

# 2020/2021 Annual Report

Narrabri Shire Council



**NARRABRI SHIRE**  
DISCOVER THE POTENTIAL

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## About the Annual Report

Narrabri Shire Council has prepared this Annual Report in accordance with the requirements of the *Local Government Act 1993* (NSW). This report provides an account of Narrabri Shire Council's performance in 2020/2021 against the Community Strategic Plan (the framework within which we deliver the everyday services, programs and projects for our community) and our annual budget. It is designed to inform residents, businesses, employees and stakeholders on our performance and our future direction, it will also be presented to the Minister of Local Government.

### **This document includes the following in accordance with statutory requirements:**

- Report of Operations: this includes highlights of the year, details about Narrabri Shire Council's governance, management and operations, and a report on our performance against the Community Strategic Plan and the Budget in 2020/2021;
- Financial Statements;
- Performance Statement;
- The 2017/2022 End of Term Report; and
- The 2017/2022 State of the Environment Report.

Electronic copies are available on our website and hard copies are available on request from Narrabri Shire Council's Administration Building. We welcome your feedback on this document. Details on how to contact us can be found on the back cover.

## Acknowledgement of Country

**“Narrabri Shire Council acknowledges and pays respect to the Kamilaroi people and their Elders, both past and present, as Traditional custodians of the land which Narrabri Shire Council operations are conducted.**

The Narrabri Shire has a rich history of culture and Council is stepping toward endeavours to unite the Community in preserving the unique heritage and celebrating our community diversities.

Council recognises the valuable contribution to the Narrabri Shire made by Aboriginal and Torres Strait Islander peoples and looks forward to a future of mutual respect and harmony.”

Adopted by Narrabri Shire Council in July 2016.

# Mayor's Message



**I am honoured to introduce the 2020/2021 Narrabri Shire Annual Report. It is with great respect, that I acknowledge the Kamilaroi people and thank the Elders both past, present and emerging for their custodianship of this land. I would also like to extend this respect to all Aboriginal peoples residing within our Shire.**

2020/2021 was a challenging year as our community continued to navigate the challenges of COVID. Our community has adapted to protect each other against the physical and economic implications COVID presents. It is with great pride, that I commend each and every resident of our Shire for their continued resilience in these trying times.

This past year, Councillors and I have been working hard to ensure that existing and proposed plans for the Shire are implemented effectively. Maintaining implementation and completion of Operational Plans will help achieve a vibrant future for all residents across the Shire.

The Northern NSW Inland Port (N2IP) has continued to provide investment potential for the community in 2021. N2IP is anticipated to be a state significant intermodal manufacturing and logistics hub. This is evident through the interest investors and businesses have continued to show in the Shire. In addition to this interest, Council has secured \$24.6 million from the NSW State and Federal Governments to establish the N2IP.

In November 2020, Deputy Premier John Barilaro announced the NSW Government's support for the proposed Narrabri Gas Project. The Narrabri Gas Project is expected to provide an extensive commercial gain for the Shire, with an anticipated \$3.6 billion economic boost and 1500 jobs to the region. The Gas Project will encourage value add industries, such as manufacturing, to establish themselves in Narrabri, and provide economic stimulus to the Narrabri Shire economy. With the ongoing support of both the NSW State and Federal Governments and the community, the Narrabri Gas Project will transform the Shire into a thriving energy-intensive industrial hub whilst simultaneously providing opportunities for long term growth.



Despite the challenges, 2021 has been an extremely successful year in regard to the provision of services, including the completion of community projects such as the upgrades made to Bellata Sporting Precinct, Boggabri's Anzac Park, the Pilliga Bore Baths, Wee Waa's Dangar Park and Gwabegar's Anzac Park.

I would like to thank my fellow Councillors, Council's Senior Management Team, our dedicated staff and of course - our community, for making the most out of 2021. We would not have been able to accomplish all we have without the commitment and collaboration undertaken by you all.

## Cr Ron Campbell

### MAYOR

Figure 1. Mayor Ron Campbell, General Manager Stewart Todd, former Deputy Premier John Barilaro at Santos' Wilga Park Power Station (November 2020)



Figure 2. Mayor Ron Campbell with Amara Grant, 2021 Lillian Hulbert Memorial Prize recipient (February 2021)



# General Manager's Foreword



**It has been a challenging but remarkable 12 months for the Shire! Council, as well as the community, should be proud of everything we have accomplished. Much like the previous 12 months, we were forced to navigate difficult situations due to the continued presence of COVID-19. However, like most things, the Narrabri Shire navigate it well. I commend the active perseverance and engagement of our staff and community throughout 2020/2021.**

It is an exciting time for the Shire. Over 150 capital works projects have been completed across the Shire, with 45 projects totalling over \$100,000 each. This year Council has secured over \$33 million in funding to be used to facilitate Shire wide economic growth, improving the quality of life for residents across the Shire.

With the advancements made in 2020/2021 regarding the Northern NSW Inland Port, the Narrabri Gas Project, the Inland Rail, and the Special Activation Precinct, the Shire is on the fast track to becoming one of the most economically and industrially vital regions in NSW.

With a lot of exciting prospective and existing projects underway, I look forward to bigger and brighter 12 months ahead.

**Stewart Todd**

**GENERAL MANAGER**

# Our Community

The Narrabri Shire Local Government Area covers 13,031 square kilometres in North West New South Wales and is home to over 13,000 residents. Located Halfway between Sydney and Brisbane, the Shire is an exciting and diverse region of NSW and is home to a vast array of National Parks, Aboriginal Cultural Areas, Conservation Areas, and Nature Reserves.

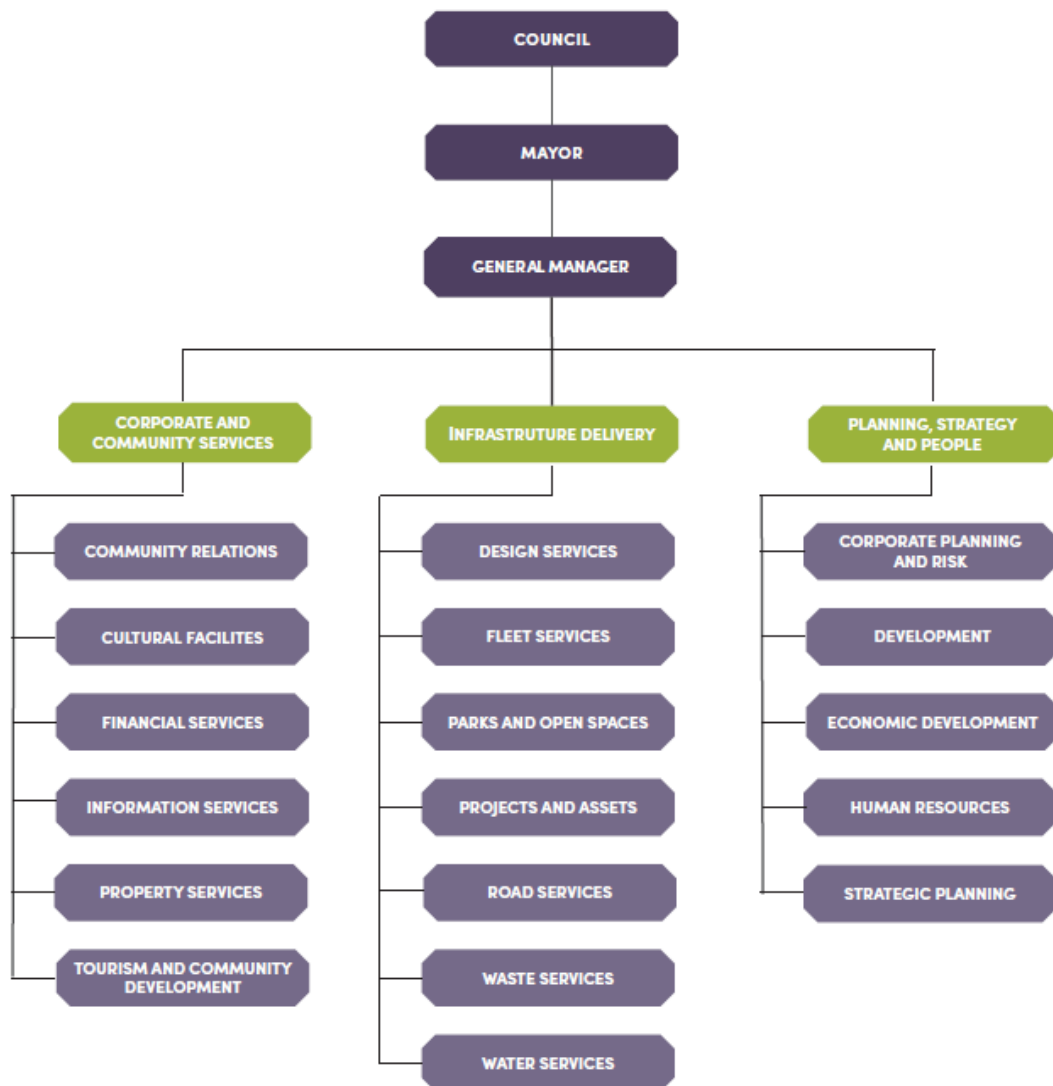
The Shire sits within the Federal Government electorate of Parkes and the State Government seat of Barwon and is known as 'Australia's Sportiest Shire'.



# Our Organisation

As at 30 June 2021, Narrabri Shire Council was managed by its General Manager and the Directors of three directorates - Corporate and Community Services, Infrastructure Delivery and Planning, Strategy and People.

Council will continue the process of improving its structure, through the review of vacant positions and new opportunities as they become available.





# Our Values



## **INTEGRITY**

Ensuring transparency and honesty in all our activities.



## **LEADERSHIP**

Providing guidance and direction to our community and our people.



## **CUSTOMER FOCUS**

Delivering prompt, courteous and helpful services and being responsive to the community's changing needs.



## **ACCOUNTABILITY**

Accepting our responsibility for the provision of quality services and information.



## **RESPECT**

Treating everyone with courtesy, dignity and fairness.



## **EXCELLENCE**

Being recognised for providing services, programs and information which consistently meet and exceeds standards.

# Integrated Planning and Reporting

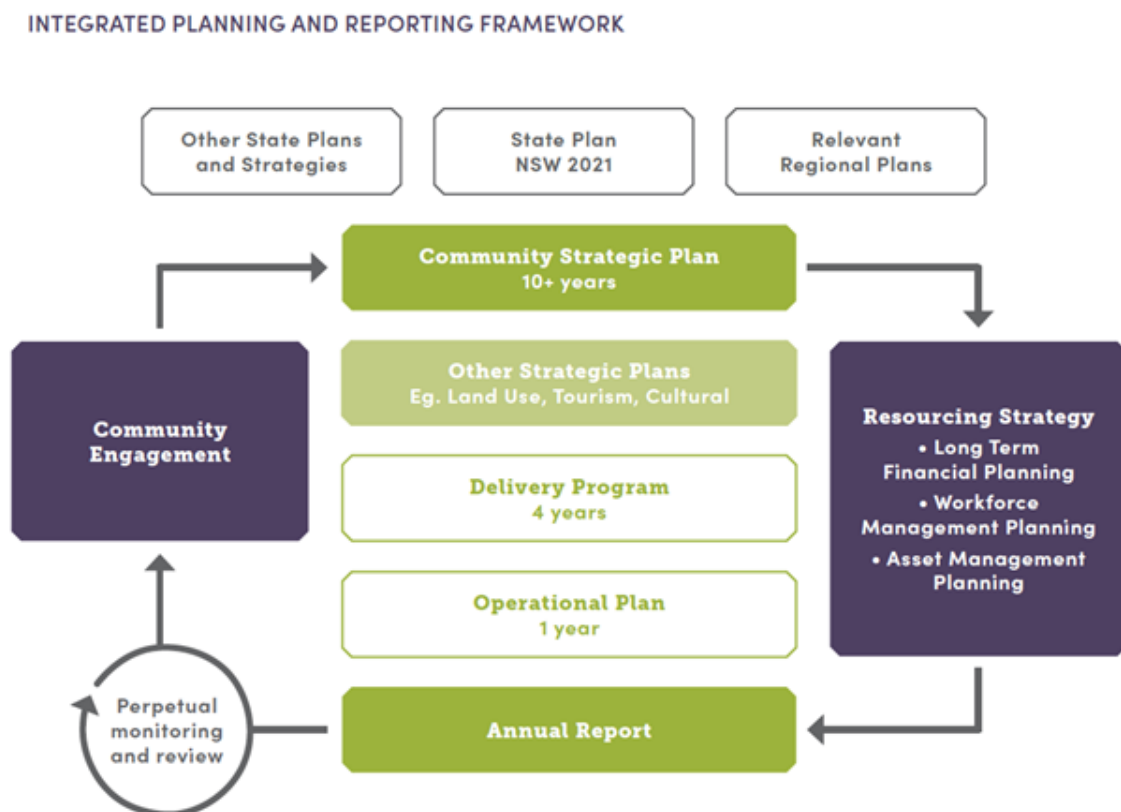
## Integrated Planning and Reporting Framework

In 2009 the NSW Government introduced a new integrated planning and reporting framework for NSW Local Government. This was embedded into the *Local Government Act 1993*. It includes the requirement to prepare a long-term Community Strategic Plan, along with a four-year Delivery Program, Operational Program and Resourcing Strategy.

This Annual Report marks the final report of measures included in the 2017/2021 suite of Integrated Planning and Reporting documents.

The components of the framework, and how they fit together, are shown in Figure 1.

**Figure 1: Integrated Planning and Reporting Framework**



## Community Engagement Strategy

The Community Engagement Strategy outlines how Council will engage with the community to develop the Community Strategic Plan for Narrabri Shire.

## Community Strategic Plan

The Community Strategic Plan presents the community endorsed vision and strategic plan for Narrabri Shire. The Community Strategic Plan has a minimum 10-year timeframe and is the highest-level document that Council prepares on behalf of the community.

## Delivery Program

The strategies identified in the Community Strategic Plan flow down into the Delivery Program. The Delivery Program outlines how Council will deliver and resource these strategies over the following four (4) year period.

## Resourcing Strategy

The Resourcing Strategy outlines the resources available in terms of people, finances, and assets. The Resource Strategy includes the following three (3) components:

- **Asset Management Strategy** sets the direction for Council to determine what level of service is required for the infrastructure and assets it has, or is to be developed, to meet the needs of the community.
- **Long-Term Financial Plan** outlines how Council will structure its available financial resources to achieve the strategic objectives over a 10-year timeframe.
- **Workforce Plan** assists Council to have the right number of people who are appropriately skilled to assist in achieving the strategic objectives within Council's budget constraints.

## Operational Plan

The Operational Plan sets specific actions to be achieved within the next financial year. It is supported by an annual budget.

## Annual Report

The Annual Report reflects and reports on Council's strategic objectives, operations and performance for the financial year.

## End of Term Report

In the last year of Council's term of office, an end-of-term report is prepared as an additional section for the Annual Report, outlining progress in achieving the objectives of the Community Strategic Plan during its term in office.

# Strategic direction

## OUR VISION

A strong and vibrant regional growth centre providing a quality living environment for the entire Shire community.



### Theme 1: OUR SOCIETY

**Strategic Direction 1: Safe, Inclusive and Connected Community**

A safe, supportive community where everyone feels welcomed, valued and connected.



### Theme 2: OUR ENVIRONMENT

**Strategic Direction 2: Environmentally Sustainable and Productive Shire**

Maintaining a healthy balance between our natural and built environments.



### Theme 3: OUR ECONOMY

**Strategic Direction 3: Progressive and Diverse Economy**

A strong, diverse economy that attracts, retains and inspires business, industry and tourism growth.



### Theme 4: OUR CIVIC LEADERSHIP

**Strategic Direction 4: Collaborative and Proactive Leadership**

Working pro-actively together to achieve our shared vision with strong strategic direction.



# Community Strategic Plan

The Narrabri Shire Council adopted its Community Strategic Plan from 1 July 2017 following substantial community consultation. The Community Strategic Plan provides a ten-year vision for Council to follow as directed by the Shire Community. The Community Strategic Plan is revised every four years according to Council's Community Engagement Strategy, and always looks ten years ahead.

The following suite of strategic documents were also adopted along with the Community Strategic Plan:

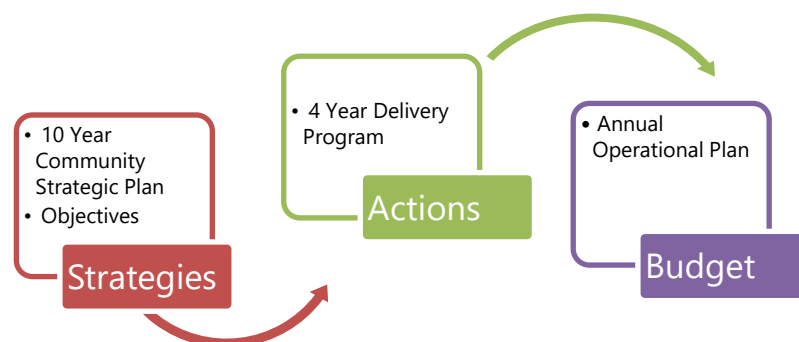
- **Resourcing Strategy:** identifies the resources available to Council to meet its objectives, including a Long Term Financial Plan to identify the financial resources; a Workforce Plan to identify the number of appropriately skilled employees; and an Asset Management Strategy to determine the level of service required for infrastructure, and assets required to meet community needs. The Resourcing Strategy spans four years from 2017/2021.
- **Delivery Program:** identifies the objectives that Council will meet over four years, from 2017/2021.
- **Operational Plan:** highlights the objectives and actions to be implemented over the 2020/2021 financial year as a result of the Delivery Program, and enables Council to report annually on its performance.

This Annual Report marks the fourth report of measures included in the extended 2017/2022 suite of Integrated Planning and Reporting documents.

## Strategic Directions and Objectives

The Community Strategic Plan highlights the future direction of Council by developing a reputation for itself as a vibrant community, offering all the advantages of a regional lifestyle along with a wide range of activities to enjoy. We will make the most of the diversity of our economy, returning to the community the benefits of a busy agricultural sector and growing resources sector. In turn this will strengthen the ability of our Shire to offer a full range of services, including health, education, and retail. This will make the area an even more attractive place to live and work.

The strategic objectives are aimed at the broader Shire community. The strategies under each objective specifically relate to the role Council plays with the common objective.



In line with this vision and after applying particular focus on the opportunities for growth while acknowledging the barriers, the following strategic directions and objectives have been established for the Narrabri Shire:

### **Strategic Direction 1: Safe, Inclusive and Connected Community**

**Objective 1.1:** Community health, safety and support services will adequately meet changing community needs

**Objective 1.2:** Our vibrant country lifestyle will be enhanced through embracing our recreational and cultural diversity

**Objective 1.3:** Our communities will be provided with facilities and services to increase social connectivity and accessibility

**Objective 1.4:** A diverse range of quality learning options will be available to improve knowledge and skills within the community

### **Strategic Direction 2: Environmentally Sustainable and Productive Shire**

**Objective 2.1:** We will maintain our open spaces, natural environment, and heritage for future generations

**Objective 2.2:** We will protect our environment through sustainable planning and well-resourced emergency services

**Objective 2.3:** Our natural resource consumption will be reduced and waste well managed

**Objective 2.4:** The impacts of extractive industries on the environment will be minimised

### **Strategic Direction 3: Progressive and Diverse Economy**

**Objective 3.1:** We will stimulate business and tourism by maximising our assets and attracting regional events

**Objective 3.2:** We will become a manufacturing and logistics hub for the northern inland region

**Objective 3.3:** Value adding, and industry innovation will drive employment

**Objective 3.4:** Adequate housing options will be available to meet demands across the Shire

### **Strategic Direction 4: Collaborative and Proactive Leadership**

**Objective 4.1:** We will proactively engage and partner with the community and government to achieve our strategic goals

**Objective 4.2:** Decision making will ensure Council remains financially sustainable

**Objective 4.3:** Infrastructure and service delivery will provide public value for the community

**Objective 4.4:** Our strategic goals will be achieved through transparent and accountable planning and reporting

# Community Highlights



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# Our Society

## Strategic Direction 1: Safe Inclusive and Connected Community

Our society believes strongly in the Council's vision statement of an entire Shire community. Everyone has a contribution to make and everyone deserves to share in investments made by Council. Continuing efforts are needed to engage our young people and to involve the indigenous members of our community.

