and ten Australian representatives and champions showcasing forty-four sports were either born or started their sporting career in the Narrabri Shire.

Our Councillors

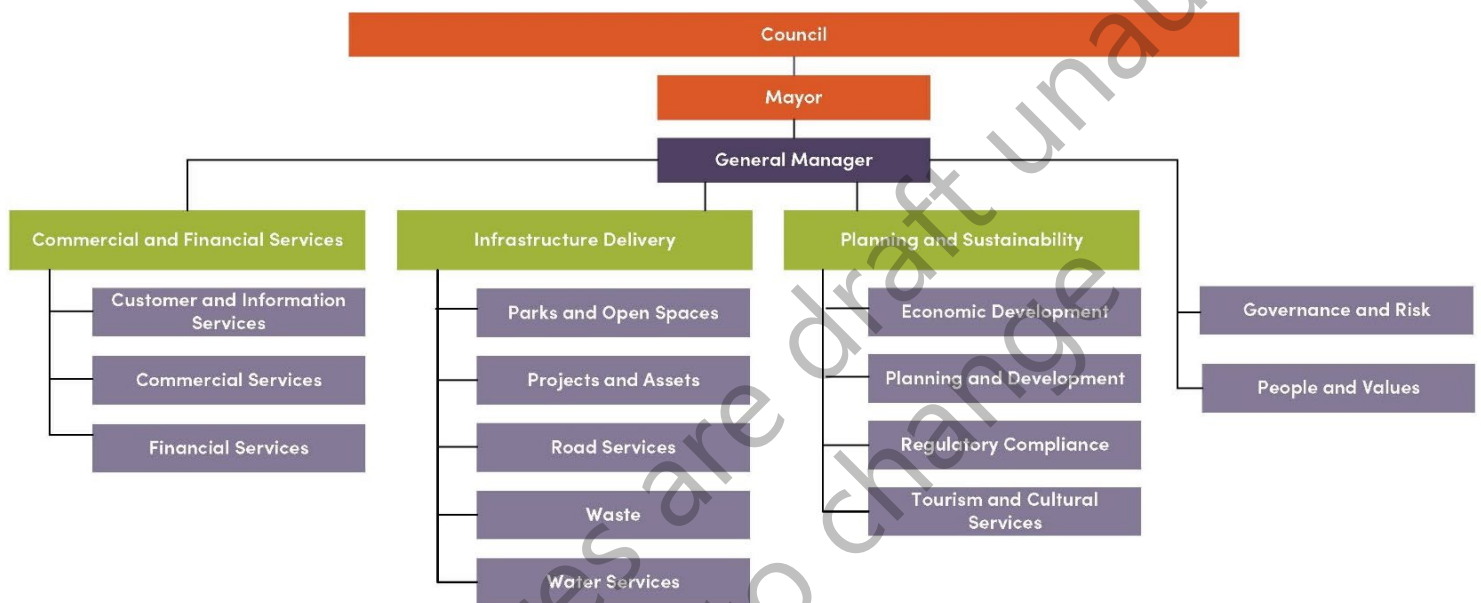
As at **30 June 2023**, Council was governed by 9 elected Councillors, who took office on 23 December 2022, with Cr Tiemens as Mayor and Cr Dickinson as Deputy Mayor.



Our Organisation

As at 30 June 2023, Narrabri Shire Council was managed by the General Manager and the three (3) Senior Staff (Chief Financial Officer, Director Infrastructure Delivery and Director Planning and Sustainability).

Council will continue the process of improving its structure, through the review of vacant positions and new opportunities as they become available.



Corporate values



Wellbeing

Recognising safety, health, and wellbeing as a priority for all, especially our staff.



Integrity

Ensuring transparency and honesty in all our activities.



Leadership

Providing guidance and direction to our community and our people.



Community Focus

Delivering prompt, courteous, collaborative, and helpful service, while empowering and responding to the community's changing needs.



Accountability

Accepting our responsibility for the provision of quality services and information to ensure transparency and honesty in all our activities.



Respect

Treating everyone with courtesy, dignity and fairness.



Excellence

Providing services, programs and information which consistently meet and exceed standards.

Integrated Planning and Reporting

Integrated Planning and Reporting Framework

In 2009 the NSW Government introduced the integrated planning and reporting framework for NSW Local Government. This was embedded into the *Local Government Act 1993* (NSW). It includes the requirement to prepare a long-term Community Strategic Plan, along with a four-year Delivery Program, Operational Program and Resourcing Strategy.

The components of the framework, and how they fit together, are shown in Figure 1.

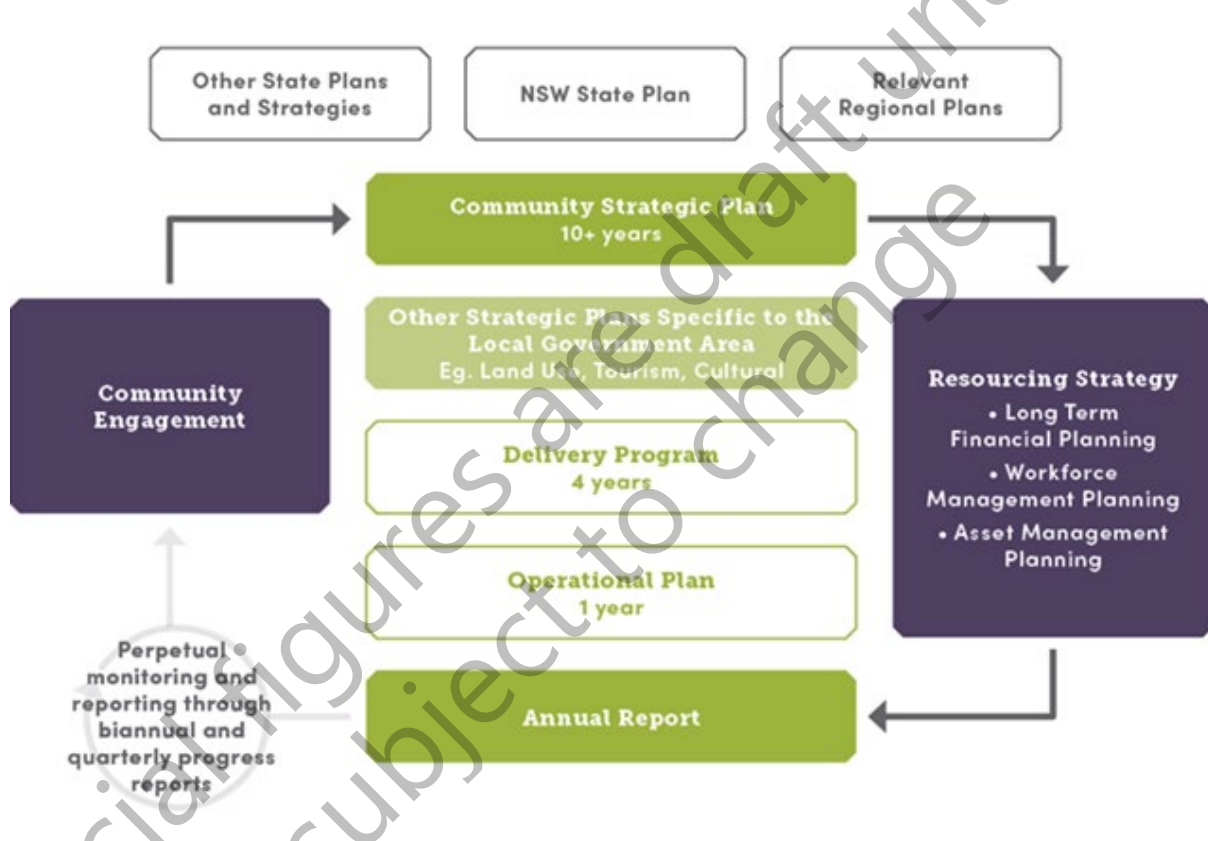


Figure 1: Integrated Planning and Reporting Framework

Community Engagement Strategy

The Community Engagement Strategy outlines how Council will engage with the community to develop the Community Strategic Plan for Narrabri Shire.

Community Strategic Plan

The Community Strategic Plan presents the community endorsed vision and strategic plan for Narrabri Shire. The Community Strategic Plan has a minimum 10-year timeframe and is the highest-level document that Council prepares on behalf of the community.

Delivery Program

The strategies identified in the Community Strategic Plan flow down into the Delivery Program. The Delivery Program outlines how Council will deliver and resource these strategies over the following four (4) year period.

Resourcing Strategy

The Resourcing Strategy outlines the resources available in terms of people, finances, and assets. The Resource Strategy includes the following three (3) components:

- **Workforce Plan** assists Council to have the right number of people who are appropriately skilled to assist in achieving the strategic objectives within Council's budget constraints.
- **Long-Term Financial Plan** outlines how Council will structure its available financial resources to achieve the strategic objectives over a 10-year timeframe.
- **Asset Management Strategy** sets the direction for Council to determine what level of service is required for the infrastructure and assets it has, or is to be developed, to meet the needs of the community.

Operational Plan

The Operational Plan sets specific actions to be achieved within the next financial year. It is supported by an annual budget.

Annual Report

The Annual Report reflects and reports on Council's strategic objectives, operations, and performance for the financial year.

State of our Shire Report

A State of our Shire Report is present to the second meeting of a newly elected council for noting. The report outlines the 4-year term of the previous council and objectively tracks council's progress against the Community Strategic Plan.

Vision for 2032

OUR VISION

"The Narrabri Shire will continue to be a strong and vibrant regional economic growth centre providing a quality living environment for the entire community."



Theme 1: SOCIETY

An empowered, inclusive, and connected community



Theme 2: ENVIRONMENT

A sustainable and compatible natural and built environment



Theme 3: ECONOMY

A strong, diverse, and sustainable economy



Theme 4: CIVIC LEADERSHIP

Council as strong leaders for the community

Community Strategic Plan

This Annual Report is the first report linked to Narrabri Shire Council's 2022/2032 Community Strategic Plan. The Community Strategic Plan provides a ten-year vision for Council to follow as directed by the Shire's community. The Community Strategic Plan is revised every four years in accordance with Council's Community Engagement Strategy and works to capture the community's vision, goals and objectives for the Shire in ten years time.

The following suite of strategic documents were also adopted along with the Community Strategic Plan:

- **Resourcing Strategy:** identifies the resources available to Council to meet its objectives. Including a Long-Term Financial Plan to identify the financial resources; a Workforce Plan to identify the number of appropriately skilled employees; and an Asset Management Strategy to determine the level of service required for infrastructure, and assets required to meet community needs. The Resourcing Strategy spans four years from 2022/2026.
- **Delivery Program:** identifies the objectives that Council will meet over four years, from 2022/2026.
- **Operational Plan:** highlights the objectives and actions to be implemented over the 2022/2023 financial year as a result of the Delivery Program and enables Council to report annually on its performance.

This Annual Report marks the first report of measures included in the 2022/2026 suite of Integrated Planning and Reporting documents.

Strategic Directions and Objectives

The Community Strategic Plan highlights the future direction of Council by developing a reputation for itself as a vibrant community, offering all the advantages of a regional lifestyle along with a wide range of activities to enjoy. We will make the most of the diversity of the Narrabri Shire's economy, returning to the community the benefits of a busy agricultural sector and growing resources sector. In turn this will strengthen the ability of our Shire to offer a full range of services, including health, education, and retail. This will make the area an even more attractive place to live and work.

The strategic objectives are aimed at the broader Shire community. The strategies under each objective specifically relate to the role Council plays with the common objective.



In line with this vision and after applying particular focus on the opportunities for growth while acknowledging the barriers, the following outcomes to be achieved have been established for the Narrabri Shire:

1. **Society** - An empowered, inclusive, and connected community
2. **Environment** - A sustainable and compatible natural and built environment
3. **Economy** - A strong, diverse, and sustainable economy
4. **Civic Leadership** - Council as strong leaders for the community

These outcomes will be achieved through the implementation of 12 Objectives and 48 Strategies identified within the Community Strategic Plan.

Theme 1:	Society - An empowered, inclusive, and connected community
Objective 1.1:	A safe and healthy community
Strategy 1.1.1:	Support, encourage and enhance health and wellbeing services and programs across the Shire
Strategy 1.1.2:	Implement programs to improve crime prevention and risk management across the Shire
Strategy 1.1.3:	Enhance opportunities for participation in sport and recreation across the Shire
Strategy 1.1.4:	Work to ensure that aged and child care services meet the current and future needs of the Shire
Objective 1.2:	A vibrant and connected community
Strategy 1.2.1:	Improve digital connectivity and access to technology across the Shire
Strategy 1.2.2:	Develop, maintain, and enhance quality community spaces and facilities
Strategy 1.2.3:	Ensure an accessible Shire for all
Strategy 1.2.4:	Enhance access to arts and culture across the Shire
Objective 1.3:	A resilient and strong community
Strategy 1.3.1:	Implement programs to revitalise townships across the Shire
Strategy 1.3.2:	Empower the community's volunteers
Strategy 1.3.3:	Strengthen community resilience through collaboration and capacity building
Strategy 1.3.4:	Increase public amenity across all townships
Theme 2:	Environment - A sustainable and compatible natural and built environment
Objective 2.1:	A protected and enhanced natural environment
Strategy 2.1.1:	Protect Aboriginal and non-Indigenous heritage whilst educating the broader community on its significance
Strategy 2.1.2:	Protect and enhance the Shire's natural bushland, open spaces, and national parks
Strategy 2.1.3:	Protect the Shire's natural environment through improved awareness and mitigation of destructive and invasive flora and fauna
Strategy 2.1.4:	Promote and implement where appropriate sustainable practices, energy efficient and renewable technologies
Objective 2.2:	An integrated and strategic built environment
Strategy 2.2.1:	Maintain, enhance, and support an integrated, diverse, and safe transport network: Pedestrian; Road; Rail; and Air
Strategy 2.2.2:	Support the development of appropriate housing across the Shire
Strategy 2.2.3:	Reduce the impact the built environment has on the natural environment
Strategy 2.2.4:	Support strategic and non-conflicting land use that supports sustainable growth through zoning and advocacy
Objective 2.3:	A resilient and sustainable environment
Strategy 2.3.1:	Mitigate impacts of adverse events through strategic planning and preparedness
Strategy 2.3.2:	Ensure appropriate planning controls are implemented for the benefit of the community
Strategy 2.3.3:	Responsibly manage, conserve, and protect water resources
Strategy 2.3.4:	Responsibly manage waste disposal and support the transition to a circular waste economy
Theme 3:	Economy - A strong, diverse, and sustainable economy
Objective 3.1:	A diverse economy
Strategy 3.1.1:	Support local employment opportunities
Strategy 3.1.2:	Actively engage with and support capacity building opportunities for local businesses and innovators
Strategy 3.1.3:	Attract and support opportunities for investment and value-add industries within the Shire
Strategy 3.1.4:	Advocate for and support diverse education and personal development opportunities to ensure available skills meet local demand
Objective 3.2:	A regionally renowned economy
Strategy 3.2.1:	Develop a state significant manufacturing, transport, and logistics hub
Strategy 3.2.2:	Promote the Shire as an attractive environment to invest, visit and live
Strategy 3.2.3:	Develop and support a variety of events and tourism opportunities in the Shire
Strategy 3.2.4:	Capitalise on state significant development that occurs in the Shire for the benefit of the community
Objective 3.3:	A resilient and sustainable economy
Strategy 3.3.1:	Support the resilience, growth, and diversity of the local economy
Strategy 3.3.2:	Revenue from grants and funding programs is maximised and responsibly managed
Strategy 3.3.3:	Achieve economic sustainability through supporting local businesses
Strategy 3.3.4:	Advocate for and invest in infrastructure to support and future-proof the local and broader economy
Theme 4:	Civic Leadership – Council as a strong leader for the Community
Objective 4.1:	A transparent and accountable Council
Strategy 4.1.1:	Ensure all operations are pre-planned and executed in the best interests of the community
Strategy 4.1.2:	Enforce good governance, risk management, and statutory compliance
Strategy 4.1.3:	Increase awareness of Council's role in the community including the services and facilities provided
Strategy 4.1.4:	Ensures transparent and accountable decision making for our community
Objective 4.2:	A strong Council that advocates for the Community
Strategy 4.2.1:	Communicate and engage with the community regarding decision-making
Strategy 4.2.2:	Work cooperatively and appropriately with external parties to advocate for the community's best interests
Strategy 4.2.3:	Deliver clear and effective communication
Strategy 4.2.4:	Deliver high quality and informative customer service
Objective 4.3:	A resilient and sustainable Council
Strategy 4.3.1:	Ensure policies and procedures are effective and implemented in accordance with legislative requirements and best practice principles
Strategy 4.3.2:	Sustainably manage Council's finances, assets, and workforce
Strategy 4.3.3:	Deliver reliable and quality services through innovation and continuous improvement
Strategy 4.3.4:	Provide a safe and healthy working environment



Community
Highlights



NARRABRI SHIRE
DISCOVER THE POTENTIAL

Our Society

Theme 1: Safe, Inclusive and Connected Community

Our society believes strongly in the Council's vision statement of an entire Shire community. Everyone has a contribution to make, and everyone deserves to share in investments made by Council. Continuing efforts are needed to engage our young people and to involve the indigenous members of our community.

The following presents highlights for the year for our theme 'Our Society':

Companion Animals 150 Companion animals rehomed	Libraries 31,789 Visits to the Shire's Libraries	Pools 70,761 Visits to the Shire's Pools
The Crossing Theatre 19,191 Visitors to The Crossing Theatre's cinemas	CREATE Festival The third annual CREATE Festival was successfully held across the Narrabri Shire	Libraries 29,506 Loans across all Shire Libraries
Libraries 368 New members across all Shire Libraries	Supporting Youth 11 Youth-based actions undertaken that were formulated through the Youth Council	Pools 1,140 Learn to Swim Classes

Major Project Highlights:

- \$51,200 – Completed the refurbishment of the Narrabri Toy Library.
- \$63,350 – Replacement of acces ramp at Wee Waa Nurruby.
- \$132,400 – Completed the purchase and fitout of the Mobile Library Van, which is now operational and delivering services to remote areas.
- \$23,764 – Completed the reseal of Boggabri Jubilee Oval Carpark.

Our Environment

Theme 2: Environmentally Sustainable and Productive Shire

The community is mindful that the whole of the living environment needs to be considered to ensure that a quality living environment for the entire Shire community is achievable for the future. Everyone can contribute whether living and working in towns, villages or in rural areas.

The following presents highlights for the year for our theme 'Our Environment':

Open Spaces 310 ha Of open spaces (sports fields, recreational areas and parks) maintained by Council	Weed Management 14,009 ha Roadside inspected for biosecurity threats (weeds)	Waste Services Collected: 6,308 tonnes of general waste; 2,365 tonnes of recycling; 2,366 tonnes of organic waste
Sporty Shire 3,614 hours Total time the community utilised the Shire's sports fields	Water 2,523,888 kL Water provided to connected residents across the Shire	Saleyards 1,338 Trucks utilised the Narrabri Truck Wash
Weed Management 1,112 Properties inspected for biosecurity issues (weeds)	Waste 25,316 Tonnes of waste reused	Saleyards 243 Head of stock sold through Narrabri Saleyards

Major Project Highlights:

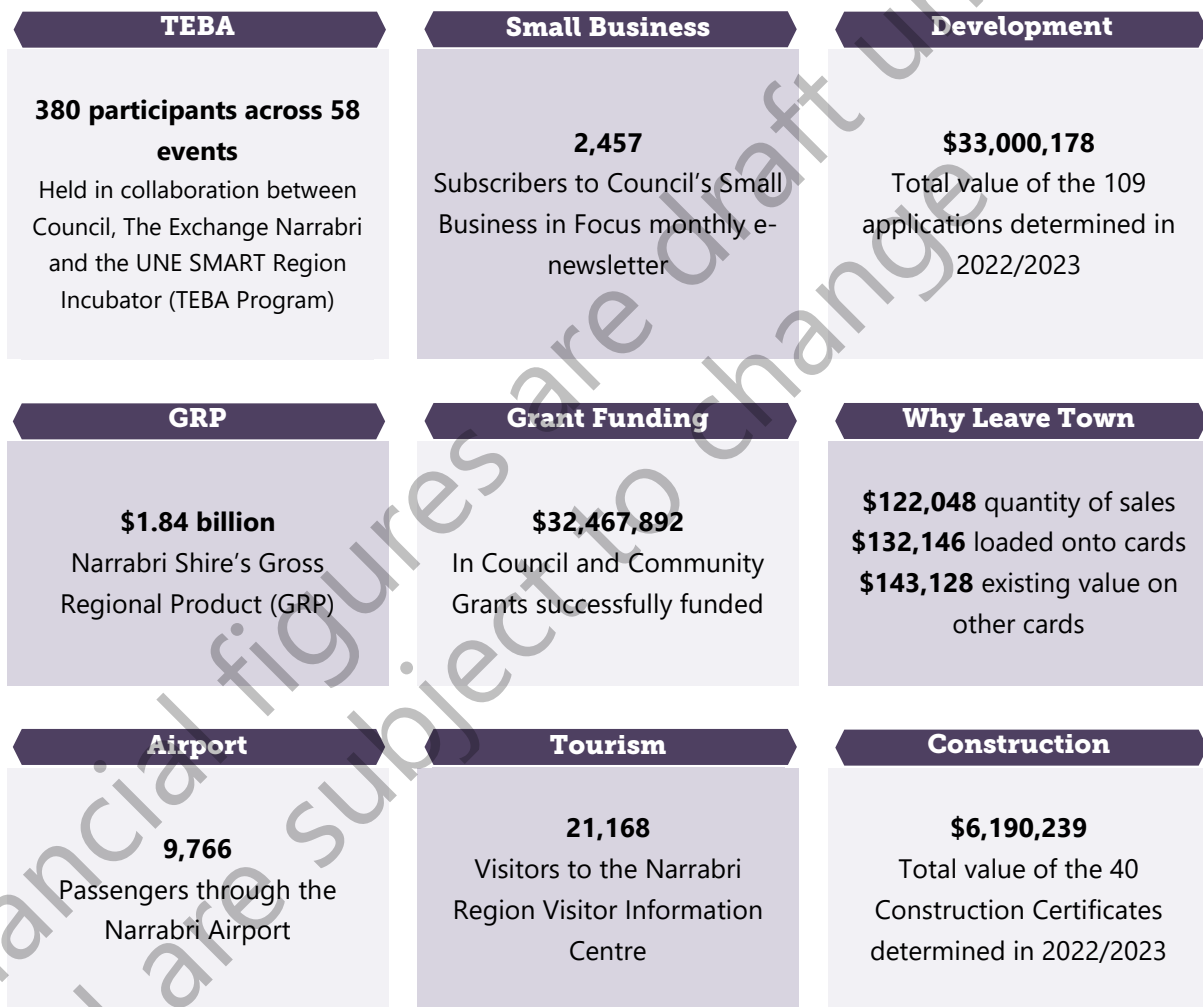
- \$235,248 – Completed the construction of the new animal management facility building.
- \$384,672 – Completed the installation of the shared pathway along Cooma Road.
- \$1,562,400 – Completed the construction of the new cell (No.1 Cell) at the Narrabri Waste Management Facility.

Our Economy

Theme 3: Progressive and Diverse Economy

The people of Narrabri Shire are very proud of the region in which they work and live. The community has a strong desire to see its Shire prosper. They want the Shire to be attractive as a destination for people to live, run businesses and visit.

The following presents highlights for the year for our theme 'Our Economy':



Major Project Highlights:

- \$58,100 – Completed refurbishment of Narrabri Caravan Park building and amenities.
- \$3,335,782 – Completed the upgrade of Millie Road, Bellata.

Our Civic Leadership

Theme 4: Collaborative and Proactive Leadership

Our community recognises that Council does not have complete control over every aspect of the Shire. Sometimes we need contributions from State and Federal governments and agencies to make changes. However, the community does look to Council for strong leadership, clear communication, efficient support of development and a preparedness to meet commitments.

The following presents highlights for the year for our theme 'Our Civic Leadership':



Major Project Highlights:

- \$10,000 – Completed the installation of equipment for live streaming Council meetings.
- \$150,000 – Grant funding secured from the Resources for Regions Program, to develop a feasibility study of Dripping Rock as a tourism destination.



Statutory *information*

Financial figures are draft unaudited
and are subject to change



NARRABRI SHIRE
DISCOVER THE POTENTIAL

Councillor Training and Professional Development

Local Government (General) Regulation 2021(NSW) reg 186: For the purposes of section 428(4)(b) of the Act, an annual report of a council must include the following information—

- (a) the names of any mayors or councillors who completed any induction training course, induction refresher course or supplementary induction course under this Part during the year,
- (b) the names of any mayors or councillors who participated in any ongoing professional development program under this Part during the year,
- (c) the number of seminars, circulars and other activities delivered as part of the ongoing professional development program in accordance with this Part during the year.

Councillors for the period of 1 July 2022 to 30 June 2023:

Course	Cr Campbell	Cr Redding	Cr Boehm	Cr Browning	Cr Clements	Cr Dickinson	Cr Lamont	Cr Richardson	Cr Tiemens
Australian Local Government Association - National General Assembly 2022	✓		✓			✓			
Local Government NSW – Chairing Effective Meeting Procedures	✓	✓	✓	✓	✓	✓	✓	✓	✓
Local Government NSW – Professional Ethics Navigating the Grey Zone								✓	
NSW Public Libraries SWITCH 2022 Conference		✓							
Total	2	2	2	1	1	2	1	2	1

During 2022/2023, the Mayor and Councillors were granted access to all 31 of NSW Office of Local Government’s Circulars.

Councillor attendance at meetings for the period of 1 July 2022 to 30 June 2023:

Meeting Attendance between 1 July 2022 to 30 June 2023	Total Meetings Held	Cr Campbell	Cr Redding	Cr Boehm	Cr Browning	Cr Clements	Cr Dickinson	Cr Lamont	Cr Richardson	Cr Tiemens
Ordinary Council Meetings	11	10	10	11	10	9	9	9	11	10
Extraordinary Council Meetings	3	2	3	3	2	3	3	3	3	2
Audit and Risk and Improvement Committee (ARIC) (Internal)	4							3		
Crime Prevention Advisory Committee	4		4						3	
Floodplain Management Advisory Committee	10	5		2	7	5	9		1	
Local Traffic Committee	7				2		6			
Narrabri Airport Advisory Committee (Internal)	2			1	1					2



Overseas Visits

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a): For the purposes of section 428(4)(b) of the Act, an annual report of a council is to include the following information- details (including the purpose) of overseas visits undertaken during the year by councillors, council staff or other persons while representing the council (including visits sponsored by other organisations).

No overseas visits were undertaken by Councillors, Council staff or other persons representing Council (including visits sponsored by other organisations) in 2022/2023.

Councillor Fees, Expenditure, Facilities and Training

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a1): details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following—

- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
- (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
- (iii) the attendance of councillors at conferences and seminars,
- (iiia) the provision of induction training for councillors, supplementary induction training for mayors and professional development programs for mayors and other councillors,
- (iv) other training of mayors and councillors and the provision of skill development for mayors and councillors,
- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW prepared by the Director-General from time to time,
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

The total amount of fees paid to the Mayor and Councillors for the year was \$128,784.

Councillors each received a monthly fee of \$1,054.00, with the Mayor receiving an additional monthly fee of \$2,300.00.³

The total amount spent on Councillors' fees, the provision of Councillor facilities and payment of Councillor expenses for the year was \$160,875 compared to \$157,810 in 2021/2022.

Council's Policy on the provision of facilities for use by Councillors and the payment of Councillors expenses can be found on Council's Website www.narrabri.nsw.gov.au.

³ Figures do not include the additional 10.5% of superannuation contribution paid by Narrabri Shire Council in accordance with *Local Government Act 1993* (NSW) s 254B and the *Superannuation Guarantee (Administration) Act 1992* (Cth).