The following presents highlights for the year for our theme 'Our Society':

<b>Companion Animals</b> <b>112</b> Companion animals rehomed	<b>Libraries</b> <b>24,220</b> Visitors across all Shire Libraries	<b>Pools</b> <b>64,365</b> Visitors to Shire Pools
<b>The Crossing Theatre</b> <b>11,019</b> Visitors to The Crossing Theatre's cinemas	<b>CREATE Festival</b> The inaugural annual CREATE Festival was successfully held across the Narrabri Shire	<b>Libraries</b> <b>30,125</b> Loans across all Shire Libraries
<b>Libraries</b> <b>262</b> New members across all Shire Libraries	<b>Supporting Youth</b> <b>\$52,300</b> Successfully obtained from the NSW Government to fund the Youth Employment Capacity Building Project	<b>Pools</b> <b>1,390</b> Learn to Swim Classes

### Major Project Highlights:

- \$48,000 - Installed CCTV cameras at The Crossing Theatre and the Visitor Information Centre
- \$20,000 – Driver Reviver Site Upgrade
- \$13,000 – Replace fences at the Narrabri Lawn Cemetery
- \$60,000 – Establish new sections at the Old Cemetery and Lawn Cemetery in Narrabri



# Our Environment

## Strategic Direction 2: Environmentally Sustainable and Productive Shire

The community is mindful that the whole of the living environment needs to be considered to ensure that a quality living environment for the entire Shire community is achievable for the future. Everyone can contribute whether living and working in towns or villages or in rural areas.

The following presents highlights for the year for our theme 'Our Environment':

<p><b>Hazard Reduction</b></p> <p><b>8,500 ha</b></p> <p>Of Combined Targeted Hazard Reduction conducted by Council and the Rural Fire Service in the Narrabri Shire.</p>	<p><b>Weed Management</b></p> <p><b>12,107 ha</b></p> <p>Roadside treated for noxious weeds</p>	<p><b>Waste Services</b></p> <p>Collected:</p> <p>7,866 tonnes of general waste; 994 tonnes of recycling; and 7,866 tonnes of organic waste</p>
<p><b>Aboriginal Heritage</b></p> <p>The Narrabri Shire Aboriginal Heritage Study was adopted in December 2020.</p>	<p><b>Water Infrastructure</b></p> <p><b>\$2.238 million</b></p> <p>Bore Replacement at Bellata, Gwabegar, Pilliga</p>	<p><b>Saleyards</b></p> <p><b>1,156</b></p> <p>Trucks utilising the Narrabri Truck Wash</p>
<p><b>Weed Management</b></p> <p><b>788</b></p> <p>Properties inspected for noxious weeds</p>	<p><b>Waste</b></p> <p><b>2,694</b></p> <p>Tonnes of waste reused</p>	<p><b>Saleyards</b></p> <p><b>4,305</b></p> <p>Head of stock sold through Narrabri Saleyards</p>

### Major Project Highlights:

- \$222,000 – Collins Oval Pathway Replacement
- \$158,000 – Pilliga Tennis Court Construction
- \$150,000 – Installation of fencing and irrigation at Cook Oval, Wee Waa

# Our Economy

## Strategic Direction 3: Progressive and Diverse Economy

The people of Narrabri Shire are very proud of the region in which they work and live. The community has a strong desire to see its Shire prosper. They want the Shire to be attractive as a destination for people to live, run businesses and visit.

The following presents highlights for the year for our theme 'Our Economy':

<p><b>N2IP</b></p> <p><b>\$24.6 million</b> in funding allocated for the Northern NSW Inland Port (N2IP).</p> <p>(Of that \$16.8 million from NSW Government and \$7.8 million from the Federal Government)</p>	<p><b>Narrabri SAP</b></p> <p>Narrabri was announced as an investigation site for a Special Activation Precinct (SAP) in November 2020</p>	<p><b>Small Business</b></p> <p>Council provided 18 online workshops to 80 participating local businesses for Small Business Month 2020.</p>
<p><b>GRP</b></p> <p>Narrabri Shire's Gross Regional Product (GRP) increased to <b>\$1.964 billion</b>.</p>	<p><b>LEP Reviewed</b></p> <p>The Narrabri Shire Local Environmental Plan (LEP) was reviewed to rezone the land purchased for the N2IP.</p>	<p><b>Development</b></p> <p><b>\$16,968,570</b></p> <p>Total value of the 228 applications determined in 2020/2021.</p>
<p><b>Airport</b></p> <p><b>2,648</b></p> <p>Passengers through the Narrabri Airport</p>	<p><b>Tourism</b></p> <p><b>36,142</b></p> <p>Visitors to the Narrabri Region Visitor Information Centre</p>	<p><b>Tourism</b></p> <p><b>\$1.574 million</b></p> <p>Upgrade of the Boggabri Caravan Park</p>

### Major Project Highlights:

- \$240,000 – Upgrade of The Crossing Theatre
- \$280,000 – General Aviation Apron Extension and new RFS Building for Emergency Services at the Narrabri Airport
- \$33,000 – Installed the Digital Sign at the Visitor Information Centre

# Our Civic Leadership

## Strategic Direction 4: Collaborative and Proactive Leadership

Our community recognises that Council does not have complete control over every aspect of the Shire. Sometimes we need contributions from State and Federal governments and agencies to make changes. However, the community does look to Council for strong leadership, clear communication, efficient support of development and a preparedness to meet commitments.

The following presents highlights for the year for our theme 'Our Civic Leadership':

<b>Grant Funding</b> <b>\$33,737,457</b> In Council and Community Grants successfully received	<b>Road Services</b> <b>28km</b> Of roads resealed	<b>Community</b> <b>\$16,619</b> Community grants provided
<b>Community</b> <b>\$46,176</b> Total value of rates and services donated	<b>Engagement</b> Developed and held the inaugural Small Business Summit for the Narrabri Shire	<b>Road Services</b> <b>44km</b> Of gravel roads re-sheeted
<b>Inform</b> Developed and distributed monthly newsletters to local businesses across Narrabri Shire outlining opportunities and economic activity of the region	<b>Communications</b> Produce factsheets on major Council projects and initiatives	<b>Water Services</b> <b>2,760 ML</b> Water abstracted, treated and distributed

### Major Project Highlights:

- \$3.3 million – Maitland Street Narrabri, Upgrade
- \$3.6 million - Bridge Replacement (Tarriaro Bridge, Narrabri and Spring Creek Bridge, Narrabri)
- \$12.9 million - Upgrade of the Sewer Treatment Works Augmentation at Boggabri and Wee Waa

# Financial Snapshot



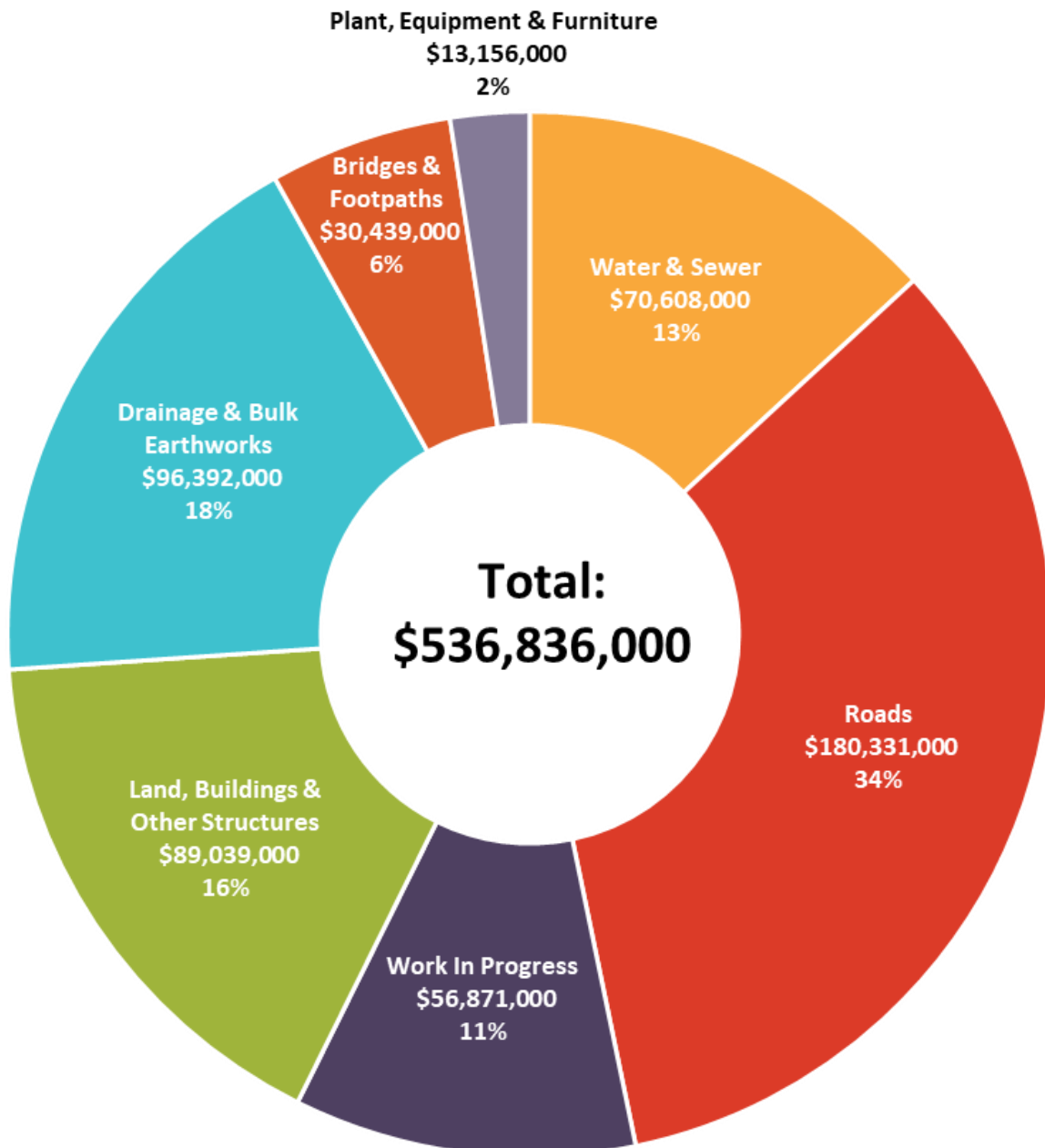
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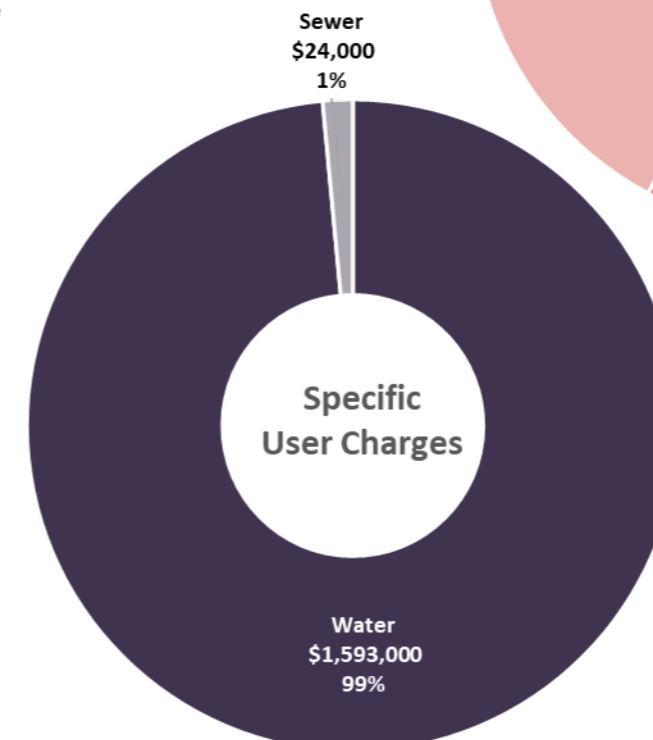
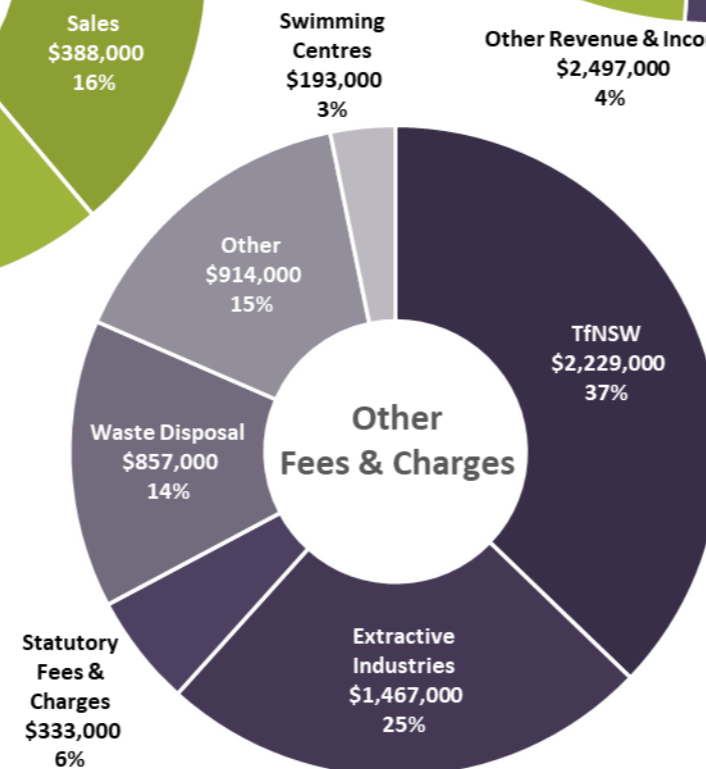
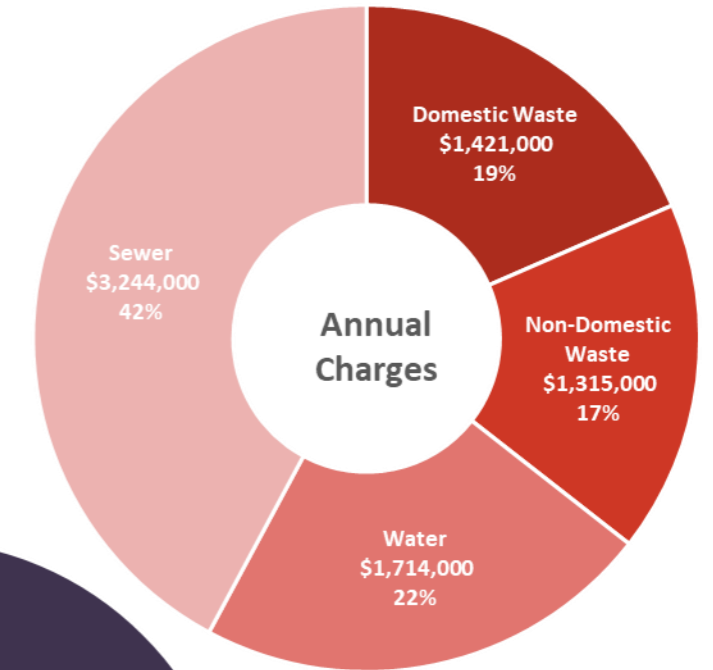
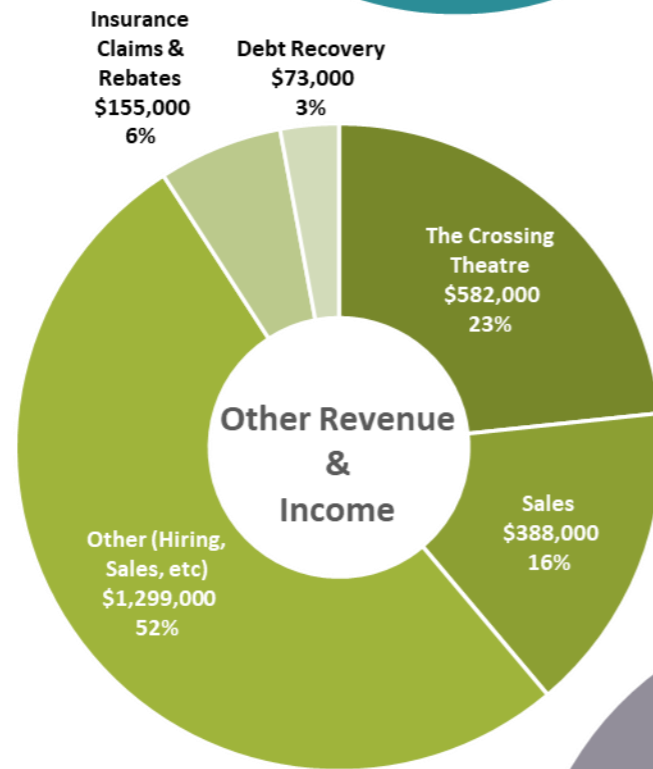
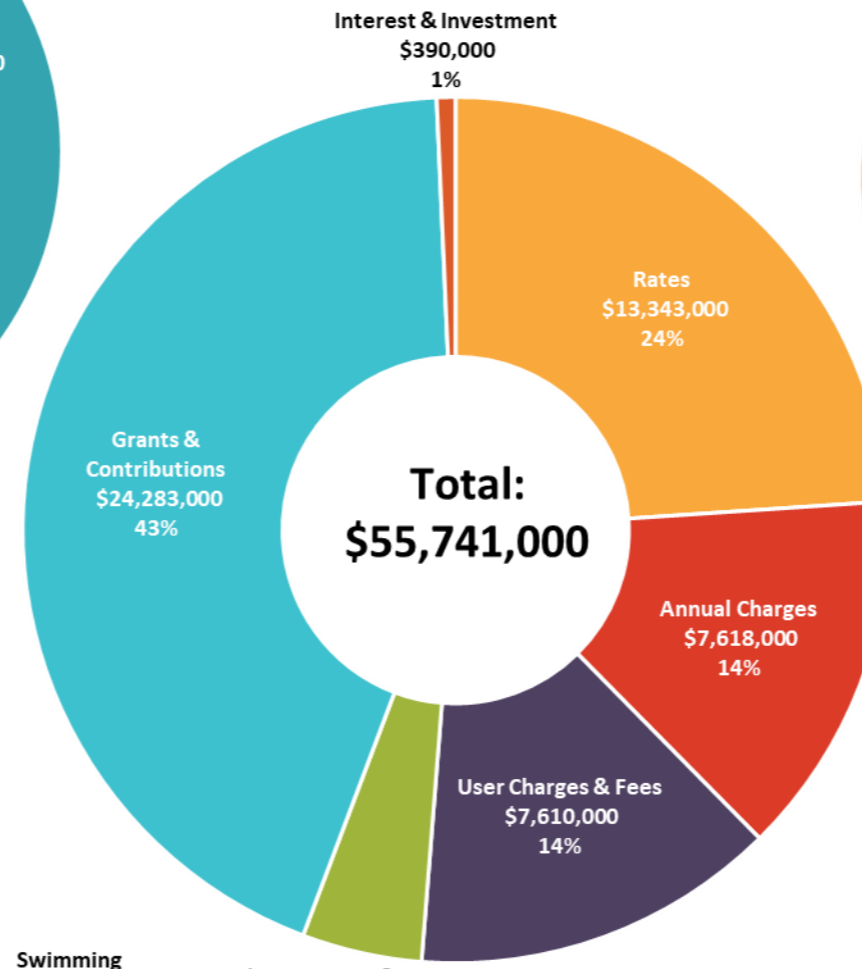
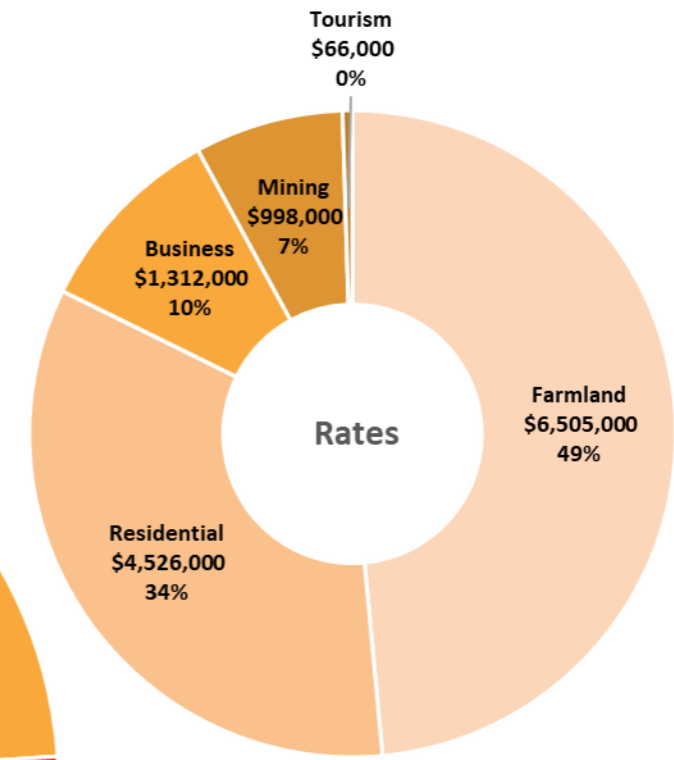
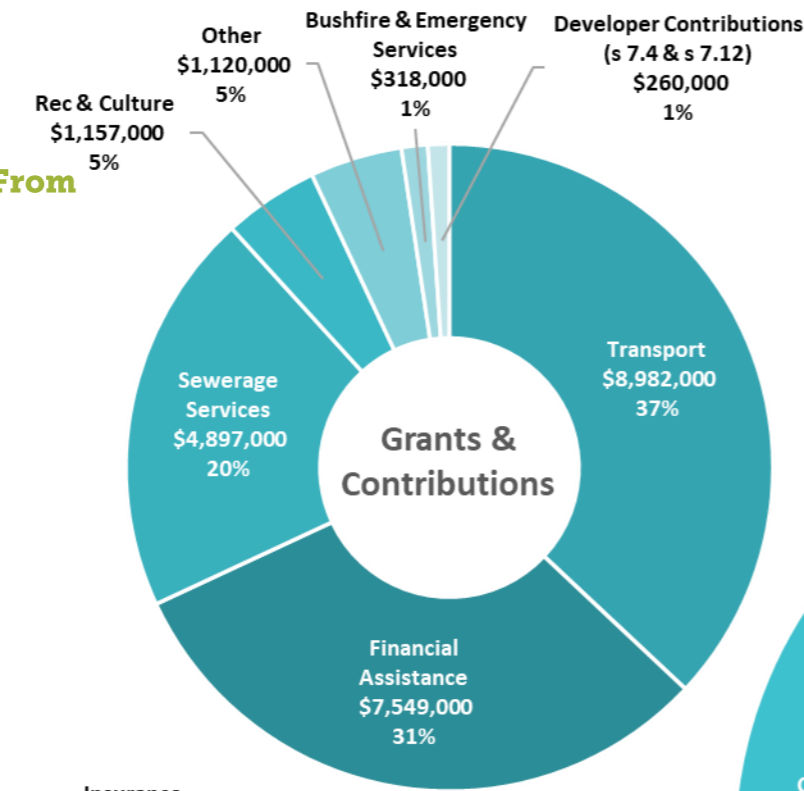
## Our Status as at 30 June 2021

In 2020/2021, Council reported a loss of \$371,000 before grants and contributions provided for capital purposes and a net operating result of \$8,436,000.

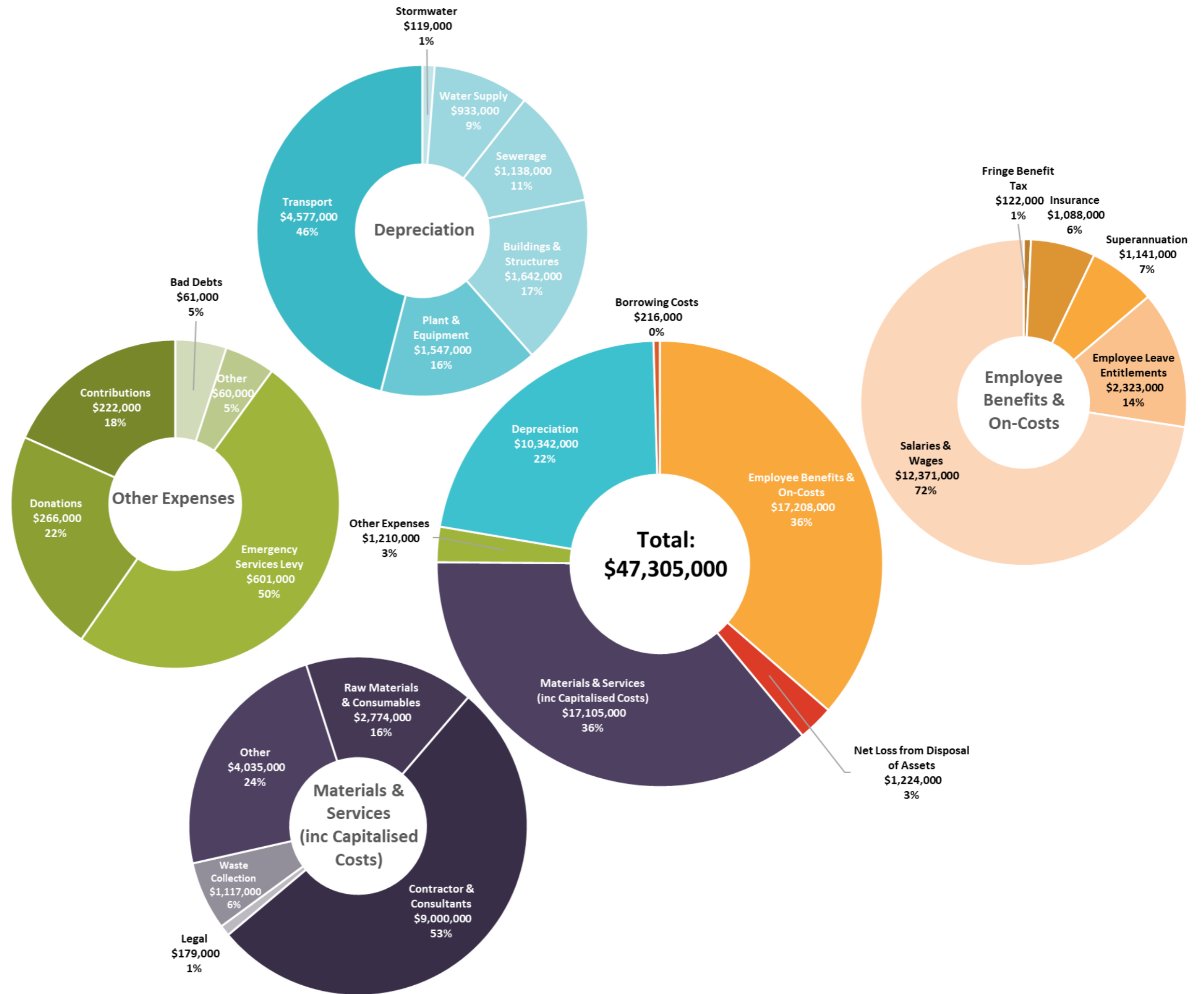
### Value of our Assets (Infrastructure, Property, Plant, and Equipment)



**Where Our Money Comes From**



## Where Our Money Goes



A graphic design featuring a large, dark purple hexagon in the center. The words "Statutory" and "information" are written across it in white, with "Statutory" in a bold sans-serif font and "information" in a cursive script. Surrounding the central hexagon are several other hexagons in shades of green and purple, some with 3D effects. A thin green line and a dashed green line form abstract shapes around the composition.

# Statutory *information*

## Councillor Training and Professional Development

**Local Government (General) Regulation 2005 reg 186:** For the purposes of section 428(4)(b) of the Act, an annual report of a council must include the following information—

- (a) the names of any mayors or councillors who completed any induction training course, induction refresher course or supplementary induction course under this Part during the year,
- (b) the names of any mayors or councillors who participated in any ongoing professional development program under this Part during the year,
- (c) the number of seminars, circulars and other activities delivered as part of the ongoing professional development program in accordance with this Part during the year.

Course	Cr Campbell	Cr Staines	Cr Booby	Cr Campey	Cr Finlay	Cr Kneale	Cr McMahon	Cr Redding
Fraud & Corruption	Sent	Sent	Completed	Sent	Sent	Sent	Completed	Completed
LGNSW Managing Media for Councils	Completed	Completed	-	-	-	-	-	-
<b>Total</b>	1	1	0	0	0	0	1	1

During 2020/2021, the Mayor and Councillors were granted access to all 32 of NSW Office of Local Government's Circulars.

## Overseas Visits

**Local Government (General) Regulation 2005 reg 217(1)(a):** For the purposes of section 428(4)(b) of the Act, an annual report of a council is to include the following information- details (including the purpose) of overseas visits undertaken during the year by councillors, council staff or other persons while representing the council (including visits sponsored by other organisations)

No overseas visits were undertaken by Councillors, Council staff or other persons representing Council (including visits sponsored by other organisations) in 2020/2021.

## Councillor Fees, Expenditure, Facilities and Training

**Local Government (General) Regulation 2005 reg 217(1)(a1):** details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following—

- (i) the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs),
- (ii) telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes,
- (iii) the attendance of councillors at conferences and seminars,
- (iiia) the provision of induction training for councillors, supplementary induction training for mayors and professional development programs for mayors and other councillors,
- (iv) other training of mayors and councillors and the provision of skill development for mayors and councillors,
- (v) interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vi) overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,
- (vii) the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW prepared by the Director-General from time to time,
- (viii) expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions

The total amount of fees paid to the Mayor and Councillors for the year was \$122,470. Councillors each received a fee of \$12,120, with the Mayor receiving an additional fee of \$8,359. The total amount spent on Councillors' fees, the provision of Councillor facilities and payment of Councillor expenses for the year was \$141,342 compared to \$200,098 in 2019/2020.

Council's Policy on the provision of facilities for use by Councillors and the payment of Councillors expenses can be found on Council's Website [www.narrabri.nsw.gov.au](http://www.narrabri.nsw.gov.au).

<b>Fee</b>	<b>Cr Booby</b>	<b>Cr Campbell</b>	<b>Cr Campey</b>	<b>Cr Finlay</b>	<b>Cr Kneale</b>	<b>Cr McMahon</b>	<b>Cr Redding</b>	<b>Cr Staines</b>	<b>All Councillors</b>
Mayoral Fees	\$ -	\$ 20,479.33	\$ -	\$ -	\$ -	\$ -	\$ 6,040.67	\$ -	\$ 26,520.00
Elected Member Fees	\$ 12,120.00	\$ 12,120.00	\$ 12,120.00	\$ 12,120.00	\$ 12,120.00	\$ 11,110.00	\$ 12,120.00	\$ 12,120.00	\$ 95,950.00
Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reimbursement of Meeting Costs	\$ 1,474.20	\$ -	\$ -	\$ 156.00	\$ 460.20	\$ 1,454.66	\$ -	\$ -	\$ 3,545.06
Catering Meetings and Functions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Provision of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone Calls	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Conferences and Seminars	\$ -	\$ 9,093.81	\$ -	\$ -	\$ 1,194.08	\$ -	\$ 92.73	\$ 4,146.49	\$ 14,527.11
Induction Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Skill Development Training	\$ -	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 800.00
Interstate Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overseas Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Spousal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Child or Family Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ 13,594.20	\$ 42,093.14	\$ 12,120.00	\$ 12,276.00	\$ 13,774.28	\$ 12,564.66	\$ 18,253.40	\$ 16,666.49	\$ 141,342.17



## Contracts Awarded

**Local Government (General) Regulation 2005 reg 217(1)(a2):** details of each contract awarded by the council during that year (whether as a result of tender or otherwise) other than—

- (i) employment contracts (that is, contracts of service but not contracts for services), and
- (ii) contracts for less than \$150,000 or such other amount as may be prescribed by the regulations,

including the name of the contractor, the nature of the goods or services supplied by the contractor and the total amount payable to the contractor under the contract

The following table lists all contracts awarded by Council with a total value of \$150,000 or more during 2020/2021. The amounts payable below are either the **approved** GST inclusive contract amounts for construction contracts, plus any approved variations, or the total amounts paid during the 2021 financial year for Rates Only Supply Contracts.

Name of Contractor	Date	Goods or Services Provided	Amount Payable (inc GST)	Approved Variations (inc GST)
Accurate Asphalt & Road Repairs Pty Ltd; Downer EDI Works Pty Ltd; Ellis Profiling Pty Ltd; Stabilco Pty Ltd; Stabilfix Pty Ltd; Stabilisaed Pavements of Australia Pty Ltd; THE Mining Pty Ltd	28/07/2020	Provision of In Situ Stabilisation Services	\$237,634.10	N/A
Calvani Crushing Pty Ltd; Coastal Crushing Pty Ltd; CivCrush Pty Ltd; Milbrae Quarries Pty Ltd; Regional Quarries Pty Ltd	28/07/2020	Provision of Mobile Gravel Crushing Services	\$1,256,810.20	N/A
Awcon Pty Ltd; Milbrae Quarries Pty Ltd; Precision Drill & Blast Pty Ltd; Premier Drill & Blast Pty Ltd	28/07/2020	Provision of Quarry Blasting Services	\$136,008.40	N/A
All Pavement Solutions Pty Ltd; BMR Quarries Pty Ltd; Bitupave Pty Ltd t/as Boral Asphalt; Colas NSW Pty Ltd; Fulton Hogan Industries Pty Ltd; NSW Spray Seal Pty Ltd.	30/06/2020	Bitumen Sealing	\$1,158,394.02	N/A
Saunders Civilbuild Pty Ltd	25/08/2020	Design & Construction of Replacement Bridges at Horsearm Creek and Spring Creek, Narrabri	\$2,539,517.75	N/A
Daracon Contractors Pty Ltd	25/08/2020	Construction of Pavement Replacement at Maitland Street, Narrabri	\$2,954,351.42	\$274,155.93
Cardno (NSW/ACT) Pty Ltd	28/10/2020	Wee Waa Levee Feasibility Study	\$259,869.50	N/A

Name of Contractor	Date	Goods or Services Provided	Amount Payable (inc GST)	Approved Variations (inc GST)
JLE Concreting Pty Ltd	15/01/2021	Construction of a Concrete Shared Pathway along Narrabri Creek (Stage 4)	\$256,520.00	N/A
Ausroad Systems Pty Ltd	24/09/2020	Supply & Delivery of a Road Maintenance Truck	\$473,440.00	N/A
WTC Earthmoving Pty Ltd	15/02/2021	Narrabri Airport Apron Extension and Associated Works	\$231,791.09	\$28,717.14

## Legal Proceedings

**Local Government (General) Regulation 2005 reg 217(1)(a3):** a summary of the amounts incurred by the council during the year in relation to legal proceedings taken by or against the council (including amounts, costs and expenses paid or received by way of out of court settlements, other than those the terms of which are not to be disclosed) and a summary of the state of progress of each legal proceeding and (if it has been finalised) the result

Council incurs legal expenses for such things as the purchase and sale of land and assets, debt collection, and preparation of leases and subdivisions. Costs are also incurred for legal advice on planning and environmental matters, employment issues, liability issues and corporate governance.

Legal Matter	Cost (\$)	Progress or Result as at 30 June 2021
Environmental Protection Authority (EPA) matter	\$37,339.75	Finalised in 2020/2021 through the Courts. Not awarded in Council's favour, resulting in a fine payable by Council.
Councillor dispute	\$46,114.38	Finalised through the Courts in 2020/2021. Awarded in Council's favour.
Employment matter	\$6,483.00	Ongoing.
<b>Total:</b>	<b>\$89,937.13</b>	

## Subsidised Private Works (Section 67 Resolutions)

**Local Government (General) Regulation 2005 reg 217(1)(a4):** details or a summary (as required by section 67(3) of the Act) of resolutions made during that year under section 67 of the Act concerning work carried out on private land and details or a summary of such work if the cost of the work has been fully or partly subsidised by the council, together with a statement of the total amount by which the council has subsidised any such work during that year

No work was carried out on private land which was fully or partly subsidised by Council in 2020/2021.

## Financial Assistance (Section 356 Contributions)

**Local Government (General) Regulation 2005 reg 217(1)(a5):** the total amount contributed or otherwise granted under section 356 of the Act

The amount contributed or otherwise granted to others under [Section 356 of the Local Government Act 1993](#), are as follows:

Donation of Rates and Service Charges	Amount (\$)
Donation of Rates & Waste Charges	\$29,309.13
Donation of Water Services	\$11,483.75
Donation of Sewer Services	\$18,523.50
<b>Total</b>	<b>\$59,316.38</b>

Contributions to Events	Amount (\$)
Event...	\$2,034.98
<b>Total</b>	<b>\$2,034.98</b>

Community Grants Scheme	Amount (\$)
Community Group...	\$16,618.66
<b>Total</b>	<b>\$16,619.00</b>

Pensioner Rebate Scheme	Amount (\$)
Council's Component	\$140,000.00
<b>Total</b>	<b>\$140,000.00</b>

Not included in the above figures are donations, contributions and concessions granted to community groups, including Concession Rates of Hire for The Crossing Theatre, Non-Ratable Property Classifications and Hire of Council Plant and Equipment.

## External Bodies (Section 355 Committees)

**Local Government (General) Regulation 2005 reg 217(1)(a6):** a statement of all external bodies that during that year exercised functions delegated by the council,

The following external organisations were Section 355 Committees of Narrabri Shire Council for all or part of 2020/2021 and were delegated to exercise functions on behalf of Council, pursuant to [Section 355 of the Local Government Act 1993](#):

### Gwabegar Community Hall Committee

Council Delegate: Cr Booby

#### Delegated Functions:

- Take care, control, and management of the Gwabegar Community Hall.
- Collect any charges and fees fixed by Council for the use of the facilities, to raise funds for the purpose and objectives of the Committee and to expend those funds together with such funds as the Council may from time to time vote to the Committee.
- To make the facility available to and safe for all members of the public consistent with the purpose for which the facility was originally constructed. Any restriction to this availability is to be approved by Council.
- To meet any charges which may be made from time to time for electricity, water, and any other services charges in respect to the operation of the facility.
- To maintain the facility to the satisfaction of the General Manager:
  - Structural alterations and permanent installations require relevant Council building and planning approval prior to commencement.
  - Council approval is to be obtained for major maintenance, improvements, or extensions to the facility prior to the issuing of the contract for the commencement of such work.
  - Such works are to be to the satisfaction of the General Manager.
- To permit authorised Council officers to enter the premises at any reasonable hour for the purpose of carrying out work or inspections at times of emergency when entry is necessary, and to supply Council with a set of keys for this purpose.
- Arrange the repair and maintenance of the facility and grounds, either by voluntary labour or otherwise.

## Controlling Interest in Other Bodies

**Local Government (General) Regulation 2005 reg 217(1)(a7):** a statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council (whether alone or in conjunction with other councils) held a controlling interest during that year

In 2020/2021, Council did not hold a controlling interest in any corporations, partnerships, trusts, joint ventures, syndicates or other bodies, whether alone or in conjunction with other councils.

## Involvement with Other Bodies

**Local Government (General) Regulation 2005 reg 217(1)(a8):** a statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council participated during that year

Council is involved in the following:

### Central Northern Libraries Committee

*Council Delegate: Cr Redding; Alternative: Cr Booby*

The Shire's libraries are linked to the Central Northern Regional Library. Based in Tamworth, the Central Northern Regional Library services the Tamworth Regional Council, Narrabri Shire Council, Gwydir Shire Council, Liverpool Plains Shire Council, Uralla Shire Council and Walcha Shire local government areas. Of the 15 Central Northern Libraries, three (3) are located within the Narrabri Shire (Narrabri Library, Boggabri Library and Wee Waa Library). The libraries offer free membership, interlibrary loans, public Internet access, children's programs, and other events throughout the year. For more information, please visit the [Central Northern Regional Library website](#).

## **Country Universities Centre (CUC) North West Board of Directors**

*Council Affiliated Volunteer Directors: Cr Redding (Chair) and Jenny Campbell<sup>1</sup>*

CUC North West is locally governed and driven by its community through an independent Board of Directors of which Narrabri Shire Council is affiliated with two (2) of the directors. CUC North West was established at the two (2) North West sites (being Narrabri and Moree) by Narrabri Shire Council cooperatively with Moree Plains Shire Council. These two (2) sites provide a dedicated learning and study space, designed specifically to assist rural and regional communities obtain additional qualifications without requiring them to move to a larger regional centre or a city. Council provides in-kind support to CUC North West through the provision of a vehicle (valued at approximately \$14,000 per year) and security services and maintenance of the Narrabri Site, located at Doyle Street, Narrabri (valued at approximately \$1,500 per year).