Fee	Cr Campbell	Cr Tiemens	Cr Dickinson	Cr Boehm	Cr Browning	Cr Clements	Cr Lamont	Cr Redding	Cr Richardson	All Councillors
Mayoral Fees	\$27,600.00	-	-	-	-	-	-	-	-	\$27,600.00
Elected Member Fees	\$12,648.00	\$12,648.00	\$12,648.00	\$12,648.00	\$12,648.00	\$12,648.00	\$12,648.00	\$12,648.00	\$12,648.00	\$113,832.00
Association Memberships	-	-	-	-	-	-	-	-	-	\$0.00
Reimbursement of Meeting Costs	\$318.18	\$132.60	-	-	-	-	-	\$171.60	-	\$622.38
Catering Meetings and Functions	\$1,336.67	\$1,336.67	\$1,336.67	\$1,336.67	\$1,336.67	\$1,336.67	\$1,336.67	\$1,336.67	\$1,336.67	\$12,030.03
Provision of Equipment	\$163.61	\$144.64	-	-	-	-	-	-	\$494.40	\$802.65
Telephone Calls	-	-	-	-	-	-	-	-	-	\$0.00
Conferences and Seminars	\$938.18	-	-	-	-	-	\$231.27	\$850.00	-	\$2,019.45
Induction Training	-	-	-	-	-	-	-	-	-	\$0.00
Skill Development Training	\$534.85	\$534.85	\$534.85	\$534.85	\$534.85	\$534.85	\$534.85	\$534.85	\$1034.84	\$5,313.64
Intrastate Travel	\$5,556.01	\$151.32	-	-	-	-	\$258.51	\$2,097.10	\$257.40	\$8,320.34
Interstate Travel	\$1,050.74	-	\$964.61	\$964.61	-	-	-	-	-	\$2,979.96
Overseas Travel	-	-	-	-	-	-	-	-	-	\$0.00
Spousal Expenses	-	-	-	-	-	-	-	-	-	\$0.00
Child or Family Care	-	-	-	-	-	-	-	-	-	\$173,520.45
Total	\$50,146.24	\$14,948.08	\$15,484.13	\$15,484.13	\$14,519.52	\$14,519.52	\$15,009.30	\$17,638.22	\$15,771.31	\$27,600.00

Contracts Awarded

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a2): details of each contract awarded by the council during that year (whether as a result of tender or otherwise) other than—

- (i) employment contracts (that is, contracts of service but not contracts for services), and
- (ii) contracts for less than \$150,000 or such other amount as may be prescribed by the regulations,

including the name of the contractor, the nature of the goods or services supplied by the contractor and the total amount payable to the contractor under the contract

The following table lists all contracts awarded by Council that exceed or are likely to exceed a value of \$150,000.00 or more during 2022/2023. The amounts payable below are either the **approved** GST inclusive contract amounts for construction contracts, plus any approved variations, or the total amounts paid during the 2023 financial year for Rates Only Supply Contracts.

Name of Contractor	Date	Goods or Services Provided	Amount Payable (inc GST)	Approved Variations (inc GST)
Moresgear T/A Dru Dickinson Grader Hire	01-07-2022 - 30-06-2023	Grader Hire/Watercart Hire	\$363,126	N
Petrie Excavations Pty Ltd	01-07-2022 - 30-06-2023	Excavation Hire/Roller Hire	\$204,832	N
Rollers Australia Pty Ltd	01-07-2022 - 30-06-2023	Roller Hire	\$252,869	N
Sanloma Pty Ltd	01-07-2022 - 30-06-2023	Watercart Hire	\$98,158	N
West Slash Pty Ltd	01-07-2022 - 30-06-2023	Slasher Hire	\$454,031	N
Ryner Pty Ltd	01-07-2022 - 30-06-2023	Electrical Repairs	\$197,872	N
Roadwork Industries Pty Ltd	01-07-2022 - 30-06-2023	Roadwork Repair - Insitu Stabilisation	\$317,707	N
The Mining Pty Ltd	01-07-2022 - 30-06-2023	Roadwork Repair - Insitu Stabilisation	\$318,909	N
Calvani Crushing Pty Ltd	01-07-2022 - 30-06-2023	Crushing	\$210,804	N
Precision Drill And Blast Pty Ltd	01-07-2022 - 30-06-2023	Blasting	\$143,302	N
NSW Sprayseal Pty Ltd	01-07-2022 - 30-06-2023	Road Repairs - Bitumen Sealing	\$1,219,280	N
Specialised Quarries & Concrete Pty Ltd	01-07-2022 - 30-06-2023	Dirt/ Gravel Supply	\$150,718	N
Saunders Civilbuild Pty Ltd	09-05-2023- 16-01-2024	Construction of Bullawa Creek Bridge	\$2,463,868	\$20,529



Procurement Practices

Local Government (General) Regulation 2021 (NSW) s 428(d): a statement of steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery within the meaning of the Modern Slavery Act 2018.

All procurement is conducted in accordance with the provisions of the *Modern Slavery Act 2018* (NSW) and other applicable legislation relating to modern slavery. Council takes measures to ensure that the products procured are not a result of modern slavery. This commitment is rooted in ethical considerations and the promotion of human rights. To avoid supporting products linked to modern slavery, Council implements rigorous procurement processes, which include supplier vetting, and contractual requirements for suppliers to disclose their labour practices.⁴

Subsidised Private Works (Section 67 Resolutions)

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a4): details or a summary (as required by section 67(3) of the Act) of resolutions made during that year under section 67 of the Act concerning work carried out on private land and details or a summary of such work if the cost of the work has been fully or partly subsidised by the council, together with a statement of the total amount by which the council has subsidised any such work during that year

No work was carried out on private land which was fully or partly subsidised by Council in 2022/2023.

⁴ "Modern slavery" is defined in the *Modern Slavery Act 2018* (NSW) as any conduct constituting a modern slavery offence within the meaning of that Act and any conduct involving the use of any form of slavery, servitude or forced labour to exploit children or other persons taking place in the supply chains of organisations.

Legal Proceedings

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a3): a summary of the amounts incurred by the council during the year in relation to legal proceedings taken by or against the council (including amounts, costs and expenses paid or received by way of out of court settlements, other than those the terms of which are not to be disclosed) and a summary of the state of progress of each legal proceeding and (if it has been finalised) the result

Council incurs legal expenses for such things as the purchase and sale of land and assets, debt collection, and preparation of leases and subdivisions. Costs are also incurred for legal advice on planning and environmental matters, employment issues, liability issues and corporate governance.

Description	Income (exc. GST)	Expenditure (exc. GST)
Amount paid in respect of proceedings		\$16,667.05
Costs received in respect of proceedings	\$978.50	
Amounts paid in out-of-court settlement		\$7,000.00
Amounts received in out-of-court settlements	\$0.00	
Total	\$978.50	\$23,667.05

Note: Council currently has two (2) solicitors employed which assists in maintaining low costs for legal matters

Legal Matter	Matter No.	Council's Role	Progress or Result as at 30 June 2023
49 Maitland Street Narrabri	2022/290591	Prosecutor	Contravention of fire safety. Defendant found guilty. Fines issued. Costs awarded to Council.
	2022/00253678	Prosecutor	Withdrawn.
	2023/00114421	Prosecutor	Withdrawn.
Laidlaw Street Boggabri	RC23/07830	Defendant	NCAT Tenancy dispute. Settled out of court.
25 Kogil Street Narrabri	2022/00302209	Defendant	Class 1 Land and Environment Court. Discontinued.
737 Kaputar Road Narrabri	2022/00338789	Prosecutor	Pollute Land and Carry Out Prohibited Development. Defendant found guilty. Fines and cleanup orders issued
	2022/00347992	Prosecutor	Contravene Development Consent Order. Defendant found guilty. Fines and cleanup orders issued.
	2022/00375435	Prosecutor	Carry Out Prohibited Development. Defendant found guilty. No conviction or penalty.
8 Bowen Street	2022/00379544	Prosecutor	Order 21 Overgrown allotment. Defendant found guilty. Fines and cleanup orders issued

Financial Assistance (Section 356 Contributions)

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a5): the total amount contributed or otherwise granted under section 356 of the Act

The amount contributed or otherwise granted to others under Section 356 of the Local Government Act 1993 (NSW), are as follows:

Donation of Rates and Service Charges	Amount (\$)
Donation of Rates & Waste Charges	32,016
Donation of Water Services	13,677
Donation of Sewer Services	21,846
Total	67,539

Contributions to Events ⁵	Amount (\$)
Narrabri Polocross Event - Council Sponsorship under Economic Development Major Events Support	10,000.00
NSW Golf Opens 2023 hosted in Narrabri - Council Sponsorship under Economic Development Major Events Support Policy Minute: 124/2023	5,000.00
Country Education Foundation of Namoi – Sponsorship for graduation ceremony Minute:400/2022	1000.00
Bellata Public School – sponsorship for end of year presentation	100.00
Boggabri Public sponsorship for end of year presentation	100.00
Fairfax Public - sponsorship for end of year presentation	100.00
Gwabegar Public - sponsorship for end of year presentation	100.00
Namoi Valley School - sponsorship for end of year presentation	100.00
Narrabri High School - sponsorship for end of year presentation	200.00
Narrabri Public - sponsorship for end of year presentation	100.00
Narrabri West Public - sponsorship for end of year presentation	100.00
Pilliga Public - sponsorship for end of year presentation	100.00
Sacred Heart School - sponsorship for end of year presentation	100.00
St Francis Xavier's - sponsorship for end of year presentation	100.00
St Joseph's Catholic - sponsorship for end of year presentation	100.00
Wee Waa High School - sponsorship for end of year presentation	200.00
Wee Waa Public - - sponsorship for end of year presentation	100.00
Total	17,600.00

⁵ Resolved at the September 2018 Ordinary Council Meeting (Minute 201/2018).

Community Grants Scheme⁶	Amount (\$)
Killarney Classic Committee	1,000.00
Narrabri and District Chamber of Commerce	1,250.00
Narrabri Meals on Wheels	1,425.00
Narrabri Polocrosse Club Inc	1,000.00
Wee Waa & District Pony Club Inc	3,765.00
Wee Waa Public School P&C	3,500.00
Eulah Creek Recreation Reserve Land Manager	1,060.00
Total	13,000

Pensioner Rebate Scheme	Amount (\$)
Council's Component	131,365
Total	131,365

Concessional Rate for use of The Crossing Theatre (Discount Applied)	Amount (\$)
Rotary Club of Narrabri's 2023 Science and Engineering Challenge event	2,932.50
Narrabri Industrial Network's (NIN) Namoi Jobs and Trades Show	965.00
Narrabri High School's Combined Barwon and Namoi Networking Meeting	260.00
Narrabri Arts Eisteddfod Committee	6,465.00
Narrabri Amateur Fishing Club Namoi Carp Muster	620.00
Cancer Council NSW	943.25
The Crossing Theatre to Australian Decorative and Fine Arts Society Narrabri North West District Inc	2,549.09
Total	14,734.84

Written Off Rates and Charges

Local Government (General) Regulation 2021 reg 132: *The council's annual report must include the amount of rates and charges written off during the year*

The amount of rates and charges written off during 2021/2022 under Part 5, Division 3 of the *Local Government (General) Regulation 2021*, are as follows:

Rates and Charges Written Off in 2022/2023⁷	Amount (\$)
Pensioner Rebates	291,923
Total	291,923

⁶ Resolved at the July 2021 Ordinary Council Meeting (Minute 119/2021).

⁷ Not included in the above figures are Non-Ratable Property Classifications.

Grants Awarded

Council was successful in obtaining **\$43,384,432.70** in funding from several sources during the financial year. The below is a summary of Council's successful funding applications.

Federal Government

Funding Source	Project	Funding Sought (\$)	Successful Application (\$)	Co-Contribution (\$)
Infrastructure.gov.au	112995-20NSW-RSN Toowoomba to Seymour NSW - Pilliga Road Upgrade	\$4,980,000.00	\$4,980,000.00	\$0.00
National Australia Day Council	AD00047 Australia Day 2023 - Reflect, Respect, Celebrate.	\$29,995.00	\$29,995.00	\$6,000.00
Total		\$5,009,995.00	\$5,009,995.00	\$6,000.00

NSW State Government

Funding Source	Project	Funding Sought (\$)	Successful Application (\$)	Co-Contribution (\$)
Better Regulation Division (BRD) within the Department of Customer Service (DCS)	BRD 2023068-R01 Seasonal agriculture and itinerate workforce safety	\$24,500.00	\$19,500.00	\$5,000.00
Department of Communities and Justice	YW23-008 2023 Youth Week	\$3,313.00	\$3,313.00	\$3,000.00
Department of Planning and Environment - Water	Regional Leakage Reduction Program - Local Water Utility Projects	\$68,700.00	\$68,700.00	\$45,800.00
Fixing Local Roads Pothole Repair Round TfNSW	PRR001 Fixing Local Roads Pothole Repair Round	\$739,849.70	\$739,849.70	\$0.00
Fixing Local Roads Round 4 - Transport for NSW	FLR400052 Harparary Road SR11 Narrabri - sealing	\$2,992,500.00	\$2,992,500.00	\$0.00
LG Western - Transport for NSW	Regional Road Block Grant	\$1,212,000.00	\$1,212,000.00	\$0.00
Local Heritage Grant Program	23-25LG066 Local Government Heritage Grant	\$25,000.00	\$25,000.00	\$0.00

Funding Source	Project	Funding Sought (\$)	Successful Application (\$)	Co-Contribution (\$)
NSW Office of Sport	Active Fest 2023	\$15,000.00	\$15,000.00	\$0.00
NSW Treasury	NSWSBM112200335 Small Business Month 2022 - mentally healthy workplaces, customers and upskilling	\$5,000.00	\$5,000.00	\$3,000.00
Office of Local Government	Local Government Financial Assistance Grants FAGs	\$8,278,185.00	\$8,278,185.00	\$0.00
	OLG00021 NSW Severe Weather & Flood Grant - August/September 2022 - AGRN 1034 - Category D	\$1,000,000.00	\$1,000,000.00	\$50,000.00
Reconnecting Regional NSW – Community Events Program	CEP0046 Reconnecting NSW - Art Exhibition – an event of CREATE	\$20,000.00	\$20,000.00	\$0.00
	CEP0046 Reconnecting NSW - Boggabri Show and Shine	\$16,500.00	\$16,500.00	\$0.00
	CEP0046 Reconnecting NSW - Gwabegar Family Fun Day	\$6,000.00	\$6,000.00	\$0.00
	CEP0046 Reconnecting NSW - International Day of People with Disabilities	\$7,500.00	\$7,500.00	\$0.00
	CEP0046 Reconnecting NSW - International Women Day	\$10,651.00	\$10,651.00	\$0.00
	CEP0046 Reconnecting NSW - Narrabri Community Wellness Garden Event	\$16,710.00	\$16,710.00	\$0.00
	CEP0046 Reconnecting NSW - Narrabri Shire CBD shopping activation December 2022 Program	\$45,500.00	\$45,500.00	\$0.00
	CEP0046 Reconnecting NSW - Narrabri Shire Jobs and Trade Fair	\$12,000.00	\$12,000.00	\$0.00
	CEP0046 Reconnecting NSW - Narrabright 2023	\$54,500.00	\$54,500.00	\$0.00
	CEP0046 Reconnecting NSW - The Chalk Walk 2023	\$50,290.00	\$50,290.00	\$0.00

Funding Source	Project	Funding Sought (\$)	Successful Application (\$)	Co-Contribution (\$)
Regional Growth - Resources for Regions Round 9	R4R9-018 Resources for Regions - SR 31 Lake Circuit sealing for Yarrie Lake accessibility	\$4,495,000.00	\$4,495,000.00	\$0.00
	R4R9-018 Resources for Regions - Development and Delivery of the Wee Waa Community Arts and Cultural Centre Program	\$399,840.00	\$399,840.00	\$0.00
	R4R9-018 Resources for Regions - Dangar Park, Narrabri infrastructure upgrade - fencing, grandstand and amenities	\$1,497,500.00	\$1,497,500.00	\$0.00
	R4R9-018 Resources for Regions - Disability Inclusion and Accessibility programs and infrastructure	\$149,875.00	\$149,875.00	\$0.00
	R4R9-018 Resources for Regions - Feasibility Study - Dripping Rock	\$149,960.00	\$149,960.00	\$0.00
	R4R9-018 Resources for Regions - Master Plan for sports, recreation and open space precincts for Boggabri, Wee Waa, West Narrabri sports and Narrabri Creek	\$350,040.00	\$350,040.00	\$0.00
	R4R9-018 Resources for Regions - Old Gunnedah Road SR10 and Kaputar Road SR5 intersection re-alignment and 450m approach rehabilitation Black Spot Funded Project-5975 \$126,000	\$567,500.00	\$567,500.00	\$0.00
	R4R9-018 Resources for Regions - Old Narrabri SR17 and Turrawan Road SR61 intersection re-alignment and upgrade of 1.3km of Old Narrabri Road	\$1,750,000.00	\$1,750,000.00	\$0.00
	R4R9-018 Resources for Regions - Splash Parks (Wee Waa, Boggabri, Narrabri)	\$1,174,130.00	\$1,174,130.00	\$0.00

Funding Source	Project	Funding Sought (\$)	Successful Application (\$)	Co-Contribution (\$)
	R4R9-018 Resources for Regions - Wee Waa - Community and Business Hub	\$2,554,705.00	\$2,554,705.00	\$0.00
Regional NSW - Business Case and Strategy Development Fund Round 1	BCSD1-0320 Economic Development and Workforce and Skills Strategy	\$177,833.00	\$177,833.00	\$0.00
Regional NSW - Regional Growth Fund	RDRP-014 Water Loss Management Plan & Water Leak Detection Program - Regional Drought Resilience Planning Program FY2022-2023	\$450,000.00	\$450,000.00	\$0.00
NSW State Library	2022-23 Public Library Funding - Subsidy and Local Priority	\$97,421.00	\$97,421.00	\$0.00
Stronger Country Communities	SCCF5-0434 Stronger Country Communities - Leitch Oval lighting upgrade	\$396,863.00	\$396,863.00	\$1,452.00
	SCCF5-0434 Stronger Country Communities - Wee Waa tennis court upgrade to multi-court facility	\$590,567.73	\$590,567.00	\$0.00
TfNSW Get NSW Active 2023/24	GFR-874 - Shared Pathway - Tibbereena St and Narrabri Creek Bridge	\$54,000.00	\$45,375.00	\$0.00
Transport for NSW	RLRR00050 Regional and Local Roads Repair Program (RLRRP)	\$3,928,185.00	\$3,928,185.00	\$0.00
	BP-0014 Violet St Bridge Infrastructure Betterment Program	\$5,000,000.00	\$5,000,000.00	\$0.00
Total		\$38,387,118.43	\$38,373,492.70	\$108,252.00

Philanthropic Groups

Funding Source	Project	Funding Sought (\$)	Successful Application (\$)	Co-Contribution (\$)
National Backyard Cricket	National Backyard Cricket Country Library Grant	\$700.00	\$945.00	\$50.00
Total		\$700.00	\$945.00	\$50.00

Financial figures are draft unaudited and are subject to change

External Bodies (Section 355 Committees)

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a6): a statement of all external bodies that during that year exercised functions delegated by the council,

The following external organisations were Section 355 Committees of Narrabri Shire Council for all or part of 2022/2023 and were delegated to exercise functions on behalf of Council, pursuant to Section 355 of the Local Government Act 1993:

Gwabegar Community Hall Committee

Delegated Functions:

- Take care, control, and management of the Gwabegar Community Hall.
- Collect any charges and fees fixed by Council for the use of the facilities, to raise funds for the purpose and objectives of the Committee and to expend those funds together with such funds as the Council may from time to time vote to the Committee.
- To make the facility available to and safe for all members of the public consistent with the purpose for which the facility was originally constructed. Any restriction to this availability is to be approved by Council.
- To meet any charges which may be made from time to time for electricity, water, and any other services charges in respect to the operation of the facility.
- To maintain the facility to the satisfaction of the General Manager:
 - Structural alterations and permanent installations require relevant Council building and planning approval prior to commencement.
 - Council approval is to be obtained for major maintenance, improvements, or extensions to the facility prior to the issuing of the contract for the commencement of such work.
 - Such works are to be to the satisfaction of the General Manager.
- To permit authorised Council officers to enter the premises at any reasonable hour for the purpose of carrying out work or inspections at times of emergency when entry is necessary, and to supply Council with a set of keys for this purpose.
- Arrange the repair and maintenance of the facility and grounds, either by voluntary labour or otherwise.

Controlling Interest in Other Bodies

Local Government (General) Regulation 2021 reg 217(1)(a7): a statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council (whether alone or in conjunction with other councils) held a controlling interest during that year

In 2022/2023, Council did not hold a controlling interest in any corporations, partnerships, trusts, joint ventures, syndicates or other bodies, whether alone or in conjunction with other councils.

Involvement with Other Bodies

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a8): a statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council participated during that year

As at 30 June 2023, Council was involved in the following:

Arts North West

Council Delegate: Staff Appointment

Arts North West facilitates the development of arts and cultural projects and initiatives across the whole region, building a rich cultural landscape in the New England North West and increasing participation in arts and cultural activities. Arts North West works cooperatively with Council to provide information and professional support for cultural activities in the Shire. For more information, please visit the [Arts North West website](#).

Central Northern Libraries Committee

Council Delegate: Cr Redding

Alternate: Cr Richardson

The Shire's libraries are linked to the Central Northern Regional Library. Based in Tamworth, the Central Northern Regional Library services the Tamworth Regional Council, Narrabri Shire Council, Gwydir Shire Council, Liverpool Plains Shire Council, Uralla Shire Council and Walcha Shire local government areas. Of the 15 Central Northern Libraries, three (3) are located within the Narrabri Shire (Narrabri Library, Boggabri Library and Wee Waa Library). The libraries offer free membership, interlibrary loans, public Internet access, children's programs, and other events throughout the year. For more information, please visit the [Central Northern Regional Library website](#).

Chambers of Commerce

Council is a member of all local Chambers of Commerce within the Shire. The Chambers are local, not-for-profit organisations that represents and supports the interests of businesses within the Shire. The Chambers' primary functions include advocating for pro-business policies, providing networking opportunities, offering resources and support for business growth, promoting economic development, engaging in community activities, and serving as a source of information and resources for businesses and the community.

Council engages with the local Chambers of Commerce in various ways to foster a collaborative and supportive environment for businesses and the broader community. This engagement often involves regular communication and cooperation.

There are three Chambers of Commerce in the Narrabri Shire:

- Narrabri Regional Chamber of Commerce
- Boggabri Chamber of Commerce
- Wee Waa Chamber of Commerce

Country Universities Centre (CUC) North West Board of Directors

Council Affiliated Volunteer Directors: Cr Redding (Chair) and Jenny Campbell⁸

CUC North West is locally governed and driven by its community through an independent Board of Directors of which Narrabri Shire Council is affiliated with two (2) of the directors. CUC North West was established at the two (2) North West sites (being Narrabri and Moree) by Narrabri Shire Council cooperatively with Moree Plains Shire Council. These two (2) sites provide a dedicated learning and study space, designed specifically to assist rural and regional communities to obtain additional qualifications without requiring them to move to a larger regional centre or a city. Council provides in-kind support to CUC North West through the provision of a vehicle (valued at approximately \$14,000 per year) and security services and maintenance of the Narrabri Site, located at Doyle Street, Narrabri (valued at approximately \$1,500 per year).

Country Mayors Associations

Council Delegate: Mayor and General Manager

The New South Wales Country Mayors Association (CMA) is an incorporated body formed to speak for the residents of regional and rural New South Wales. The association was established before 1980 with a handful of members and has now grown to represent the vast majority of regional and rural local government areas within the state. Each member council is represented by their Mayor and General Manager. The association meets quarterly or more often if the need arises.

Joint Regional Planning Panel (JRPP)

*Council Delegate: Cr Redding, Cr Boehm
Alternate: Cr Browning*

Joint Regional Planning Panels (JRPP) are responsible for making decisions on regionally significant development applications. In operation since July 2009, they are independent decision-making bodies not subject to the direction of the Minister for Planning and Public Spaces (the Minister). Members of the JRPP are appointed by the Minister and contain a mixture of Government and Council appointees. Further detail about its operating procedures may be obtained from the [ePlanning website](#).

⁸ While these are not designated "Council" seats on the Board, Narrabri Shire Council has proudly supported the establishment of CUC North West since its establishment. Through the accommodation of these two affiliated Directors.

Leards Forest Environmental Trust Committee

Council Delegate: Cr Redding

Alternate: Cr Dickinson

The Leards State Forest is located approximately 16 kilometres north-east of Boggabri in the Narrabri Shire. As a consequence of the three (3) coal mines in the area (Boggabri Coal Project (Boggabri Coal Pty Ltd), Tarrawanga Coal Project (Tarrawanga Coal Pty Ltd), and Maules Creek Coal Project (Aston Coal 2 Pty Ltd)) an environmental trust has been established to manage the biodiversity offsets generated from these mines. The Trust administers the Environmental Grant Program and consists of representatives from the abovementioned mines, community members and Gunnedah and Narrabri Shire Councils. The aim of the Environmental Grant Program is to facilitate projects that enhance the environment, protect the environment, or provide a sustainable environmental solution. The projects are to be based within a 25-kilometre radius of the Leards Forest Precinct.

Local Government New South Wales

Local Government NSW is an independent organisation that exists to serve the interests of New South Wales general and special purpose councils. Local Government NSW supports and advocates on behalf of its member councils to help strengthen and protect an effective, democratic system of local government across NSW. Council's membership to Local Government NSW provides access to workforce analytics reports, opportunities for increased advocacy on behalf of the shire and membership to Austroads.

Myall Creek Memorial Committee

Council Delegate: Cr Redding, Cr Lamont

Alternate: Cr Boehm

In October 1998, the Uniting Church convened a conference at Myall Creek as a contribution to the process of reconciliation. At the close of the conference it was decided to erect a memorial to the Aboriginal people who had been massacred there 160 years before. A committee was formed to carry through the proposal to erect a memorial. Two Councillor delegates are appointed to act as Council's liaison to the Myall Creek Memorial Committee and further efforts of reconciliation in the area.

Namoi-Peel Customer Advisory Group

Council Delegate: Cr Redding

Alternate: Cr Browning

The Namoi-Peel Customer Advisory Group is made up of a number of representatives nominated by organisations or other customers. The Group operates to facilitate knowledge and resource sharing with WaterNSW to ensure positive, constructive and efficient service is provided and customer relationships are maintained.

New England Joint Organisation (NEJO)

Council Delegate: Mayor and the General Manager

NEJO is a regional joint organisation of Councils, and membership that enables access to resources, information and intellectual property sharing, group project strategic initiatives and political representations to State and Federal Governments on relevant issues. The NEJO member councils are Armidale Regional Council, Glenn Innes Severn Council, Inverell Shire Council, Tenterfield Shire Council, Moree Plains Shire Council, Narrabri Shire Council and Uralla Shire. The NEJO Board is made up of the Mayors of each member council. The NEJO Advisory Committee is made up of the General Managers or Chief Executive Officers of each member council. Both the NEJO Board and Advisory Committee meet quarterly. For more information, please visit the [NEJO website](#).

Narrabri Bush Fire Management Committee

Council Delegate: Cr Tiemens

Alternate: Cr Dickinson

A Bush Fire Management Committee (BFMC) provides a forum for cooperative and coordinated bushfire management in a local area. It also provides for community involvement in the Bush Fire Risk Management process and assists the Bush Fire Coordinating Committee to consider issues relevant to the protection of life, property, and the environment from bushfires. BFMCs are responsible for preparing, coordinating, reviewing, and monitoring the Plan of Operations and Bush Fire Risk Management Plan for their area, being the [Namoi-Gwydir Bush Fire Management Plan](#).

Narrabri Hospital Advisory Committee

Council Delegate: Cr Redding

Alternate: Cr Tiemens

The purpose of the Narrabri Hospital Advisory Committee consists of motivated and dedicated volunteers working in partnership with the Health Service Manager of Narrabri Health Service. The committee helps to ensure the effective delivery of health services and represents the community on matters relating to health. The Committee meet bimonthly and new members are always welcome. The Committee have a commitment to ensure the Narrabri community have a voice regarding health care.

North West Weight of Loads Group

Council Delegate: Staff Appointment

This group enforces the *Roads Act 1993* (NSW) and limits (weights) on vehicles using public roads. The objective of this group is to reduce road maintenance costs.

North West Regional Weeds Committee

Council Delegate: Staff Appointment

The North West Regional Weeds Committee promotes a regional approach to management of noxious and other environmental weeds by liaising with all Local and State Government organisations and other bodies involved in land management throughout the North West NSW. The Committee comprises representatives from more than 20 organisations including local control authorities, public and private landholders and community members involved in weed management across the Gunnedah Shire, Gwydir Shire, Liverpool Plains Shire, Moree Plains Shire, Narrabri Shire, Tamworth Region, and Walgett Shire local government areas.