## **Joint Regional Planning Panel (JRPP)**

*Council Delegate: Cr Staines and Cr Kneale; Alternative: Cr Campey*

Joint Regional Planning Panels (JRPP) are responsible for making decisions on regionally significant development applications. In operation since July 2009, they are independent decision-making bodies not subject to the direction of the Minister for Planning and Public Spaces (the Minister). Members of the JRPP are appointed by the Minister and contain a mixture of Government and Council appointees. Further detail about its operating procedures may be obtained from the [ePlanning website](#).

## **Leards Forest Precinct Environmental Trust Inc**

*Council Delegate: Cr Finlay; Alternative: Cr Kneale*

The Leards State Forest is located approximately 16 kilometres north-east of Boggabri in the Narrabri Shire. As a consequence of the three (3) coal mines in the area (Boggabri Coal Project (Boggabri Coal Pty Ltd) | Tarrawonga Coal Project (Tarrawonga Coal Pty Ltd) and Maules Creek Coal Project (Aston Coal 2 Pty Ltd)) an environmental trust has been established to manage the biodiversity offsets generated from these mines. The Trust administers the Environmental Grant Program and consists of representatives from the abovementioned mines, community members and Gunnedah and Narrabri Shire Councils. The aim of the Environmental Grant Program is to facilitate projects that enhance the environment, protect the environment, or provide a sustainable environmental solution. The projects are to be based within a 25-kilometre radius of the Leards Forest Precinct.

## **Myall Creek Memorial Committee**

*Council Delegate: Cr Redding and Cr McMahon; Alternative: Cr Booby*

To engage with the Myall Creek Memorial Committee

## **Namoi-Peel Customer Advisory Group**

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<sup>1</sup> Whilst these are not designated "Council" seats on the Board, Narrabri Shire Council has proudly supported the establishment of CUC North West since its establishment, through the accommodation of these two affiliated Directors.

### *Council Delegate: Staff Appointment*

The Namoi-Peel Customer Advisory Group is made up of a number of representatives nominated by organisations or other customers. The Group operates to facilitate knowledge and resource sharing with WaterNSW to ensure positive, constructive and efficient service is provided and customer relationships are maintained.

### **New England Joint Organisation (NEJO)**

#### *Council Delegate: Mayor and the General Manager*

NEJO is a regional joint organisation of Councils, and membership enables access to resources, information and intellectual property sharing, group project strategic initiatives and political representations to State and Federal Governments on relevant issues. The NEJO member councils are Armidale Regional Council, Glenn Innes Severn Council, Inverell Shire Council, Tenterfield Shire Council, Moree Plains Shire Council, Narrabri Shire Council and Uralla Shire. The NEJO Board is made up of the Mayors of each member council. The NEJO Advisory Committee is made up of the General Managers or Chief Executive Officers of each member council. Both the NEJO Board and Advisory Committee meet quarterly. For more information, please visit the [NEJO website](#).

### **Narrabri Bush Fire Management Committee**

#### *Council Delegate: Cr Staines; Alternative: Cr McMahon*

A Bush Fire Management Committee (BFMC) provides a forum for cooperative and coordinated bushfire management in a local area. It also provides for community involvement in the Bush Fire Risk Management process and assists the Bush Fire Coordinating Committee to consider issues relevant to the protection of life, property, and the environment from bushfires. BFMCs are responsible for preparing, coordinating, reviewing, and monitoring the Plan of Operations and Bush Fire Risk Management Plan for their area, being the [Namoi-Gwydir Bush Fire Management Plan](#).

### **Narrabri Hospital Advisory Committee**

#### *Council Delegate: Cr Redding; Alternative: Cr McMahon*

The purpose of the Narrabri Hospital Advisory Committee consists of motivated and dedicated volunteers working in partnership with the Health Service Manager of Narrabri Health Service. The committee helps to ensure the effective delivery of health services and represents the community on matters relating to health. The Committee meet bimonthly and new members are always welcome. The Committee have a commitment to ensure the Narrabri community have a voice regarding health care.

### **North West Weight of Loads Group**

#### *Council Delegate: Staff Appointment*

This group enforces the *Roads Act 1993* and limits (weights) on vehicles using public roads. The objective of this group is to reduce road maintenance costs.

### **North West Regional Weeds Committee**

### *Council Delegate: Staff Appointment*

The North West Regional Weeds Committee promotes a regional approach to management of noxious and other environmental weeds by liaising with all Local and State Government organisations and other bodies involved in land management throughout the North West NSW. The Committee comprises representatives from more than 20 organisations including local control authorities, public and private landholders and community members involved in weed management across the Gunnedah Shire, Gwydir Shire, Liverpool Plains Shire, Moree Plains Shire, Narrabri Shire, Tamworth Region, and Walgett Shire local government areas. For more information, please see the [North West Regional Strategic Weed Management Plan 2017-2022](#) or visit [North West Local Land Services website](#).

### **Wee Waa Hospital Advisory Committee**

*Council Delegate: Cr Booby; Alternative: Cr McMahon*

The purpose of the Wee Waa Hospital Advisory Committee consists of motivated and dedicated volunteers working in partnership with the Health Service Manager of Wee Waa Health Service. The committee helps to ensure the effective delivery of health services and represents the community on matters relating to health. The Committee meet bimonthly and new members are always welcome. The Committee have a commitment to ensure the Wee Waa community have a voice regarding health care.

### **Community Consultative Committees**

To ensure that Council is aware of developments and can assist as a representative for the relevant operations, Council ensures delegates are present at the following Community Consultative Committees:

Boggabri Coal Community Consultative Committee	Council Delegate: Cr Kneale; Alternative: Cr Finlay
Inland Rail Community Consultative Committee	Council Delegate: Cr Staines; Alternative: Cr McMahon
Maules Creek Community Consultative Committee	Council Delegate: Cr Kneale; Alternative: Cr Finlay
Narrabri Gas Project Community Consultative Committee	Council Delegate: Cr Redding; Alternative: Cr Kneale
Narrabri Mine Community Consultative Committee	Council Delegate: Cr Redding; Alternative: Cr Campey
Tarrawonga Mine Community Consultative Committee	Council Delegate: Cr Finlay; Alternative: Cr Redding
Vickery Mine Community Consultative Committee	Council Delegate: Cr Redding; Alternative: Cr Finlay
Western Slopes Pipeline Community Consultative Committee	Council Delegate: Cr Kneale; Alternative: Cr Booby



## Human Resources

**Local Government (General) Regulation 2005 reg 217(1)(a9):** a statement of the activities undertaken by the council during that year to implement its equal employment opportunity management plan

### Workforce Plan

In June 2017 Narrabri Shire Council adopted its Workforce Plan as part of the [Resourcing Strategy 2017-2021](#) for the [Delivery Program 2017-2021](#).<sup>2</sup> The Plan aims to provide Narrabri Shire Council with a high performing workforce who can deliver services and programs efficiently and effectively to the community.

### Equal Opportunity Employment

In line with our Equal Employment Opportunity (EEO) Policy and Management Plan the Human Resources section actively promoted EEO through various activities including, but not limited to:

- Ensuring protocols and procedures align to EEO principles and legislation.
- Communicating EEO information to new employees as part of the orientation process.
- Ensuring our recruitment process promotes Council as an EEO employer.
- Ensuring Council provides all employees with equal access to opportunities for training and development.
- Reinforcing EEO principles through position descriptions, performance appraisals and training.
- Ensuring grievance procedures and policies align to EEO legislation.

### Carer Recognition Act 2010 (Cth)

**Carer Recognition Act 2010 s 8(2):** each public service care agency is to consult carers, or bodies that represent carers, when developing or evaluating care supports

Not Applicable to Narrabri Shire Council in 2020/2021.

### Disability Inclusion Act 2014

**Disability Inclusion Act s 13(1):** A public authority that is a government department or local council must, as soon as practicable after preparing its annual report, give the Minister a copy of the part of the annual report relating to the department's or council's report on the implementation of its disability inclusion action plan

In 2017 Council adopted its first [Disability Inclusion Action Plan \(DIAP\) 2017-2021](#). The implementation of each action into the [2020/2021 Operational Plan](#) was identified as a "DIAP" item and has been labelled as such under the Principle Activities section of this report. Council launched the Disability Access and Inclusion Survey in 2020/2021. In 2020/2021, Council commenced community consultation to develop the new 2021-2025 DIAP, which is scheduled to be developed and adopted in early 2022.

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<sup>2</sup> Council's existing four-year Delivery Program 2017-2021 was extended for a further 12 months due to the extenuating circumstances of the COVID-19 pandemic. Therefore, 2020/2021 marks the fifth operational year from Council's four-year Delivery Program 2017-2021.

During 2020/2021 the Access and Inclusion committee held 10 meetings across the Shire. In response to the increased interest in the Committee from the community, the Terms of Reference were changed in 2019/2020 to include more community representatives. Expressions of Interest were called for, and an additional three members were accepted onto the Committee.

As part of a combined event Social Inclusion Week / International Day of People with Disability held in December 2020, the community was invited to listen to inspirational stories from disability advocates who either have a lived experience or are carers for a person with a disability. The morning tea event was attended by about 30 people by a cross section of the community and was well received.

A Council representative continues to attend and participate in the Narrabri Interagency monthly meetings. As there is a variety of service provider participation in the Interagency monthly meetings, Council can maintain working relationships and networks with important community groups and government organisations. Together participants and Council assist with local events and identify gaps for services in the area. One initiative from consulting with members of the disability community was the development of the Disability Interagency which was implemented in collaboration with BEST Employment, who specialise in disability services. The Disability Interagency held its inaugural meeting in July 2021.

Council continues to attend bi-monthly Narrabri Dementia Friendly Community Steering Committee meetings. During 2020/2021 Council committed to having all front-line staff complete online Dementia Awareness training to assist when dealing with customers who may be affected. It is intended that the Dementia Friendly training get imbedded into new Council staff Induction training.

Throughout 2020/2021 Council's Human Resources Team aimed to encourage and support people with a disability to apply for positions at Council. This Team continue to identify and promote employment and volunteer opportunities for people with disabilities.

In 2020/2021 Council developed a brochure to assist and educate local businesses on how to be more accessible and inclusive.

Council, along with the Access and Inclusion Advisory Committee, continue to work together to implement the actions in the 2017-2021 DIAP.

## Senior Staff Remuneration

Details of Senior Staff in employment in 2020/2021

- General Manager Stewart Todd
- Director Corporate and Community Services Lindsay Mason
- Director Infrastructure Delivery Darren Raeck (01/07/2020 to 02/08/2020)
- Director Infrastructure Delivery Shane Burns (28/09/2020 to 23/05/2021)

**Local Government (General) Regulation 2005 reg 217(1)(b):** a statement of the total remuneration comprised in the remuneration package of the general manager during the year that is to include the total of the following—

- (i) the total value of the salary component of the package,
- (ii) the total amount of any bonus payments, performance payments or other payments made to the general manager that do not form part of the salary component of the general manager,
- (iii) the total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor,
- (iv) the total value of any non-cash benefits for which the general manager may elect under the package,
- (v) the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits

General Manager	Amount
Salary Components	\$281,897.80
Bonus (Performance Based)	NIL
Superannuation	\$21,521.28
Non-Cash Benefits	\$27,225.00
Fringe Benefits	\$15,687.51
<b>Statement of Total Remuneration</b>	<b>\$346,331.59</b>

**Local Government (General) Regulation 2005 reg 217(1)(c):** a statement of the total remuneration comprised in the remuneration packages of all senior staff members (other than the general manager) employed during the year, expressed as the total remuneration of all the senior staff members concerned (not of the individual senior staff members) and including totals of each of the following—

- (i) the total of the values of the salary components of their packages,
- (ii) the total amount of any bonus payments, performance payments or other payments made to them that do not form part of the salary components of their packages,
- (iii) the total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor,
- (iv) the total value of any non-cash benefits for which any of them may elect under the package,
- (v) the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits

<b>Senior Staff (excl. the General Manager)</b>	<b>Amount</b>
Salary Components	\$324,610.70
Bonus (Performance Based)	NIL
Superannuation	\$32,668.32
Non-Cash Benefits	\$30,763.65
Fringe Benefits	\$39,168.29
<b>Statement of Total Remuneration</b>	<b>\$427,210.96</b>

## Companion Animals

**Local Government (General) Regulation 2005 reg 217(1)(f):** a detailed statement, prepared in accordance with such guidelines as may be issued by the Director-General from time to time, of the council's activities during the year in relation to enforcing, and ensuring compliance with, the provisions of the Companion Animals Act 1998 and the regulations under that Act

**Guidelines on the Exercise of Functions under the Companion Animals Act cl 16:** This statement must include information about:

- (a) lodgement of pound data collection returns with the Office
- (b) lodgement of data about dog attacks with the Office
- (c) the amount of funding spent on companion animal management and activities
- (d) companion animal community education programs carried out and strategies the council has in place to promote and assist the desexing of dogs and cats
- (e) council's strategies for complying with the requirement under section 64 of the Act to seek alternatives to euthanasia for unclaimed animals
- (f) off leash areas provided in the council area.

If there are no dog attacks known to council in the year, you must indicate a nil return in the annual statement

Section 85(1A) of the Act requires councils to use all money paid from the Fund for managing and controlling companion animals in their area. Detailed information about how this money has been used should be included in the annual report.

Council began 2020/2021 with one (1) permanent Regulatory Compliance staff and by the end of 2020/2021 employed three (3) permanent full-time Regulatory Compliance staff.

<b>Regulatory Compliance Data for 2020/2021<sup>3</sup></b>	
Total Companion Animals Impounded	290
- Dogs Impounded	177
- Cats Impounded	133
% of Impounded Companion Animals Rehomed <sup>4</sup>	39%
% of Impounded Companion Animals Returned to their Owners	33%
% of Impounded Animals Euthanised <sup>5</sup>	27%
Total Number of Companion Animals Registered through Council	233
Dog Attack Reports Received	6

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<sup>3</sup> All were reported to the NSW Office of Local Government

<sup>4</sup> Companion Animals are rehomed through rescue organisations, such as the Moree Branch of the Animal Welfare League and Dogs 4 Jobs.

<sup>5</sup> Includes both feral and companion animals.

<b>Funding Spent on Companion Animal Activities</b>	<b>Amount (\$)</b>
Salaries	\$112,317.00
Contractors Expenses (including vet fees)	\$116,030.00
Operational Expenditure (consumables)	\$7,761.00
<b>TOTAL</b>	<b>\$236,108.00</b>

<b>Income Generated from Companion Animal Activities</b>	<b>Amount (\$)</b>
Impounding Fees	\$5,899.00
Sundry Income (including Penalty Infringement Notices)	\$32,290.00
<b>TOTAL</b>	<b>\$38,189.00</b>

Known problem areas continue to be targeted, as high numbers of complete unregistered roaming companion animals have been the source of numerous complaints. Most impounded companion animals were classified as "hunting/pigging" type dogs, limiting the opportunities for rehoming.

In 2020/2021, Council continued to promote companion animal responsibility, awareness, and education included personal customer engagement and cyclic displays of educational flyers on Facebook, Council's website and the local newspaper.

Unfortunately, due to unforeseen interruptions in staffing and the COVID-19 Restrictions, Council has been unable to implement micro-chipping days at reduced costs to the community, however an increase in expenditure for veterinary costs is a reflection on Council's flexibility to help financially disadvantaged customers pay for microchipping and crucial vaccinations. Council was successful in securing grant funds to implement micro-chipping days at reduced costs to the community in 2021/2022.

### **Leash Free Areas**

Leash free areas have been established in the township of Narrabri and Boggabri for the safety of residents and the enjoyment of pet owners.

The leash free areas in Narrabri are as follows:



*Narrabri West (Area 1): The area between Ugoa Street and Belar Street/Cooma Road Corner, bounded by Cooma Oval and the Narrabri Showgrounds.*



*Narrabri East (Area 2): The area between Maitland Street and the Narrabri Creek bank between Violet Street and the railway viaduct.*

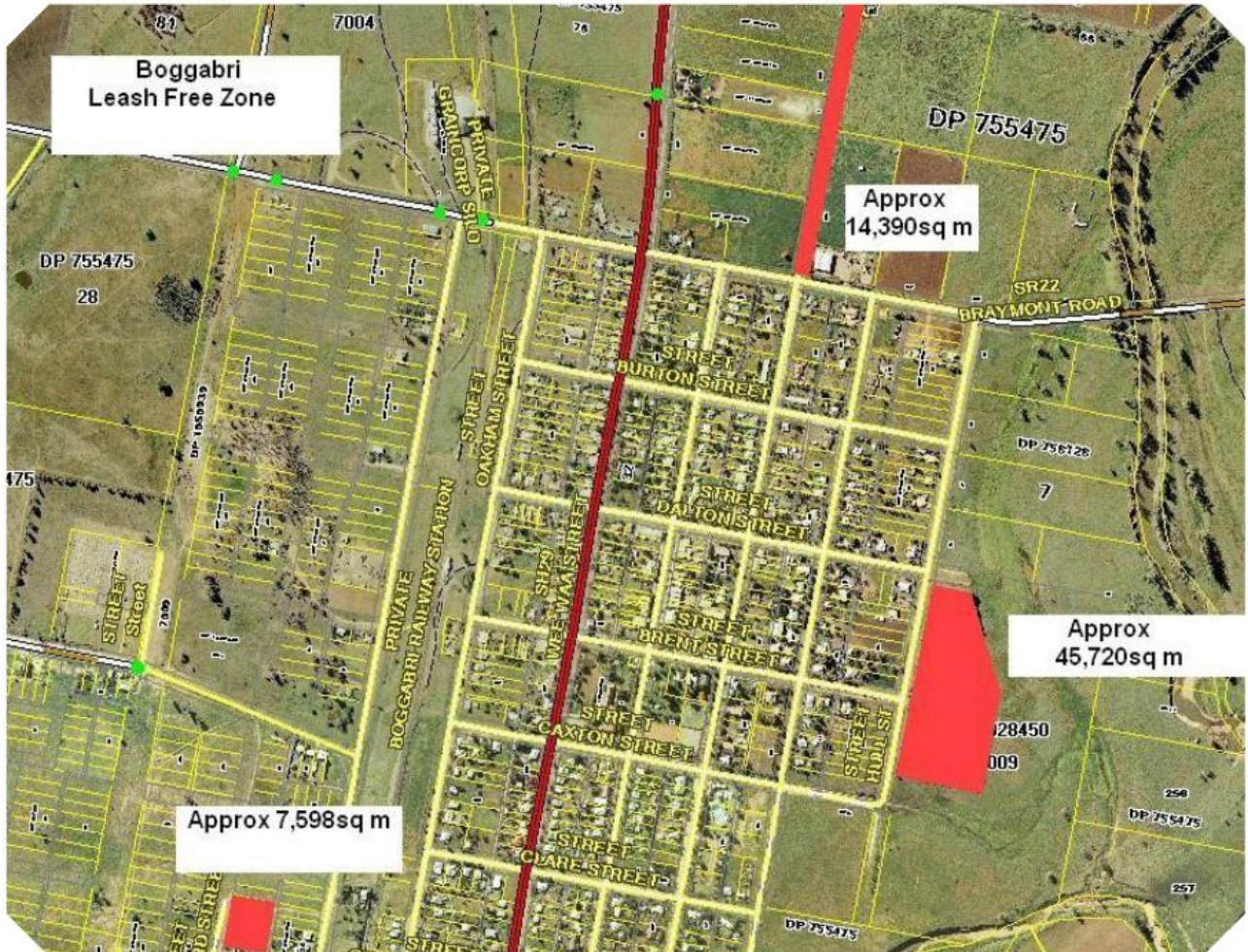
The leash free areas in Boggabri are as follows:



*Wee Waa East (Area 1): Encompasses Jubilee Oval, Junior League Field and the Cricket Oval. This area is not to be utilised when sporting events are in progress.*

*Wee Waa West (Area 2): David Grover Park.*

*Wee Waa North (Area 3): Laidlaw Street between Boston Street and Finches Lane.*



In all other areas of the Shire, dogs are to be kept on leads when in a public place.

There are certain areas where dogs are always prohibited, these include:

- Schools;
- Children's play areas;
- Public swimming pools;
- Areas where food is served or prepared; and
- Where indicated by signage that dogs are prohibited.

## Written Off Rates and Charges

**Local Government (General) Regulation 2005 reg 132:** *The council's annual report must include the amount of rates and charges written off during the year*

The amount of rates and charges written off during 2020/2021 under [Part 5, Division 3 of the Local Government \(General\) Regulation 2005](#), are as follows:

<b>Rates and Charges Written Off in 2020/2021</b>	<b>Amount (\$)</b>
Pensioner Rebates	\$311,000.00
<b>Total</b>	<b>\$311,000.00</b>

## Public Interest Disclosures

***Public Interests Disclosure Act 1994 s 31(1):** Each public authority must, within 4 months after the end of each reporting year, prepare an annual report on the public authority's obligations under this Act for submission to the Minister responsible for the public authority. A copy of the report is to be provided to the Ombudsman*

The *Public Interest Disclosure Act 1994* (PID Act), formerly the *Protected Disclosure Act 1994*, establishes a safe and protected system to encourage public officials to report serious wrongdoing. Pursuant to the PID Act and *Public Interest Disclosure Regulation 2011*, Council is required to report Public Interest Disclosures (PIDs) to the NSW Ombudsman on a six (6) monthly basis and to ensure that a policy and system of reporting is developed with employees, Councillors and stakeholders educated in relation to the PID Act.

The public interest disclosures system relates to the disclosure of:

- Corrupt conduct,
- Serious maladministration
- Serious and substantial waste
- Failure to comply with the system through which people can access government information
- A breach of the local government pecuniary interest requirements.

For more information on the PID Act, visit the NSW Ombudsman's website: <http://www.ombo.nsw.gov.au/what-we-do/our-work/public-interest-disclosures>.

Narrabri Shire Council has fully complied with these requirements and has fully reviewed and updated the relevant policies, procedures and information systems. The Director of Corporate and Community Services reports to ICAC every six (6) months regarding Council's compliance with the relevant legislation and PID reports. Council has also provided and completed ICAC training for Managers and relevant Officers in corruption prevention and procurement. Narrabri Shire Council adopted and implemented an Internal Reporting – Public Interest Disclosure Policy and Procedure in 17 December 2013.

There has been **one (1) PID reported** to Council in 2020/2021.

## Public Access to Government Information (GIPA Act)

**Government Information (Public Access) Act 2009 s 125(1):** *Each agency (other than a Minister) must, within 4 months after the end of each reporting year, prepare an annual report on the agency's obligations under this Act for submission to the Minister responsible for the agency. A copy of the report is to be provided to the Information Commissioner after the report has been tabled in each House of Parliament.*

**Government Information (Public Access) Regulation 2018 reg 8:** *The annual report of an agency (other than a Minister) required to be prepared under section 125 of the Act must include the following—*

- (a) details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review,*
- (b) the total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications),*
- (c) the total number of access applications received by the agency during the reporting year that the agency refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (Information for which there is conclusive presumption of overriding public interest against disclosure),*
- (d) information, as set out in the form required by the tables in Schedule 2, relating to the access applications (if any) made to the agency during the reporting year*

The *Government Information (Public Access) Act 2009* (GIPA Act) replaced the Freedom of Information Act 1989 on 1 July 2010. The GIPA Act provides individuals the right to: obtain access to information held as records by State Government Agencies, a Government Minister, local government and other public bodies; request amendments to records of a personal nature that are inaccurate; and appeal against a decision not to grant access to information or to amend personal records. The GIPA Act provides four (4) ways for government information to be released:

**1. Open access information:** We publish certain categories of information on our website as a matter of course; this is known as Open Access Information. If not published, the information is still accessible either for free or for the lowest cost possible. Open Access Information includes details of contracts, policies, and development applications, as well as many other categories of information.

**2. Proactive release:** We release as much other information as possible to the public free of charge and publish as much as possible on our website.

**3. Informal release of information:** Members of the public may contact us and ask for information. This is known as an informal request.

**4. Formal access application for release of information:** If information cannot be accessed through any of the above ways, members of the public may submit a formal access application. This report provides an account of our work for the period 1 July 2019 to 30 June 2020. During this time the focus of our activities was to meet the requirements of the GIPA Act and to establish simple processes for dealing with the informal release of information and with access applications.

The following documents relevant to the GIPA Act have been published on our website:

- Formal Access to Information Application form
- Disclosure Log.



In 2020/2021, Council received 12 formal access applications during the reporting year (including withdrawn applications but not invalid applications). In 2020/2021, Council refused a total of 71 access applications either wholly or in part because the information requested was information referred to in [Schedule 1 to the GIPA Act](#).

### Number of Applications by Type of Applicant and Outcome<sup>6</sup>

Applicant	Outcome							
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private Sector Business	41	1	4	1	0	0	0	0
Not for Profit Organisations or Community Groups	1	0	0	0	0	0	0	0
Members of The Public (Application by Legal Representative)	0	0	0	0	0	0	0	0
Members of The Public (Other)	24	0	0	1	0	0	0	0
<b>Total</b>	<b>66</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<sup>6</sup> More than one decision can be made in respect of a particular access application.

## Number of Applications by Type of Application and Outcome<sup>7</sup>

Applicant	Outcome							
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Personal information applications <sup>8</sup>	0	0	15	0	0	0	0	0
Access applications (other than personal information applications)	36	3	2	17	0	0	0	0
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0	0
<b>Total</b>	<b>36</b>	<b>3</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Invalid Applications

Reason for Invalidity	Number of Applications
Application does not comply with formal requirements (section 41 of the GIPA Act)	0
Application contravenes restraint order (section 110 of the GIPA Act)	0
Application is for excluded information of the agency (section 43 of the GIPA Act)	0
Invalid applications that subsequently became valid applications	0
<b>Total number of invalid applications received</b>	<b>0</b>

<sup>7</sup> More than one decision can be made in respect of a particular access application.

<sup>8</sup> A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 of the GIPA Act) about the applicant (the applicant being an individual).

## Conclusive Presumption of Overriding Public Interest Against Disclosure<sup>9</sup>

Matters listed in Schedule 1 of the GIPA Act

Number of Times Consideration Used	Number of Applications
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0
<b>Total number of times consideration was used</b>	<b>0</b>

## Other Public Interest Considerations Against Disclosure

Matters listed in Section 14 of the GIPA Act

Number of Occasions When Application Not Successful	Number of Applications
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes, and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy, and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0
<b>Total number of occasions when application not successful</b>	<b>0</b>

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<sup>9</sup> More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application).



## Timeliness

Timeliness of Applications	Number of Applications
Decided within the statutory timeframe (20 days plus any extensions)	12
Decided within 20–35 days (by agreement with applicant)	0
Decided after 35 days (by agreement with applicant)	0
Not decided within time but access ultimately provided	0
Not decided within time (deemed refusal)	0
<b>Total</b>	<b>12</b>

## Number of Applications Reviewed Under Part 5 of the GIPA Act

Type of Review and Outcome	Decision Varied	Decision Upheld	Total
Internal review	0	0	0
Review by the Information Commissioner <sup>10</sup>	0	0	0
Internal review following recommendation under GIPA Act s 93	0	0	0
Review by the NSW Administrative Decisions Tribunal (ADT)	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Applications for Review Under Part 5 of the GIPA Act

Type of Application	Number of Applications
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see GIPA Act s 54)	0
<b>Total</b>	<b>0</b>

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<sup>10</sup> The Information Commissioner does not have the authority to vary decisions but can make recommendations to the original decisionmaker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

## Planning and Environment

### Statement of Environment Upgrade Agreements

**Local Government Act 1993 s 54P(1):** *A council must include particulars of any environmental upgrade agreement entered into by the council in its annual report, in accordance with any requirements imposed under section 406*

Council had no environmental upgrade agreements in place in 2020/2021.

### Voluntary Planning Agreements (VPA)

**Environmental Planning and Assessment Act 1979 s 7.5(5):** *A planning authority that has entered into one or more planning agreements must, while any such planning agreements remain in force, include in its annual report particulars of compliance with and the effect of the planning agreements during the year to which the report relates.*

In 2020/2021 Council had five (5) Planning Agreements in place. The following particulars of compliance were put in place during the year:

VPA	Start Date	Purpose	Amount	Balance at 30/06/2021 (Est)	Comments
Narrabri Coal	2010/2011	Narrabri Community Infrastructure		\$0	Committed to funding Narrabri CCTV CBD upgrade
Boggabri Coal (interim contributions pre-VPA)	25/01/2012	Community Infrastructure	\$900,000 (\$150,000 every 3 months until formal VPA enacted)	\$0	\$1,000,000 committed to funding Narrabri CBD upgrade.
Boggabri Coal	01/03/2013	Upgrade Boggabri Caravan Park and Swimming Pool	\$1,600,000	-\$11,331	Committed to Boggabri Pool upgrades in 2020/21.
		Community Contribution to Boggabri HACC Centre	\$200,000	NIL	Payment directly to Boggabri HACC (June 2013)
		Replace bridge over Namoi River and associated works on Harparary Rd	\$4,300,000	\$1,799,224	Replacement of Harparary Bridge completed. Additional grant funding complimented the project. Preliminary established for Brown's Lane intersection and sealed.
		Contribution to Narrabri Aquatic Centre	\$2,500,000	NIL	Loan repayment (Aquatic Centre – 2018/19).
		Environmental Fund	\$100,000	\$100,000	To be used as directed by the Community Consultative Committee.
Whitehaven Coal (Maules Creek)	02/05/2014	Upgrade Infrastructure & Roads including Therribri Road & Tarriaro Bridge	\$6,000,000	NIL	\$647,218 used to partly fund Tarriaro Bridge replacement.
					\$2,479,622 previously spent on Therribri Road.
					\$1,633,987 used to assist funding the Baan Baa Water Scheme.
					\$652,000 committed to upgrading Wavehill Road.
					\$1,124,530 committed to the construction of a new cell at the Narrabri Waste Management Facility.
		Upgrade Narrabri Airport	\$5,000,000		Fully spent at Airport
		Boggabri Town & Surrounds	\$800,000	-\$3,429	\$73,366 used to purchase the Boggabri Bowling Club.
					\$16,963 used to fund the Boggabri Childcare Study.
					\$19,256 used to fund 50% of the Vickery Park Shade Shelter.
					\$12,520 used to install additional Middle Park picnic table and shelter.
					\$322,000 committed to fund the Boggabri Showground Pavilion.
					\$60,000 committed to fund the Boggabri Tractor Shed.
					\$120,000 committed to fund the Boggabri CBD and Business Activation Project.

VPA	Start Date	Purpose	Amount	Balance at 30/06/2021 (Est)	Comments
					\$274,800 committed to the purchase of a new Doctor's residence.
		Maules Creek Community	\$275,000		\$8,009 used to fund the Maules Creek War Memorial.
					\$4,967 used to fund the Maules Creek Hall Upgrade.
					List of community priorities established (Resolution 031/2018).
		Narrabri Shire CBD Upgrade	\$1,250,000		\$760,518 spent on Narrabri's CBD.
					\$367,805 spent on Wee Waa's CBD.
					\$263,694 spent on Boggabri's CBD.
Environmental Fund	\$100,000	\$100,000	To be used as directed by the Community Consultative Committee.		
Royalties	\$0.075 per Sold Tonne				
Whitehaven Coal (Tarrawonga Expansion)	15/12/2016	Construction and seal roads around Tarrawonga Mine.	\$1,400,000	\$1,509,343	Construct and seal roads around Tarrawonga Mine with emphasis on Manilla Road.
		Environmental Fund	\$100,000	\$100,000	To be used as directed by the Community Consultative Committee.
		Royalties	\$0.075 per Sold Tonne		
Johnstone Concrete & Landscape Supplies Pty Ltd	11/011/2014	Wave Hill Road Maintenance Plan	\$1.12/tonne of Product for the upgrade of Part of Wave Hill Road. \$0.20/tonne of product for the ongoing maintenance of Wave Hill Road		Offset Council cost in constructing and sealing initial stage of Wavehill Road.

NB. Interest accrues on unspent balance each year.

## Swimming Pool Compliance

**Swimming Pools Act 1992 s 22F(2):** A local authority that is a council must include in its annual report under section 428 of the Local Government Act 1993 such information (if any) in relation to inspections under this Division as is prescribed by the regulations

**Swimming Pools Regulation 2018 reg 23:** For the purposes of section 22F (2) of the Act, a local authority that is a council must include in its annual report under section 428 of the Local Government Act 1993 the number of inspections that it carried out under Division 5 of Part 2 of the Act that—

- (a) were of tourist and visitor accommodation, or
- (b) were of premises on which there were more than 2 dwellings, or
- (c) resulted in the council issuing the following—
  - (i) a certificate of compliance under section 22D of the Act,
  - (ii) a certificate of non-compliance under clause 21 of this Regulation.

Type of Inspection Conduction	Number of Inspections
Inspections of swimming pools located at tourist and visitor accommodation facilities	1
Inspections of premises with more than two (2) dwellings	0
Inspections resulted in the issuance of a Certificate of Compliance under Section 22D of the <i>Swimming Pools Act 1992</i> (NSW)	14
Inspections resulted in the issuance of a Certificate of Non-Compliance under Regulation 21 of the <i>Swimming Pools Regulation 2018</i> (NSW)	11
<b>Total</b>	<b>26</b>

## Condition of Public Works

This Public Works Report includes a statement of the current condition of the asset, an estimate of the amount of money required to bring the asset up to a satisfactory standard, an estimate of the annual expense of maintaining the asset at that standard and Council's program of maintenance for 2020/2021. For more information please see Council's [Asset Management Policy](#).

Please refer to Special Schedule 7 of the Annual Financial Statements for the full condition report.

### Open Spaces

Council Owned and Maintained Public Buildings and Facilities	Number
Ovals	14
Area Maintained for Sporting Facilities	14.5 Ha
Area Maintained for Recreation Parks	38.06 Ha
Area Maintained for Stormwater and Drainage	221 Ha

### Public Buildings

Council owns and operates a large number of buildings for its own operations and associated uses and are maintained at a level to support and maintain these uses.

Council Owned and Maintained Public Buildings and Facilities	Number
Offices and Depots <sup>11</sup>	5
Swimming Pools and Associated Facilities	3
Playgrounds	12
Skate Parks	3
Sporting Amenity Blocks	5
Entertainment Facilities <sup>12</sup>	1
Libraries	3
Community Halls	1
Public Toilets	11
<b>Total</b>	<b>44</b>

### Transportation Assets

Council maintains a large portion of the Shire's transport network to ensure residents can travel across and through the Shire in a safe and timely manner. However, Council is not responsible for the maintenance of the Newell Highway and the Kamilaroi Highway, these are maintained by Transport for NSW.

Council Managed Road Assets	
Road Assets	Kilometres
Regional Roads	169

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<sup>11</sup> Includes the Visitor Information Centre, located at Tibbereena Street, Narrabri.

<sup>12</sup> Includes The Crossing Theatre, located at Tibbereena Street, Narrabri.



Collector Roads	430
Local Access Roads	1,565
Narrabri Streets	93
Wee Waa Streets	31
Boggabri Streets	35
Village Streets	21
<b>Total Road Network</b>	<b>2,343</b>
<b>Total Regional and Local</b>	<b>Kilometres</b>
Sealed	659
Concrete	3
Gravel	1,409
Natural Surf	271
<b>Total Road Network</b>	<b>2,343</b>

<b>Pathway</b>	<b>Metres</b>
Bellata	807
Boggabri	3,289
Narrabri	17,003
Wee Waa	6,774
<b>Total</b>	<b>27,873</b>

<b>Kerb and Gutter</b>	<b>Metres</b>
Bellata	1,400.80
Boggabri	15,860.63
Gwabegar	148.13
Narrabri	82,034.06
Pilliga	336.09
Wee Waa	28,160.59
<b>Total</b>	<b>127,940</b>

<b>Bridges</b>	<b>Quantity</b>
Concrete	23
Culvert Box	22
Culvert Pipe	10
Culvert	2
Timber	1
Timber Steel Bridge	2

<b>Total</b>	<b>60</b>
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## Stormwater Drainage

Council maintains stormwater drainage in the Shire to prevent localised flooding and damage and discharge stormwater in a sustainable manner.

<b>Council Managed Drainage Assets</b>	<b>Quantity</b>
Pipe	561
Culvert	357
Drainage	190
Pit Drain	554
Concrete Drain	3
Stormwater Channel	1
<b>Total Drainage Network</b>	<b>1,666</b>

## Water and Sewer Services

Council is responsible for providing potable water to connected residential areas of Narrabri, Wee Waa, Pilliga, Boggabri, Baan Baa, Gwabegar and Bellata. Council is not responsible for the maintenance of the on-river weirs on the Namoi River, nor is it responsible for the maintenance of weirs or storage systems on any other riparian system.

<b>Summary of Water Assets</b>		
Total number of water connections	4,729	
Water Mains	7	
- Towns	4	
- Villages	3	
Sub-Artesian Drinking Quality Bores	3	
Non-Potable Bores (used to maintain Parks and Open Spaces)	1	
Reservoirs	11	
Water Towers	3	
River Intakes (used to maintain Sports Fields)	1	
<b>Council Managed Water Mains (Pressure Pipes)</b>	<b>Quantity</b>	<b>Length (meters)</b>
Bellata	40	5,292
Boggabri	131	34,456
Gwabegar	43	3,481
Narrabri	1,322	76,127
Pilliga	34	4,947
Wee Waa	272	28,275
<b>Total Water Supply Network</b>	<b>1,842</b>	<b>152,578</b>

<b>Summary of Sewer Assets</b>		
Total number of sewer connections	4,070	
<b>Council Managed Sewer Mains (Sewer Lines)</b>	<b>Quantity</b>	<b>Length (meters)</b>

Bellata	0	0
Boggabri	133	11,353
Gwabegar	0	0
Narrabri	1,064	87,704
Pilliga	0	
Wee Waa	381	22,145
<b>Total Sewerage Network</b>	<b>1,578</b>	<b>121,202</b>

## Bush Fire Hazard Reduction Report

Bush fire hazard reduction within Narrabri Shire is carried out in conjunction with the NSW Rural Fire Service. In 2020/2021, the following activities occurred in relation to bush fire hazard reduction:

<b>Hazard Reduction Activities</b>	
Fire permits were issued to local landholders in the Shire	101
Hazard reduction burns were conducted by brigades throughout the Shire	5
Area of private property, Council and Crown Land hazard reduced through controlled burns	24 Ha
Funding obtained from the RFS to enhance Council's slashing program to allow strategic slashing in fire prone areas across the Shire	\$16,250
Community Education Events conducted by the RFS (including Shows, Presentations, Parades and other like events)	7
Incidents responded to by Brigades in the Shire	152
Incidents requiring multi agency and external assistance through a Section 44 Emergency Declaration	0
Incidents in other Local Government Areas responded to by Narrabri Shire Brigades	1 - Moree (March 2021 Flood Event)

An abstract graphic design featuring several hexagons in various shades of green, purple, and grey. A large, central green hexagon contains the text 'Principal activities'. To its left is a dark purple hexagon, and to its right is a smaller green hexagon. A grey hexagon is positioned above the central one. A large, thin green outline of a hexagon surrounds the central elements. Dashed lines in purple and green connect the various hexagons, creating a network-like structure.