Northern Inland Risk Management Group

Council Delegate: Staff Appointment

Northern Inland Regional Risk Management Group (NIRMG) works collaboratively for better regional outcomes in risk management and safety. Regional Risk Managers from both Statewide and StateCover attend meetings to provide additional guidance to participating Council's through training, onsite assistance, guidance, mentoring and on-call advice for Council staff members involved in the management of risk. The Group comprises representatives from SafeWork, StateCover, Statewide Mutual and Armidale Regional. Glen Innes Severn, Gunnedah Shire, Gwydir Shire, Inverell Shire, Liverpool Plains Shire, Moree Plains Shire, Narrabri Shire, Tamworth Regional, Tenterfield Shire, Uralla Shire, and Walcha Councils.

Northern Inland Regional Waste Group

Council Delegate: Staff Appointment

Northern Inland Regional Waste (NIRW) is a regional waste group in the New England and North West region of NSW. NIRW works collaboratively for better regional outcomes in waste management and resource recovery. NIRW leads several programs and addresses issues using a strategic regional approach. The Group comprises representatives from Armidale Regional. Glen Innes Severn, Gunnedah Shire, Gwydir Shire, Inverell Shire, Liverpool Plains Shire, Moree Plains Shire, Narrabri Shire, Tamworth Regional, Tenterfield Shire, Uralla Shire, and Walcha Councils. For more information, please visit the [NIRW website](#).

StateCover and Statewide Mutual

Council Delegate: Staff Appointment

StateCover and StateWide are Council's insurers. These entities are both mutuals made up of councils across NSW. As mutuals, these entities reinvest budget surplus back into risk improvement initiatives.

Wee Waa Hospital Advisory Committee

Council Delegate: Cr Dickinson

Alternate: Cr Tiemens

The purpose of the Wee Waa Hospital Advisory Committee consists of motivated and dedicated volunteers working in partnership with the Health Service Manager of Wee Waa Health Service. The committee helps to ensure the effective delivery of health services and represents the community on matters relating to health. The Committee meet bimonthly and new members are always welcome. The Committee have a commitment to ensure the Wee Waa community have a voice regarding health care.

Community Consultative Committees

To ensure that Council is aware of developments and can assist as a representative for the relevant operations, Council ensures delegates are present at the following Community Consultative Committees:

Boggabri Coal Community Consultative Committee	Council Delegate: Cr Redding Alternative: Cr Browning
Inland Rail N2N Community Consultative Committee	Council Delegate: Cr Lamont Alternative: Cr Browning
Maules Creek Coal Mine Community Consultative Committee	Council Delegate: Cr Dickinson Alternative: Cr Browning
Narrabri Coal Mine Community Consultative Committee	Council Delegate: Cr Redding Alternative: Cr Browning
Narrabri Gas Project Community Consultative Committee	Council Delegate: Cr Browning, Cr Redding Alternative: Cr Dickinson
Tarrawonga Coal Mine Community Consultative Committee	Council Delegate: Cr Tiemens Alternative: Cr Redding
Vickery Coal Mine Community Consultative Committee	Council Delegate: Cr Redding Alternative: Cr Tiemens
Western Slopes Pipeline Community Consultative Committee	Council Delegate: Cr Tiemens Alternative: Cr Dickinson
Whitehaven Coal Sponsorship Committee	Council Delegate: Cr Tiemens Alternative: Cr Dickinson

Workforce and Accessible Employment

Workforce Plan

In June 2022 Narrabri Shire Council adopted its Workforce Plan as part of the [2022/2026 Resourcing Strategy](#) for the [2022/2026 Delivery Program](#). The Plan aims to provide Narrabri Shire Council with a high performing workforce who can deliver services and programs efficiently and effectively to the community.

Equal Employment Opportunity

Local Government (General) Regulation 2021 (NSW) reg 217(1)(a9): *a statement of the activities undertaken by the council during that year to implement its equal employment opportunity management plan*

In line with our Equal Employment Opportunity (EEO) Policy and Management Plan the Human Resources section actively promoted EEO through various activities including, but not limited to:

- Ensuring protocols and procedures align to EEO principles and legislation.
- Communicating EEO information to new employees as part of the orientation process.
- Ensuring our recruitment process promotes Council as an EEO employer.
- Ensuring Council provides all employees with equal access to opportunities for training and development.
- Reinforcing EEO principles through position descriptions, performance appraisals and training.
- Ensuring grievance procedures and policies align to EEO legislation.

Carer Recognition Act 2010 (Cth)

Carer Recognition Act 2010 (Cth) s 8(2): *each public service care agency is to consult carers, or bodies that represent carers, when developing or evaluating care supports*

Not Applicable to Narrabri Shire Council in 2022/2023.

Disability Inclusion Act 2014 (NSW)

Disability Inclusion Act (NSW) s 13(1): *A public authority that is a government department or local council must, as soon as practicable after preparing its annual report, give the Minister a copy of the part of the annual report relating to the department's or council's report on the implementation of its disability inclusion action plan*

The [2021/2022 Operational Plan](#) includes actions established by Council's first [Disability Inclusion Action Plan \(DIAP\) 2017-2021](#). In June 2022, Council adopted its second [Disability Inclusion Action Plan \(DIAP\)](#) for 2022/2026, after extensive community engagement and consultation. Actions identified in the DIAP are integrated into the Operational Plan each year and are identified as such under the Principle Activities section of this report.

During 2022/2023 the Access and Inclusion Committee met quarterly and amended the Terms of Reference to enable the Committee to become more accessible and inclusive.

As part of a combined event Social Inclusion Week / International Day of People with Disability held in December 2022, the community was invited to listen to inspirational stories from disability

advocates who either have a lived experience or are carers for a person with a disability. The morning tea event was held in partnership with local disability service providers and was well attended by a cross section of the community. The morning tea was followed by a disco party at The Crossing Theatre, with both events being partially funded by Reconnect NSW.

A Council representative continues to attend and participate in the Narrabri Interagency monthly meetings. As there is a variety of service provider participation in the Interagency monthly meetings, Council can maintain working relationships and networks with important community groups and government organisations. Together participants and Council assist with local events and identify gaps for services in the area. One initiative from consulting with members of the disability community was the development of the Disability Interagency which was implemented in collaboration with BEST Employment, who specialise in disability services.

Council continues to attend bi-monthly Narrabri Dementia Friendly Community Steering Committee meetings. During 2022/2023 Council continued to be committed to having all front-line staff complete online Dementia Awareness training to assist when dealing with customers who may be affected. It is intended that the Dementia Friendly training get imbedded into new Council staff Induction training.

Throughout 2022/2023 Council's People and Values Team worked to encourage and support people with a disability to apply for positions at Council. This Team continues to identify and promote employment and volunteer opportunities for people with disabilities.

In 2022/2023 Council, in consultation with the Access and Inclusion Committee, continued to assist and educate local businesses on how to be more accessible and inclusive. In October 2022 the Access and Inclusion Committee, with assistance from Council, undertook a wheelchair tour of Narrabri, Wee Waa and Boggabri central business district to raise awareness of barriers and encourage businesses to become more accessible. Findings from the Tour will be used to update the brochure to further assist and educate businesses.

Council, along with the Access and Inclusion Advisory Committee, will continue to work together in 2023/2024 to implement the actions in the 2022/2026 DIAP.

Senior Staff Remuneration

Details of Senior Staff in employment in 2022/2023

- General Manager Robert Williams (From 15/08/2022)
- Director Planning and Sustainability Donna Ausling (From 03/01/2023)
- Director Corporate and Commercial Services Andrew Brown (01/07/2022 – 08/05/2023)
- Director of Infrastructure Delivery Eloise Chaplain

Local Government (General) Regulation 2021(NSW) reg 217(1)(b): a statement of the total remuneration comprised in the remuneration package of the general manager during the year that is to include the total of the following—

- (i) the total value of the salary component of the package,
- (ii) the total amount of any bonus payments, performance payments or other payments made to the general manager that do not form part of the salary component of the general manager,
- (iii) the total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor,
- (iv) the total value of any non-cash benefits for which the general manager may elect under the package,
- (v) the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits

General Manager	Amount
Salary Components	\$ 242,812.32
Additional Payments (including Bonuses)	\$0
Superannuation	\$ 22,243.96
Non-Cash Benefits	\$0
Fringe Benefits	\$ 10,911.44
Statement of Total Remuneration	\$275,967.72

For the period of 1 July 2022 to 12 August 2022, Council paid one (1) contractor \$66,200.50 to act in the role of General Manager whilst Narrabri Shire Council undertook recruitment to appoint a permanent General Manager.

Local Government (General) Regulation 2021 reg 217(1)(c): a statement of the total remuneration comprised in the remuneration packages of all senior staff members (other than the general manager) employed during the year, expressed as the total remuneration of all the senior staff members concerned (not of the individual senior staff members) and including totals of each of the following—

- (i) the total of the values of the salary components of their packages,
- (ii) the total amount of any bonus payments, performance payments or other payments made to them that do not form part of the salary components of their packages,
- (iii) the total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor,
- (iv) the total value of any non-cash benefits for which any of them may elect under the package,
- (v) the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits

Senior Staff (excl. the General Manager)	Amount
Salary Components	\$566,232.95
Additional Payments (including Bonuses)	\$38,246.90
Superannuation	\$59,197.86
Non-Cash Benefits	\$0
Fringe Benefits	\$23,936.33
Other Payments	\$148,998.85
Statement of Total Remuneration	\$836,612.89

For the period of 1 July 2022 to 30 June 2023, Council paid two (2) contractors a combined \$238,681.27 to act in the roles of Senior Staff whilst Narrabri Shire Council undertook recruitment to appoint permanent staff in these roles.

Annual Reporting of Labour Statistics

Local Government (General) Regulation 2021(NSW) reg 217(1)(d): a statement of the total number of persons who performed paid work for the council on the relevant day, including, in separate statements, the total number of the following—

- (i) persons employed by the council on a permanent full-time, permanent part-time or casual basis or under a fixed-term contract,
- (ii) persons employed by the council as senior staff members,
- (iii) persons engaged by the council, under a contract or other arrangement with the person's employer, wholly or principally for the labour of the person,
- (iv) persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee,

The total number of persons who performed paid work for them on a "relevant day" to be fixed by the Secretary of the Department of Planning, Industry and Environment (Secretary DPIE) each year (the "relevant day" being Wednesday 23 November 2022:

Persons directly employed by Council on Wednesday 23 November 2022	Amount
Permanent Full-Time (excluding 12 who were on leave)	128
Permanent Part-Time (excluding 2 who were on leave)	7
Casual	8
Fixed-Term Contract	19
Total	162

On Wednesday 23 November 2022:

- Two (2) persons were employed by the council as senior staff, being:
 - Director Infrastructure Delivery
 - Director Corporate and Commercial Services
- Zero (0) persons were engaged by council, under a contract or other arrangement with the person's employer, wholly or principally for the labour of the person.
- Zero (0) persons were supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee.
- Six (6) persons were engaged by council, under a contract or other arrangement for the purposes of specific projects or to act in the roles whilst Council undertook recruitment to appoint permanent staff in these roles.

Persons directly employed by Council as at 30 June 2022	Amount
Permanent Full-Time	148
Permanent Part-Time	9
Casual	46
Fixed-Term Contract	21
Total	224

In 2022/2023:

- Two (2) persons were employed by the council as senior staff, being:
 - Director Infrastructure Delivery; and
 - Director Planning and Sustainability.
- Zero (0) persons were engaged by council, under a contract or other arrangement with the person's employer, wholly or principally for the labour of the person.
- Zero (0) persons were supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee.
- Three (3) persons were engaged by council, under a contract or other arrangement for the purposes of specific projects or to act in the roles whilst Narrabri Shire Council undertook recruitment to appoint permanent staff in these roles.



Figure 3 Council employees are based across multiple sites, including Narrabri Region Visitors Information Centre, The Crossing Theatre, and Shire Depots in Narrabri, Wee Waa and Boggabri

Companion Animals

Local Government (General) Regulation 2021(NSW) reg 217(1)(f): a detailed statement, prepared in accordance with such guidelines as may be issued by the Director-General from time to time, of the council's activities during the year in relation to enforcing, and ensuring compliance with, the provisions of the Companion Animals Act 1998 and the regulations under that Act

Guidelines on the Exercise of Functions under the Companion Animals Act (NSW) cl 16: This statement must include information about:

- (a) lodgement of pound data collection returns with the Office
- (b) lodgement of data about dog attacks with the Office
- (c) the amount of funding spent on companion animal management and activities
- (d) companion animal community education programs carried out and strategies the council has in place to promote and assist the desexing of dogs and cats
- (e) council's strategies for complying with the requirement under section 64 of the Act to seek alternatives to euthanasia for unclaimed animals
- (f) off leash areas provided in the council area.

If there are no dog attacks known to council in the year, you must indicate a nil return in the annual statement Section 85(1A) of the Act requires councils to use all money paid from the Fund for managing and controlling companion animals in their area. Detailed information about how this money has been



Figure 4 Narrabri Shire Residents with their companion animals

In 2022/2023, Council had 3 permanent Regulatory Compliance staff employed, to aid the community in a number of compliance areas including companion animal matters.

Regulatory Compliance Data for 2022/2023	
Total Companion Animals Impounded	305
Dogs Impounded	145
Cats Impounded	160
% of Impounded Companion Animals Rehomed*	49.2%
% of Impounded Companion Animals Returned to their Owners	15.7%
% of Impounded Animals Euthanised	12.45%
Total Number of Companion Animals Registered through Council	133
Dog Attack Reports Received	44

*Note: Includes both feral and companion animals. Companion Animals are rehomed through rescue organisations such as the Moree Branch of the Animal Welfare League and Dogs 4 Jobs.

All regulatory compliance data is reported to the NSW Office of Local Government.

Funding Spent on Companion Animal Activities	Amount (\$)
Salaries	76,210.58
Contractors Expenses (including vet and security fees)	19,236
Operational Expenditure (including pound site maintenance, PPE and consumables)	13,596
Total	109,042.58

Income Generated from Companion Animal Activities	Amount (\$)
Impounding Fees	2,420
Registration Fees	12,809
Sundry Income (including Penalty Infringement Notices)	13,822
Total	29,051



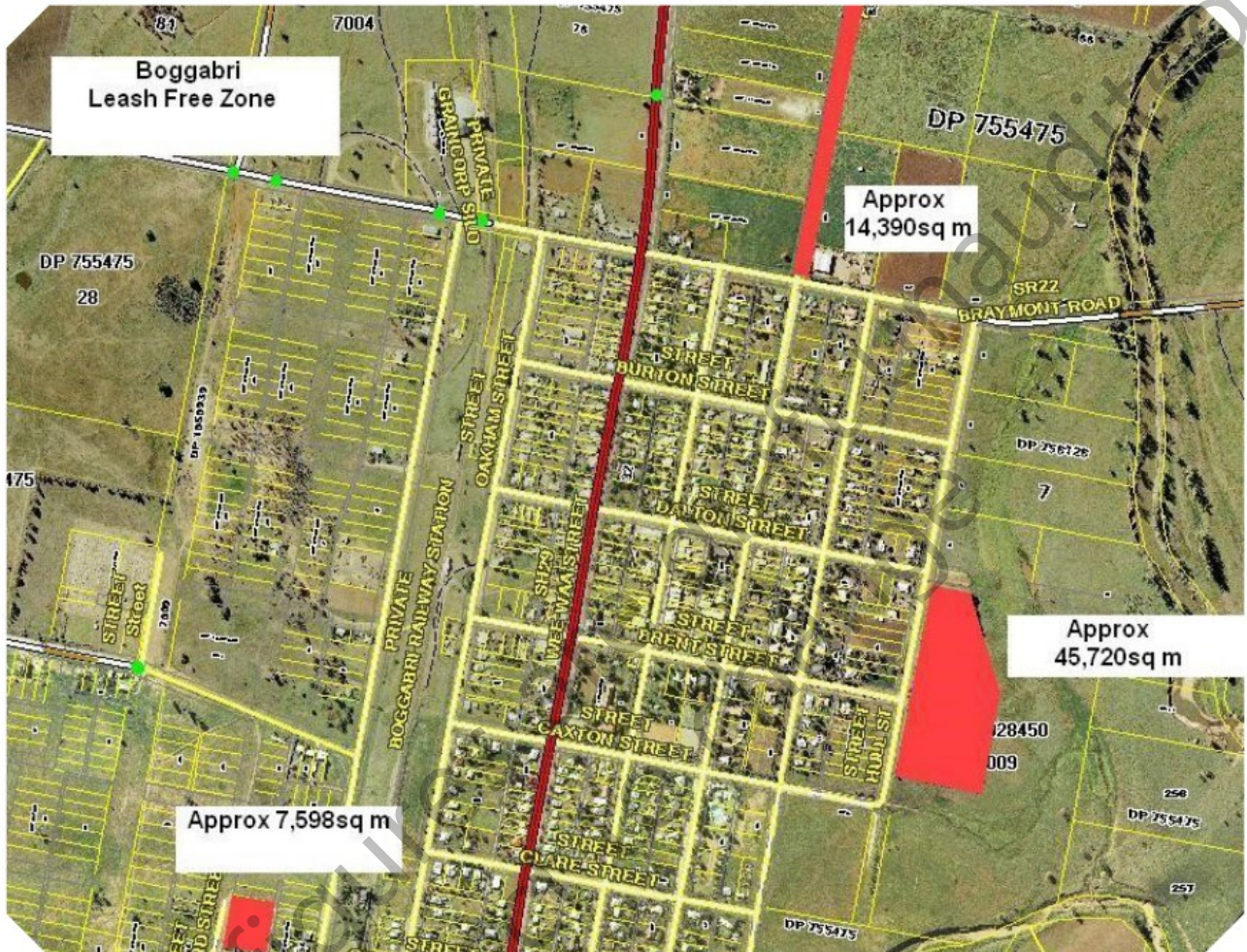
Figure 5 Narrabri Shire Council's Regulatory Compliance team at the Free Dog Microchipping Day in Middle Park Boggabri.

The leash free areas in Boggabri are as follows:

Wee Waa East (Area 1): Encompasses Jubilee Oval, Junior League Field and the Cricket Oval. This area is not to be utilised when sporting events are in progress.

Wee Waa West (Area 2): David Grover Park.

Wee Waa North (Area 3): Laidlaw Street between Boston Street and Finches Lane.



In all other areas of the Shire, dogs are to be kept on leads when in a public place.

There are certain areas where dogs are always prohibited, these include:

- Schools;
- Children's play areas;
- Public swimming pools;
- Areas where food is served or prepared; and
- Where indicated by signage that dogs are prohibited.

Public Interest Disclosures

Public Interests Disclosure Act 1994 (NSW) s 31(1): Each public authority must, within 4 months after the end of each reporting year, prepare an annual report on the public authority's obligations under this Act for submission to the Minister responsible for the public authority. A copy of the report is to be provided to the Ombudsman

The *Public Interest Disclosure Act 1994* (NSW) (PID Act), formerly the *Protected Disclosure Act 1994* (NSW), establishes a safe and protected system to encourage public officials to report serious wrongdoing. Pursuant to the PID Act and *Public Interest Disclosure Regulation 2011*, Council is required to report Public Interest Disclosures (PIDs) to the NSW Ombudsman on a six (6) monthly basis and to ensure that a policy and system of reporting is developed with employees, Councillors and stakeholders educated in relation to the PID Act.

The public interest disclosures system relates to the disclosure of:

- Corrupt conduct;
- Serious maladministration;
- Serious and substantial waste;
- Failure to comply with the system through which people can access government information; and
- A breach of the local government pecuniary interest requirements.

For more information on the PID Act, visit the NSW Ombudsman's website: <http://www.ombo.nsw.gov.au/what-we-do/our-work/public-interest-disclosures>.

Narrabri Shire Council has fully complied with these requirements and has fully reviewed and updated the relevant policies, procedures, and information systems. The Director of Corporate and Community Services reports to ICAC every six (6) months regarding Council's compliance with the relevant legislation and PID reports. Council has also provided and completed ICAC training for Managers and relevant Officers in corruption prevention and procurement. Narrabri Shire Council adopted and implemented an Internal Reporting – Public Interest Disclosure Policy and Procedure in 17 December 2013.

There has been 3 PIDs reported to Council in 2022/2023.

Public Access to Government Information (GIPA Act)

Government Information (Public Access) Act 2009 (NSW) s 125(1): Each agency (other than a Minister) must, within 4 months after the end of each reporting year, prepare an annual report on the agency's obligations under this Act for submission to the Minister responsible for the agency. A copy of the report is to be provided to the Information Commissioner after the report has been tabled in each House of Parliament.

Government Information (Public Access) Regulation 2018 (NSW) reg 8: The annual report of an agency (other than a Minister) required to be prepared under section 125 of the Act must include the following—

- (a) details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review,
- (b) the total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications),
- (c) the total number of access applications received by the agency during the reporting year that the agency refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (Information for which there is conclusive presumption of overriding public interest against disclosure),
- (d) information, as set out in the form required by the tables in Schedule 2, relating to the access applications (if any) made to the agency during the reporting year

The *Government Information (Public Access) Act 2009 (NSW)* (GIPA Act) replaced the *Freedom of Information Act 1989 (NSW)* on 1 July 2010. The GIPA Act provides individuals the right to: obtain access to information held as records by State Government Agencies, a Government Minister, local government, and other public bodies; request amendments to records of a personal nature that are inaccurate; and appeal against a decision not to grant access to information or to amend personal records. The GIPA Act provides four (4) ways for government information to be released:

1. Open access information: We publish certain categories of information on our website as a matter of course; this is known as Open Access Information. If not published, the information is still accessible either for free or for the lowest cost possible. Open Access Information includes details of contracts, policies, and development applications, as well as many other categories of information.

2. Proactive release: We release as much other information as possible to the public free of charge and publish as much as possible on our website.

3. Informal release of information: Members of the public may contact us and ask for information. This is known as an informal request.

4. Formal access application for release of information: If information cannot be accessed through any of the above ways, members of the public may submit a formal access application. This report provides an account of our work for the period 1 July 2021 to 30 June 2022. During this time the focus of our activities was to meet the requirements of the GIPA Act and to establish simple processes for dealing with the informal release of information and with access applications.

The following documents relevant to the GIPA Act have been published on our website:

- Formal Access to Information Application form
- Disclosure Log.

In 2022/2023, Council received 10 formal access applications during the reporting year (including withdrawn applications but not invalid applications). In 2022/2023, Council refused a total of 0 access applications either wholly or in part because the information requested was information referred to in [Schedule 1 to the GIPA Act](#).

Applications Received

Type of Application	
Formal Applications	11
Informal Applications	62
Total	73

Applications Refused

Type of Refusal	
Partly ⁹	47
Wholly	3
Total	50

Number of Applications by Type of Applicant and Outcome¹⁰

Applicant	Outcome								Total
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn	
Media	0	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0	0
Private Sector Business	0	0	1	0	0	0	0	0	1
Not for Profit Organisations or Community Groups	0	0	0	0	0	0	0	0	0
Members of The Public (Application by Legal Representative)	0	27	0	7	0	0	0	1	35
Members of The Public (Other)	6	20	2	6	1	0	0	2	37
Total	6	47	3	13	1	0	0	3	73

⁹ Any application that was a part refusal was one that was "released in part" with redactions of any information where a public interest against disclosure on the balance overrode a public interest for disclosure such as the redaction of personal information from property files.

¹⁰ More than one decision can be made in respect of a particular access application.

Number of Applications by Type of Application and Outcome¹¹

Applicant	Outcome								Total
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn	
Personal information applications ¹²	0	0	1	0	0	0	0	0	1
Access applications (other than personal information applications)	6	47	2	13	1	0	0	3	72
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0	0	0
Total	6	47	3	13	1	0	0	3	73

Invalid Applications

Reason for Invalidity	Number of Applications
Application does not comply with formal requirements (section 41 of the GIPA Act)	0
Application contravenes restraint order (section 110 of the GIPA Act)	0
Application is for excluded information of the agency (section 43 of the GIPA Act)	0
Invalid applications that subsequently became valid applications	0
Total number of invalid applications received	0

¹¹ More than one decision can be made in respect of a particular access application.

¹² A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 of the GIPA Act) about the applicant (the applicant being an individual).

Conclusive Presumption of Overriding Public Interest Against Disclosure¹³

Matters listed in Schedule 1 of the GIPA Act

Number of Times Consideration Used	Number of Applications
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	1
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0
Total number of times consideration was used	1

Other Public Interest Considerations Against Disclosure

Matters listed in Section 14 of the GIPA Act¹⁴

Number of Occasions When Application Not Successful	Number of Applications
Responsible and effective government	10
Law enforcement and security	0
Individual rights, judicial processes, and natural justice	41
Business interests of agencies and other persons	1
Environment, culture, economy, and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0
Total number of occasions when application not successful	52

¹³ More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application).

¹⁴ Of the 52 that had public interest considerations against disclosure that outweighed public interest considerations for disclosure pursuant to GIPA Act s 14, 50 were released in part.

Timeliness

Timeliness of Applications	Number of Applications
Decided within the statutory timeframe (20 days plus any extensions)	10 ¹⁵
Decided within 20–35 days (by agreement with applicant)	0
Decided after 35 days (by agreement with applicant)	0
Not decided within time but access ultimately provided	0
Not decided within time (deemed refusal)	0
Total	10

Number of Applications Reviewed Under Part 5 of the GIPA Act

Type of Review and Outcome	Decision Varied	Decision Upheld	Total
Internal review	0	0	0
Review by the Information Commissioner ¹⁶	0	0	0
Internal review following recommendation under GIPA Act s 93	0	0	0
Review by the NSW Administrative Decisions Tribunal (ADT)	0	0	0
Total	0	0	0

Applications for Review Under Part 5 of the GIPA Act

Type of Application	Number of Applications
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see GIPA Act s 54)	0
Total	0

Additional Information for Informal Access Applications

Number of Informal Access requests	
Received by the Agency in the Reporting Period	61
Decided by the Agency in the Reporting Period	60
Decided within 20 business days of receipt	46
Decided and notice in writing given to the applicant	60

¹⁵ Of the 11 formal applications submitted to Council, 1 was withdrawn by the applicant and resubmitted as an informal application as it sought property information that is considered as open access under the *Environment Planning and Assessment Act 1979* (NSW).

¹⁶ The Information Commissioner does not have the authority to vary decisions but can make recommendations to the original decisionmaker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Number of informal access requests decided by outcome	
Access granted in full	4
Access granted in part	41
Access refused in full	1
Referred to a formal access application	1
Conditions imposed	0

Number of informal access requests by information type	
Personal information of the requestor	0
Personal information of another person	0
Business information	0
Financial information	0
Other	61

Number of informal access requests by type of condition imposed	
Period of time to access information condition	0
View Access only condition	0
Limitation on use of information condition	0
Other	0

Number of instances	
Information released informally was then proactively released publicly by the Agency	0

Planning and Environment

Statement of Environment Upgrade Agreements

Local Government Act 1993 (NSW) s 54P(1): A council must include particulars of any environmental upgrade agreement entered into by the council in its annual report, in accordance with any requirements imposed under section 406

Council had no environmental upgrade agreements in place in 2022/2023.

Voluntary Planning Agreements (VPA)

Environmental Planning and Assessment Act 1979 (NSW) s 7.5(5): A planning authority that has entered into one or more planning agreements must, while any such planning agreements remain in force, include in its annual report particulars of compliance with and the effect of the planning agreements during the year to which the report relates.