# Principal *activities*



**NARRABRI SHIRE**  
DISCOVER THE POTENTIAL

# Directorate: Strategic Management

## Strategic Management and Governance

Action(s)	Progress	Target	%	Status	
4.1.4.3	Carry out Civic ceremonies and functions to celebrate and acknowledge achievements of the community.	Council has held events where logistically possible. COVID-19 has made holding events difficult, with limited numbers and various protocols having been implemented throughout the year. Council ensures	30 June 2021	100%	Achieved
4.2.2.2	Expanded services are only implemented after a business case demonstrates long term viability.	all events are held in accordance with NSW Health's COVID-19 Guidelines	30 June 2021	100%	Achieved
4.4.2.7	Review internal, external and Section 355 Committees to ensure they are relevant, effective and efficient in making decisions. <b>Source: Fit For The Future Improvement Plan</b>	Council adopted the Narrabri Sports and Tourism Precinct Masterplan in March 2021; as part of the implementation of this masterplan, in consideration of expanded services the playground located at No.1 Oval (Collins Park) will be decommissioned with the construction of the playground within the Narrabri Sports and Tourism Precinct.	30 September 2020	100%	Achieved
4.4.2.9	Maintain and implement a Councillor professional development program. <b>Source: Fit For The Future Improvement Plan</b>	Council currently has one Section 355 Committee, being operated for the Gwabegar Hall. Council reappointed delegates and representatives to internal and external committees in September 2020.	30 June 2021	100%	Achieved



# Directorate: Planning, Strategy and People

## Corporate Planning and Risk

Action(s)	Progress	Target	%	Status	
4.4.2.13	Develop an overarching Council Business Continuity Plan.	Council's Executive and Managers have completed workshops with Council's consultant on the development of the Business Continuity Plan (BCP). A Draft BCP has been received and is currently under review by the Corporate Planning and Risk Team. The final BCP will be completed during 2021/2022.	30 June 2021	75%	Not Achieved
4.4.2.18	Review three risk areas as per Council's strategic internal audit plan.	Corporate Planning and Risk staff have engaged internal auditors and specialists to undertake all three required audits. One audit is at the draft report stage and the other two are due to have fieldwork start in July 2021.	30 June 2021	75%	Not Achieved
4.4.2.19	Investigate and implement the OLG Risk Management and Internal Audit Framework for Local Councils in NSW.	Corporate Planning and Risk staff are working with the Audit Risk and Improvement Committee to review and implement the OLG Risk Management and Internal Audit Framework. CPR staff are awaiting further information from OLG on the requirements for implementation during 2022 .	30 June 2021	100%	Achieved

## Economic Development

Action(s)	Progress	Target	%	Status	
3.2.1.4	Lobby State & Commonwealth Governments for infrastructure development funding to establish a regional intermodal facility.	Council has received a total of \$24.6 million in funding for the Northern NSW Inland Port (N2IP). In the amounts of: - \$16.8 million from the NSW Government; and - \$7.8 million from the Federal Government.	30 June 2021	100%	Achieved
3.2.2.4	Partner with industry and Government to facilitate development of a suitable intermodal facility.	Received \$16.8 million through the Growing Local Economies fund for initial infrastructure works at the Northern NSW Inland Port (N2IP). The Commonwealth Government announced in its 2020/2021 Budget, \$7.8 million in funding for N2IP; for the construction of an 1,800-metre rail siding and slip road. Working with the Department of Regional NSW on funding documents for both the State and Commonwealth grants mentioned above. Council is working with the Federal Government; Department of Infrastructure, Transport, Cities and Regional Development's consultant, EY, on the N2IP Interface Improvement Program (IIP) project. Successfully progressed through previous 3 Gates with Gate 4 submission, Strategic Business Case currently being worked on. Worked	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
	with EY on the preliminary advice submission in relation to the Narrabri to Turrawan line upgrade which was submitted to the Department of Infrastructure, Transport, Cities and Regional Development in June 2021. Working with and providing a range of information to the NSW State Government Special Activation Precinct (SAP) team and the Regional Growth Development Corporation for their investigation into the Shire obtaining SAP status.				
3.3.2.2	In conjunction with State and Commonwealth Governments promote and facilitate business networking events.	As a part of Small Business Month in October 2020, Council organised and participated in a COVID-19 Safe Connecting Business evening where approximately 80 local businesses attended and were able to connect with each other and listen to speakers. Presenters included representatives from Transport for NSW and The Hon Mark Coulton. There was a further 18 workshops throughout the month in relation to learning and capability building. Council will review opportunities to host future networking events and opportunities abiding by the requirements associated with COVID-19. Attended and participated in the Small Business After 5 meeting and distributed State and Commonwealth Government information at Chamber of Commerce meetings across the Shire. Promoted Business Connect and the Federal Governments Entrepreneurs Programme. With Training Service NSW promoted Supporting Apprentices and Trainee event in June 2021.	30 June 2021	100%	Achieved

## Human Resources

Action(s)	Progress	Target	%	Status	
1.1.4.1	Investigate and develop pathways to engage, train and retain young people in the workforce.	Four (4) school-based trainees engaged within the financial year in addition to one apprentice and two (2) trainee positions. Trainee pathways have previously been successful in developing talent for suitability for future engagements, and it is anticipated that this will continue to be the case. Opportunities for temporary engagements are also considered where no suitable permanent positions available at the cessation of a traineeships.	30 June 2021	100%	Achieved
1.3.4.11	Council to encourage and support people with a disability to apply for positions at Council. <b>Source: Disability Inclusion Action Plan 2017-2021</b>	The Human Resources team has been actively engaged in the development of Council's Disability Inclusion Action Plan, particularly in relation to setting measurable targets to continue the promotion of employment opportunities for people with a disability. An opportunity for the engagement in meaningful employment of a person with a disability had recently been identified, with a suitable candidate also identified.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.3.3.21	Investigate introduction of Workplace Agreements. <b>Source: Fit For The Future Improvement Plan</b>	Corporate Planning and Workforce staff have conducted a review of Workplace Agreements in place by other Council's in NSW and do not believe there is any benefit to Council for the introduction of an agreement, given compliance and other costs	30 June 2021	100%	Achieved
4.4.2.12	Review Workforce Management Plan annually.	Annual review completed systematically throughout the year. A number of potential changes have been identified to align with the evolving labour market forces locally and within the region which will be considered during the development of the next workforce management plan next financial year.	30 June 2021	100%	Achieved
4.4.2.17	Investigate the viability of implementing LGNSW's Local Government Capability Framework across workforce management and development activities	The benefits of the 'Capability Framework' developed by LGNSW have been reviewed by Corporate Planning and Workforce. Implementation of the entire framework is not viable at this time. However, some key concepts, such as a review of Position Descriptions to identify relevant capabilities, will be implemented during 2020/2021.	30 June 2021	100%	Achieved

## Planning & Environment

Action(s)	Progress	Target	%	Status	
1.3.4.24	Investigate a premiere precinct for gun clubs within the Shire.	Council endorsed the planning proposal at September 2020 Ordinary Council Meeting to be forwarded to the Department of Planning, Industry and Environment (DPIE) for Gateway approval. Council subsequently placed the N2IP planning proposal on public exhibition at the November 2020 Ordinary Council Meeting, concluding 25/11/2020.  Following exhibition, the Planning Proposal, the matter was returned to DPIE for assessment and drafting of the LEP on 05/03/2021. The amendment was subsequently finalised and the LEP made on 17/05/2021. Further strategic planning activities are programmed commensurate with the impending LEP Housekeeping Review.  Strategic planning team propose to complete a project feasibility analysis in 2021/2022 if priority project workload permits.	30 June 2021	92%	Not Achieved
2.1.1.2	Complete an Aboriginal Heritage Study to identify sites for inclusion in the Narrabri LEP.	Aboriginal Heritage Study was adopted at December 2020 Ordinary Council Meeting and is now available on Council's website.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
2.1.2.2	Undertake comprehensive review of the LEP 2012.	With the announcement of the Narrabri SAP, it is appropriate that a comprehensive LEP review be considered in parallel to the SAP investigation to enable scoping of any LEP review to take place. It is envisaged that SAP outcomes will likely recommend necessary changes to Council's LEP in relation to zoning, density, minimum area, and other controls. It should be noted that an LEP review will take at least 18 months to complete. N2IP Planning Proposal (amendment to LEP) finalised. Following exhibition, the Planning Proposal, the matter was returned to DPIE for assessment and drafting of the LEP on 05/03/2021. The amendment was subsequently finalised and the LEP made on 17/05/2021. Further strategic planning activities are programmed commensurate with the impending LEP Housekeeping Review.	30 June 2021	100%	Achieved
2.1.4.8	Support animal owners through educational materials to maintain animal behaviour that is consistent with the expectations of the community.	The Environment and Monitoring team are actively promoting a cyclic rotation of public educational material from OLG and RSPCA on Council's Facebook page and website. Council's officers are committed to community engagement and work closely with the customer service team to ensure that accurate information reaches the right destination. We have also been actively promoting educational material and responsibilities through local veterinary surgeries. An awareness and compliance campaign has also been developed and implemented within the Wee Waa community which will be able to be rolled out across the Shire. Additional educational collateral has also been purchased this reporting period.	30 June 2021	100%	Achieved
2.1.4.9	Seek funding to support microchipping, desexing and responsible companion animal program campaigns.	An application for funding for discounted desexing program for cats has been successful from the Cat Protection Society of NSW.  Compliance staff are liaising with local veterinarians to facilitate participation arrangements and associated pricing.	30 June 2021	100%	Achieved
2.2.3.3	Request state regulatory authorities present annually to Council.	The NSW Department Planning Industry and Environment met with and presented to Council's Planning staff on 23/02/2021.	30 June 2021	100%	Achieved
2.2.4.1	Regionally and state significant developments are assessed and reviewed against the principles of ecologically sustainable development and the precautionary principle.	Regional and state significant development applications will be reviewed, and submissions prepared in response, as and when these applications are lodged. One (1) regionally significant development application was determined this reporting period for the Wave Hill Quarry Extension.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
2.4.1.1	Lobby for installation of an independent regional dust monitoring system, with a specific site being located in or in close proximity to Boggabri.	Local issues will continue to be submitted to the Namoi Regional Air Quality Advisory Committee. The independently managed Wil-gai and Maules Creek air quality monitoring stations are located in proximity to the settlement of Boggabri in the centre of the Namoi region. These stations monitor PM2.5 and PM10. Sites are considered representative of ambient air quality conditions at Boggabri and rural residences in the area. Results are regularly published via the NSW Environment Protection Authority (NSW EPA) via <a href="https://www.epa.nsw.gov.au/your-environment/air/regional-air-quality/namoi-air-quality-monitoring-project/wilgai-monitoring-station">https://www.epa.nsw.gov.au/your-environment/air/regional-air-quality/namoi-air-quality-monitoring-project/wilgai-monitoring-station</a> , and, <a href="https://www.epa.nsw.gov.au/your-environment/air/regional-air-quality/namoi-air-quality-monitoring-project/maules-creek-monitoring-station">https://www.epa.nsw.gov.au/your-environment/air/regional-air-quality/namoi-air-quality-monitoring-project/maules-creek-monitoring-station</a> .	30 June 2021	100%	Achieved
2.4.1.2	Work cooperatively with mining companies and environmental groups to monitor impacts of dust.	Regional and state significant development applications will be reviewed against the relevant principles, and submissions prepared in response, as and when these applications are lodged.	30 June 2021	100%	Achieved
2.4.2.1	All submissions on extractive industry state significant developments will request no final void as a condition of consent.	Council continues to monitor opportunities for submissions. All submissions will request no final void.	30 June 2021	100%	Achieved
2.4.2.2	All submissions on extractive industry state significant developments will request mine plans as a condition of consent that minimise active mining footprints.	All future submissions on state significant extractive industries will request the consent be conditioned to require mine plans that minimise the active mining footprint.	30 June 2021	100%	Achieved
2.4.4.2	Participate in public exhibition processes for major state significant developments to protect the community interests.	Relevant staff will participate in the public exhibition of any state significant development applications to ensure review of information and preparation of submissions and to make comment and raise issues, to ensure that the community interest is promoted and protected. Submissions in relation to major state significant development will be discussed and reported to Council.	30 June 2021	100%	Achieved
2.4.4.3	Lobby the NSW Government for monitoring actions to be performed by the regulators at the proponents cost.	All submissions on future state significant extractive industry development will include the request that monitoring actions be performed by the state regulators at the proponent's cost. A request that air quality monitoring be undertaken by the regulator at the proponent's cost will also be referred to the Namoi Regional Air Quality Advisory Committee once re-established.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
3.4.1.1	Maintain available developed land supplies in Boggabri, Wee Waa and Narrabri at numbers greater than the total of new dwellings constructed over the preceding three (3) years.	Adequate land supplies are currently available and being progressively monitored. An increase in 'infill' development has occurred within Boggabri this reporting period.  In terms of land supplies for housing, scoping has recently been undertaken for preparation of a Local Housing Strategy. This strategy will assess current housing and residential land supplies within the region, examine future likely demand and recommend locations for future expansion and potential rezoning. The strategy will inform this measure and Council's ability to achieve the action.	30 June 2021	100%	Achieved
3.4.3.4	Develop Housing Strategy for Narrabri Shire.	An initial brief for the Draft Housing Strategy has been completed and discussions have been held with the NSW Department of Planning, Industry and Environment (DPIE) to ascertain the department's direction and requirements. With the announcement of the Narrabri SAP the strategy will need to integrate. It is envisaged that during the next quarter Council will be in a position to better understand the required scope of the SAP, and where the Housing Strategy will integrate.	30 June 2021	100%	Achieved
3.4.4.2	Implement an orders program to require action to repair or demolish derelict buildings.	Consistent with Council's Compliance Policy, orders are issued on a reactive basis in response to a complaint or as a result of a site inspection. Recruitment of additional staff has been undertaken and a more proactive program has recently been initiated.	30 June 2021	100%	Achieved



# Directorate: Corporate and Community Services

## Airport

Action(s)	Progress	Target	%	Status
3.1.4.3	Conduct review of Airport Master Plan.	This item is complete.	30 June 2021	100% Achieved

## Community Relations

Action(s)	Progress	Target	%	Status
4.1.1.2	Implement new Customer Service Procedures.	Customer Service procedures are continually evolving as processes and procedures are refined as efficiencies are developed through the CRM module in TechnologyOne. Further collaboration with other departments is occurring and ideas are being discussed regarding improving customer service procedures across departments.	30 June 2021	100% Achieved
4.1.2.1	Produce relevant "factsheets" on major Council projects and initiatives in a timely manner.	Factsheets are constantly being developed to keep the community informed of relevant Council projects, programs and initiatives.	30 June 2021	100% Achieved
4.2.3.1	Develop and maintain a consistent brand across all Council business units and service areas.	Branding for Council has been formally implemented and is being used across all Council business units and service areas. A Destination Brand Style Guide has also been implemented for Council to consistently market the region to visitors.	30 June 2021	100% Achieved
4.4.2.15	Ensure that delegations for Council officers are reviewed and updated.	The Customer Relations Team maintains the delegations register and electronic copies of position descriptions. Delegation reviews are undertaken in November 2020 and May 2021. The May 2021 delegation review has been completed.	30 June 2021	100% Achieved

## Financial Services

Action(s)	Progress	Target	%	Status
4.2.3.4	Continuously review the effectiveness and functionality of the Corporate Financial System to identify opportunities for higher utilisation.	Staff are constantly adding or refining functionality to the system which is making it more effective.	30 June 2021	100% Achieved

Action(s)		Progress	Target	%	Status
4.2.3.5	Review procurement process to reflect best practice.	Staff are constantly reviewing procurement processes to reflect best practice.	30 June 2021	100%	Achieved
4.4.2.1	Annually review Council's Rating Structure to ensure equity and fairness in rating distribution. <b>Source: Fit For The Future Improvement Plan</b>	The rating structure is annually reviewed during budget preparations for the following year.	30 June 2021	100%	Achieved
4.4.2.10	Review Long-Term Financial Plan annually.	The Long-Term Financial Plan is reviewed and updated following each Quarterly Budget Review Statements and the annual adoption of Operational Plans.	30 June 2021	100%	Achieved
4.4.2.11	Review Asset Management Strategy and Policy annually.	Asset Management Strategy and Policy has had a desktop review and has been rebranded. This action should be carried forward to next year, to align with the development of the Delivery Plan, as the strategy will be updated apart of this.	30 June 2021	100%	Achieved
4.4.2.14	Review and monitor Council's financial risk profile across the organisation.	Staff are constantly monitoring financial risk.	30 June 2021	100%	Achieved
4.4.3.1	Provide more plain English financial reporting through increased use of Council's online platforms.	Staff are conscious of terminology used in reporting financial information in an effort to make it more understandable to readers.	30 June 2021	100%	Achieved

## Library Services

Action(s)		Progress	Target	%	Status
1.1.1.1	Develop educational and recreational programs in all branch Libraries at least on a quarterly basis.	Storytime and library book deliveries continue to primary (weekly) and preschools (fortnightly) in Narrabri and Wee Waa. Fortnightly Baby Rhyme Time at the Indigenous Mother's Group, the Yarning Circle, continues. Storytime in the Narrabri Library for toddlers and preschoolers continue weekly. Knitting Group and Brain Training Group continue to meet at Narrabri Library weekly. The Open Access Adult Craft Group numbers are increasing and continue to meet at the Narrabri Library weekly. Weekly visits to Narrabri Challenge Community Services to conduct Storytime and musical activities continues.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
	<p>Book Club Groups continue to meet at the Narrabri and Boggabri Libraries once a month.</p> <p>Weekly craft programs for the Narrabri Reconnect Youth Outreach Service continue and due to finish at the end of June 2021.</p> <p>The Home Library Service is delivered monthly to Narrabri, Wee Waa and Boggabri residents.</p> <p>The Auslan Social Group continues to meet weekly in the Narrabri Library.</p> <p>STEM activities were held in Wee Waa and Narrabri primary schools.</p>				
1.4.4.2	<p>Provide Science, Technology, Engineering and Mathematics (STEM) based programming in partnership with scientific leaders in the community.</p>	<p>Discussions with CSIRO to run the STEM awards this year have been put on hold. However, Naomi is in consultation with the Museum of Applied Arts and Sciences to exhibit the David Malin Photography astro photography exhibition, Winning Skies, for next year. This is in partnership with the Crossing Theatre. Will also aim to have guest speakers from the field of astrophysics and run space themed STEM programs in Libraries and in schools.</p>	30 June 2021	40%	Not Achieved

## Property Services

Action(s)	Progress	Target	%	Status	
1.1.7	<p>Explore options for developing a "Civic Precinct" in the vicinity of the old Boggabri Bowling Club site.</p>	<p>Confirmation that Conversion Application successful, however Crown Lands have confirmed that no further work will be completed on the application until 2021/2022. Project deferred until 2021/2022.</p>	30 June 2021	5%	Not Achieved
1.1.2.13	<p>Conduct annual condition inspections for all land and buildings to maintain public safety.</p> <p><b>Source: Narrabri Shire Crime Prevention Strategy 2014-2018</b></p>	<p>Land and Buildings to be inspected and condition reports to be developed, commencing in July 2021.</p>	30 June 2021	75%	Not Achieved
2.1.2.3	<p>Develop and implement Plans of Management for urban open spaces and environmental areas.</p>	<p>Plans of Management to be outsourced and completed by September 2021. NSW Government have extended the time for Plans of Management to be completed. Council have appointed a contractor to assist Property Services with the completion of these plans. This project will be transferred to 2021/2022. This is a grant funded project.</p>	30 June 2021	35%	Not Achieved
3.1.4.2	<p>Encourage community use of, and support the retention of, existing Narrabri - Brisbane RPT flight arrangement.</p>	<p>Continue promoting Link Airways RPT services via local Radio and Tourism promotion booklets.</p>	30 June 2021	100%	Achieved

Action(s)		Progress	Target	%	Status
3.1.4.5	Actively seek new revenue streams to support Airport operations.	Flights continue to be limited due to the impact COVID-19 has had on travel. New flight schedule has an additional day included, taking active flying day availability to 4 days per week from 1 June 2020. Passenger numbers have increased slightly in April 2021 and May 2021 compared to same period in 2020.	30 June 2021	100%	Achieved
3.4.1.3	Market and transact developed Shannon Estate blocks and englobo site.	Watching brief maintained.	30 June 2021	100%	Achieved
4.2.3.6	Monitor and update community accessible GIS interface for Council's Capital Works Program.	Sale of 15 remaining blocks will be undertaken by local agents, who were appointed in June 2021. Subdivision of englobo site was completed in June 2021 and will be marketed for sale in 2021/2022 .	30 June 2021	100%	Achieved
4.3.1.2	Investigate update and renewal requirements (including assets) for Caravan Parks throughout the Narrabri Shire.	Narrabri Big Sky Caravan Park - improvements to plumbing commenced in June 2021, with the project to be completed in 2021/2022 in August 2021.	30 June 2021	75%	Not Achieved