In 2022/2023 Council had seven (7) Planning Agreements in place, detailed on the following page:

Financial figures are draft/unaudited and are subject to change

VPA	Start Date	Purpose	Amount	Balance at 30/06/2022	Balance at 30/06/2023 (est)	Comments
Narrabri Coal	2010/2011	Narrabri Community Infrastructure		\$-	\$-	Funded Narrabri CCBD CCTV upgrade.
Boggabri Coal (interim contributions pre-VPA)	25/01/2012	Community Infrastructure	\$900,000 (\$150,000 every 3 months until formal VPA enacted)	\$-	\$-	\$1,000,000 committed to funding the Narrabri CDB upgrade.
Boggabri Coal	01/03/2013	Upgrade Boggabri Caravan Park and Swimming Pool	\$1,600,000	\$25,548	\$15,597	Committed to Boggabri Pool upgrades in 2020/21.
		Replace bridge over Namoi River and associated works on Harparary Rd	\$4,300,000	\$2,679,511	\$2,692,910	Replacement of Harparary Bridge completed. Additional grant funding complimented the project. Preliminary established for Brown's Lane intersection and sealed.
		Boggabri HACC	\$200,000	\$-	\$-	Funds paid directly to Boggabri HACC in June 2013
		Contribution to Narrabri Aquatic Centre	\$2,500,000	\$-	\$-	Loan repayment (Aquatic Centre – 2018/2019)
		Environmental Fund	\$100,000	\$-	\$-	To be used as directed by the Community Consultative Committee.
Whitehaven Coal (Maules Creek)	02/05/2014	Upgrade Infrastructure & Roads including Therribri Road & Tarriaro Bridge	\$6,000,000	\$930,919	\$-	\$647,218 used to partly fund Tarriaro Bridge replacement.
						\$2,479,622 previously spent on Therribri Road.
						\$1,633,987 used to assist funding the Baan Baa Water Scheme.
						\$652,000 committed to upgrading Wavehill Road.
		Upgrade Narrabri Airport	\$5,000,000	\$-	\$-	Fully spent at Airport.
			\$800,000	\$667,267	\$447,423	\$73,366 used to purchase the Boggabri Bowling Club.

VPA	Start Date	Purpose	Amount	Balance at 30/06/2022	Balance at 30/06/2023 (est)	Comments	
		Boggabri Town & Surrounds				\$16,963 used to fund the Boggabri Childcare Study.	
						\$19,256 used to fund 50% of the Vickery Park Shade Shelter	
						\$12,520 used to install additional Middle Park picnic table and shelter	
						\$322,000 committed to fund the Boggabri Showground Pavilion.	
						\$60,000 committed to fund the Boggabri Tractor Shed.	
						\$120,000 committed to fund the Boggabri CBD and Business Activation Project.	
		Maules Creek Community	\$275,000		\$83,512	\$83,930	\$274,800 committed to the purchase of a new Doctor's residence
							\$8,009 used to fund the Maules Creek War Memorial
							\$4,967 used to fund the Maules Creek Hall Upgrade.
							List of community priorities established (Resolution 031/2018).
Narrabri Shire CBD Upgrade	\$1,250,000		\$168,084	\$146,508	\$760,518 spent on Narrabri's CBD.		
					\$390,220 spent on Wee Waa's CBD.		
					\$263,694 spent on Boggabri's CBD.		
Environmental Fund	\$100,000		\$-	\$-	To be used as directed by the Community Consultative Committee.		
Royalties	\$0.075 per Sold Tonne						
Environmental Fund	\$100,000		\$-	\$-	To be used as directed by the Community Consultative Committee.		
Royalties	Whitehaven Coal (Tarrawonga Expansion)				15/12/2016		
Whitehaven Coal (Tarrawonga)		Construct and Seal Roads around Tarrawonga Mine	\$1,400,000	\$1,511,600	\$1,519,158	Committed to Manilla Rd - MR357 Rangari Rd	
Specialised Quarries & Concrete Pty Ltd	11/011/2014	Wave Hill Road Maintenance Plan	\$1.12/tonne of Product for the upgrade of Part of Wave Hill Road. \$0.20/tonne of product for the ongoing maintenance of Wave Hill Road			Offset Council cost in constructing and sealing initial stage of Wavehill Road.	

VPA	Start Date	Purpose	Amount	Balance at 30/06/2022	Balance at 30/06/2023 (est)	Comments
Santos Ltd	21/12/2022	Narrabri Airport Terminal	\$10,000,000	\$2,000,000	\$1,999,868	
		Narrabri Airport Landside Development				
		Narrabri Sports and Tourism Precinct				
		Narrabri CBD Masterplan Upgrades				
		Narrabri Library Relocations allowing for CUC expansion				
		Community Infrastructure	0.025% of annual Royalties or \$200,000, up to total of \$3,000,000		Funding to commence 6 years after second instalment of \$10,000,000	
		Road Maintenance	\$1,500,000			

Note. Interest accrues on unspent balance each year.



Swimming Pool Compliance

Swimming Pools Act 1992 (NSW) s 22F(2): A local authority that is a council must include in its annual report under section 428 of the Local Government Act 1993 such information (if any) in relation to inspections under this Division as is prescribed by the regulations

Swimming Pools Regulation 2018 (NSW) reg 23: For the purposes of section 22F (2) of the Act, a local authority that is a council must include in its annual report under section 428 of the Local Government Act 1993 the number of inspections that it carried out under Division 5 of Part 2 of the Act that—

- (a) were of tourist and visitor accommodation, or
- (b) were of premises on which there were more than 2 dwellings, or
- (c) resulted in the council issuing the following—
 - (i) a certificate of compliance under section 22D of the Act,
 - (ii) a certificate of non-compliance under clause 21 of this Regulation.

Type of Inspection Conduction	Number of Inspections
Inspections of swimming pools located at tourist and visitor accommodation facilities	5
Inspections of premises with more than two (2) dwellings	0
Inspections resulted in the issuance of a Certificate of Compliance under Section 22D of the <i>Swimming Pools Act 1992 (NSW)</i>	23
Inspections resulted in the issuance of a Certificate of Non-Compliance under Regulation 21 of the <i>Swimming Pools Regulation 2018 (NSW)</i>	8
Total	36

Condition of Public Works

This Public Works Report includes a statement of the current condition of the asset, an estimate of the amount of money required to bring the asset up to a satisfactory standard, an estimate of the annual expense of maintaining the asset at that standard and Council's program of maintenance for 2022/2023. For more information please see Council's [Asset Management Policy](#).

Please refer to Special Schedule 7 of the Annual Financial Statements for the full condition report.

Open Spaces

Council Owned and Maintained Public Buildings and Facilities	Number
Ovals	14
Area Maintained for Sporting Facilities	14.5 Ha
Area Maintained for Recreation Parks	50 Ha
Area Maintained for Stormwater and Drainage	221 Ha



Figure 7 Dangar Park Narrabri

Public Buildings

Council owns and operates a large number of buildings for its own operations and associated uses and are maintained at a level to support and maintain these uses.

Council Owned and Maintained Public Buildings and Facilities	Number
Offices and Depots ¹⁷	5
Swimming Pools and Associated Facilities	3
Playgrounds	12
Skate Parks	3
Sporting Amenity Blocks	5
Entertainment Facilities ¹⁸	1
Libraries	3
Community Halls	1
Public Toilets	11
Total	44

¹⁷ Includes the Visitor Information Centre, located at Tibbereena Street, Narrabri.

¹⁸ Includes The Crossing Theatre, located at Tibbereena Street, Narrabri.

Transportation Assets

Council maintains a large portion of the Shire's transport network to ensure residents can travel across and through the Shire in a safe and timely manner. However, Council is not responsible for the maintenance of the Newell Highway and the Kamilaroi Highway, these are maintained by Transport for NSW.

Council Managed Road Assets	
Road Assets	Kilometres
Regional Roads	169
Collector Roads	430
Local Access Roads	1,565
Narrabri Streets	93
Wee Waa Streets	31
Boggabri Streets	35
Village Streets	21
Total Road Network	2,344

Total Regional and Local Road Assets By Surface Type	Kilometres
Spray Seal	660
Asphalt	3
Concrete	2
Gravel	1,667
Natural Surface	12
Total Road Network	2,344

Pathway	Metres
Bellata	807
Boggabri	3,289
Narrabri	17,003
Wee Waa	6,774
Total	27,873

Kerb and Gutter	Metres
Bellata	1,401
Boggabri	16,032
Gwabegar	148.13
Narrabri	83,912
Pilliga	336.09
Wee Waa	28,857
Total	130,686

Bridges and Major Culverts	Quantity
Concrete	23
Culvert Box	32
Culvert Pipe	3
Timber	1
Timber Steel Bridge	1
Total	60

Stormwater Drainage

Council maintains stormwater drainage in the Shire to prevent localised flooding and damage and discharge stormwater in a sustainable manner.

Council Managed Drainage Assets	Quantity
Pipe	561
Culvert	357
Drainage	190
Pit Drain	554
Concrete Drain	3
Stormwater Channel	1
Total Drainage Network	1,666

Water and Sewer

Council is responsible for providing potable water to connected residential areas of Narrabri, Wee Waa, Pilliga, Boggabri, Baan Baa, Gwabegar and Bellata. Council is not responsible for the maintenance of the on-river weirs on the Namoi River, nor is it responsible for the maintenance of weirs or storage systems on any other riparian system.

Summary of Water Assets		
Total number of water connections		4,660
Sub-Artesian Drinking Quality Bores		11
Non-Potable Bores (used to maintain Parks and Open Spaces)		3
Reservoirs		13
Water Towers		3
River Intakes (used to maintain Sports Fields)		1
Council Managed Water Mains (Pressure Pipes)	Quantity	Length (meters)
Bellata	42	5,392
Boggabri	135	35,286
Gwabegar	45	3,581
Narrabri	1,341	82,580
Pilliga	36	5,387
Wee Waa	273	28,567
Total Water Supply Network	1,872	160,792



Figure 8 SUEX undertaking works for the Ice Pigging Program

Summary of Sewer Assets		
Total number of sewer connections		3,768
Council Managed Sewer Mains (Sewer Lines)	Quantity	Length (meters)
Bellata	0	0
Boggabri	136	12,447
Gwabegar	0	0
Narrabri	1,068	91,117
Pilliga	0	0
Wee Waa	383	24,357
Total Sewerage Network	1,587	127,921



Figures 9 and 10 New amenities block at Wee Waa Cemetery

Bush Fire Hazard Reduction

Bush fire hazard reduction within Narrabri Shire is carried out in conjunction with the NSW Rural Fire Service. In 2022/2023, the following activities occurred in relation to bush fire hazard reduction:

Hazard Reduction Activities	
Fire permits were issued to local landholders in the Shire	144
Hazard reduction burns were conducted by brigades throughout the Shire	8
Area of private property, Council and Crown Land hazard reduced through controlled burns	49Ha
Funding obtained from the RFS to enhance Council's slashing program to allow strategic slashing in fire prone areas across the Shire	\$23,934
Community Education Events conducted by the RFS (including Shows, Presentations, Parades and other like events)	10
Incidents responded to by Brigades in the Shire	193
Incidents requiring multi agency and external assistance through a Section 44 Emergency Declaration	2
Incidents in other Local Government Areas responded to by Narrabri Shire Brigades	Quirindi & Coonamble



Figure 11: Yarrie Lake
Annual Report 2022/2023

Principal *activities*

Financial figures are draft unaudited
and are subject to change



NARRABRI SHIRE
DISCOVER THE POTENTIAL

Directorate: General Manager

Emergency Management

Action(s)	Progress	Target	%	Status
2.3.1.4	Advocate for information sharing processes between response agencies.			
	This item is complete.	30/06/2023	100%	Achieved
2.3.1.6	Assess and manage the impacts of climate change (such as heat, floods, storms and drought) on Council's assets and services			
	Included in Asset Management Plans. Further investigations required once resources allow. Asset Management Plans due for renewal late 2024.	30/06/2023	100%	Achieved

Governance and Corporate Planning

Action(s)	Progress	Target	%	Status
4.1.2.1	Develop Council's Service Review Strategy			
	Service Review Strategy has been adopted by MANEX, with Services selected for review in the 2023/2024 financial year. A four-year plan for service reviews will be set by 30 June 2024 in order to align with the Council term.	30/06/2023	100%	Achieved
4.1.2.2	Ensure Council complies with public access to information requirements pursuant to the relevant legislation			
	GIPA applications are processed on time in accordance with the Act.	30/06/2023	100%	Achieved
4.1.2.3	Implement an electronic Delegations Management System			
	Electronic Delegations Management system implemented, due for rollout in Quarter 1 2023/2024.	30/06/2023	100%	Achieved
4.1.4.1	Review and update Council's Code of Conduct			
	This item is complete.	30/06/2023	100%	Achieved
4.1.4.2	Review and update Council's Code of Meeting Practice			
	This item is complete.	30/06/2023	100%	Achieved
4.2.1.5	Review and update the Narrabri Shire Community Engagement Strategy (and ensure barriers to access are considered and mitigated)			
	Community Engagement Policy was reviewed and adopted in Quarter 2 2023. and the Community Engagement Strategy was publicly exhibited in April 2023 and adopted in May 2023.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.3.1.3	Undertake a review of all Council Policies and Operational Protocols	Corporate and Commercial Services Directorate conducted July/August 2022. Planning and Sustainability Directorate conducted August/September 2022. Infrastructure Delivery Directorate to be conducted September/October 2022. Policy review completed as at 20 December 2022. Planning for Operational Protocol Review occurred and planned for completion by 30 June 2024.	30/06/2023	100%	Achieved

Human Resources

Action(s)	Progress	Target	%	Status	
4.3.2.10	Investigate and implement a data capture system to help inform Council operations and Workforce Management	Reviewed the way data is captured in the current system and have put steps in place to ensure accurate data is captured.	30/06/2023	100%	Achieved
4.3.2.11	Investigate non-salary-based incentives for Council Staff	Flexible Work Operational Protocol has been updated to accommodate hybrid work arrangements. The team has also explored obtaining lease back vehicles for certain hard to fill roles.	30/06/2023	100%	Achieved
4.3.2.12	Investigate opportunities to support a culturally diverse workforce	Diversity Groups are implemented and regularly meet with members of the Executive team. Due to workload factors for most staff the groups have not been as active as intended however this will change with time and resource availability.	30/06/2023	100%	Achieved
4.3.2.13	Update Council's Equal Employment Opportunity (EEO) Management Plan	This item is complete. Council's EEO Management Plan has been through consultation with Council Staff.	30/06/2023	100%	Achieved
4.2.3.14	Continue to implement Council's Mature Aged Workforce Strategy	Transition to retirement protocols are being implemented.	30/06/2023	100%	Achieved
4.3.2.17	Develop and conduct Recruitment Workshops for people of all abilities to increase understanding the local government recruitment process	Not yet commenced due to competing operational priorities and resourcing limitations.	30/06/2023	0%	Not Achieved
4.3.2.18	Develop an Easy Read fact sheet for people considering applying for a job with local government	Fact sheet developed and available on Council's website through the Careers page.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.3.2.8	Develop Council's Entry Level Employment Strategy	Increase support across the organisation for entry level employment strategies. Internal protocol for Apprenticeships and Traineeship pathway developed. Opportunities for Entry Level Employment Strategy are consistently reviewed. Recently implemented an Education Support Strategy for career development opportunities.	30/06/2023	100%	Achieved
4.3.3.3	Implement disability awareness training for all Councillors and staff and include in Council's onboarding process	Council is currently in the process of investigating options to roll out to all staff and Councillors.	30/06/2023	0%	Not Achieved
4.3.4.1	Conduct annual Staff Recognition Program	An organisational values-based philosophy is presently bedding into the 'way we work' at council. The award process will follow during the next 12-months	30/06/2023	0%	Not Achieved
4.3.4.2	Ensure all staff are appropriately inducted into Council's premises, systems, policies and processes	This item is complete. Re-introduction of face-to-face inductions covering essentials such as WHS, HR/Payroll, Code of Conduct, and Public Interest Disclosures. Face-to-face inductions are run bimonthly.	30/06/2023	100%	Achieved

Risk and Work Health & Safety

Action(s)	Progress	Target	%	Status	
1.3.2.4	1.3.2.4 - Review volunteering policy to ensure Council volunteering opportunities are accessible and inclusive	No current policy to be reviewed. To be dealt with in early 2023/2024	30/06/2023	0%	Not Achieved
4.1.2.10	4.1.2.10 - Conduct annual Business Continuity Plan (BCP) exercises and update as required	Activation of BCP for the flood event in October 2022 was utilised as an exercise. Review conducted Quarter 4 2022/2023 based on experience and feedback from activation and structural changes in Council.	30/06/2023	100%	Achieved
4.1.2.11	4.1.2.11 - Conduct quarterly Audit Risk and Improvement Committee meetings	First meeting was held on 12 September 2022. Second meeting held 5 December 2022. Third meeting held 6 March 2023. Fourth meeting held 15 May 2023.	30/06/2023	100%	Achieved
4.1.2.12	4.1.2.12 - Continue to implement Council's Internal Audit Program	Two out of the 3 internal audits are completed. The third was planned for Q4 once Payroll moved to finance. As a result of several factors, Payroll did not get moved to finance in this period, but is due to move in Q1 2023/2024. Furthermore, there was some difficulty in obtaining an auditor. An auditor has now been engaged in Quarter 4 2022/2023 and is scheduled to carry out work in Quarter 1 2023/2024.	30/06/2023	75%	Not Achieved

Action(s)	Progress	Target	%	Status	
4.1.2.13	4.1.2.13 - Deliver and maintain Council's Safety Audit System	Vault being widely and effectively used. Training occurring at inductions. Ongoing efforts to ensure use. Further implementation of Chemical Monitoring system occurred in Quarter 4 2022/2023. Anticipated to continue implementing this system and enhancing Vault use into 2023/2024 and beyond.	30/06/2023	100%	Achieved
4.1.2.14	4.1.2.14 – Develop Council's Internal Audit Strategy	This item is complete.	30/06/2023	100%	Achieved
4.1.2.16	4.1.2.16 – Finalise Council's Fraud and Corruption Plan	ICAC Model Policy adopted by Council in Quarter 2 2022/2023. Risk universe being implemented into new Risk Management tool.	30/06/2023	100%	Achieved
4.2.2.13	4.2.2.13 - Work with the NSW Audit Office to advocate for a more efficient Internal Audit Strategy	Council refers to the Audit Office of NSW Audit Program when developing and implementing its 3 year Internal Audit Program to ensure the two programs did not overlap.	30/06/2023	100%	Achieved
4.3.4.10	4.3.4.10 - Conduct quarterly Health and Safety Committee meetings	Meetings held in August and November 2022 and February 2023. Quarter 4 2022/2023 meeting planned for July 2023.	30/06/2023	100%	Achieved
4.3.4.11	4.3.4.11 - Ensure the delivery of compliance and awareness training to required staff	Face-to-face Inductions re-established. Continued adjustment to be made based on feedback.	30/06/2023	100%	Achieved
4.3.4.12	4.3.4.12 - Implement an annual Health and Wellness Day for Council's employees	This item is complete.	30/06/2023	100%	Achieved
4.3.4.13	4.3.4.13 - Implement Council's Integrated Management System (WHS, Environment and Quality)	Council adopted a number of documents required to underpin IMS. Council sought a draft IMS from its consultants in Quarter 3 2022/2023. Due to staffing issues at the consultant, the draft IMS is due to be provided in Quarter 1 2023/2024.	30/06/2023	30%	Not Achieved
4.3.4.14	4.3.4.14 - Investigate and implement opportunities to improve employees health and wellbeing	The Governance and Risk team has consulted with Statecover to utilise planning tools they have available that will enable Council to take a strategic approach to health and wellbeing, including a healthy workplace audit. Council took part in an assessment of its musculoskeletal injury management in November 2022. The Governance and Risk Section arranged for a psychologist to deliver group mental health and wellbeing awareness training to staff and offer individual sessions with employees who wanted. Council's Health and Wellbeing day/s included health monitoring efforts. Thirteen Mental Health First Aid Officers will be trained in early August. Training for creating a psychologically safe workplace was booked in Q4 and is due to occur in early July 2023.	30/06/2023	100%	Achieved

Action(s)		Progress	Target	%	Status
4.3.4.8	4.3.4.8 - Organise and execute Council's Safety Awards annually	At the monthly Peak Safety BBQ in August 2022, the Governance and Risk Section launched Council's WHS Incentive Program to reward safety acts and promote a positive safety culture. Each month up to 4 recipients will receive an award at the Peak Safety BBQ. Awards are ongoing.	30/06/2023	100%	Achieved
4.3.4.9	4.3.4.9 - Review and implement Council's Risk Management Framework	An Implementation Plan has been endorsed by MANEX and the ARIC. Progress reports on the progress of implementation commenced in September 2022 and will be provided monthly. Enterprise Risk Management foundations training was provided to Senior Management, the ARIC, Managers and Coordinators in Quarter 2 2022/2023. Individual training on Risk Module in TechOne was delivered to Managers in Quarter 3 2022/2023. Follow up support is currently underway to ensure full utilisation of the system. New tool selected due to performance and user experience issues with the first. Implementation of new tool to occur in early 2023/2024. While in the early stages, Council is utilising its risk management framework.	30/06/2023	100%	Achieved

Financial figures are draft only and are subject to change

Directorate: Chief Financial Officer

Airport

Action(s)	Progress	Target	%	Status
2.2.1.1	Review and update the Narrabri Airport Master Plan and Hanger Sub-division Plans (including land use review and needs analysis)	30/06/2023	0%	Not Achieved
2.2.1.2	Narrabri - Airport - Conduct an assessment of the runway	30/06/2023	100%	Achieved
2.2.1.4	Narrabri - Airport - Investigate opportunities for increased utilisation	30/06/2023	75%	Not Achieved

Aquatic Facilities

Action(s)	Progress	Target	%	Status
1.2.2.111	Narrabri - Pool - Investigate and complete an upgrade of the 50m pool and equipment	30/06/2023	0%	Not Achieved
1.2.2.12	Narrabri - Pool - Investigate and implement accessibility upgrades	30/06/2023	50%	Not Achieved
1.2.2.16	Wee Waa - Pool - Investigate and implement accessibility upgrades	30/06/2023	50%	Not Achieved
1.2.2.2	Boggabri - Pool - Investigate and implement accessibility upgrades	30/06/2023	50%	Not Achieved
1.2.2.43	Pilliga - Bore Baths - Resheet internal road	30/06/2023	5%	Not Achieved

Action(s)	Progress	Target	%	Status	
1.2.2.9	Narrabri - Investigate the feasibility of a large scale aquatic recreational facility	Scope of works to be developed and included in the Narrabri Aquatic Facility Master Plan.	30/06/2023	10%	Not Achieved
2.1.2.1	Pilliga - Bore Baths - Tree planting program	This project will align with the potential re sheeting project and master planning. Additional grant funding may be required. Crown land agreement will need to be investigated.	30/06/2023	15%	Not Achieved

Communications

Action(s)	Progress	Target	%	Status	
4.1.3.1	Raise awareness of support services available and connect people to relevant service providers in times of adverse events	Recent updates have included: Flooding and road closures, Foot in Mouth disease and Varroa Mite. Maintain updates as a service to the community.	30/06/2023	100%	Achieved
4.2.3.2	Develop the Council's Communications Strategy	Preliminary research conducted and scope identified. Development of the Strategy deferred to 2023/2024 due to competing priorities.	30/06/2023	10%	Not Achieved
4.2.3.3	Finalise Council's Internal Style Guide	Draft developed, to be submitted to MANEX. Scheduled to be completed in 2023/2024.	30/06/2023	25%	Not Achieved
4.2.4.1	Regularly undertake community education to raise awareness of potential adverse events and provide agency information on how businesses and households can prepare and respond	Ongoing media releases and Facebook posts. Additional regular updates to the Narrabri Shire Council Website. Maintain updates as a service to the community.	30/06/2023	100%	Achieved
4.3.3.2	Review and update Council's Website to modernise and incorporate 'self-service' opportunities increasing accessibility for community members	Successful launch of new website April 2023.	30/06/2023	100%	Achieved

Customer Services

Action(s)	Progress	Target	%	Status
4.2.4.2	Ensure customer service procedures are reviewed and continuously improved, including Council's Customer Service Charter	30/06/2023	100%	Achieved
4.2.4.3	Investigate the upgrade of Council's Customer Relations Module	30/06/2023	100%	Achieved
4.3.1.1	Develop and implement procedures for all front-line customer service staff to improve service delivery and complaints handling for people with a disability	30/06/2023	25%	Not Achieved

Financial Services

Action(s)	Progress	Target	%	Status
4.2.3.4	Investigate potential changes to Council's Rates and Water Notices to improve their readability	30/06/2023	100%	Achieved
4.2.3.5	Produce Annual Factsheets regarding Council's Budget and Financial Statements to improve community understanding of Council's financials	30/06/2023	100%	Achieved
4.3.1.2	Review procurement process to reflect best practice.	30/06/2023	100%	Achieved
4.3.2.1	Annually review Council's Rating Structure to ensure equity and fairness in rating distribution.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.3.2.2	Review and monitor Council's financial risk profile across the organisation.	Is undertaken on an annual basis. Currently being reviewed in depth during the development of the 2023/2024 Budget process.	30/06/2023	100%	Achieved

Fleet Management

Action(s)	Progress	Target	%	Status	
2.1.4.1	Identify opportunities to reduce Council's fuel consumption	Looking into EV assets as an alternative to existing fleet, however this is currently limited as charging points limited in usage areas. Investigating transition of some small plant to battery-operated assets, noting charging Infrastructure required – investigate possible grants or outside funding sources. Sourcing of Hybrid LV's being best option at this stage, will continue to monitor technological advances in this area. Also monitoring consumption data to recognise trends and optimise usage and efficiency of fleet.	30/06/2023	100%	Achieved
4.3.2.5	Develop Council's Workshop Upgrade Plan	Discussions to commence with Fleet staff as to requirements prior to Property Services progressing with Master Plan Development initiation.	30/06/2023	0%	Not Achieved

Information Services

Action(s)	Progress	Target	%	Status	
4.3.2.23	Develop an Information Services Asset Renewal Program	Client asset renewal program completed for 2022/2023. New renewal program to be created for all other asset subtypes in 2023/2024.	30/06/2023	100%	Achieved

Property Services

Action(s)	Progress	Target	%	Status	
1.2.2.50	1.2.2.50 - Boggabri - Caravan Park- Investigate opportunities for expansion and increased utilisation	Have identified suitable area for expansion, however, currently a Land Claim is restricting further expansion. Business review of caravan park recently undertaken. Business review identified potential for leasing the site - separate report to be provided to Council in relation to this. Council has recently spoken with an operator who has displayed an interest in leasing the facility.	30/06/2023	100%	Achieved
1.2.2.53	1.2.2.53 - Develop Council's Asbestos Removal Strategy for Council property	Asbestos register is being updated. Building inspection reports including review of condition of asbestos. Ongoing prioritisation of asbestos removal within Facility Management Plans.	30/06/2023	75%	Not Achieved
1.2.2.56	1.2.2.56 - Wee Waa - Identify appropriate community use for the former NAB building	A community survey is being carried out in July/August 2023 for the development of the Master Plan for recreation and memorial integration with former NAB Building due the same period.	30/06/2023	75%	Not Achieved
1.3.1.6	1.3.1.6 - Narrabri - Old Gaol - Investigate opportunities for revitalisation	Pending grant confirmation and agreement to be established to achieve revitalisation goals.	30/06/2023	25%	Not Achieved
2.1.2.3	2.1.2.3 - Develop and implement Plans of Management for urban open spaces and environmental areas	A draft Plan of Management has been provided to Council by the engaged consultant for review. Awaiting draft for remaining 3 Plans of Management.	30/06/2023	25%	Not Achieved
2.2.2.1	2.2.2.1 - Market and transact Council's developed sites	Council is currently in re-negotiation with the purchaser of the final lots from Shannon Estate Stage 1. As of July 2023, settlement is completed and all lots in Stage 1 are now sold.	30/06/2023	100%	Achieved
2.3.1.7	2.3.1.7 - Advocate for the provision of generators to power emergency facilities and critical infrastructure	The Crossing Theatre back-up generator pending receipt of state government funding.	30/06/2023	100%	Achieved
2.3.1.9	2.3.1.9 - Narrabri - The Crossing Theatre - Gas Bottle relocation	This item is complete.	30/06/2023	100%	Achieved
4.1.1.5	4.1.1.5 - Narrabri - Library - Develop Master Plan	Library location is proposed to be moved to the Tourism Hub. Library Master Plan will be incorporated within the Master Plan for the Precinct at Tourism Hub to be scoped and developed.	30/06/2023	0%	Not Achieved
4.3.1.4	4.3.1.4 - Develop strategies and policies for the management of Council's real property and associated assets	Ongoing. Proposed policies and procedure being informed by asset data, facility management plans and existing practices. Council investigating asset management system (TechOne)	30/06/2023	50%	Not Achieved