## The Crossing Theatre

Action(s)		Progress	Target	%	Status
1.2.2.1	Explore opportunities for the provision of arts and cultural events in all towns and villages.	The following opportunities have been developed: <ul style="list-style-type: none"> <li>- A meeting was held to discuss CREATE 2021 - one of the big objectives for CREATE 2022 is to ensure both Boggabri and Wee Waa are involved.</li> <li>- The Crossing Theatre will host a photography exhibition in November 2021.</li> <li>- The Melbourne Comedy Festival Roadshow will be held on 12/11/2021 at The Crossing Theatre.</li> <li>- A children's production of Snow White will be performed on the 14/09/2021</li> <li>- Celtic Illusions - Irish Dance - will perform at The Crossing Theatre on the 18/09/2021.</li> </ul>	30 June 2021	100%	Achieved
1.2.2.2	Facilitate cultural shows at The Crossing Theatre.	The following shows will be performed at The Crossing Theatre <ul style="list-style-type: none"> <li>- A meeting was held to discuss CREATE 2021 - one of the big objectives for CREATE 2022 is to ensure both Boggabri and Wee Waa are involved.</li> <li>- The Crossing Theatre will host a photography exhibition in November 2021.</li> <li>- The Melbourne Comedy Festival Roadshow will be held on 12/11/2021 at The Crossing Theatre.</li> <li>- A children's production of Snow White will be performed on the 14/09/2021</li> <li>- Celtic Illusions - Irish Dance - will perform at The Crossing Theatre on the 18/09/2021.</li> </ul>	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status
3.1.1.1	<p>Review the brand and market position of The Crossing Theatre.</p> <p>The market position of The Crossing Theatre's services is currently strong regarding performances, conferencing, venue hire, cinemas and the café. The new events for 2021 are more arts based which will strengthen our position regarding cultural and community activities and events.</p> <p>The COVID-19 restrictions for the number of patrons at The Crossing Theatre have nearly returned to pre-COVID-19 numbers.</p> <p>The Dine &amp; Discover vouchers have also helped us have the same market position as pre-COVID-19.</p>	30 June 2021	100%	Achieved
3.1.1.2	<p>Identify external funding opportunities to assist with the provision of events through The Crossing Theatre.</p> <ul style="list-style-type: none"> <li>- The Crossing Theatre are starting to look at funding opportunities for the 2022 CREATE festival.</li> <li>- Musica Viva is funding a Saxophone performance and workshops for Narrabri High School students on 11/06/2021.</li> <li>- Due to the Commonwealth RISE funding, A-List Entertainment is now in the process of organising a nation-wide multi-cultural comedy festival, which is scheduled to be held at The Crossing Theatre on the 15/04/2022</li> </ul>	30 June 2021	100%	Achieved
3.1.1.3	<p>Identify opportunities for corporate, association, not for profit and government organisations to host regional and rural conferencing in Narrabri Shire.</p> <ul style="list-style-type: none"> <li>- The Crossing Theatre had secured the NSW conference for the National party on the 26/06/2021, which was unfortunately affected by COVID outbreak in Sydney. This has been postponed to a later date.</li> <li>- The Crossing Theatre has also secured a four (4) day conference for the Australasian Grain Science Association from 22/08/2021 to the 25/08/2021.</li> <li>- The Crossing Theatre has secured a Boarding School expo from 22/07/2021 to 24/07/2021</li> <li>- The Narrabri Business Awards will be held on the 04/09/ 2021</li> </ul>	30 June 2021	100%	Achieved
3.1.1.4	<p>Develop and maintain relationships with national and international touring promoters.</p> <p>TCT have the following stage-shows confirmed for 2021/2022.</p> <ul style="list-style-type: none"> <li>- Snow White - children's show on 14/09/2021.</li> <li>- Marina Prior &amp; David Hobson on 14/11/2021.</li> </ul>	30 June 2021	100%	Achieved
4.2.1.5	<p>Investigate opportunities in line with Council Policy to offer more economical use of The Crossing Theatre facilities.</p> <p>Increased art exhibitions and cultural events have been developed and are currently being implemented.</p> <p>These include:</p> <ul style="list-style-type: none"> <li>- National touring exhibition, '72 Hours' to be held from 15/05/2021 to the 20/5/2021.</li> <li>- Several theatre and music performances.</li> </ul>	30 June 2021	100%	Achieved

## Tourism and Community Development

Action(s)	Progress	Target	%	Status	
1.1.2.10	<p>Offer seminars to community groups including Service Clubs to educate residents on security measures to reduce risk of property and vehicle theft.</p> <p><b>Source: Narrabri Shire Crime Prevention Strategy 2014-2018</b></p>	Council continues to support NSW Police in providing information and developing seminars to educate the community in regards to reducing the risk of property and vehicle theft. Recently Council partnered with the NSW Police in providing resources and information at the June 2021 Markets on property and vehicle theft.	30 June 2021	100%	Achieved
1.1.2.12	<p>Investigate and source positive Drug Education Programs in collaboration with other services to inform residents about drug use and associated health issues.</p> <p><b>Source: Narrabri Shire Crime Prevention Strategy 2014-2018</b></p>	<p>Council is currently investigating positive Drug Education Programs through the Alcohol and Drug Foundation of Australia, Narrabri Community Drug Action Team (CDAT) and Hunter New England Health. Local community organisations, the Narrabri Interagency and Council work collaboratively to promote drug education programs across all residents of the community, especially youth during Youth Week in April 2021.</p> <p>Discussions are in progress with the Life Education Van to reinstate visits to the schools across the Shire. Most schools had the van visit up until 2018, but there has not been a visit since. Council and Life Education discussed a collaborative approach to encourage schools to get back on board for this invaluable drug education service. The program now covers a new aspect regarding consent and healthy relationships.</p> <p>Council, in partnership with NSW Police and with assistance from NSW Health attended the Narrabri June 2021 Markets to provide information and resources regarding drug use and associated health issues.</p>	30 June 2021	100%	Achieved
1.1.2.19	<p>Support NSW Police to improve the community's perception of the level of crime within Narrabri Shire.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	Council will continue to promote any initiatives by the NSW Police that assist in improving perceptions of the level of crime within the Shire.	30 June 2021	100%	Achieved
1.1.2.20	<p>Support and promote educational programs targeted at assisting young people in developing healthy, respectful relationships.</p>	Council successfully obtained \$52,300 of funding through the Stronger Country Communities Fund for the Youth Employment Capacity Building project. Council were able to secure IRL Education to provide a youth employment capacity building program, which will be delivered through Narrabri and Wee Waa High Schools during	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status
<b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	<p>Term 2 and Term 3 2021 and carry over into 2022. The project is intended to build capacity towards employment, emotional intelligence, people skills, innovation and creativity. In conjunction with both the Narrabri Youth Interagency and the proposed Youth Council it is envisaged these forums will identify programs, activities and events that young people feel they need to support them.</p> <p>Council will continue to work with PCYC to investigate the viability of a PCYC Program being run in the Narrabri Shire.</p> <p>One of the new programs offered with the Life Education van is around consent and healthy relationships. There was a program provided to Wee Waa and Narrabri High Schools during Youth Week addressing wellbeing, healthy eating and the affect exercise has on mental health.</p>			
1.1.2.21 <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	<p>Council is committed to working collaboratively with various organisations within the Shire to support awareness campaigns that promote positive behaviour and actions within our communities. Information is distributed across the community when education, training and awareness campaigns are available . Council works collaboratively with community to attend and contribute to relevant community events.</p> <p>During Reconciliation Week the Narrabri Interagency will host the Walkabout Barber (addressing mental health in indigenous communities) in Narrabri and Wee Waa. Council staff will attend both events to offer their support.</p>	30 June 2021	100%	Achieved
1.1.2.22 <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	<p>Council is committed to working collaboratively with various organisations within the Shire to support awareness campaigns that promote positive behaviour and actions within our communities. Information is distributed across the community when education, training and awareness campaigns are available. Council always works collaboratively with community to attend and contribute to relevant community events.</p>	30 June 2021	100%	Achieved



Action(s)	Progress	Target	%	Status
1.1.2.25 Provide regular and up-to-date information to the community regarding personal safety measures and strategies. <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	Council in partnership with the NSW Police Force attended the Narrabri markets in June 2021 providing information to the community regarding personal safety measures and strategies.	30 June 2021	100%	Achieved
1.1.2.26 Work collaboratively with government and local agencies to promote and support programs related to harm minimisation and the reduction of alcohol related violence. <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	Council continues to liaise and work with NSW Health and relevant service providers to promote and support programs related to harm minimisation, including the reduction of alcohol related violence. . Council in partnership with NSW Police with the assistance of NSW Health and NSW State Library (supply of resources) attended the June 2021 Markets and provided information and resources to the community in regards to harm minimization and supporting strategies to prevent alcohol related violence.	30 June 2021	100%	Achieved
1.1.2.27 Support and encourage the provision of drug education programs in collaboration with other services to inform community members about drug use and associated health issues. <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	Council supported and facilities activities within the high schools to look at wellbeing, healthy eating and exercise and how vital these programs are to healthy living, which were delivered throughout Youth Week. Council in partnership with NSW Police and with the assistance of NSW Health and the NSW State Library provided information and resources to the community about drug use and associated health issues at the Narrabri June 2021 Markets. This was extremely well received by the community.	30 June 2021	100%	Achieved
1.1.2.29 Provide encouragement and support to the delivery of alcohol and drug-free community events within Narrabri Shire. <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	Council continued to support the delivery of alcohol-free events that are open to all community members and their families. Council has zero tolerance for drug use at any events.	30 June 2021	100%	Achieved
1.1.2.30 Support educational and community-based programs that encourage participation and	Council facilitates the Hulbert Memorial Prize which rewards excellence and merit of Narrabri District Youth aged 15 to 18. The Prize is awarded for youth who have demonstrated an act of bravery or heroism, charitable activities, education and	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
<p>celebrate the achievements of young people within the Shire. <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>academic achievement or sporting excellence. Nominations for the Prize are called for annually in October and awarded in February the following year. The successful nominees for the 2021 Lillian Hulbert Memorial Prize have been advised of scheduled interviews on 11/02/2021. The Prize celebration occurred in the Council Chambers on 24/02/2021.</p> <p>Youth are also celebrated in the Shire during activities held over Youth Week and can be nominated for Australia Day and Volunteer Awards. Nominations for the Youth Council will be called for in early June 2021. It is envisaged the Youth Council will upskill its members on how Local Government and committee's run, leadership training and provide additional opportunities to celebrate achievements of the Shire's young people. There will be a leadership program run for the new Youth Council nominees in September 2021.</p>				
1.1.2.31	<p>Continue to support activities that raise awareness through participation in and promotion of community events (Graffiti Removal Day etc). <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>Council regularly shows its support in the community by attending activities run by other organisations. Council staff collaborate with others to promote positive events occurring across the Shire. The Narrabri Interagency are hosting the Walkabout Barber to town to coincide with Reconciliation Week and Council Staff will attend these events to provide help and support.</p> <p>Where possible Council is open to new initiatives involving the community that contribute to a more accessible and inclusive Shire. Council have just completed a series of creative art workshops including all schools across the Shire to design Indigenous banners for the town and local schools. These workshops were held in conjunction with a contracted lead artist agency and local Aboriginal leaders to promote participation and inclusion. The flags and banners have been unveiled at Council's Reconciliation Event for 2021.</p> <p>Indigenous banners were revealed in June 2021. The banners will be raised in Narrabri, Wee Waa and Boggabri for NAIDOC Week in July 2021.</p>	30 June 2021	100%	Achieved
1.1.2.32	<p>Raise internal awareness of vandalism and malicious damage that is occurring within Narrabri Shire.</p>	<p>There is a formal internal system set up where any reports of vandalism or malicious damage are recorded and forwarded to the appropriate department for action. Action is taken by the Manager of those departments who create awareness of any local issues within their teams.</p>	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
	<b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>				
1.1.2.33	<p>Partner with local community groups and organisations to provide recreational activities for young people as a diversion from anti-social behaviour.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	During February 2021, Council successfully engaged the Police Citizens Youth Club's (PCYC) Chief Executive Officer, Dominic Teakle, in Sydney to provide a briefing to Councillors on. A community meeting was also successfully held to educate and raise awareness on the programs PCYC could offer in Narrabri. Outreach programs can be provided in the interim to assist in diverting young people from anti-social behaviour. Council continues to work collaboratively with the Youth Interagency to coordinate activities to mitigate anti-social behaviour. Council also supports other organisations, such as the Narrabri District Community Aid Service (NDCAS), to facilitate the opening of their Youth Centre as well as attending Youth Interagency meetings. The Youth Centre opened during Youth Week in May. It currently only operates two days a week and will assist in diversionary programs for youth who have been suspended from school. The Youth Council has been established and is due to hold its first meeting in August 2021. This will identify further avenues of providing diversionary programs.	30 June 2021	100%	Achieved
1.1.2.34	<p>Support NSW Police to promote the provision of workshops in regional NSW aimed at tackling rural crime.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	Council continues to work with the NSW Police Force to promote workshops aimed at targeting rural crime. Council in partnership with NSW Police, and assistance of NSW Farmers, attended the Narrabri June 2021 markets and provided information and resources on preventing rural crime and the reiterating the importance of reporting Rural Crime as it happens.	30 June 2021	100%	Achieved
1.1.2.35	<p>Raise awareness through the facilitation of NSW Police talks about community safety and rural crime prevention methods at community meetings and activities.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	Council continues to liaise with stakeholders to ensure appropriate information is disseminated within the community regarding safety and rural crime prevention. Council continues to facilitate the Crime Prevention Advisory Committee, which works towards identifying and promoting crime prevention methods and information. Council in partnership with the NSW Police Force attended the Narrabri 2021 Markets and provided information and resources on crime prevention including home and vehicle safety, personal safety, dangers of drug use and importance of reporting rural crime.	30 June 2021	100%	Achieved
1.1.2.36	Provide regular and up-to-date information to the rural	Council is working closely with the NSW Police Force and other relevant stakeholders to identify appropriate seminars and workshops that can be delivered to the	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status
<p>community regarding crime prevention strategies and measures.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>community to advise and promote crime prevention strategies. Council attended the June 2021 Markets in Narrabri, with stakeholders, to provide information on crime prevention strategies and to provide access to the NSW Farmers and the NSW Police Force for the community to ask questions and obtain advice.</p>			
<p>1.1.2.37</p> <p>Raise awareness through the facilitation and promotion of Domestic Violence campaigns.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>Council collaborates with the Domestic Violence Coordinator for the NSW Police Force Western Region and Narrabri Women’s Refuge to promote Domestic Violence Campaigns and to raise awareness of the negative impact of Domestic and Family Violence within communities. Council is exploring ways to raise awareness and education about domestic and family violence which may include inviting speakers to address the community. Council is always willing to disperse any information to community groups to raise awareness of this issue. There are multiple community organisations that attend the Narrabri Interagency meetings and council staff work collaboratively with them to disseminate information.</p> <p>Council in partnership with the NSW Police Force attended the Narrabri June 2021 Markets to provide information and resources regarding Family Violence to the community.</p>	30 June 2021	100%	Achieved
<p>1.1.2.38</p> <p>Promote Narrabri Shire as a "zero tolerance" community in relation to domestic and family violence.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>Council works in collaboration with the Narrabri District Community Aid Service (NDCAS) and NSW Police to promote a 'zero tolerance' of domestic and family violence. Council supports relevant awareness campaigns, such as White Ribbon Day and Help Is Here. Council regularly distributes information and training opportunities to the broader community, especially when new campaigns come to the forefront.</p> <p>Council in partnership with the NSW Police Force attended the Narrabri June 2021 Markets to provide where information and resources regarding Family Violence were made available to the community.</p>	30 June 2021	100%	Achieved
<p>1.1.2.39</p> <p>Investigate possibility of establishing Neighbourhood Watch groups within each individual town and village within the LGA.</p>	<p>Council’s Crime Prevention Advisory Committee discussed with the NSW Police Force the viability of Neighbourhood Watch Programs in Narrabri, Wee Waa, Boggabri, Pilliga and Gwabegar. This is a program that was established in some areas a number of years ago but is no longer actively encouraged. Neighbourhood Watch has been replaced by the EyeWatch Program which is managed online via Facebook and maintained by the NSW Police Oxley District.</p>	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
<b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>					
1.1.2.40	<p>Raise awareness and provide support for programs and campaigns aimed at reducing drug use (e.g. Dob in a Dealer).</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>Council continues to work in collaboration with other community organisations to distribute information and run programs and campaigns that aim to reduce drug use. This is achieved through attending Interagency meetings such as Youth Interagency and liaising with Centacare who offer support programs to residents. Council works to support new community initiatives that have been raised at Interagency meetings.</p> <p>Council in partnership with the NSW Police Force attended the Narrabri June 2021 Markets to provide information and resources to the community regarding drug use and associated offences. This initiative was extremely well received by the community.</p>	30 June 2021	100%	Achieved
1.1.2.41	<p>Investigate methods to capture information and statistics on the type, location, and scope of vandalism and malicious damage to Council resources and facilities.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>Community Members can contact Council to report incidents of vandalism and malicious damage to Council resources and facilities. This can be completed by contacting Council directly via phone, Council's website or the Snap Send Solve platform. Reported incidents are created into a customer service request and allocated to the appropriate department within Council. Statistics are collated through the Information Services Department.</p>	30 June 2021	100%	Achieved
1.1.2.42	<p>In conjunction with NSW Police, design and deliver an awareness campaign on the importance of reporting rural crime to Police.</p> <p><b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b></p>	<p>Council in partnership with the NSW Police Force attended the Narrabri June 2021 Markets to provide information and resources regarding .importance of reporting rural crime to police, as well as resources on crime prevention strategies for rural based properties and businesses.</p>	30 June 2021	100%	Achieved
1.1.2.8	<p>Establish a Community Education - Home and Vehicle Security Project Group and identify NGO's, Community Organisations and Businesses willing to support.</p> <p><b>Source: Narrabri Shire Crime Prevention Strategy 2014-2018</b></p>	<p>Council in partnership with the NSW Police Force attended the Narrabri June 2021 Markets to provide information and resources regarding home and vehicle security and on the Eye Watch Project that provides crime prevention information to the community.</p>	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
1.1.2.9	NSW Police to promote eye watch program to Narrabri Shire community members to provide opportunity for community to participate in active crime prevention activities online. <b>Source: Narrabri Shire Crime Prevention Strategy 2014-2018</b>	The Eye Watch Program for the Shire is run via the NSW Police Force Oxley District Facebook Page which regularly posts information for crime prevention and safety tips, inform communities about crimes committed in their local area, incidents and emergencies. The Facebook site currently has 26,590 followers. The Eye Watch program has further been promoted through Council's channels to increase local awareness.	30 June 2021	100%	Achieved
1.1.3.4	Report biennially to Council on current child and aged care supply and demand statistics.	Childcare providers have been contacted recently, there are significant waiting lists for all providers, one provider has a waiting list of 82 children in Narrabri. Finding and keeping suitably qualified staff continues to be an issue.	30 June 2021	100%	Achieved
1.1.3.5	Facilitate increasing child and aged care supply when shortfalls are identified.	Council is aware that there are significant waiting lists for all child care centres within the Narrabri Shire with the majority of care needed for children aged 0-3 years. Council will be making contact with all child care centres to identify issues, discuss options and strategies on how Council can assist to alleviate this issue.	30 June 2021	100%	Achieved
1.1.4.3	Partner with the business community, state and federal government to provide opportunities and actively support youth of Narrabri Shire to initiate micro and small businesses, as legitimate alternatives to securing traditional employment.	Council will continue to partner with business community, and State and Federal Governments to actively support microbusiness and entrepreneurship opportunities for the Shire's youth. Council has actively promoted the NSW Government's Business Connect and New Enterprise Incentive Scheme (NEIS) new business assistance programs through the Small Business in Focus e-newsletter and via consultation with business and education community at public meetings and the Narrabri Shire Localised platform. Council will pursue facilitation of business-focused mentorship and entrepreneurship programs for people aged 25-years and under. Additionally, Council has developed and is seeking funding for business grant program offering financial support for start-up businesses of the Shire and 'pop-up' shop program encouraging trial of new businesses in the Narrabri CBD. Council has conducted preliminary discussions with Narrabri High School's Liaison Officer regarding potential future programs and initiatives that support entrepreneurial learning and development.	30 June 2021	100%	Achieved
1.1.4.4	Lobby for increased access to skills training within Narrabri Shire.	Council will closely liaise with current education and training organisations to identify skills gaps and lobby for appropriate training opportunities.	30 June 2021	100%	Achieved
1.1.4.6	Establish and facilitate a Narrabri Shire Youth Council in collaboration with the Shire	A Councillor Briefing has been completed, and the Terms of Reference were adopted at the May 2021 Ordinary Council Meeting. Advertising for nominees for the Youth Council will be open from 01/06/2021 to 02/07/2021. The first meeting is anticipated	30 June 2021	100%	Achieved