Action(s)	Progress	Target	%	Status	
4.3.2.30	4.3.2.30 - Develop Council's Facilities Management Policy and Operational Protocol	Ongoing. Preparation of Facility Management Plan's are well underway. One draft Facility Management Plan has been submitted to Council for review by engaged consultant. All Facility Management Plan's to be completed 2023/2024.	30/06/2023	25%	Not Achieved

Saleyards

Action(s)	Progress	Target	%	Status	
4.1.1.6	Narrabri - Saleyards - Annual Business Review	Internal Audit undertaken in Quarter 2 2022/2023. Business Review completed however minimal information available for a quality business review in 2022/2023 due to lack of sales, as reflected by reported KPI's. Meeting to be scheduled in 2023/2024 with the Agents Committee to discuss ongoing usage for the Saleyards.	30/06/2022	100%	Achieved

The Crossing Theatre

Action(s)	Progress	Target	%	Status	
1.2.4.1	Engage with community based art groups to develop an exhibition program at The Crossing Theatre and The Crossing Café	The Crossing Theatre was the CREATE 2023 host venue which utilised all available spaces for local artists to display their works for 3 weeks.	30/06/2023	100%	Achieved
1.2.4.2	Identify external funding opportunities to assist with the provision of events through The Crossing Theatre	Council has secured \$70,000 of funding for CREATE 2023. Further funding opportunities to assist with events yet to be identified.	30/06/2023	100%	Achieved
1.2.4.3	Identify new products and opportunities for the community to engage with at The Crossing Theatre	The Crossing Theatre opened cinemas over the public holidays. The community utilised the cinemas well with good attendance rates. The Crossing Theatre began weekend cafe trade, including breakfast, and introduced earlier cinema sessions on both Saturday and Sunday. The Crossing Cafe has seen consistent patronage since opening and is anticipated to increase.	30/06/2023	100%	Achieved
3.2.3.2	Review and update Council's event management processes and procedures to include access and inclusion criteria and information	The Community Event Policy and Community Event Manual provide inclusion criteria and information. A link to a user-friendly toolkit for accessible and inclusive events guide developed by the NSW Government is also provided. Content to be increased.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
3.2.3.3	Review and update Councils Events Application to include accessibility considerations within site plan	Council adopted the Community Event Policy on 26 July 2022, accessibility consideration is outlined in the policy and further detailed in the Community Events Manual. Workshop to be offered with community groups to go through the new process.	30/06/2023	100%	Achieved
4.2.4.6	Investigate and implement community based organisations catering packages for meetings to be held at The Crossing Café	The Crossing Theatre updated its event menus and pricing. Coffee and cake specials are made available in the cafe.	30/06/2023	100%	Achieved
4.2.4.7	Investigate opportunities to enhance the experience of patrons attending The Crossing Café	The Crossing Theatre staff and management are continuously looking for opportunities to enhance our guest experience. The Crossing Cafe now offers brunch from 9:00am Monday to Friday and breakfast from 7:30am Saturday/Sunday. Opportunities to develop staff competency to ensure the best guest experience are being investigated.	30/06/2023	100%	Achieved

Financial figures are draft unaudited and are subject to change

Directorate: Planning and Sustainability

Community Development

Action(s)	Progress	Target	%	Status	
1.1.1.1	Shire Wide - Support and encourage the provision of education programs in collaboration with other services to reduce the impacts of health issues (including mental health and addiction)	Crime Prevention Week was held from the 19 to 24 June 2023 in partnership with the NSW Police and Narrabri and District Community Aid Service. This included sessions on cyber bullying, cyber safety, drug and alcohol minimisation, and Domestic Violence.	30/06/2023	100%	Achieved
1.1.1.2	Work collaboratively with government and local agencies to promote and support health and wellbeing programs (including mental health services)	The Youth Mental Health Podcast project is completed. The school students worked with their mentors and have now produced their own podcast. This was launched on 28 April 2023 during Youth Week and is available on Spotify and Council Website	30/06/2023	100%	Achieved
1.1.2.1	Shire Wide - Support and encourage the provision of education programs in collaboration with other services to decrease the impact of domestic violence within the community	A session on Domestic Violence was delivered during Crime Prevention Week on the 19 June 2023	30/06/2023	100%	Achieved
1.1.4.1	Conduct a childcare skills shortage study and investigate how Council can work to improve this	Council has noted the contents and recommendations of the three childcare reports being the Draft Child Care Needs Analysis Report, Draft Child Care Options Report and the Service Modelling and Feasibility Report.	30/06/2023	100%	Achieved
1.2.2.31	Investigate the demand and viability for youth spaces across the Shire	The possibility of a PCYC being established in Narrabri has been identified and will be considered and assessed as part of precinct Master Planning processes.	30/06/2023	100%	Achieved
1.2.3.1	Advocate for local businesses to become more accessible and inclusive	Council has secured funding for printing and distribution of All Inclusive Business Brochures; manufacturing of 500 braille signs for retailers throughout the Shire; upgrade of numerous kerb ramps throughout the Shire and installation of a Hearing Loop in Council Chambers. Advocacy is ongoing and forms part of Council's Access and Inclusion Advisory Committee activities.	30/06/2023	100%	Achieved

Action(s)		Progress	Target	%	Status
1.2.4.4	Develop the Narrabri Shire Public Art Strategy	The draft Public Art Policy has been endorsed by Council and the Public Art Advisory Committee is currently being formed. This Committee will be integral to the delivery of public art strategic initiatives.	30/06/2023	100%	Achieved
1.3.2.1	Successfully organise and run National Volunteers Week	Council called for nominations for the 2023 National Volunteers Week and the award was held in May at The Crossing Theatre, followed by a lunch.	30/06/2023	100%	Achieved
1.3.2.2	Successfully organise and run the Lillian Hulbert Scholarship and award presentation	This item is complete.	30/06/2023	100%	Achieved
1.3.2.3	Work with local response agencies and support organisations to build their volunteer base	A social media campaign was held to encourage the community to enlist for volunteering with local response agencies.	30/06/2023	100%	Achieved
1.3.3.1	Advocate for the introduction of 'neighbour helping neighbour' and 'phone a friend' programs	A social media campaign encouraging the community to watch out for their neighbours was held in June 2023. This included useful tips and suggestions for a more connected community.	30/06/2023	100%	Achieved
1.3.3.2	Shire Wide - Investigate the implementation of a Community Connect Day	Funding was secured from the NSW Government for a Community Connect Day at Gwabegar. This was held on the 3 June 2023.	30/06/2023	100%	Achieved
2.1.1.1	Boggabri - Investigate the development of an Aboriginal Cultural Centre and Meeting Place	The possibility or development of an Aboriginal Cultural Centre or similar in Boggabri will be further considered as part of Council's current Reconciliation Action Plan initiative.	30/06/2023	100%	Achieved
2.1.1.2	In partnership with local Indigenous Community stakeholders, facilitate Reconciliation Week and NAIDOC Week	Council events for Reconciliation and NAIDOC Week were held in 2023. For Reconciliation Week a traditional weaving workshop was held and for NAIDOC Week a flag raising and Morning Tea was held at Council.	30/06/2023	100%	Achieved
2.1.1.3	Narrabri - Investigate the development of an Aboriginal Cultural Centre and Meeting Place	A local Aboriginal Housing provider was connected with Council's Grants Officer to apply for funding to develop a feasibility study for an Aboriginal Cultural Centre and Meeting Place in Narrabri. The feasibility study is near completion.	30/06/2023	100%	Achieved
2.1.1.4	Review and update the Narrabri Shire Reconciliation Action Plan	The RAP committee attended a road map workshop to identify the significance and importance of developing a Reconciliation Action Plan. The Innovate RAP template was discussed with the members of Council's Aboriginal Diversity Group. RAP update is scheduled for completion in 2023/2024.	30/06/2023	75%	Not Achieved

Action(s)	Progress	Target	%	Status	
2.1.1.5	Wee Waa - Investigate the development of an Aboriginal Cultural Centre and Meeting Place	The potential for development of an Aboriginal Cultural Centre or similar in Wee Waa will be considered during Council's current Reconciliation Action Plan initiative. The Wee Waa Arts and Cultural Centre has a strong calendar of workshops and exhibitions. Some of these events showcase Aboriginal heritage and culture.	30/06/2023	100%	Achieved
3.1.4.2	Shire Wide - Investigate and support the implementation of youth development programs	The Youth Council has completed the following projects: - The Mental Health Podcast was launched on the 28 April 2023; - Youth Week 2023 - Council, in collaboration with Narrabri and District Community Aid Service (NDCAS), Narrabri High School and Wee Waa High School held a scavenger hunt and movie screening on the 29 April 2023.	30/06/2023	100%	Achieved
3.2.2.1	Develop a New Resident's Kit	This item is complete.	30/06/2023	100%	Achieved
3.2.3.1	Successfully organise and run Australia Day Events	This item is complete.	30/06/2023	100%	Achieved
4.1.1.2	Develop the Narrabri Shire Youth Strategy	General engagement and discussions with the Youth Council have commenced. Due to competing priorities and resourcing limitations this action has been moved to programmed delivery in 2024.	30/06/2023	25%	Not Achieved
4.1.3.2	Provide links on Council's website to relevant disability inclusion information	This item is complete.	30/06/2023	100%	Achieved
4.2.1.1	Grow partnerships with Aboriginal communities to improve engagement process and outcomes, including the development of Aboriginal Elders Principles for engagement, collaboration and Aboriginal led projects	Extensive engagement will be undertaken with the local Aboriginal community as part of the development of Council's Reconciliation Action Plan (RAP) activities. Partnerships have been strengthened with community as part of delivery of a range of events including activities held during both Reconciliation and NAIDOC week.	30/06/2023	100%	Achieved
4.2.1.2	Ensure Aboriginal communities are engaged throughout the preparation of local planning strategies and local plans	Council works in collaboration with Aboriginal communities for all key Council events and projects, and consistently shares information about programs and workshops with all Aboriginal Agencies.	30/06/2023	100%	Achieved
4.2.1.3	Implement opportunities for further engagement with the younger population of the Shire via the Narrabri Shire Youth Council	An Expression of Interest to join the Youth Council is currently open. The Youth Council will be invited to participate in Local Government Week which will be held at the monthly markets, in addition to other community engagement activities, to showcase what Council is involved with.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.2.2.1	Advocate for a School for Specific Purpose (SSP) to be established in Narrabri to provide specialist and dedicated support for students with moderate to high learning needs, and who meet the NSW Department of Education's Disability Criteria. Council is currently organising a meeting with the principal of the GS Kidd Memorial School in Gunnedah to discuss how they were established. Advocacy activities are undertaken on an ongoing basis and as opportunities arise.	30/06/2023	100%	Achieved	
4.2.2.2	Advocate for the implementation of support programs and networks for young parents across the Shire	Council continues to seek funding opportunities that will support appropriate programs for young parents across the Narrabri Shire.	30/06/2023	100%	Achieved
4.2.2.3	Foster closer cooperation with Local Aboriginal Land Councils to identify the unique potential and assets of the New England and North West's communities	Council is continually aiming to strengthen and build upon relationships with Aboriginal Land Councils. Ongoing engagement will also be undertaken as part of Reconciliation Action Planning (RAP) activities and annual celebrations including NAIDOC Week.	30/06/2023	100%	Achieved
4.2.2.4	Narrabri - Investigate and advocate for a PCYC that operates outreach services across the Shire	The proposed PCYC forms part of the Master Planning process relevant to the identified precinct. Community engagement will form part of the master plan development and corresponding advocacy activities will be undertaken following such consultation.	30/06/2023	100%	Achieved
4.2.2.5	Organise and run the Seniors Festival and Awards	This item is complete.	30/06/2023	100%	Achieved
4.2.2.6	Successfully organise and run International Women's Day Events	This item is complete.	30/06/2023	100%	Achieved
4.2.2.7	Successfully organise and run International Day of People with Disabilities Events	This item is complete.	30/06/2023	100%	Achieved
4.2.2.8	Successfully organise and run Youth Week activities	The annual Youth Week celebrations was held on the 29 April 2023. It consisted of a scavenger hunt and movie screening. This initiative is a collaboration between Council and Narrabri District Community Aid Services.	30/06/2023	100%	Achieved
4.2.2.9	Support the development of a Disability Interagency Committee to assist in identifying and lobbying for service gaps within the disability sector	This item is complete.	30/06/2023	100%	Achieved

Economic Development

Action(s)	Progress	Target	%	Status	
1.3.3.3	Wee Waa - Advocate for the communities needs regarding access to face-to-face financial services	This item is complete.	30/06/2023	100%	Achieved
3.1.2.1	Advocate for continued access to the Rural Financial Counselling Service (RFCS) and encourage local businesses to plan for adverse events and improve their business skills including managing cashflow and arrears	This item is complete.	30/06/2023	100%	Achieved
3.1.2.2	Conduct annual Business Satisfaction Survey	Council's Annual Business Satisfaction Survey was undertaken in Quarter 2 2022/2023 Further engagement with the Business Community undertaken through the development of the Economic Development and Workforce Skills Strategies. Key points the identified are that businesses are experiencing challenges recruiting and retaining staff with 52% of their current workforce not having an ideal skill set. Further, businesses are confident the economy is improving with 76% of respondents indicating minor or major expansion within the next 5 to 10 years.	30/06/2023	100%	Achieved
3.1.2.3	Conduct Shire wide activities and events for local businesses to improve networking and development	21 April 2023 Networking Hour 24 Apr 2023 Learning Lunch: How to use Mailchimp 24 April 2023 Business Circle: Hospitality 26 April 2023 Learning Lunch: Increasing Productivity in your Life 16 May 2023 Learning Lunch: Podcast Creation 25 May 2023 Business Circle: Employment Bridge 3.0 26 May 2023 Networking Hour: Host Josephine's Drinks 29 May 2023 Learning Lunch: Succession Planning for Farming Businesses 30 May FREE Business Mentoring session 5 June 2023 Learning Lunch: Xero EOFY Reporting 6 June 2023 Business Circle: Health and Wellness 8 June 2023 Networking Hour with Relish Catering 13 June 2023 Learning Lunch: HR Workshop 30 June 2023: Celebration of TEBA event with guest speaker from Buy from the Bush	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
3.1.2.4	Develop and facilitate activities for Small Business Month including the Small Business Summit	This item is complete.	30/06/2023	100%	Achieved
3.1.2.5	Maintain Council Connecting Business online business directory and network platform to provide information to small business outlining opportunities and economic activity of the region	Council has initiated new website development including business and community directory which was soft launched on 30 June 2023. Council has recently updated its business and economic development section on the new Council corporate website. The update includes relevant business support programmes, economic data and resources. Additionally, Council provides relevant business-related information to community through monthly 'Small Business in Focus' e-newsletter that is sent to over 830 subscribers. Information is also provided through Council media channels including Facebook, LinkedIn and local newspapers.	30/06/2023	100%	Achieved
3.2.1.1	Actively promote the opportunities of the Northern NSW Inland Port (N2IP)	Potential opportunities are discussed, raised and highlighted with government departments and business regularly as well as being the benchmark area within the current Special Activation Precinct investigation area. As infrastructure is developed at the N2IP site in tandem with the Special Activation Precinct investigation, it will begin to be an industrial estate closer to attracting and welcoming diversified industry. The N2IP site has its own website and branding. It is raised in the media periodically. Brochures promoting the N2IP site have been created.	30/06/2023	100%	Achieved
3.2.1.2	Narrabri - Develop scope of works for future infrastructure demands at the Northern NSW Inland Port (N2IP) site (transport, telecommunications, water and sewer)	The Economic Development Section applied for and was successful in receiving \$16,810,000 from the State Governments Growing Local Economies fund. Initial funding was for the N2IP site consisted of a rail siding, road, communications, electricity and water infrastructure. In the 2020/2021 Commonwealth Government Budget, there was an allocation of \$7,800,000 for the construction of a rail siding and slip road at the N2IP site. Project has been transitioned to Infrastructure Delivery for design and final costings to allow funding deed to be signed and project to start construction. Infrastructure Delivery still working on costings prior to potentially having deed signed. Consultant engaged by Infrastructure Delivery to upgrade infrastructure costings for funding body prior to signing of funding deed. Due to cost increases, Infrastructure Delivery had costed and presented to the funding body pricing for rail, road and electrical infrastructure.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
3.2.1.3	Pursue economic diversification through the development of the Northern NSW Inland Port (N2IP) and supporting the attraction of manufacturing, recycling, transport, logistics and agribusinesses	To build the Narrabri economy, the Economic Development Section continues to actively work toward diversifying the economy. Due to requirements for more commercial and industrial land, Council determined to establish a dedicated estate called the Northern NSW Inland Port. With the potential advent of gas, suitably zoned land, access to Inland Rail and a part of the Special Activation Precinct (SAP) area, Council is putting in place a platform to be able to attract a diversified industry base to secure the current and future community and economy of Narrabri for the short, medium and long term. As a part of the SAP investigation area (of which the N2IP site will make up a strategic proportion) the economics stream has identified a range of business and industry whose attraction will strengthen the economy and diversify it in line with the strengths highlighted in the action.	30/06/2023	100%	Achieved
3.2.4.3	Narrabri - Investigate the potential to undertake containerised freight transportation via the Northern NSW Inland Port (N2IP) and the Narrabri Airport	A part of the development of the N2IP site is to have constructed a 1.8 kilometre rail siding that will allow loading and unloading of shipping containers and correspondingly transportation to and from the Northern NSW Inland Port. A meeting was held with a delegation from the Port of Newcastle in September where containerisation was discussed as well as up country investment opportunities. In October, Council wrote a submission to the Productivity Commission relating to the performance of the Australian Maritime Logistics System. This submission highlighted the uncompetitive nature of Port Botany and Port Kembla operations and how this penalised the Port of Newcastle being able to enter the containerisation market. In December, Council provided the Port of Newcastle with responses to infrastructure constraints and opportunities.	30/06/2023	100%	Achieved
3.3.1.1	Review and implement the Economic Development Strategy with a focus on innovative and knowledge jobs, and leveraging the agriculture and tourism sector	Grant funds were identified and grant submission has been developed and submitted in 2022 for the Economic Development Strategy. Initial research has been conducted to develop Terms of Reference for Economic Development and Workforce Skills Strategy. Terms of Reference and Project Brief was prepared and written for the February Council Meeting. Funding Deed for Economic Development and Workforce Skills Strategy grant was signed in February. Consultant was engaged and project control group inception meeting held in March. Community consultations and stakeholder engagement has been undertaken from 4 April 2023 to 7 June 2023. The consultants presented to Council in May, initial findings from the first stakeholder engagement round. A final draft of the Economic Development and Workforce and Skills Strategy and detailed Stakeholder Engagement report was presented to the June Council Meeting for endorsement prior to adoption.	30/06/2023	100%	Achieved
3.3.2.1	Implement and promote Council's Grants Portal	This item is complete.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
3.3.2.2	Provide assistance with funding applications for Capital Works Projects	<p>Every second week, the Grants Officer arranges a meeting with the Infrastructure Delivery Team to discuss grant opportunities and progress lodged grants. Council Officers also have been given access to the Grant Guru Council specific pages on the portal.</p> <p>The Grants Officer works from the Narrabri Shire Depot one day per week and is a visual presence for staff to discuss projects that could be grant funded.</p> <p>Due to a large number of grant applications in the first quarter, the Grants Officer met individually multiple times with project managers to gather relevant information for each grant, write and expand content and populate the fields accordingly.</p> <p>One on one appointments are booked during that period for the Grants Officer with Managers of Roads, Parks and Water and updates the Milestone Reporting Summary spreadsheet so issues can be identified early, and communication can be better maintained between all parties.</p> <p>Milestone Reporting Summary has also been set up for Property Services and Cultural Services. There is a focus on administratively finalising and acquitting previous grants which is an ongoing task.</p> <p>An additional grants officer has recently been employed by Council whose focus is on Capital Works. This role was created due to the extensive reporting requirements and administrative complexity required under the State and Commonwealth Government funding deed arrangements for Infrastructure Delivery.</p>	30/06/2023	100%	Achieved
3.3.2.3	Shire Wide - Conduct annual community grants workshop	This item is complete.	30/06/2023	100%	Achieved
3.3.2.4	Support community groups and local businesses to applying for grants	<p>Council's Grants Officer offers practical advice and guidance to community groups covering a range of funding areas such as establishment, applications, review and letters of support on an ongoing basis.</p> <p>During the last quarter, Officers redrafted the existing Community Grants and Sponsorship Policy to take into consideration input received from the community and Council. Major changes include that there will be 3 rounds per annum, funding amount to increase from \$13,000 to \$130,000 and a wider eligibility criteria will be expanded to allow a greater number of community members to apply.</p>	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status
3.3.3.1	<p>Advocate for and support initiatives for local businesses, including business development workshops and seminars as well as available on-line resources</p> <p>Council currently provides and will continue to develop resources and support initiatives for local business community. Current resources include: REMPLAN economic and community data profile - Council connecting business directory and networking platform, YouTube Channel featuring business related workshops and events held by Council. Council underwrites and promotes the Narrabri Shire Why Leave Town gift card program, Narrabri Shire Funding Finder, an online grant finding platform for community and business, educational and informative resources on a variety of business-related topics, are available from the Small Business Liaison Officer. Resources are regularly distributed in information packs at events and directly to customers, as required. Council has assisted local businesses through support of local Christmas carnivals, activations and activities across the Shire, including Wee Waa Mardi Gras, Narrabright and Boggabri Show and Shine.</p> <p>In June 2023, Council supported the Wee Waa Chamber of Commerce to deliver a dinner for the local business community with 2 guest speakers.</p>	30/06/2023	100%	Achieved
3.3.4.1	<p>Develop and implement a Narrabri Shire Christmas Activation Strategy</p> <p>This item is complete.</p>	30/06/2023	100%	Achieved
3.3.4.2	<p>Investigate and implement development incentives to increase development across the Shire</p> <p>Council received funding through the Murray Darling Basin Fund Economic Development Programme for the purpose of a Tree Change campaign. The campaign comprised of a new residents and business website which went live in October 2022. The campaign included new resident packs which are available to new business and residents of the Shire. Development incentives will be included in terms of reference for the new Economic Development Strategy. In March 2023, Council staff attended a 1 day workshop titled Investment Attraction for Local Government. Development incentive actions have been identified and included in the draft Economic Development Strategy undertaken in the first half of this financial year.</p>	30/06/2023	100%	Achieved
3.3.4.3	<p>Narrabri - Advocate for the upgrade of the Old Gaol</p> <p>Potential grant funding opportunities for the upgrade are progressively and routinely reviewed. As at the end of the financial year no further suitable grants have been identified as available for this project.</p>	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.2.2.11	Improve communication infrastructure by lobbying the State and Federal Governments to extend mobile telephone coverage across the Shire	In March 2023, Council received notification to advise that several locations within Narrabri LGA were slated for an upgrade under the NSW Governments Gig State Project. Have been in initial discussions with a company about installing infrastructure to increase telecommunications coverage within Narrabri Shire to benefit businesses, the agricultural sector and the community. Initial social and economic benefit information to be provided as part of a grant submission to the Commonwealth Government Regional Connectivity Programme. The Regional Connectivity Programme is a grant to deliver place based telecommunications infrastructure projects to improve digital connectivity across regional and remote Australia.	30/06/2023	100%	Achieved

Library Services

Action(s)	Progress	Target	%	Status	
1.2.3.9	Increase the accessibility and inclusivity of Rhyme Time at the Shire's Libraries	There has been an Increase in attendance to Council's Early Literacy programs (Baby Rhyme Time and Storytime) at Narrabri and Wee Waa Libraries. Narrabri and District Community Aid Service (NDCAS) playgroup families now attend. Council has also supplied Outreach Early Literacy programs to Boggabri, Narrabri and Wee Waa preschools.	30/06/2023	100%	Achieved
3.1.4.1	Investigate and implement Skills Training Programs targeted at all ages	Council is well advanced in this space as it is currently working on a economic development strategy and a workforce and skills strategy which are both at draft stage. These strategies will help further identify which skill training programs are required in our region. Council staff routinely participate in meetings of the Regional Jobs Taskforce, a Federal Government skills development and support initiative.	30/06/2023	100%	Achieved
3.1.4.3	Establish library programs to support and enhance early literacy in our community	Early Literacy programs are delivered in all library branches. - 150+ children in the Narrabri Shire LGA are currently enrolled in The Dolly Parton's Imagination Library program. - 1000 Books Before School early literacy program continues with over 50 children registered. - National Simultaneous Story Time held at the Narrabri Library in May with over 100 children attending	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status
3.1.4.4	<p>Establish library programs to support seniors, youth, disability, Indigenous and CALD (culturally and linguistically diverse) groups in our community</p> <p>The following library senior programs were delivered during the reporting period: Brain Training, Knitting, Devise Advice, Book Clubs and Home Library Service.</p> <p>A Home Library Service has commenced in Pilliga, Gwabegar and Bellata as the Mobile Library Van is operating.</p> <p>Appropriate funding is trying to be sourced for the 'Write Time Write Place' writing and illustration 2 day workshop for ages 12+ in September 2023.</p> <p>Weekly adult disability craft sessions are held at Narrabri Library.</p> <p>Aboriginal cultural and astronomy presentations were delivered in Boggabri, Narrabri and Wee Waa in May 2023.</p> <p>The State Library of NSW's Indigenous Engagement group have offered to run free online Aboriginal Family History Research training in November 2023</p>	30/06/2023	100%	Achieved
3.1.4.5	<p>Facilitate Science, Technology, Engineering, Arts, and Mathematics (STEAM) programs in collaboration with community stakeholders</p> <p>Science, Technology, Engineering, Arts, and Mathematics (STEAM) programs were delivered to Pilliga, Gwabegar, Boggabri, Wee Waa, Bellata and Fairfax schools.</p> <p>The Young Einstein's Science Club is held weekly at Narrabri and Wee Waa Library.</p> <p>Council secured a \$900 grant to purchase 2 high quality microscopes for the Young Einstein Club.</p>	30/06/2023	100%	Achieved
3.1.4.6	<p>Increase cooperation between the Shire's Libraries and local schools</p> <p>Engagement with local primary schools remains high to run Early Literacy and STEAM programs.</p> <p>Council is currently collaborating with Narrabri High English teachers to design the proposed 'Write Time Write Place' writing and illustration 2 day workshop for ages 12+ in 2023.</p>	30/06/2023	100%	Achieved

Action(s)		Progress	Target	%	Status
3.1.4.7	Shire Wide – Develop library programs for the community	<p>Early childhood programs are being delivered to Boggabri, Gwabergar, Narrabri, Pilliga and Wee Waa.</p> <p>STEAM programs are being delivered to all library branches and to primary schools in Bellata, Gwabegar and Pilliga.</p> <p>Senior programs include Brain Training, Knitting, Devise Advice, Book Clubs and also a Home Library Service.</p> <p>A Home Library Service has commenced to Pilliga, Gwabegar, and Bellata as the Mobile Library Van is operating.</p> <p>Council delivers adult disability craft sessions at Narrabri Library.</p> <p>Aboriginal cultural and astronomy presentations were delivered in Boggabri, Narrabri and Wee Waa, May 2023.</p>	30/06/2023	100%	Achieved
3.3.2.5	Identify alternative funding opportunities to implement innovative Library programs	<p>Funding was secured for the Aboriginal cultural and astronomy presentations in Boggabri, Narrabri and Wee Waa in May 2023.</p> <p>Council secured \$900 grant from LBW Trust (Learning for a Better World) to purchase 2 high quality microscopes for Young Einstein Science Club.</p>	30/06/2023	100%	Achieved

Financial figures are draft unaudited and are subject to change

Planning and Development

Action(s)	Progress	Target	%	Status	
2.1.1.8	2.1.1.8 - Develop conservation management policies for heritage items and areas to provide for sympathetic and adaptive use of heritage items and assets	Heritage consultant continues review of heritage matters/items as required and consults on various applications as needed to provide the appropriate technical advice to Council staff as well as the community. A successful application for heritage grant funding of \$25000 will assist with program delivery costs.	30/06/2023	100 %	Achieved
2.1.4.5	2.1.4.5 - Continue to encourage innovation and adoption of sustainable land management practices and agritech in the primary production sector	Participation in State legislative Agritourism reforms with associated amendments to the LEP to further facilitate agritourism within the Shire. All rural residential developments are assessed in accordance with Section 4.15 of the Environmental Planning and Assessment Act 1979 and State Environmental Planning Policy (Primary Production) 2021 in order to facilitate the orderly economic use and development of lands for primary production.	30/06/2023	100 %	Achieved
2.1.4.6	2.1.4.6 - Develop an urban greening strategy to combat the urban heat island effect	Research into potential grant opportunities under way to investigate strategically increasing the quality and quantity of all vegetation and open green space on all land types in an urban setting. This project objective has also been communicated to the Narrabri Special Activation Precinct (SAP) Team and will inform future Master Planning and Strategy processes.	30/06/2023	75 %	Not Achieved
2.2.2.2	2.2.2.2 - Ensure rural residential development is delivered consistently with the Interim Settlement Planning Principles and in appropriately zoned areas as endorsed by the Department of Planning and Environment	Every development application (DA) is assessed in accordance with Section 4.15 of the Environmental Planning and Assessment Act 1979. Relevant matters for consideration in the assessment process includes, but is not limited to, the potential for land use conflicts with existing and likely future adjoining uses.	30/06/2023	100 %	Achieved
2.2.2.3	2.2.2.3 - Continue to work with the NSW Government to advocate for Shire's need to access affordable housing	Submissions made to the NSW Inquiry into Options to Improve Access to Social Housing. Ongoing participation by Planning and Economic Development Staff in a regionwide housing delivery planning project with Moree Plains Shire Council, Inverell and Gwydir Shires, as led by the Department of Regional NSW. Feedback has been provided in respect of the New England North West (NENW) Regional Plan and other various legislation amendments/reviews in regard to housing issues has been routinely coordinated.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
2.2.4.6	2.2.4.6 - Review RU1 zoning permissible land uses to enable complementary uses that support a stronger agricultural sector	Participation in and nominations to the NSW Department of Planning and Environment (NSW DPE) to amend the Narrabri Local Environmental Plan 2012 (the LEP) in respect of the State government led Agritourism program. The reforms permit a range of additional complementary land uses to support the agricultural sector including, for example, farm stays, farm experiences and roadside stalls.	30/06/2023	100 %	Achieved
2.3.1.15	2.3.1.15 - Boggabri - Flood Plain Management Plan Program - Develop Risk Management Strategy and Plan (Year 1 of 3)	All progress planned for 2022/2023 completed. Project is ongoing. The project has been officially awarded to consultant and work is underway on the Boggabri Floodplain Risk Management Study and Plan (BFRMSP) which is the next stage in the flood management process for Boggabri. Routine project updates are being presented to Council's Floodplain Risk Management Advisory Committee. Milestones 1 and 2 are completed.	30/06/2023	100 %	Achieved
2.3.1.16	2.3.1.16 - Gwabegar - Flood Plain Management Plan Program - Investigate implementing the program	This item is complete. Investigation is complete. Grant funding has been awarded and next step is to tender for a consultant to undertake a flood study for Gwabegar. New action will be required for 2023/2024 in this regard.	30/06/2023	100 %	Achieved
2.3.1.18	2.3.1.18 - Narrabri - Flood Plain Management Plan Program - Undertake community consultation regarding the Risk Management Strategy and Plan	This item is complete.	30/06/2023	100 %	Achieved
2.3.1.21	2.3.1.21 - Wee Waa - Flood Plain Management Plan Program - Levee Feasibility Study	Constructive Solutions have been appointed as project manager and are working closely with staff and the Floodplain Risk Management Advisory Committee to keep the project on track and moving forward. RFQ has been rafted for potential consultants to complete the project. Continued and routine updates are provided to Council's Floodplain Risk Management Advisory Committee and Council regarding progress of the project.	30/06/2023	75 %	Not Achieved
2.3.2.3	2.3.2.3 - Develop Factsheets regarding State and Local Government planning legislation and framework changes (such as updates to State Environmental Planning Policies (SEPPs), Local Environmental Plan (LEP) and Development Control Plan (DCP))	Fact sheets are available on council website and links to appropriate information on the planning portal.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
3.1.1.2	3.1.1.2 - Promote aviation-related employment opportunities and precincts	Current and ongoing as part of Special Activation Precinct (SAP) activities. Aviation opportunities have also been considered as part of Regional Economic Development Strategy (REDS) review processes in addition to the current Economic Development Strategy project.	30/06/2023	100 %	Achieved
4.2.2.14	4.2.2.14 - Work with the NSW Government and Regional Growth and Development Corporation to facilitate development across the Narrabri Shire	Current ongoing project as part of Narrabri Special Activation Precinct (SAP) activities.	30/06/2023	100 %	Achieved
4.2.3.7	4.2.3.7 - Develop factsheets regarding State Significant Development within the Shire	Factsheets available on council website and appropriate links and information regarding the Major Projects site.	30/06/2023	100 %	Achieved
4.2.4.5	Conduct biannual educational programs to improve customer experience when undertaking development within the Shire	2 x tradies evenings held by the planning & building team to educate and inform local trades of upcoming changes to legislation, Q&A sessions, guides to the planning portal etc	30/06/2023	100 %	Achieved

Regulatory Compliance

Action(s)	Progress	Target	%	Status	
2.1.3.2	Apply for funding to undertake programs related to companion animals	Council will continue to conduct and support workshops, seminars and resources for the local community to raise awareness on companion animal management. Council have developed updated communication collateral surrounding responsible pet ownership, including the 'Pets are not Presents' campaign run through social media at Christmas and New Years fireworks awareness for pet owners. Council also aim to update the new Council website to promote and facilitate better access to resources. External potential partnerships are also actively being investigated. Hope to obtain funding to develop a discounted desexing program for dog owners, inclusive of both pensioners and non-pensioners as this will aid in combating the stray dog and cat populations. The NSW RSPCA and Cat Protection Society have offered to help promote any desexing program Council develops. A community need has been identified to set up future programs in 2022/2023 due to seeing a rise in surrendered animals as a result of COVID-19. A future budget allocation will be required for this particular activity.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status
2.1.3.4	<p>Review and update companion animal information and resources on Council's website in line with the relevant legislation</p> <p>An information pack on Regulatory Compliance frequently asked questions (FAQs), operational duties and legislated requirements has been implemented on the appropriate page on our Council website. Tiles were created for advertisement purposes and community-awareness raising and education. Initiatives such as the discounted desexing operation were also advertised on Councils Facebook page, which saw an increase in community awareness of programs being run by the Regulatory Compliance Team.</p> <p>Council's new website went live on 12 April 2023. Information regarding companion animals and pets is contained within the new website. These amendments were implemented when the new website went live with accurate and up to date information for animal owners. Compliance staff will be active members of the working group to be created with all departments to review and update all aspects of Councils website to reflect legislation and the Regulatory Compliance Operational Services.</p> <p>Supporting information resources will continue to evolve with legislative changes.</p>	30/06/2023	100 %	Achieved
2.1.3.5	<p>Undertake educational programs targeted at increasing responsible companion animal ownership</p> <p>Free microchipping days were held in each of the townships of Narrabri, Boggabri and Wee Waa in the 2022/2023 calendar year. Branded promotional items including leads, travel bowls purchased last financial year continue to be used as incentives to engage community members on responsible pet ownership. The Cat Protection Society has notified Council that they will continue to fund the discounted cat desexing program for welfare recipients throughout our shire.</p> <p>Council's Facebook page is routinely utilised to promote responsible pet ownership and reunite pets with their owners. A 2023 calendar has been confirmed for free microchipping and educational days as well as dedicating some funding to assist in the desexing of dogs in our shire to reduce unwanted litters and subsequent straying dogs and pressure on our pound.</p>	30/06/2023	100 %	Achieved
2.1.3.6	<p>Conduct at least two educational programs targeted at biosecurity (as per the Department of Industries' requirements)</p> <p>Both Council's Biosecurity Officers attended and presented at a Landcare event in August 2022 and attended Agquip to educate the public on Biosecurity matters. A calendar of registered events is kept to make sure engagement is continually maintained.</p> <p>The Biosecurity Officers are now preparing for community engagement activities at the local Narrabri Carp Muster and the Narrabri Show in the next quarter.</p>	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
2.1.3.7	Continue to apply for funding to undertake programs related to biosecurity and land management	As the majority of projects are coming to their finalisation, the team is set to submit applications for more funding opportunities during the next round, most biosecurity grants are opening up in the autumn quarter. Much of the state biosecurity responses, including the Verroa Mite response and existing projects has taken away from seeking funding opportunities at this stage.	30/06/2023	100 %	Achieved
2.1.3.8	Investigate the feasibility of procuring drones to reduce biosecurity and regulatory compliance risks	Drones were priced last year and the requirements of flying them was investigated. Opportunities for funding are now being explored in order to purchase a drone and obtaining the appropriate training. Council drones and skills within other teams will be utilised as an interim measure.	30/06/2023	100 %	Achieved
2.1.3.9	Write and release six (6) Media Releases targeted at biosecurity (as per the Department of Primary Industries' requirements)	A total of three (3) media releases have been written in Quarter 4 2022/2023 on Mother of Millions, African Boxthorn, Parthenium and Cacti species, especially Eve's pin and Harrisia cactus found in urban areas and throughout the Shire roads. There is also planned media releases for upcoming events that the Biosecurity team are participating in, as well as the use of a helicopter for alligator weed inspections. This will be to notify the community of programmed flyovers and paths.	30/06/2023	100 %	Achieved
4.1.2.8	Carryout annual inspections of urban areas to identify properties requiring repair or demolition and implement a program to require action to repair or demolish derelict buildings	Currently actioned on an "as reported" basis. Staff resourcing surrounding building surveyance and appropriate qualifications and process of declaration continues to be a major impediment. Compliance staff continue to use legislative tools to remediate where possible before engaging building surveyors to complete declaration assessments.	30/06/2023	100 %	Achieved
4.1.2.9	Run programs for Asbestos Awareness Month (November)	This item is complete.	30/06/2023	100 %	Achieved
4.2.1.6	Support and liaise with community groups and local residents regarding traffic and alcohol free-zoning requirements	Council continues to support community events and helps community groups manage such issues as Traffic Management and Alcohol Free Zone regulations.	30/06/2023	100 %	Achieved

Tourism

Action(s)	Progress	Target	%	Status	
1.3.1.8	1.3.1.8 - Wee Waa - Investigate and implement more opportunities to portray agricultural heritage	Council has just completed a 30-minute Television Show, Travel Oz, to be widely screened in July 2023. The show highlights the cotton industry in Wee Waa, and the Echo Museum which showcases the history for farming in Wee Waa.	30/06/2023	100 %	Achieved
2.1.4.8	2.1.4.8 - Identify locations for EV charging sites within Narrabri including Tourism Precinct and ensure statutory planning documents facilitate EV charging infrastructure to be located in appropriate zones	Locations have been identified. Progress is being made in relation to two EV charging organisations and their respective sites. Initial works have begun on the TAFE carpark project with under boring expected to be completed in July/August 2023. Council is working through legal matters in relation to the Visitor Information Centre carpark project. Council is in discussion with Crown Lands in relation to legislative requirements and the proponent and our Solicitor in relation to finalising a licencing agreement.	30/06/2023	100 %	Achieved
3.2.2.2	3.2.2.2 - Investigate opportunities to promote the Narrabri Shire's unique selling points (USPs)	Council's joint digital marketing campaign with Coonabarabran (Warrumbungle Shire Council) was launched in April 2023 with engagement higher than expected.	30/06/2023	100 %	Achieved
3.2.2.5	3.2.2.5 - Integrate accessibility information into the Visit Narrabri promotional material	<p>Accessibility information is integrated into the Visit Narrabri promotional material. Council is currently working on accessibility features and information on the new 'Explore Narrabri Region' website.</p> <p>Development of a new Narrabri Visitor Guide is also currently underway that will include accessibility information.</p> <p>The recently redesigned Council website which contains tourism-allied information has integrated accessibility information.</p>	30/06/2023	100 %	Achieved
3.2.3.10	3.2.3.10 - Encourage commercial, tourist and recreation activities that complement and promote a stronger agricultural sector and build the sector's adaptability	<p>Council has opted in to the NSW Department of Planning and Environment (NSW DPE) Agritourism Planning Program which aims to facilitate and support Agritourism initiatives. Local Environmental Plan (LEP) amendments have been recently gazetted.</p> <p>Council is further investigating hosting 3 Agritourism workshops within the Narrabri Region. Funding opportunities for these workshops are currently being explored.</p>	30/06/2023	100 %	Achieved
3.2.3.12	3.2.3.12 - Increase membership to cooperative tourism groups	This item is complete.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status
3.2.3.13	3.2.3.13 - Investigate funding for Tourism Marketing Campaigns Council worked with the Warrumbungle Shire Council on a joint marketing campaign to reduce individual costs. This project was launched in April 2023. Council actively collaborates with various tourism networks and routinely aims to obtain funding with the assistance of Council's Grants Officer.	30/06/2023	100 %	Achieved
3.2.3.14	3.2.3.14 - Investigate opportunities for annual events and develop a business case for the Narrabri Shire Council has identified 2 events to partner with: - Golf NSW - Regional Qualifying Round for the NSW Championships - Camper Trailer of the Year Awards - road show planned for February 2024 Business-case allied information is routinely circulated as part of event preparation and planning activities.	30/06/2023	100 %	Achieved
3.2.3.15	3.2.3.15 - Investigate opportunities to promote the Narrabri Shire's unique Pink Slug This item is complete.	30/06/2023	100 %	Achieved
3.2.3.18	3.2.3.18 - Shire Wide - Investigate additional Council operated tours Investigations completed. Council has also been approached by a local operator who is investigating opportunities for tours of Narrabri and its surrounds. If this occurs Council will assist with promotion and possible bookings.	30/06/2023	100 %	Achieved
3.2.3.19	3.2.3.19 - Shire Wide - Investigate the implementation of sound trails Research has commenced on the possibility of Sound Trails. A meeting was held with Gunnedah Shire Council discussing a potential collaboration. A familiarisation is planned to visit Inverell who are experienced in this area. A Briefing Note on Sound Trails has also been prepared and circulated for the information of Councillors and Senior Staff.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
3.2.3.1	3.2.3.4 - Monitor, update and implement the Destination Management Plan	The following actions from the Destination Management Plan, which is programmed to be routinely and progressively updated, are currently being implemented or have now been completed: 3.3.2. Develop the Wee Waa Arts and Cultural Centre into a quality attraction for the town - Council has secured funding for the Wee Waa Arts and Cultural Centre. The main objective of this is to develop a community program which will ensure the sustainability of the already successful community arts centre. This project is now well underway. 4.5 Continue to grow local events - Council has organised two events to celebrate the publication of a book by a local author. Both events sold out. 18.2.1 Continue to produce brochures to promote and support the Shire - The Narrabri Region Visitor Guide is in the advanced stages of production. 10.1.4 Encourage the upgrading of displays at the Telescope Visitor Centre. - completed. 10.2.1 Purchase several 'hero' images of night sky photographs taken at the Telescope and use these to raise the profile of night sky photography - completed.	30/06/2023	100 %	Achieved
3.2.3.7	3.2.3.7 - Develop Narrabri Shire Cultural Tourism Strategy	The development of the Narrabri Shire Cultural Tourism Strategy has been postponed as no funding opportunities to complete the required work have been identified to date and due to commensurate resourcing limitations. The Cultural Tourism Strategy will be rescheduled for completion in 2025/2026.	30/06/2023	25%	Not Achieved
3.2.2.8	3.2.3.8 - Develop Narrabri Shire Seasonal Tourism Marketing Plan	The Seasonal Tourism Marketing Plan was endorsed by Council at its April 2023 Ordinary Council Meeting.	30/06/2023	100 %	Achieved
4.1.1.11	4.1.1.11 - Narrabri - Visitor Information Centre - Investigate Redevelopment	Initial investigations complete with Tourism staff having reviewed the current draft plan in the context of future operational needs. Current proposal to be reconsidered in the context of the Narrabri Tourism Hub Master Planning.	30/06/2023	100 %	Achieved

Directorate: Infrastructure Delivery

Asset Management

Action(s)	Progress	Target	%	Status	
4.3.2.25	Develop Council's Asset Management Guidelines and Contract Management Framework	Asset Management Plans completed and Contract Management review underway. Protocols to be developed in Assets section.	30/06/2023	50%	Not Achieved

Design Services

Action(s)	Progress	Target	%	Status	
1.2.3.3	Boggabri - CBD - Investigate the feasibility of implementing more parking (including caravan parking)	Investigations complete. The development of the Boggabri Precinct Master Plan commenced in May 2022. Suitability for long-bay parking has been identified on the vacant land behind the Pool and Caravan Park. Feedback from the public exhibition/survey regarding the Boggabri Precinct Master Plan has been finalised and consultants are being engaged to complete the Boggabri Cultural and Civic Centre Master Plan. Once this has been completed a determination on additional parking can be made.	30/06/2023	100%	Achieved
1.2.3.4	Develop a Safe Routes for Seniors program in the Shire by auditing popular routes in association with a senior/aged care facility, make improvements and then promote their use (including signage of routes).	Identified routes that specifically require consultation with community groups are submitted to the Access and Inclusion Committee for comment. Awaiting completion of the Narrabri Shared footpath project. Safe Routes for Senior's Program will be developed as part of the ongoing Disability Inclusion Action Plan (DIAP).	30/06/2023	100%	Achieved
1.2.3.5	Narrabri - CBD - Investigate the feasibility of implementing more parking (including caravan parking)	Several off-street parking areas have already been identified and designed. Have designed entry into Collins Park and expanding the parking area behind the Tourism Hub. Projects will be completed once funding has been sourced.	30/06/2023	100%	Achieved
1.2.3.6	Narrabri - Library - Investigate increasing the number of disabled access parking spaces	Not yet commenced. Traffic survey to be completed and results to be reported to Local Traffic Committee.	30/06/2023	0%	Not Achieved
1.2.3.7	Review and update the Narrabri Shire Pedestrian Access and Mobility Plan (PAMP)	Audit of previous list of priority works to be completed.	30/06/2023	0%	Not Achieved

Action(s)	Progress	Target	%	Status	
1.2.3.8	Wee Waa - CBD - Investigate the feasibility of implementing more parking (including caravan parking)	Consultants will be engaged to complete the Wee Waa Community and Business Hub masterplan. Once this has been completed a determination on additional parking can be made.	30/06/2023	50%	Not Achieved
2.1.1.6	Develop a Long-term Transport Strategy to align with State Government priorities and documents	On hold until the Roads Maintenance Review is completed, followed by Transport Strategy in 2024/2025.	30/06/2023	0%	Not Achieved
2.2.1.6	Consult with relevant stakeholders on opportunities to increase efficiencies on freight movements to, through and from the Narrabri Shire and report findings to Council.	Discussions with heavy vehicle operators are ongoing as required. All heavy vehicle movements are processed by the National Heavy Vehicle Regulator. New routes are assessed in accordance with the Heavy Vehicle National Law and Regulations. Road hierarchy finalised and approved by Council. Pinch points can then be identified and included as Capital Works projects to improve heavy vehicle access.	30/06/2023	100%	Achieved
2.2.1.7	Ensure appropriate regulatory and guidance signage is provided on all existing and proposed walk and cycle facilities.	All engineering designs consider appropriate regulatory and guidance signage requirements in accordance with Australian Standards, Transport for NSW and AustRoads guidelines. Audit of signage along walk and cycle facilities is ongoing as part of routine maintenance and improvement projects.	30/06/2023	100%	Achieved
2.2.1.8	Facilitate more recreational walking and cycling paths, linkages with centres and public transport, and expand inter-regional and intra-regional walking and cycling links	Narrabri shared footpath is nearing completion and will form a major part of the pedestrian and cyclist route. The Special Activation Precinct (SAP) is incorporating the future recreational needs of the community and has incorporated the Pedestrian Access Mobility Plan (PAMP) as part of their review.	30/06/2023	100%	Achieved
2.2.1.9	In association with schools, audit key routes to school and improve the facilities along these routes and report to Council	Priority routes have been identified and concept designs completed for future Capital Works programs. Identified projects will be constructed once grant funding opportunities are made available.	30/06/2023	100%	Achieved
3.2.4.1	Adapt road strategies to manage the impact of regionally important projects such as the Inland Rail and other significant freight requirements on the future road network of the Narrabri Shire.	Road hierarchy review project commenced July 2022. As a part of the road network hierarchical review, roads will be classified in accordance with their future use and funding sought on this basis. Work has also commenced into the expansion of one of NSC's main quarries to help decrease reliance on privately owned sources of material. To be incorporated into Transport Strategy.	30/06/2023	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.2.2.10	Work with the Transport for NSW to ensure transport decisions promote the best outcome for Narrabri Shire communities.	Ongoing. All transport decisions are done in accordance with the <i>Local Government Act 1993 (NSW)</i> , <i>Roads Act 1993 (NSW)</i> and delegation by Transport for NSW.	30/06/2023	100%	Achieved

Parks and Open Spaces

Action(s)	Progress	Target	%	Status	
1.2.2.29	Wee Waa - Dangar Park - Develop Master Plan	Funding obtained this financial year. Concept Master Plan for the Park has been completed. Next financial year, further community consultation will be required to finalise the Master Plan. This consultation will be part of the CBD and memorial draft plan this consultation begins in July 2023	30/06/2023	100 %	Achieved
1.2.2.37	Narrabri - Pirate Park - Install bubblers and bottle refill stations	Grant funding or operational budget could not be allocated to this project this project will continue in the next financial year.	30/06/2023	100 %	Achieved
1.2.2.46	Shire Wide - Conduct ongoing Facilities Maintenance	Continual upgrades and maintenance have been completed to numerous community facilities through out the shire.	30/06/2023	100 %	Achieved
1.2.2.47	Wee Waa - Dangar Park - Implement an off-leash area	Funding will need to be sourced in the form of a grant. This project will roll to 2023/2024 as funding cannot be sourced.	30/06/2023	100 %	Achieved
1.2.3.11	Boggabri - Shared Pathway - (Stage 1) Hospital to the Pool via Vickery Park	Funding secured, tender advertised and will be awarded July 2023. This project is currently in the roads department	30/06/2023	35 %	Not Achieved
1.2.3.12	Boggabri - Shared Pathway - (Stage 2) Jubilee Oval to the Pool (subject to funding)	Plans developed. Funding still to be identified for the Project. Intend for Stage 2 to aligned with the completion of Stage 1.	30/06/2023	100 %	Achieved
1.2.3.16	Gwabegar - Walking Track - Investigate the installation of a walking track between the township via the cemetery to the waste transfer station	This item is complete.	30/06/2023	100 %	Achieved
1.2.3.17	Narrabri - Install additional bike racks at the Barwon Street Carpark, The Crossing Theatre, Parks and Shared Pathways	Quotation for installation. This project has not been budgeted for and grant funding will need to be applied to this project. Currently with two additional projects in this site for EV charging and solar batteries Council will put this project on hold so Bike racks can be placed in appropriate areas that does not interfere with new projects.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
1.2.3.22	Shire Wide - Investigate the installation of additional inclusive amenities	Any new amenities installed across the Shire will be DDA compliant (inclusive). The prefabricated amenities block at the Tourism and Cultural Hub will be DDA compliant however have incurred delays to manufacturing and delivery times. At present the new toilet block on Tibbereena street will be installed in the last quarter.	30/06/2023	100 %	Achieved
1.2.3.23	Wee Waa - Dangar Park - Upgrade Pathways	Designs have been completed as part the draft Master Plan. Issues encountered with obtaining quotes. Project dependant on grant funding.	30/06/2023	15 %	Not Achieved
1.3.1.3	Narrabri - CBD - Review and Update Master Plan	Master plan reviewed internally. The next element to scope for next Capital Works project are to be determined. Projects to extracted from CBD master plan reviewed and scoped out for inclusion in future capital works program.	30/06/2023	50 %	Not Achieved
1.3.1.4	Shire Wide - Investigate opportunities for beautification of entryways to townships	Investigations complete. This project has been aligned with the Township signage project. On completion of the designs and potential location, the open spaces team will then apply designs for the surrounding entry areas. This project is reliant on finding grant funding.	30/06/2023	100 %	Achieved
1.3.4.1	Narrabri - CBD - Identify an appropriate area and install an inclusive amenities block	There are no Council owned sites in the CBD if Council wishes to continue with this project considerations around purchase of property will need to be considered Currently the Community Kiosk on Maitland street has inclusive toilets Council will need to decide if the two toilets are sufficient in comparison to cost of purchasing property.	30/06/2023	100 %	Achieved
2.1.2.2	Shire Wide - Street Tree Strategy and Program	Grant funding for the consultation and planning has been awarded this project will start in 2023/2024 and will align with the grant funding milestones.	30/06/2023	35 %	Not Achieved
2.2.1.12	Narrabri - CBD - Replace pavers	Damaged pavers are continually replaced through operational works any future treatments eg changing the footpath surface structure would need to be included in the CBD master plans.	30/06/2023	100 %	Achieved

Project Services

Action(s)	Progress	Target	%	Status
1.2.3.25	Audit project management process to ensure disability standards and guidelines are considered for capital works projects			
	This item is complete.	30/06/2023	100 %	Achieved
3.1.1.1	Conduct annual tendering and procurement information sessions for local contractors			
	Presentation completed, available on website. Presentation to be delivered at small business week next financial year.	30/06/2023	80 %	Not Achieved
4.2.3.6	Develop appendices to Council's Communications Strategy for Capital Works Projects Factsheets and Media Releases			
	This item is complete.	30/06/2023	100 %	Achieved
4.3.2.28	Review and update Council's Capital Project Checklist			
	Initial draft of Project Management Framework completed. Currently in trial.	30/06/2023	100 %	Achieved
4.3.2.29	Run annual Project Management workshops with Managers			
	This item is complete.	30/06/2023	100 %	Achieved

Road Services

Action(s)	Progress	Target	%	Status
2.2.1.21	Develop a Rural Roads Maintenance Strategy			
	Roads hierarchy been developed and Policy endorsed by Council. Next years work has been programmed with the Consultant engaged for development of Strategy including levels of service and route standards.	30/06/2023	100 %	Achieved
2.2.1.22	Ensure Council's quarries and small mines are operated and maintained in an environmentally compliant manner			
	Overhaul of management plans completed and are being reviewed. Continual improvements are being made where necessary.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
2.2.1.42	Upgrade SR29 Yarrie Lake Road to provide all-weather, flood free access between Narrabri and the outskirts of Wee Waa, whilst maintaining consideration for Northern NSW Inland Port (N2IP)'s priorities	Estimate for works to be completed has been received. Awaiting funding to proceed. Project to take place of a number of years.	30/06/2023	100 %	Achieved

Sewerage Services

Action(s)	Progress	Target	%	Status	
2.3.1.12	Narrabri - Sewer Treatment Plant - Upgrade generator capabilities	On hold. to be delivered as part of IWCM works. For risk management and maintaining STP operation during blackouts important to have facility for generator to be readily installed at STP.	30/06/2023	5 %	Not Achieved
2.3.1.13	Update Risk and Emergency Response Plans for Sewer Services	Strategic Continuity Plan adopted by Council. Pollution Incident Response Management Plan (PIRMP) for sewer reviewed on 10 October 2022 and PIRMP updated on Council website.	30/06/2023	100 %	Achieved
2.3.4.3	Shire Wide - Investigate opportunities for sewer service expansion	This is an on-going task, this year areas have been identified and scoped with modelling being initiated. This is also part of IWCM. Working with Public Works to updating the models to guide further expansion.	30/06/2023	100 %	Achieved
2.3.4.33	Assess critical control points (liquid trade waste)	Regulatory Compliance conduct ongoing monitoring at STP.	30/06/2023	100 %	Achieved
2.3.4.4	Shire Wide - Sewer Pump Station - Rehabilitation Program	Council requires a sewer pump station refurbishment program for regular asset replacement and maintenance to prolong sewer system performance. This is included in IWCM Plan and informed by asset condition assessment to inform a future improvement plan. Outline of 5 year renewal program has been drafted. Design to be completed next financial year.	30/06/2023	100 %	Achieved
2.3.4.5	Shire Wide - Sewer Mains - Relining and Rehabilitation (including manholes and chambers)	Council requires a condition assessment of sewer mains to inform a priority main rehabilitation program. Outline of 5 year renewal program has been drafted. Design to be completed next financial year.	30/06/2023	100 %	Achieved
2.3.4.6	Shire Wide - Sewer Pumps - Service and replacement program	Council is developing a servicing and replacement program for sewer pumps in Sewer Pump Stations to assist in maintenance and reducing risks for disruptions in sewer services as well as planning around disruptions in supply chains. Outline of 5 year renewal program has been drafted. Design to be completed next financial year.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
2.3.4.8	Narrabri - Sewer Treatment Plant - Conduct compliance audit	STP has been inspected and condition report received.	30/06/2023	100 %	Achieved
4.1.1.7	Develop Management Plans for Sewer Data, and Sewer Treatment Plants	Integrated Water Cycle Management Plan (IWCM), review of Pollution Incident Response Management Plans (PIRMP) and updated licence for Narrabri Sewer Treatment Plant (NSTP), as well as operational requirements for performance of the plant and asset management plans inform data to be captured for management of Council's sewer schemes. Project on hold until IWCM investigations finalised.	30/06/2023	100 %	Achieved
4.3.1.6	Develop an Operational Protocol for the Maintenance and Operation of Sewer Testing Kits and Sampling	NSC is following the licence requirements for testing. Project on hold until IWCM investigations finalised.	30/06/2023	50 %	Not Achieved
4.3.2.37	Develop Maintenance Plans for Sewer Assets	Council required maintenance plans for sewer assets to avoid loss of service, maintain asset life and deliver value for money for Council rate payers. Condition assessment completed on above ground assets and plans are being developed in line with Integrated Water Cycle Management Plan (IWCM) and Asset Management Plan. Maintenance plan draft to be developed by June 2024.	30/06/2023	100 %	Achieved
4.3.2.39	Shire Wide - Conduct a critical spares assessment and procure critical spares - Sewer	Council requires critical spare assessment for key assets to avoid down times during breakdowns and avoiding loss of service for water and sewer. This is linked to compliance audit and asset management plans. Council completed a condition assessment on above ground assets as part of Integrated Water Cycle Management Plan (IWCM) to inform asset records and critical spares list. Some critical items purchased and records obtained for remaining items. Issues with resources and procurement - current supply chains have lead times on delivery up to 26 weeks. Anticipated draft list to be compiled by September 2023.	30/06/2023	100 %	Achieved
4.3.2.40	Shire Wide - Sewer Assets - Condition Assessments	Condition assessment completed on above ground assets as part of Integrated Water Cycle Management Plan (IWCM).	30/06/2023	100 %	Achieved
4.3.3.7	Shire Wide - SCADA Upgrade - Sewer	SCADA upgrade required to ensure software stays up to date and system is fit for purpose, while also integrated control philosophy for Wee Waa and Boggabri Sewer Treatment Plants (STPs) into Council's system. Phase 1 inception meeting for SCADA. Condition assessment and gap determination to be completed by October 2023. Implementation will depend on actions and available budget which will be presented to Council when prepared.	30/06/2023	80 %	Not Achieved

Solid Waste Management Services

Action(s)	Progress	Target	%	Status
1.3.4.2 Shire Wide - Conduct Keep Australia Beautiful programs	Working in collaboration with Parks and Open Spaces. Issues with resources. Communicating with and receiving program participation information from Keep Australia Beautiful (KAB). An education program will be implemented to commence next year. Council waste manager attended a KAB function in Darwin at the end of November 2022 and participated and presented in the forum event. Renewed membership June 2023.	30/06/2023	100 %	Achieved
2.3.4.17 Boggabri - Investigate the implementation of a Container Deposit Scheme	The Manager Waste Services has been in contact with Tomra regarding vending machines at NWMF, Bellata, Wee Waa and Boggabri, currently rejected by TOMRA.	30/06/2023	100 %	Achieved
2.3.4.18 Deliver Waste Education Programs	New program delivered through municipal contract. Community Consultation to be tied into Waste Strategy. Engagement with KAB has commenced with the view of using their education programs to replace the current Municipal Waste Collection Contract education program that will cease in September 2023. Funding is also being sourced to engage the get grubby program to assist in shire waste education. the get grubby program consists of Dirt Girl, Scrap boy and Costa. Additional bins, including recycling negotiated for Rotary Part markets and collection education discussed in May 2023. Organic education material and FOGO caddy organised for public school in June 2023.	30/06/2023	100 %	Achieved
2.3.4.19 Finalise Council's Waste Strategy	A consultant has been engaged to complete the Community Consultation process which is now complete. The Shire Waste strategy has been updated to include 2021/2022 data and graphs. Consultation and feedback has been received following a community survey and this is being inserted into the waste strategy prior to the strategy going before Council in the July 2023 meeting. Strategy sent for final design and Councillor presentation completed in June 2023.	30/06/2023	100 %	Achieved
2.3.4.21 Narrabri - Waste Management Facility - Advocate for soft plastics receptacle	There is currently no market for soft plastics. Markets will continue to be scoped including discussions with the new waste contractor appointed by Council to commence in October 2023. Both Challenge and Australian Plastic have been approached by the waste department to have receptacles at NWMF.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status	
2.3.4.22	Narrabri - Waste Management Facility - Investigate and implement a Buy Back Centre	Included in 20-year shire waste strategy as a short-term action (1-5 years). Community consultation reported the need and support from shire residents. Scoping and investigations works to continue in next financial year and CAPEX to be discussed following budgetary constraints.	30/06/2023	75 %	Not Achieved
2.3.4.23	Narrabri - Waste Management Facility - Investigate funding opportunities to implement green waste processing locally	Included as part of the Waste Strategy and SAP. Community consultation completed and also supported by residents. Scoping has started with a tunnel system seen as the preferred option, which is comparable to current processing costs. The sale of the product could reduce Councils costs. NIRW have also engaged a consultant to investigate Councils options and recommended system for processing organics material. Grants officer working with Waste Manager to source funding opportunities. Project to be scoped in preparation of funding opportunities.	30/06/2023	100 %	Achieved
2.3.4.27	Narrabri - Waste Management Facility - Push Pit - Complete Construction	On hold until investigation into new landfill is completed. 2024 CAPEX includes budget for investigating push pit.	30/06/2023	0 %	Not Achieved
2.3.4.29	Undertake an annual Green Waste Educational Program (in cooperation with Council's Regulatory Compliance and Weeds Teams)	Community Consultation progress completed, and residents engaged with topics including organics. Included in waste strategy going before Council in April meeting. NIRW education program and organics (FOGO) project included on NIRW site. Green waste included in 20-year shire waste strategy along with community engagement project and feedback to residents. FOGO project being scoped at Narrabri Public School.	30/06/2023	100 %	Achieved
2.3.4.30	Wee Waa - Investigate the implementation of a Container Deposit Scheme	Tomra have rejected placing further, vending machines at NWMF, Bellata, Wee Waa and Boggabri. Challenge Narrabri currently engaged by Cleanaway (Tomra) to process. New Municipal Waste Collection Contract may provide further options post Oct 2023.	30/06/2023	100 %	Achieved
2.3.4.31	Shire Wide - Landfill Legacy Closures	EPA have reviewed risk assessment and approved. Waiting on the investigation of local quarry where the capping material was being sourced, this is the only known source of local appropriate material. Ongoing for 13 years.	30/06/2023	100 %	Achieved

Water Services

Action(s)	Progress	Target	%	Status	
2.3.1.22	Shire Wide - Conduct Hydrant Maintenance	Fire and Rescue and Rural fire Service (RFS) use and check Council hydrants for access and performance. Council working with Fire and Rescue and RFS to train staff and volunteers to assist with hydrant checks and maintenance. Hydrants checked and maintained, programmed being developed as part of IWCM.	30/06/2023	100 %	Achieved
2.3.1.23	Update Risk and Emergency Response Plans for Water Services	Council has adopted the Strategic Continuity Plan for water services. The Drinking Water Management System (DWMS) for quality control of water quality is completed.	30/06/2023	100 %	Achieved
2.3.3.12	Narrabri - Selina Street and Hind Street Water Towers - Repaint	Project to be scoped and referred to appropriate community consultation and project manager to complete. Access hatches and stairs to be installed on Selina St Reservoir associated with other capital works projects prior to painting being undertaken. On Hold until resources allow.	30/06/2023	5 %	Not Achieved
2.3.3.16	Shire Wide - Conduct additional community engagement regarding water quality	The Integrated Water Cycle Management Plan (IWCM) project will incorporate community engagement for water quality into the program to inform development of the IWCM strategy. To be completed next financial year.	30/06/2023	15 %	Not Achieved
2.3.3.17	Shire Wide - Conduct water efficiency education to make the Narrabri Shire more Water Wise	Integrated Water Cycle Management Plan project will develop recommendations for water efficiency education once the plan has been developed and community engagement stage is underway. Some engagement being planned to occur in line with Federation Farm community engagement initiatives including local school open days with some water efficiency education taking place at the Federation Farm open day in August 2023.	30/06/2023	100 %	Achieved
2.3.3.18	Shire Wide - Environmental and Water Extraction - Monitoring Compliance	Unaccounted Water Project includes, water loss, metering, bulk water sales, unmetered properties, it has been funded and is in the initiated. This is an on-going priority.	30/06/2023	100 %	Achieved
2.3.3.19	Shire Wide - Investigate opportunities for water service expansion	This is an on-going task, this year areas have been identified and scoped with modelling being initiated. This is also part of IWCM. Working with Public Works to updating the models to guide further expansion.	30/06/2023	100 %	Achieved
2.3.3.20	Shire Wide - Scouring Program	Ice pigging is complete.	30/06/2023	100 %	Achieved
2.3.3.21	Shire Wide - Water Mains - Replacement program	Outline of 5 year renewal program has been drafted and committed for design.	30/06/2023	35 %	Not Achieved

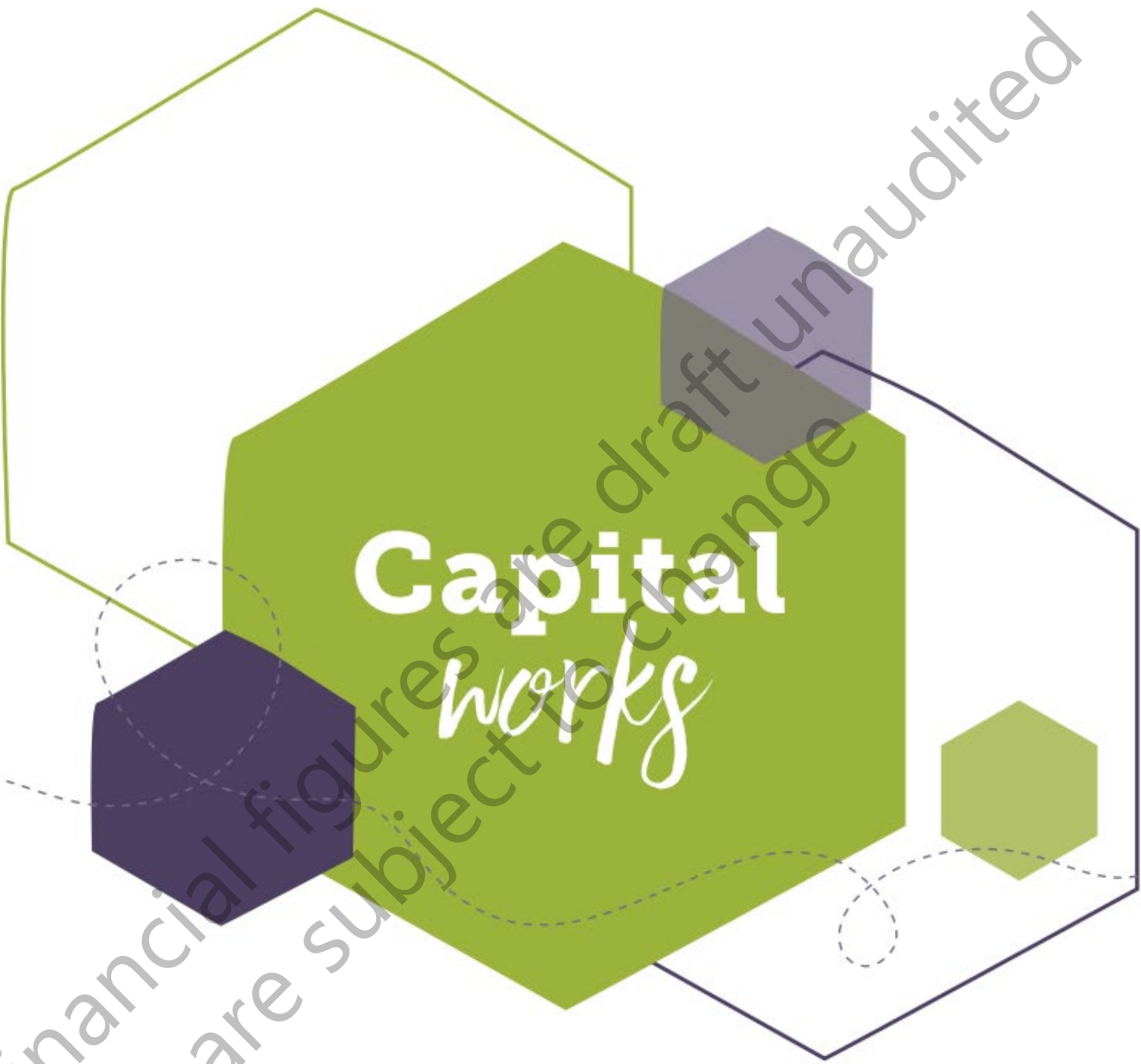
Action(s)		Progress	Target	%	Status
2.3.3.22	Narrabri - Water Pump Station Rehabilitation and Water Pump Service and Replacement Program	Water pump stations have been serviced and replaced as part of the Narrabri Water Augmentation project. Schedule being developed as a result of IWCM, Asset Management Plan, Fair Value Assessment and condition assessments.	30/06/2023	100 %	Achieved
2.3.3.23	Shire Wide - Water Reservoir - Maintenance program	Condition assessment required to inform maintenance and replacement schedule. Condition assessment being undertaken as part of Integrated Water Cycle Management Plan project. Replacement schedule to be completed following these assessments.	30/06/2023	100 %	Achieved
2.3.3.24	Shire Wide - Water tower access upgrades	Preliminary assessment completed. Design and construct tender to follow in new financial year.	30/06/2023	100 %	Achieved
2.3.3.5	Develop and adopt the Narrabri Shire Integrated Water Cycle Management Strategy to consider regional climate change, water security, sustainable demand and growth, and the natural environment	The Integrated Water Cycle Management Plan (IWCM) project is the strategic direction for water and sewer in the Narrabri Local Government Area. The first stage is development of the Issues Paper. The Issues Paper has been completed. Next steps to begin early 2023 which include community consultation and options development for future planning. Anticipated completion for IWCM is early 2024 with the Department of Planning and Environment. IWCM is also collaborating with the Special Activation Precinct (SAP) project to assist with planning.	30/06/2023	100 %	Achieved
2.3.3.6	Develop Narrabri Shire Rural Fire Station Water Access Point Strategy	Council is planning upgrades on Wee Waa, Boggabri and Narrabri bulk water filling stations to support strategy actions. Strategy to be developed as a result of the Integrated Water Cycle Management Plan project.	30/06/2023	10 %	Not Achieved
2.3.3.7	Encourage the use of alternate water sources on local government assets, including playing fields	Have identified alternate water sources through the development of the Integrated Water Cycle Management Strategy and will continue to collaborate with other Council Teams to implement alternate water sources where possible. Other options include storage of excess recycled water sent to Federation Farm for use on roads, and the implementation of the Boggabri effluent reuse scheme.	30/06/2023	100 %	Achieved
2.3.3.8	Gwabegar - Investigate opportunities to rectify water quality issues	Council currently undertakes flushing in the water scheme on a weekly basis to assist in improving water quality in the network and is finalising the commissioning of the Gwabegar bore augmentation project. Council is also investigating a remote chlorine monitoring point in Gwabegar to assist with monitoring disinfection throughout the network. IWCM to be developed by February 2024 and DWMS review to be completed June 2023.	30/06/2023	80 %	Not Achieved
2.3.3.9	Narrabri - Decommission Tibbereena Street Bore	Council investigating the sustainable yield of Logans Lane and Saleyards Lane water bores sunk in the last ten years, to bring online to replace the Tibbereena St bore water supply. Approval from Water NSW for use as production bores, and infrastructure for alternate bores to be implemented, prior to Tibbereena St bore decommissioning. Part of this investigation is incorporated into the Integrated Water Cycle Management Plan project.	30/06/2023	5 %	Not Achieved

Action(s)	Progress	Target	%	Status	
2.3.4.1	Shire Wide - Investigate additional opportunities for reuse of treated effluent and encourage the use of alternate water sources on local government assets, including playing fields	Future opportunities for wastewater reuse being investigated in parallel with Integrated Water Cycle Management Plan (IWCM) project and the Narrabri Special Activation Precinct (SAP) project that involve future planning for the Narrabri Sewer Treatment Plant. Other alternate water uses to be investigated include storm water harvesting.	30/06/2023	80 %	Not Achieved
4.1.1.12	Develop Management Plans for Water Assets, Chlorine Operations, Drinking Water, Water Restriction, Water Reservoirs, and Water Reticulation Network	Management Plans for Water Assets, Chlorine Operations, Drinking Water, Water Restrictions, Water Reservoirs and Water Reticulation Network will be developed as a part of the Integrated Water Cycle Management Strategy and through the review of the Drinking Water Management Strategy. Management Plans will be based on recommendations received from NSW Public Works and NSW Department of Planning and Environment. Once developed, all internal protocols and procedures will be updated.	30/06/2023	70 %	Not Achieved
4.3.1.7	Develop an Operational Protocol for the Maintenance and Operation of Water Testing Kits and Sampling	SOP for maintenance and operation of water testing kits required to assist with maintaining the life and performance of these assets. Some similarities with draft SOP developed for sampling procedures. Some guidance also from Drinking Water Management System (DWMS) review. This SOP to be adapted to maintenance and operation of water testing kits.	30/06/2023	40 %	Not Achieved
4.3.1.8	Develop Council's Water Leak Policy	Current policy deals with leaks on private property, just need to deal with leaks on public land through the unaccounted water project. Protocol to be developed as part of project.	30/06/2023	60 %	Not Achieved
4.3.2.42	Shire Wide - Conduct a critical spares assessment and procure critical spares	Council requires critical spare assessment for key assets to avoid down times during breakdowns and avoiding loss of service for water and sewer. This is linked to compliance audit and asset management plans. Council conducting condition assessments of above ground assets as part of Integrated Water Cycle Management Plan (IWCM) to inform asset records and critical spares list. Some critical items purchased, and records obtained for remaining items. Issues with resources and procurement - current supply chains have lead times on delivery up to 26 weeks.	30/06/2023	100 %	Achieved
4.3.2.43	Shire Wide - Water Assets - Condition Assessments - Water	Condition assessment completed on above ground assets. Further action to come out of condition assessment.	30/06/2023	80 %	Not Achieved
4.3.3.8	Shire Wide - SCADA Upgrade - Water	Phase 1 inception meeting for SCADA. Condition assessment and gap determination to be completed by October 2023. Implementation will depend on budget availability.	30/06/2023	100 %	Achieved

Action(s)	Progress	Target	%	Status
4.3.3.9	Conduct communications program to encourage uptake of Council Smart Water Metre App	30/06/2023	100 %	Achieved

Financial figures are draft unaudited and are subject to change

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and are subject to change



Capital works



NARRABRI SHIRE
DISCOVER THE POTENTIAL

Directorate: Corporate and Community Services

Airport Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723002	2.2.1.3 - Capex - Narrabri - Airport - Install LED Apron	Grant funding successful. Awaiting confirmation of minor variation to tender to include additional complimentary works and awaiting CAPEX approval.	200,000	0	50 %
700399	2.2.1.5 - Capex - Narrabri - Airport - Terminal Design (Carryover 2020/2021)	On hold until the Airport Master Plan has been updated.	60,000	0	10 %
722006	2.2.1.46 - Capex - Narrabri - Airport - Reseal (Grant Funded) (carryover 2021/2022)	Works completed in 2021/2022 with outstanding invoices not received until 2022/2023.	0	7,409	100 %
			260,000	7,409	

Aquatic Facilities

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723015	1.2.2.5 - Capex - Boggabri, Wee Waa - Pool - Renew Access Stairs for Pool Entry	Have been ordered and waiting to be delivered to site. To be installed in Quarter 1 2023/2024.	24,000	66	10 %
723010	1.2.2.6 - Capex - Boggabri - Pool - Renew change room area	Scope of Works completed, awaiting budget allocation for work prior to scheduling works.	35,000	0	10 %
723009	1.2.2.7 - Capex - Boggabri - Pool - Replace the Gas BBQ with Electric	Completed	8,000	7,826	100 %
723011	1.2.2.10 - Capex - Narrabri - Pool - Install Shade Shelter and Tables	Project is completed.	30,000	29,523	100 %
723012	1.2.2.13 - Capex - Narrabri - Pool - Replace Tiles and Paint Pool Shell	Tiles replaced and shell painted in by September 2022. Project completed.	15,000	16,095	100 %
723014	1.2.2.19 - Capex - Wee Waa - Pool - Paint Pool Shell and Surrounds	Materials to be ordered. Works will commence in Quarter 1 2023/2024 during winter shut down period.	10,000	0	5 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723013	1.2.2.21 - Capex - Wee Waa - Pool - Replace the Gas BBQ with Electric	Installation completed Quarter 4 2022/2023	8,000	6,556	100 %
722013	1.2.2.61 - Capex - Boggabri - Paint Shell and Surrounds (carryover 2021/2022)	Works have been completed.	5,400	5,379	100 %
721020	1.2.2.62 - Capex - Boggabri - Chemical Dosing (VPA Funded)	Contractor completed structural works to the filtration building in Quarter 4 2022/2023.	13,230	9,728	100 %
722010	1.2.2.63 - Capex - Narrabri - 50m Pool - Replace 3x Sand Filters	Completed Quarter 1 2022/2023.	17,034	4,418	100 %
Total			165,664	79,591	

Fleet Management

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
700087	4.3.2.6 - Capex - Develop, review and prioritise relevant fleet replacement program (Acquisitions)	Updated 10-year plan completed – recognise ongoing issues with replacements - supply and lead times continue to be a factor.	2,472,991	1,577,661	50 %
722060	Capex – Data Sign Traffic Lights	Portable traffic lights procured.	0	1,982	100%
721048	Water Capex – Fleet Purchase of Water Pump on Trailer	Water pump received June 2023. This pump is used for emergency situations as a backup for the Wee Waa Levy Pumps.	0	110,095	100 %
Total			2,472,991	1,689,738	

Information Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723069	4.1.4.3 – Capex – Narrabri – Council Admin Building – Install equipment for live streaming Council meetings	Equipment installed. Test stream occurred in June 2023 and the first stream successfully completed in July 2023.	9,445	10,245	100%

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
722041	4.3.2.19 - Capex - Council Technological Upgrades - Laptops and Desktops	Additional 15 laptops ordered and received as stock has been low.	50,417	50,996	100%
723008	4.3.2.20 - Capex - Council Technological Upgrades - Mobility Devices (Mobiles)	Order placed for 25 new iOS devices and Android devices. Devices received and distributed as required. 6 left in stock.	20,000	0	100%
723007	4.3.2.21 - Capex - Council Technological Upgrades - Mobility Devices (Tablets)	5 new tablets ordered and received. These will be distributed as required.	20,000	46,076	100%
722004	4.3.2.22 - Capex - Council Technological Upgrades - Monitors	8 monitors ordered and received. These will be distributed as required.	8,480	8,045	100%
721006	4.3.2.47 - Capex - Council Technological Upgrades - Mobility Devices (Mobiles) (carryover 2021/2022)	Order placed for 25x new iOS devices and Android devices. Devices received and distributed as required.	15,302	26,785	100%
Total			123,644	142,147	

Property Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
721054	1.1.1.5 - Capex - Boggabri - Construct Doctor's House (VPA Funded)	Council has identified alternative funding options for additional expenses.	298,540	998	0 %
723044	1.1.4.3 - Capex - Wee Waa - Nurruby - Replace access ramp (LRCI Funded)	Completed.	0	63,349	100 %
723055	1.1.4.4 - Capex - Narrabri Toy Library Refurbishment (LRCI3 Funded)	Completed.	0	51,195	100 %
723040	1.2.2.52 - Capex - Boggabri - Develop the old bowling club into a Civic Precinct (Carryover 2021/2022) (Grant Dependent)	Project Control Group established. Further community consultation occurred during Quarter 3 2022/2023. Further community consultation will commence July/August 2023 once draft Masterplan for the site has been received.,	100,000	48,722	25 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723041	1.2.2.54 - Capex - Gwabegar - Investigate and pursue opportunities to increase amenities at the Hall (Grant Dependent)	Ongoing investigations for potential grant funding opportunities.	55,000	0	75 %
723003	1.2.2.57 - Capex - Wee Waa - Old NAB Building - Refurbishment (LRCI Funded)	The LCRI funding for this project is to be reallocated to another project, as \$2.5million has been secured through Resources 4 Regions Round 9 to complete more comprehensive works at the site and provide a greater benefit to the community.	75,000	3,642	0 %
723042	1.2.2.58 - Capex - Baan Baa - Amenities Block (Grant Dependent)	No appropriate funding source identified.	100,000	0	0 %
722005	1.2.2.59 - Capex - Boggabri - Demolish Old Boggabri Bowling Club	Demolition completed.	199,837	172,153	100 %
722052	1.2.3.28 - Capex - The Crossing Theatre - Install Automatic Doors (grant funded)	Completed.	2,002	650	100 %
722053	1.2.3.29 - Capex - Visitor Information Centre - Install Automatic Doors	Completed.	0	613	100 %
723066	2.1.4.9 - Capex - Narrabri - Council Admin Building - Install Solar	Scheduled to commence Quarter 1 2023/2024. Project delayed due to contractor availability.	150,000	0	0 %
723068	2.1.4.10 - Capex - Narrabri - Council Admin Building - Upgrade Electrical	Scheduled to commence Quarter 1 2023/2024. Project delayed due to contractor availability.	50,000	0	0 %
723067	2.3.1.29 - Capex - Narrabri - The Crossing Theatre Band Room - Repair Flood Damage	Repairs have commenced. Bathroom and kitchenette repairs completed. Internal dividers reinstalled. Additional works to be completed in 2023/2024 include remaining 25% of fence repairs releveling of the Band Room floor, installing new floor covering and repainting.	280,000	83,963	60 %
721053	3.2.3.20 - Capex - Narrabri - Caravan Park - Amenities Building Refurbishment (carryover 2021/2022)	Works completed.	33,559	58,118	100 %
722058	4.1.2.18 - Capex - Upgrade the Chemical Loading Station at the Narrabri Depot	Works determined to not be required following amendments to work practices.	60,000	50,687	100 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
722046	4.3.2.45 - Capex - Narrabri - Furniture for Council Owned Residential Properties	Completed. GM's residence and 2 interim housing sites furnished.	0	1,465	100 %
723048	4.3.2.46 – Capex – Narrabri – Depot – Replace furniture	Furniture replacement completed. Awaiting final electrical connections to be completed. Awaiting final invoices to be receipted.	80,000	60,587	100 %
700010	4.3.4.4 - Capex - Narrabri - Depot - Stores Office Construction (Carryover 2020/2021)	Completion of works in Quarter 4 2022/2023.	149,555	184,445	100 %
723005	4.3.4.6 - Capex - Wee Waa - Depot - Amenities Upgrade	RFQ completed and distributed. Works scheduled to commence October 2023. Completion estimated by Quarter 4 2023/2024.	120,000	1,962	15 %
723004	4.3.4.7 - Capex - Boggabri - Depot - Relocation to 82 Walton Street	Plans finalised, DA Approved, electrical scope of works finalised, RFQ distributed in Quarter 1 2023/2024. Works will be carried forward to 2023/2024. Depot occupants have commenced clean up prior to relocation and construction.	240,000	12,104	10 %
722061	4.3.4.15 – Capex – SES Shed – Air Conditioning	New air conditioning system installed. Project completed in Quarter 2 2022/2023.	0	19,071	100 %
Total			1,993,493	813,724	

Saleyard Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723006	3.3.4.4 - Capex - Narrabri - Saleyards - Truck Wash Tank	Project delayed due to ground being too wet to commence work. Old tank sealed pursuing quotes for new tank may require additional funding	10,000	2,692	15%
Total			10,000	2,692	

Directorate: Planning, Strategy and People

Library Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
721062	1.2.2.60 - Capex - Shire Wide - Mobile Library Van (Public Library Infrastructure Grant Funded) (carryover 2020/2021)	The Library Van is in full operation.	137,851	132,405	100%
Total			137,851	132,405	

Regulatory Compliance

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
722003	2.1.3.3 - Capex - Narrabri - New Animal Management Facility - Complete construction (section 7.12 funded) (carryover 2020/2021)	<p>Construction of the building is now complete and is tracking for a July 31 opening. There are very few minor works to be complete including, internal painting and fit out of work space. Internal dog cages are also being installed in the coming weeks.</p> <p>Council staff will begin operations out of the new facility in early August and will provide public communication about this when this when this occurs.</p> <p>This is a huge feat for the project team that delivered this project and will be celebrated with stakeholders in the near future.</p>	440,686	235,248	100%
Total			440,686	235,248	

Tourism

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
700350	1.3.1.9 - Capex - Shire Wide - Complete the upgrade of Gateway Signage (Carryover 2020/2021)	Gateway signage installation has been completed for the Narrabri and Boggabri sites and the third sign at the Wee Waa/Walgett gateway is currently pending. As previously detailed, the fourth sign will not be installed until the current upgrade of the Newell Highway to Moree has been completed by Transport for NSW. This is not anticipated to occur until 2026.	208,320	141,253	100%
722009	1.3.1.10 - Capex - Shire Wide - Complete the upgrade of Town Signage (Carryover 2020/2021) (Year 1 of 2)	Suitable town entry signage sites have been identified and designed. Quotes for manufacturing have been requested. Community consultations will be needed to identify the appropriate theme for each town and village. Progress for 2022/2023 complete with delivery on track by 30 June 2024.	0	0	100%
Total			208,320	141,253	

Directorate: Infrastructure Delivery

Cemetery Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723018	1.2.2.24 - Capex - Boggabri - Lawn Cemetery - Install water tank and pump	This project will be completed in the 2023/2024.	20,000	0	10 %
723017	1.2.2.26 - Capex - Narrabri - Lawn Cemetery - Install two concrete plinth rows	Set an installation time to align with interment site allocation currently the existing rows have not been filled and the project will need to be delayed to Quarter 2 2023/2024.	20,000	0	20 %
723016	1.2.2.28 - Capex - Wee Waa - Cemetery - Install toilet and amenities block	Project completed	90,000	56,290	100 %
700132	1.2.2.64 - Capex - Narrabri Lawn Cemetery - Renew Internal Roads and Carpark (carryover 2020/2021)	This project was taken to Council for funding and will be in part funded annually over the next four years through capital works program or grant funding.	0	0	100 %
722045	1.2.2.65 - Capex - Wee Waa - Cemetery - Upgrade Entrance Road (carryover 2021/2022)	Internal road from the gate to the new toilet block Has been completed.	50,000	20,480	100 %
			180,000	76,770	

Parks and Open Spaces

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723023	1.1.3.4 - Capex - Boggabri - Jubilee Oval - Carpark Entry Area	Car park reseal completed.	35,000	23,764	100 %
723024	1.1.3.5 - Capex - Boggabri - Jubilee Oval - Install Irrigation	This project budget was insufficient for works required and will need to be revote into future capital works plans.	0	0	15 %
	1.1.3.6 - Capex - Boggabri - Jubilee Oval - Storage Shed (subject to funding)	Investigations completed. Project delayed until 2023/2024 once other works at Jubilee Oval are completed. This project is subject to grant funding to progress.	0	0	100 %
723022	1.1.3.8 - Capex - Narrabri - Leitch Oval - Replace Lighting (subject to funding)	Grant funding has been awarded by SCCF this project during the financial year works will commence in 2023/2024.	0	0	100 %
722055	1.1.3.14 - Capex - Narrabri - Collins Park - Electric Scoreboard (Grant Funded) (carryover 2021/2022)	Score board has been installed with electrical connection to be completed and shelter roof to be added.	2,540	0	90 %
721031	1.1.3.15 - Capex - Pilliga - Sports Precinct Planning	Project completed.	8,273	0	100 %
700409	1.1.3.16 - Capex - Narrabri - Tennis Court Infrastructure (SCCF3 Grant) (carryover 2021/2022)	Lights have been upgraded and fencing has been installed accessible access to the courts will be installed this project is grant funded and will be completed in 2023/2024.	224,000	190,953	85 %
722017	1.1.3.17 - Capex - Shire Wide - Sporting Fields - Renewal Program	Project to be undertaken in 2023/2024.	162,600	0	5 %
	1.2.2.33 - Capex - Boggabri - Vickery Park - Install outdoor gym equipment (subject to funding)	Funding required to complete further investigations, Council investigating grant funds for this project after the completion of the Master Plan for Boggabri CBD and Vickery Park is completed.	0	0	100 %
721028	1.2.2.35 - Capex - Narrabri - Collins Park - Upgrade Grandstand and Amenities (Carryover 2021/2022)	Painting completed canteen fit out and external rails to be completed in 2023/2024.	258,700	101,662	75 %
722015	1.2.2.39 - Capex - Narrabri - Tourism Hub - Stage 1 - Car Park	Designs completed. Finalising costings to determine if procurement for the project needs to be via tender. Budget dependent on VPA funding allocation.	29,674	9,464	30 %
723025	1.2.2.49 - Capex - Wee Waa - Dangar Park - Upgrade Irrigation (subject to funding)	Contractor engaged installation will commence in Quarter 1 2023/2024.	190,000	37,127	50 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723049	1.2.2.66 – Capex – Narrabri – Netball Courts – Upgrade (SCCF4 Funded)	Funding obtained. Not yet commenced.	246,144	240	50 %
722026	1.2.3.19 - Capex - Narrabri - Selina Street and Guest Street - Shared Pathway	Scope of works and designs completed. Tender advertised and to be awarded July 2023. This project is a Roads department project.	431,830	1,108	10 %
700421	1.2.3.30 - Capex – Narrabri Creek Shared Pathway Stage 4 (DCP2 Funded) (carryover 2020/2021)	This project is completed.	0	3,970	100 %
721065	1.2.3.31- Capex - Wee Waa - George Street Shared Path (TfNSW Grant)	Works completed Quarter 4 2021/2022. Final invoices received and processed Quarter 1 2022/2023.	0	0	100 %
700231	1.3.1.11 - Capex - Wee Waa - CBD Upgrade (VPA) (carryover 2020/2021)	Sculptures have been completed signage and installation will be completed in Quarter 1 2023/2024 financial year.	49,855	22,416	75 %
722016	1.3.4.3 - Capex - Shire Wide - Open Spaces Renewals Program	Town clock community kiosk have been painted with works to be completed on septic system at town clock this capital will carry over to 2023/2024.	60,000	36,886	85 %
721043	3.2.3.21 – Capex – Mt Kaputar Signage and Shelter (carryover 2020/2021)	Project completed in 2021/2022. Remaining invoices receipted in 2022/2023.	0	619	100 %
723060	1.2.2.1, 1.2.2.15, 1.2.2.8 - Capex – Boggabri, Narrabri, Wee Waa - Investigate and complete the upgrade of Splash Park (Resources for Regions Funded)	Investigation completed. Funding was obtained through the Resources for Regions Round 9 in December 2022. Project planning has commenced. Community engagement and project works will commence in 2023/2024.	0	3,602	100 %
700407	Capex - Bellata -Drought Stimulus Multi-Purpose Court (SCCF3 Funded)	Project complete. Final invoice received after 30 June 2023.	51,211	46,179	100 %
723065	1.1.3.18 - Wee Waa - Tennis Court - Install two multipurpose courts (Year 1 of 3) (SCCF5 Funded)	Signage for funding body procured. Project on track to commence in 2023/2024.	0	440	100 %
			1,749,827	478,430	

Projects Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723043	2.1.3.1 - Boggabri - Dripping Rock Access Road - Investigate and determine possible resolution of access issues - Development Feasibility Study (Grant Dependent) (Year 1 of 2)	First phase complete, second phase next financial year. Grant funding sourced and approved. Consultant engaged to perform works. Stakeholder engagement initiated.	0	0	100%
			0	0	

Road Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
721038	1.1.3.11 - Capex - Narrabri - Collins, Hogan and Leitch Ovals - Access Roads	Project on hold due to inclement weather and major flooding. Project to be rescheduled to 2024 program.	50,000	0	0 %
722021	2.2.1.14 - Capex - Baan Baa - Harparary Road - Seal to Browns Lane Intersection (VPA Funded) (Carryover 2021/2022)	Project on oh hold following the major flood event in September/November 2022. Project has been scheduled in line with other capital priorities.	0	0	10 %
722020	2.2.1.15 - Capex - Bellata - Millie Road - Upgrade (6.5km) (Fixing Local Roads Program Funded) (Carryover 2021/2022)	Project has been completed.	3,993,661	3,335,782	100 %
721057	2.2.1.16 - Capex - Boggabri - Boston Street Bridge - Upgrade (Resources for Regions Funded) (Carryover 2021/2022)	Project incurred delays following the major flood event in September/November 2022. Bridge work has been completed. Seal and Guard Rail works are scheduled for Mid-July 2023, with opening to traffic to follow.	2,067,925	2,059,132	98 %
723001	2.2.1.17 - Capex - Boggabri - Caloola Road - Upgrade	Project to be managed by contract project manager. Tender to be advertised mid-July 2023.	100,000	26,380	25 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
722057	2.2.1.18- Capex - Boggabri - Complete installation of shared pathway (Carryover 2021/2022)	Project has been put to market with assessment currently being completed. Recommendation for award will be at July 2023 Council Meeting.	1,000,000	933	30 %
723026	2.2.1.19- Capex - Boggabri - MR 357 Rangari Road – Upgrade	Project on hold awaiting the location of additional funding to maximise project outcomes.	0	0	0 %
722027	2.2.1.20 - Capex - Boggabri - Tullamullen Bridge and Green Hills Quarry - Design and Investigation (Carryover 2021/2022)	Programmed investigation for the year completed. Project ongoing, further investigations to be completed into land acquisition. This project will be completed over a number of years.	50,000	25,580	100 %
722054	2.2.1.23 - Capex - Eulah Creek - Bullawa Creek Bridge - Replacement (Resources for Regions Funded)	Tender process has been completed and awarded to Saunders Civilbuild Pty Ltd. Design has been completed and construction has commenced. The old structure has been demolished and the footings are in progress. Project taking place of two years.	500,000	93,831	100 %
722025	2.2.1.24 - Capex - Merah North - Doreen Lane - Rehabilitation (Fixing Local Roads Program Funded)	Project delayed due to major flood event in September/November 2022 and is on hold. Project to be completed in conjunction with other rehabilitation projects in the new financial year. Tender is being developed.	0	0	25 %
	2.2.1.26 - Capex - Narrabri - Selina Street to Tibbereena Street - Renewal	Small section of footpath to be replaced from Violet Street Bridge to Tibbereena Street as well as the kerb. Project has been put to market with assessment currently being completed. Recommendation for award will be at July 2023 Council Meeting.	0	0	30 %
722018	2.2.1.27 - Capex - Pilliga - SR 127 Pilliga Road - Upgrade (Grant Funded)	Grant funding secured. All pre construction works complete. Stockpiling has commenced. Project is scheduled to commence in July 2023. Project runs over a number of years, completion set for late 2024 calendar year.	3,280,000	468,992	100 %
721058	2.2.1.28 - Capex - Shire Wide - Flood Damage Restoration (March 2021 Flood Event)	Emergency Works and Immediate Rectification Works claims submitted. Reconstruction of Essential Public Assets (REPA) claim submitted and awaiting guidance from Transport for NSW regarding success of funding. Further flooding has occurred and a review of all flood damage is now occurring. Damages will be rolled into the most recent event. Works completed. Claim to be finalised in 2023/2024.	55,000	21,972	100 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
722048	2.2.1.29 - Capex - Shire Wide - Flood Damage Restoration (November 2021 Flood Event)	Emergency Works and Immediate Rectification Works claims submitted. Reconstruction of Essential Public Assets (REPA) claim submitted and awaiting guidance from Transport for NSW regarding success of funding. Further flooding has occurred and a review of all flood damage is now occurring. Outstanding damages will be rolled into most recent event. Works completed. Claim to be finalised in 2023/2024.	1,000,000	155,680	100 %
700310	2.2.1.30 - Capex - Shire Wide - Footpaths - Renewal programs	No renewals currently scheduled for 2022/2023.	0	0	100 %
723027	2.2.1.31- Capex - Shire Wide - Floodway Renewals (and Causeways)	Floodway designs are being completed and will be packaged in a contract early in the new financial year.	250,000	5,618	25 %
723028	2.2.1.32 - Capex - Shire Wide - Kerb and Gutter - Replacement programs	Project has been put to market with assessment currently being completed. Recommendation for award will be at July Council Meeting.	680,000	12,487	30 %
	2.2.1.33 - Capex - Shire Wide - Transport Assets - Roads Condition Assessments and Revaluations	Scoping and tender preparation in progress in collaboration with the Asset Engineer. Project on hold due to the flooding occurring during the financial year. Project to recommence next financial year.	0	0	15 %
722019	2.2.1.35 - Capex - Shire Wide - Regional Roads - Reseal Programs	No reseals for regional roads scheduled for this Financial year.	114,280	34,281	100 %
722023	2.2.1.36- Capex - Shire Wide - Shire Roads - Gravel Resheeting	Major flooding has affected the scheduling of this program. Program has been deferred until flood restoration can be finalised.	0	4,748	100 %
723047	2.2.1.37 - Capex - Shire Wide - Shire Roads - Rehabilitation 2022/2023 Program	Rehabilitation projects for Yarrie Lake Road (carryover 2021/2022) and Millie Road, have been identified. Projects on hold until next financial year.	250,176	17,789	25 %
700306	2.2.1.38 - Capex - Shire Wide - Shire Roads - Reseal Programs	Works have been completed.	1,089,241	817,636	100 %
700314	2.2.1.39 - Capex - Shire Wide - Stormwater - Renewal programs	No renewals currently scheduled for 2022/2023.	0	0	100 %
700307	2.2.1.40 - Capex - Shire Wide - Town Streets - Rehabilitation Programs	Works were completed on Barwan Street Narrabri.	0	0	100 %
700309	2.2.1.41 - Capex - Shire Wide - Town Streets - Reseal Programs	Works have been completed.	439,584	29,750	100 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
700096	2.2.1.43 - Capex - Wee Waa - SR30 Culgoora Road - Upgrade (Carryover 2021/2022)	Land acquisition finalised. Environment assessment is being completed, fence line cleared the new alignment early next financial year. Waiting on approval of REF, all other preconstruction works complete. Project taking place over a number of years.	100,000	2,620	95 %
722062	2.2.1.45 - Capex - Wee Waa - SR29 Yarrie Lake Road to SR127 Pilliga Road - Upgrade Freight Route (11km)	Grant funding secured (\$3 million secured through NSW Fixing Local Roads Program and approx. \$2.2 through Local Roads and Community Infrastructure). Floodway designed and completed. Detailed design is currently being completed to complement the tender package. Project being completed over a number of years.	3,000,000	2,198	100 %
700405	2.2.1.47 - Capex - Shire Wide - Flood Damage Restoration (February 2020 Flood Event)	Emergency Works and Immediate Rectification Works claims submitted, completed and acquitted in 2021/2022. Reconstruction of Essential Public Assets (REPA) claim submitted and works commenced. Progress has halted following further a further major flood event in September/November 2022. A review of events in now in progress and damages will be rolled into the most recent Flood Event. Works completed. Claim to be finalised in 2023/2024.	2,625,001	198,407	100 %
N 721041	2.2.1.48 - Capex - MR133 Killarney Gap Road (REPAIR GRANT)	Project Completed.	450,238	588,997	100 %
722044	2.2.1.49 - Capex - Shire Wide - Kerb and Gutter - Replacement programs (carryover 2021/2022)	Project scoped, designs completed and has been put to market with assessment currently being completed. Recommendation for award will be at July 2023 Ordinary Council Meeting.	50,000	25,690	30 %
721059	2.2.1.50 - Capex - Wave Hill Road (SR18) Upgrade (VPA) (carryover 2021/2022)	Project completed.	86,195	1,823	100 %
722024	2.2.1.51 - Capex - Shire Wide - Shire Roads - Rehabilitation 2021/2022 Program	On hold due to flood event. Rehabilitation project for Yarrie Lake Road to commence in the coming months. Scheduling is currently being completed for next financial year.	237,588	420	10 %
722022	2.2.1.52- Capex - SR 30 Culgoora Road Rehabilitation (carryover 2021/2022)	Project completed.	0	275	100 %
700099	2.2.1.53 - Capex - Eulah Creek - 2 Bridge Replacement	See Bullawa Creek Bridge Update.	0	0	100 %
722043	2.2.1.54 - Capex - Saleyards Lane/ Newell Highway intersection (carryover 2020/2021)	Culvert extension works have been completed. Resurfacing to be completed, jointly with another asphalt project in Quarter 1 2023/2024.	100,000	66,300	75 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
722063	2.2.1.55 – Capex – Narrabri – Cooma Road (BP to Gibbons Street) – Complete installation of shared pathway (Carryover 2021/2922)	Shared pathway has been completed.	455,764	384,672	100 %
723050	2.2.1.56 – Capex – Shire Wide – Flood Damage Restoration (September 2022 Flood Event)	Emergency works and immediate restoration works completed.	0	1,852,740	100 %
723053	2.2.1.57 – Capex – Boggabri – Lynn Street – Extension	Construction has commenced and is expected to be finalised in July 2023.	100,000	28,233	90 %
722056	2.2.1.58 – Capex – Barwon Street and Tibbereena Street – Pedestrian Crossing (carryover 2021/2022)	Project complete.	0	52,783	100 %
723051	2.2.1.59 – Capex – SR10 Old Gunnedah Road/SR5 Kaputar Road Intersection (Black Spot & R4R Funded)	Project has been partially completed. Awaiting contractor availability to finalise the asphalt surface and line marking.	0	3,885	90 %
723062	2.2.1.60 – Capex – upgrade SR29 Yarrie Lake Circuit (R4R Funded) (Year 1 of 2)	Not yet commenced. Funding obtained this year, not scheduled for this financial year. Design to be completed next financial year with construction 2024/2025	0	16,924	100 %
723063	2.2.1.61 – Capex – Shire Wide – Pothole Repair Round 1 (FLR Funded)	25,000 potholes patched since inception.	0	562	100 %
721045	3.2.1.4 - Capex - Narrabri - West Precinct Freight Link	Tender prepared, waiting on UGL and TfNSW to obtain approval to construct, once received tender will be advertised. Telstra line moved below ground in Avon Street and tender (Avon Street) preparation in process. Also waiting on grant funding variation to be approved.	2,857,108	120,490	80 %
723073	1.2.4.5 – Capex – Pedestrian accessibility improvements – Install Kerb Ramps (Year 1 of 4) (R4R Funded)	Project signage procured. Project on track to commence 2023/2024.	0	240	100 %
			24,981,761	10,685,041	

Sewerage Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
722050	2.2.3.1 - Capex - Narrabri - Sewer Treatment Plant - Environmental Improvements (Stage 2)	Council is undertaking pond desilting works within the Narrabri Sewer Treatment Plant to increase wet weather capability for the plant and satisfy environmental obligations for plant operation. Council has appointed contractor to complete works. Contractor delay. Due to commence in July 2023. Completion is expected to take approximately two weeks.	400,000	4,316	30 %
700120	2.3.3.3 - Boggabri - Sewerage Treatment Works Augmentation (carryover 2020/2021)	The final item for Boggabri STP augmentation is to implement water reuse scheme at the plant. Waiting on soil testing, investigation and design to inform the planning of the dam volume and location before going out to construction. Council has undertaken an expression of interest process to find local landholders to accept the reclaimed effluent. Project on hold.	0	0	25 %
722038	2.3.4.2 - Capex - Narrabri - Zimmerman Street - Sewer Pump Station Update (carryover 2021/2022)	Issues observed with receiving pipe manifold in sewer pump station (SPS). Scoping in progress to inform procurement following.	140,000	0	5 %
722039	2.3.4.7 - Capex - Wee Waa - Sewer Mains - Replacement program	Council undertakes regular capital works for sewer mains replacements to maintain performance and life of sewer network. Developing condition assessment for sewer mains to inform capital mains replacement program and scheduling. 5-year renewal program has been drafted.	218,000	0	25 %
723039	2.3.4.9 - Capex - Narrabri - Sewer Treatment Plant - Upgrade Access Road	On hold while negotiations with Inland Rail determine the land acquisition.	125,000	0	25 %
700126	2.3.4.10 - Capex - Wee Waa - Sewer Treatment Plant - Works Augmentation	The final step is the replacement of inlet and outlet piping for digester at Wee Waa Sewer Treatment Plant (WWSTP). On Hold due to resources required to complete reactive maintenance following the flooding event.	68,332	300	70 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723038	2.3.4.14 - Capex - Shire Wide - Sewer - Instrumentation Works	Council requires accurate and reliable instrumentation in order to operate its sewer network effectively and avoid sewer overflows in both sewer treatment plants and sewer pump stations. This is undertaken on an annual basis and is undertaken where priority works are identified or replacements for existing equipment are needed. Phase 1 inception meeting for SCADA. Condition assessment and gap determination to be completed by October 2023. Implementation will depend on budget.	50,000	0	80 %
722040	2.3.4.35 - Capex - Wee Waa - Installation of Sewer Grinder Pumps (carryover 2021/2022)	Grinder pumps installed in the 2022 financial year and project was completed.	32,050	3,338	100 %
700129	2.3.4.36 - Capex - Shire Wide - Sewer - Telemetry Upgrades	Sewer telemetry upgrades required to ensure sewer system is being monitored and operated within Council's level of service and to satisfy asset management guidelines. Review of major items for telemetry upgrade currently being done as part of Integrated Water Cycle Management Plan (IWCM) and Narrabri Sewer Treatment Plant (NSTP) Environmental Protection Licence (EPL) update. Preliminary works being done on Sewer Pump Stations across shire in response to recent floods. Phase 1 inception meeting for SCADA. Condition assessment and gap determination to be completed by October 2023. Implementation will depend on budget.	25,000	0	80 %
722037	4.3.2.36 - Capex - Narrabri - Sewer Mains - Replacement program	Sewer mains to be renewed by replacing the main or relining to ensure asset life is maintained and extended. To undertake condition assessment prior to sewer main replacement program in parallel with Asset Management Plan. Some minor sections to be replaced in meantime. 5-year renewal program has been drafted.	154,976	2,504	25 %
722036	4.3.2.38 - Capex - Narrabri - Sewer Treatment Plant - Options Study (carryover 2021/2022)	This action is part of IWCM – due Feb 2024. Issues paper completed, condition assessment completed, and Options being scoped.	250,000	5,211	100 %
			1,463,358	15,669	

Solid Waste Management Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
700027	2.3.4.24 - Capex - Narrabri - Waste Management Facility - New Cell No. 1 - Complete construction (year 2 of 2)	Cell construction completed February 2022. Fill plan received by GHD. Leachate pump and connection to the systems to be completed by March 2023. Filling of the cell to ensure batter stability has commenced.	1,698,767	1,562,400	100 %
723021	2.3.4.26 - Capex - Narrabri - Waste Management Facility - New Cell No. 2, 3, 4 - Complete Land and Environmental Assessments and Investigate appropriate design	A Consultant has been engaged by Council to commence the process. Environmental and geotechnical assessment completed.	300,000	2,715	50 %
723019	2.3.4.28 - Capex - Shire Wide - Transfer Station Upgrades	Finalising project plan with staged approach. Work commenced at Maules Creek completed. 18 new skip bins have been ordered as part of the new municipal waste collection contract . Electronic gates purchased for both Boggabri and Wee Waa transfer stations and will be operational round end of July 2023. Quotes required for new fencing at Wee Waa and Boggabri.	200,000	0	75 %
700343	2.3.4.37 - Capex - Narrabri Landfill - Improvements (carryover 2020/2021)	Received final fill plan document on 23 December 2023	12,797	7,680	100 %
723020	2.3.4.38 - Capex - Narrabri - Acquisition of Land and Environmental Assessments	Environmental assessment complete. Further analysis to be completed in parallel with the SAP. Geotech report delayed due to Consultant system issue and expected weekending 30 June 2023.	250,000	0	80 %
Total			2,461,564	1,572,795	

Water Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723036	2.3.1.24 - Capex - Wee Waa - Hydrology Options Assessment	Two bore and reservoir arrangements in a single pressure zone without isolation in Wee Waa contribute to mixed water quality results and pressure dynamics in the Wee Waa water scheme. Hydraulic assessment of Wee Waa to be undertaken to inform future works on consolidating trunk mains to assist with consolidating water delivery through the town. This work is to follow the Integrated Water Cycle Management Plan and the review of the Drinking Water Management System to consider level of service and water quality implications to inform the hydraulic assessment.	0	0	40 %
722034	2.3.1.26 - Capex - Wee Waa - Stop Valve Replacement (carryover 2021/2022)	Included in the Water Main Renewal for Wee Waa which is going out to tender in the new financial year.	60,000	0	30 %
722032	2.3.1.27 - Capex - Wee Waa - Water Main Renewals (carryover 2021/2022)	Water Main Renewal for Wee Waa is going out to tender in the new financial year.	300,000	0	30 %
723030	2.3.3.1 - Capex - Bellata, Boggabri, Wee Waa - Install Bulk Water Filling Stations	Council is to replace manually recorded bulk water filling stations at Wee Waa and Boggabri with automated stations that are paid by credit or debit card. The bulk water filling station at Narrabri depot requires upgrading and a relocation to ensure traffic safety is maintained and appropriate backflow prevention and an overhead fill point is included in the station. This is to be replaced in line with the installation of the level crossing along Old Newell Highway to Old Turrawan Rd. On hold until resources allow.	350,000	0	15 %
722030	2.3.3.4 - Capex - Boggabri - Water Main Renewals (carryover 2021/2022)	Oakham Street completed. Designed, supervision awarded, tender in construction.	200,000	0	70 %
723032	2.3.3.10 - Capex - Narrabri - Safe Chlorine Storage Unit	Oakham Street completed. Designed, supervision awarded, tender in construction.	75,000	0	20 %
723034	2.3.3.11 - Capex - Narrabri - Saleyards Bore and Rising Main - Design and Construction	On Hold to be assessed as part of the IWCM.	0	0	10 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2022	Expenditure as at 30/06/2023	% Completed
723033	2.3.3.13 - Capex - Narrabri - Selina Street Reservoir - Access Stairs and Roof Upgrade	Assessment completed. Scoped for designs and construct contract.	100,000	0	30 %
722031	2.3.3.14 - Capex - Narrabri - Water Main Renewals	Fitzroy St prioritised for replacement and upgrade Designed, supervision awarded, tender construction.	350,000	32,548	30 %
723035	2.3.3.15 - Capex - Pilliga - Bore Augmentation	Finalising commissioning of the new bore and chlorine dosing unit and decommissioning old chlorine dosing unit. Obtained availability from chlorine unit contractors and Council electricians to finalise commissioning of site.	30,000	0	85 %
723031	2.3.3.30 - Capex - Shire Wide - Instrumentation Works	Included in telemetry project which has been awarded to contractor and initiated.	0	0	40 %
700114	2.3.3.33 - Capex - Narrabri - Water Augmentation (carryover 2020/2021)	Project completed and warranty period completed with identified defects rectified.	0	9,576	100 %
723029	2.3.3.34 - Capex - Shire Wide - Telemetry Review	Included in telemetry project which has been awarded to contractor and initiated.	25,000	0	40 %
722029	2.3.3.36 - Capex - Chlorine Monitoring Online (carryover 2021/2022)	Included in telemetry project which has been awarded to contractor and initiated.	100,000	0	30 %
722028	2.3.3.37 - Capex - Shire Wide - Operational Upgrades at Existing Facilities	This project has been closed. Funds for this project have been redirected into operational improvements for water and sewer facilities as part of other projects.	215,268	0	100 %
722033	2.3.3.38 - Capex - Wee Waa - Bore Pump Upgrade (carryover 2021/2022)	This project was completed in the 2021/2022.	0	13,665	100 %
723037	4.1.2.17 - Capex - Wee Waa - Boundary Street - Reservoir Risk Assessment	Assessment completed.	30,000	5,590	100 %
			1,835,268	174,474	

Appendices

Appendix A: Narrabri Shire Youth Council Annual Report 2022/2023

Financial figures are draft unaudited
and are subject to change

**www.
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nsw.gov.au**

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