Action(s)	Progress	Target	%	Status	
	Schools and youth up to 25 years of age.	to be held in August 2021 with a Leadership workshop for successful nominees to be held for 3 days in September 2021.			
1.1.4.9	Council to undertake discussions with Cotton Seed Distributors, Sydney University, Narrabri Shire schools and educational facilities (and other interested parties) about jointly establishing a learning and development centre.	Council continues to review the viability of the development of an Educational Facility with relevant stakeholders.	30 June 2021	92%	Not Achieved
1.2.1.5	Establish and have adopted a Sporting Wall of Fame Policy.	The Sporting Wall of Fame Policy has been formally adopted by Council. The Policy is available on Council's Website	31 August 2020	100%	Achieved
1.2.3.3	Review sign posting for adequacy and incorporate latest digital technology to raise awareness of assets across the Shire.	The Digital LED sign installed and approved for use at the Visitor Information Centre. Full audit of tourism signage across the Shire has been undertaken.	31 August 2020	100%	Achieved
1.2.3.5	Investigate viability of establishing tours at peak times of significant environmental assets.	Through increased advertising on various platforms the Visitor Information Centre has seen an increase in Bus Tours in Quarter 3 2021. Council is continuing to develop a prospectus to promote Narrabri as a stop for bus tours, especially for natural attractions such as Sawn Rocks, the Pilliga Bore Baths and Mount Kaputar.	30 June 2021	100%	Achieved
1.2.4.11	Review Reflect Reconciliation Action Plan.	Council is committed to reviewing and developing a new Reflect Reconciliation Action Plan. Council is currently liaising with the local Aboriginal community to establish a Working Group who will contribute to the new Reconciliation Action Plan for 2021/2022.	30 June 2021	80%	Not Achieved
1.2.4.7	In conjunction with the Aboriginal community successfully organise and run Reconciliation Week.	Council regularly engages in conversations with the Aboriginal Community to discuss Indigenous events and concerns in the community. Sorry Day occurs annually on 26 May. Reconciliation Week (27/05/2021 to 03/06/2021)  Planning for Reconciliation Week included an unveiling of the Indigenous School Flags and Town Banners. The flags and banners were created as part of the Narrabri Shire Youth Art and Culture Banners Project funded by the NSW Government's Stronger Country Communities Fund. The project promoted reconciliation and building relationships between Elders and youth. The resulting flags were gifted to	30 June 2021	100%	Achieved



Action(s)		Progress	Target	%	Status
		<p>the school communities and the town banners were installed for NAIDOC Week 2021. The flags and banners will continue to be installed annually for NAIDOC Week.</p> <p>Council's Reconciliation Week event occurred on the 02/06/2021 at The Crossing Theatre's Parkland and included a Smoking Ceremony, Kamilaroi Dance Group and singing by the Kamilaroi Choir. The event saw approximately 150 people in attendance, including representatives from each school across the Narrabri Shire.</p>			
1.2.4.8	In conjunction with the Aboriginal community successfully organise and run NAIDOC Week.	NAIDOC Week 2020 celebrations were postponed due to COVID-19 restrictions and rescheduled to occur from 08/11/2020 to 15/11/2020. Council works collaboratively with the local Aboriginal Community and meets regularly with Aboriginal Community Representatives to discuss suitable events. Due to COVID-19 and NSW Health's restrictions, NAIDOC Week 2020 events were limited to ensure the safety of our communities. Council representative provided an Acknowledgement of Country in language with permission and support from CEO of the Narrabri Local Aboriginal Land Council at the Council run event, A Council representative arranged the purchase of books for each of the Shire's preschools, primary schools and the high schools and delivered them personally across the Shire along with NAIDOC themed cakes. During 2021 an Indigenous Banners project will occur across the Shire with youth from the local schools. It is intended during NAIDOC Week 2021 to hold a ceremony to display all the banners.	31 July 2020	100%	Achieved
1.2.4.9	In conjunction with the Aboriginal community progress the State Heritage Register nomination for Waterloo Creek.	In accordance with Section 37(1)(a) of the Heritage Act 1977 (NSW), the Waterloo Creek Massacre Site, 'Jews Lagoon' was gazetted on the State Heritage Register. This has been a joint initiative with Moree Plains Shire Council, Moree Local Aboriginal Lands Council, Narrabri Local Aboriginal Lands Council, Wee Waa Aboriginal Land Council, and the Local Heritage Operations Officer and the Senior Heritage Operations Officer, from the NSW Department of Premier and Cabinet.	30 June 2021	100%	Achieved
1.3.1.7	Provide a report to council on current community transport availability.	Community Care provides community transport to residents across the Shire for the purpose of attending medical appointments that may not be within the Shire. Community Care further assists members of the community through the NDIS Program. Boggabri Home and Community Care (HACC) assists seniors in Boggabri to attend events within the Shire. Winanga-Li provide community transport service for their clients.	30 September 2020	100%	Achieved
1.3.4.10	Support community organisations and sporting clubs to remove	Council encourages all members and organisations within the community to be inclusive of all people with a disability. Council has developed an Access and Inclusion Survey to assist in identifying actions for the new DIAP which will align with the	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status
barriers and increase participation of people with a disability. <b>Source: Disability Inclusion Action Plan 2017-2021</b>	community's needs as identified through community consultation. The Survey will assist to identify service gaps, build capacity and to highlight what Council is currently doing well. Actions addressing participation of people with a disability within organization and sporting clubs will be embedded into Council's 2021/2025 DIAP.			
1.3.4.16 Explore option to improve the maintenance and circulation of the Community Directory. <b>Source: Disability Inclusion Action Plan 2017-2021</b>	Council is exploring options to deliver the community directory online. At the Access and Inclusion Advisory Committee meeting held in December 2020, the Committee, along with the Chair, explored options. Demonstrations of what other councils are achieving were shared with the Committee. Bega Valley Shire Council was deemed to be a good example, running the Community Directory via their website. Currently the Community Directory is available on Council's website and can be printed in its entirety from there.	31 December 2020	80%	Not Achieved
1.3.4.20 Support interagency meetings to improve communications and develop mutually beneficial outcomes. <b>Source: Disability Inclusion Action Plan 2017-2021</b>	Council continues to support the Narrabri Interagency, the Youth Interagency, and the Disability Interagency groups. Council is developing relationships with Winanga-li to support them in getting an Indigenous Interagency group established.	30 June 2021	100%	Achieved
1.3.4.21 Support Boggabri, Narrabri and Wee Waa in establishing Dementia Friendly Towns. <b>Source: Disability Inclusion Action Plan 2017-2021</b>	A Council representative attends the Dementia Friendly Community Committee meetings regularly. Council collaborates with this committee, shares relevant information and supports the committee with community events. Council also assists the committee in promoting new dementia friendly locations and facilities.	30 June 2021	100%	Achieved
1.3.4.4 Promote an understanding of inclusion within the business community through distribution of information and support for educational programs. <b>Source: Disability Inclusion Action Plan 2017-2021</b>	Council launched an 'All Inclusive Business' Brochure at the Small Business Summit in October 2021. The brochure has been distributed throughout the business community and will remain a resource for Council.	30 June 2021	100%	Achieved
1.4.2.3 Lobby for the expansion of existing educational offerings in Narrabri Shire.	Council is currently in the process of following up with the Armidale Diocese regarding expanding the Catholic Education services within the Shire. This is a continuation of the discussion commenced with the Armidale Diocese. The Access and Inclusion committee would like to consider educational opportunities for a school specifically for children with complex needs, such as the GS Kidd Memorial School in	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status
	Gunnedah. The results from the Disability Access and Inclusion Survey and the new Disability Inclusion Action Plan may inform future needs.			
3.1.2.2 Investigate the improvement of the Rose St/Church St/Kamilaroi Hwy intersection to encourage travellers into Rose St creating a visual stimulus that attracts attention. <b>Source: Narrabri Shire Tourism Destination Management Plan 2014-2019</b>	This project is to be further discussed with the Wee Waa Community and the Wee Waa Chamber of Commerce. Council is committed to activating the Wee Waa CBD to create economic stimulus through increased visitation. Any signage will be considered with Town Signage Strategy	31 December 2020	50%	Not Achieved
3.1.2.9 Improve the gateway entry signage on the Shire boundaries. <b>Source: Narrabri Shire Tourism Destination Management Plan 2014-2019</b>	Council is waiting for formal approval from Transport for NSW to commence instalment of the gateway entry signage.	30 June 2021	80%	Not Achieved
3.1.3.10 Council to actively encourage community use of the core Narrabri CBD area by facilitating community events and activities in the core Narrabri CBD area. <b>Source: Narrabri CBD Masterplan Report 2014</b>	With the CBD Road Upgrade now completed, Council continues to encourage the community to shop local and utilise the 'Why Leave Town' Program. Council encourages organisations to use the Narrabri Community Kiosk, which can be used free of charge.	30 June 2021	100%	Achieved

# Directorate: Infrastructure Delivery

## Design and Investigation Services

Action(s)	Progress	Target	%	Status	
1.1.2.15	Implement safe road designs to address identified criteria within the shire network.	An audit of road safety initiatives is ongoing as part of routine maintenance and improvement projects. All Engineering designs consider appropriate "Safety in Design" requirements in accordance with Australian Standards, Transport for NSW and AustRoads guidelines.	30 June 2021	100%	Achieved
1.1.2.3	Support and liaise with community groups and local residents regarding traffic and alcohol free-zoning requirements. <b>Source: Community Safety and Crime Prevention Action Plan 2019-2023</b>	Alcohol Free Zones are due for renewal by 01/06/2023 (Minute 091/2020). Support of local events and assistance for community groups requiring Council approval for traffic related matters and suspension of alcohol-free zones is ongoing and as required.	30 June 2021	100%	Achieved
1.2.3.7	Undertake a preliminary feasibility study into the establishment of a weir down-stream from The Crossing Theatre.	Awaiting project brief to enable preliminary investigation works to commence in 2021/2022.	30 June 2021	0%	Not Achieved
2.1.3.14	Develop a Safe Routes for Seniors program in the Shire by auditing popular routes in association with a senior/aged care facility, make improvements and then promote their use (including signage of routes). <b>Source: Narrabri Shire Cycling and Walking Strategy and Pedestrian Access Mobility Plan</b>	Safe routes for Seniors program to be developed as part of the ongoing Disability Inclusion Action Plan (DIAP). Identified routes that specifically require consultation with community groups are submitted to the DIAP Committee for comment.	30 June 2021	100%	Achieved
2.1.3.15	In association with schools, audit key routes to school and improve the facilities along these routes.	Priority routes have been identified and concept designs completed for future Capital Works program. Identified projects will be constructed once grant funding opportunities are made available.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
	<b>Source: Narrabri Shire Cycling and Walking Strategy and Pedestrian Access Mobility Plan</b>				
2.1.3.6	Ensure appropriate regulatory and guidance signage is provided on all existing and proposed walk and cycle facilities. <b>Source: Narrabri Shire Cycling and Walking Strategy and Pedestrian Access Mobility Plan</b>	Audit of signage along walk and cycle facilities is ongoing as part of routine maintenance and improvement projects. All engineering designs consider appropriate regulatory and guidance signage requirements in accordance with Australian Standards, Transport for NSW and AustRoads guidelines.	30 June 2021	100%	Achieved
2.1.3.7	Develop local information brochures and website information on safe walk and cycle practices, to be made available at community information locations in the Shire (e.g. public libraries) and at tourist information kiosks. <b>Source: Narrabri Shire Cycling and Walking Strategy and Pedestrian Access Mobility Plan</b>	Project added to Design Services projects list for 2021/2022 and will commence once priority infrastructure projects are completed.	30 June 2021	0%	Not Achieved
3.2.1.2	Continually consult relevant stakeholders on future needs of Council's road network in relation to developments such as Inland Rail.	Ongoing and as required. Consultation with relevant stakeholders (both internal and external) for all Infrastructure Delivery projects is conducted as part of Councils continual Quality Assurance process.	30 June 2021	100%	Achieved
3.2.3.1	Consult with relevant stakeholders on opportunities to increase efficiencies on freight movements to, through and from the Narrabri Shire.	Discussions with heavy vehicle operators are ongoing and as required. All heavy vehicle movements are processed by the National Heavy Vehicle Regulator. New routes are assessed in accordance with the Heavy Vehicle National Law and Regulations.	30 June 2021	100%	Achieved
3.2.3.2	Develop a freight plan for Narrabri Shire to remove impediments to continuous movement of freight in	New heavy vehicle routes are assessed in accordance with the Heavy Vehicle National Law and Regulations. Any impediments to the approval of new routes are identified and included as future infrastructure projects (for example, load limited bridges).	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status
the largest vehicle possible to key infrastructure.				

## Fleet Management

Action(s)	Progress	Target	%	Status	
2.2.1.1	Actively partner with the Rural Fire Service (RFS) and State Emergency Services (SES) to ensure plant and equipment are appropriate.	Council continues to hold strong relationships and communications with RFS. Woodham Fuel Card renewals changeover from cards to tags completed with RFS ongoing support with maintenance and servicing.	30 June 2021	100%	Achieved
2.2.1.4	Facilitate and support the Local Emergency Management Committee.	Council has been represented at all LEMC meetings relating to COVID-19 and Emergency Management.	30 June 2021	100%	Achieved
4.4.4.2	Develop, review and prioritise relevant fleet replacement programs.	Crane on order for Asset 0684 delayed due to issues with COVID-19's impact on international trade and shipping. Will be carried over into 2021/2022. Other asset replacements on schedule as per dealer ETA. Supply of vehicles and plant is minimum six (6) month lead time in current environment.	30 June 2021	100%	Achieved
4.4.4.3	Consult with key stakeholders on plant and vehicle replacement requirements to ensure fit for purpose and greatest return for Council.	Consultation ongoing with key internal stakeholders. Graders on track and light vehicles ordered as per replacement schedules and programs.	30 June 2021	100%	Achieved

## Projects and Assets

Action(s)	Progress	Target	%	Status	
2.2.1.3	Ensure Narrabri Shire has identified and adequately resourced Disaster Recovery site(s).	Council staff have continued to work hard, following disaster funding guidelines. Council are awaiting Transport for NSW (TfNSW) to assess the claim and have indicated that this could take an additional six (6) months. TfNSW have allowed us to extend the scope of the immediate works and have approved the works to be undertaken under this area. This will allow Council to continue undertaking flood damage repair work on some roads without the need for TfNSW assessment. This will be an ongoing process, as there is currently two (2) claims to progress through.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
4.3.3.1	Incorporate communication and consultation requirements into project management processes.	Workshop has been held to review the Capital Projects Process and resources used. Development continues into the system and standard resources to be utilised, incorporating communication and consultation. Template documents which navigate the process for project planning and management being road tested. Checklist forms created which is being automated in TechOne Projects Module. Implementation of new system has commenced with planning of projects for 2021/2022	30 June 2021	85%	Not Achieved

## Parks and Open Spaces

Action(s)	Progress	Target	%	Status	
1.1.1.4	Draft a Plan of Management for the Narrabri Creek Sport and Recreation Precinct incorporating recommendations of Narrabri Shire Sport and Recreation Plan.	Council is currently drafting a final design and costing of the Tourist Hub and with the completion of stage four of the Narrabri Creek shared pathway these two (2) plans will be included in over arching master plan of the Narrabri creek area. This action will continue in 2021/2022.	30 June 2021	20%	Not Achieved
1.1.2.1	Apply Crime Prevention Through Environmental Design (CPTED) principles to the design and maintenance of parks, open spaces and amenities to enhance public safety.	The four (4) key strategies to crime prevention in design are included in all recreational designs for new projects and current asset upgrades.	30 June 2021	100%	Achieved
1.2.1.2	Investigate, design and implement renovation/improvements to Wee Waa CBD.	Planning and funding has been sourced with a number of works commenced the current project is the Centre median planting which will be completed in October 2021 further works to the Rose street roundabout are in the planning stage. This action will continue in 2021/2022.	30 June 2021	75%	Not Achieved
2.1.4.4	Promote best weed management practices to landholders, including a range of control techniques for integrated weed management. <b>Source: Weed Management Program</b>	Council promoted our education program through the identification and reporting incursions of Parthenium weed has been the focus of the Weeds Team. The Weeds Team will continue to promote the importance of the eradication of this biosecurity threat to our shire. Council continues to promote priority weed species for eradication and the best practice principles for the removal of these weed species through land holder inspections and community notices.	30 June 2021	100%	Achieved
2.1.4.5	Work with other vegetation managers and land management agencies to ensure weed	Council's Weeds Team currently works with several government agencies, including the NSW Department of Primary Industries in grant activated projects on weed and pest animal control.	31 March 2021	100%	Achieved



Action(s)	Progress	Target	%	Status
management programs are included in vegetation management programs. <b>Source: Weed Management Program</b>				
2.1.4.6 Promote vegetation rehabilitation as a key part of weed management. <b>Source: Weed Management Program</b>	Council conducts inspections on both private and public lands promoting monitoring, identification and removal of weeds and the benefits promoting and regrowing species endemic to the region.	30 June 2021	100%	Achieved
2.2.2.6 Seek funding to protect and rehabilitate land owned by Council.	Council has not yet identified parcels of land to replant. Currently Council protects assets and land through hazard reduction funding and weed identification and eradication works. The additional planting of areas must be done in conjunction with Local Land Services or the Department of Primary Industries to identify development and allocate funds.	30 June 2021	100%	Achieved
3.1.2.12 Develop a Management Plan for the Pilliga Artesian Bore Baths reflecting the local community's aspirations for development and maintenance of the site.	This action will continue in 2021/2022 as funding was not allocated in this year budget.	30 June 2021	25%	Not Achieved
4.3.3.10 Investigate structural concept plans for Swimming Pools in the Shire following the GHD study.	Report has been received further leak tests have been completed by divers. Council will now need to investigate future works and funding for the Narrabri Aquatic Centre's 50 metre pool and filtration system.	30 June 2021	100%	Achieved

## Solid Waste Management Services

Action(s)	Progress	Target	%	Status
2.3.2.15 Develop and adopt a Waste Management Strategy for the Shire.	Draft paper complete. NSW strategy released on 15/07/2021 (3 years late). The Draft document will be amended to comply with the NSW Strategy followed by an internal review. Draft Document to be sent to Document writer for completion. It is considered that this project be completed by December 2021.	30 June 2021	90%	Not Achieved
2.3.2.16 Develop long term strategy for the Narrabri Landfill.	On 23/12/2020 Council provided a 30 Year Strategy to the EPA. Prepared by GHD. Council recommended the continuation of above grounds cells as the long-term waste disposal method for the shires waste disposal needs.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status
	On 12/05/2021 the EPA provided Council with a letter and License variation notice issued for the "piggybacking approach" (above ground cells) to be adopted at the Narrabri Waste Management Facility as the long-term landfilling strategy.			
2.3.2.7	Actively promote the 'Community Recycling Centre'. Household Chemical Collection & drumMUSTER events advertise of Council site as well as social media and event completed. Further CRC information to be added on the Council site. School education program commenced with the first visit completed. Small CRC cabinets installed at Council's Admin Building and The Crossing Theatre. NIRW are conducting ongoing advertising for use of the CRC.	30 June 2021	100%	Achieved

## Transport

Action(s)	Progress	Target	%	Status
2.1.3.18	Review existing maintenance program to ensure it incorporates regular maintenance of footpaths, shared paths and on road cycle facilities. <b>Source: Narrabri Shire Cycling and Walking Strategy and Pedestrian Access Mobility Plan</b>	30 June 2021	100%	Achieved
2.4.4.1	Council's gravel pits are operated and maintained in an environmentally compliant manner.	30 June 2021	100%	Achieved
3.1.3.3	Define key CBD entry point at intersection of Doyle and Tibbereena Street by introducing new road surface treatment, new landscaping and adding CBD entry signage. <b>Source: Narrabri CBD Masterplan Report 2014</b>	30 June 2021	0%	Not Achieved

Action(s)		Progress	Target	%	Status
3.2.2.1	Adapt road strategies to manage the impact of regionally important projects such as the Inland Rail and other significant freight requirements on the future road network of the Narrabri Shire.	As a part of the road network hierarchical review, roads will be classified in accordance with their future use and funding sought on this basis. Work has also commenced into the expansion of one of Council's main quarries to help decrease reliance on privately owned sources of material.	30 June 2021	50%	Not Achieved
3.2.2.2	Seek funding to develop the road network in support of regionally significant future projects such as the Inland Rail.	Funding is frequently sought to complete major projects. Funding streams will be monitored to identify potential projects. Council has been very successful in many funding streams and projects.	30 June 2021	100%	Achieved
4.1.3.3	Maintain and further develop our relationship with the RMS to obtain best benefits for the Shire from the Roads Maintenance Council Contract for maintenance of state highways in the Shire.	Relationships remain strong with Transport for NSW. This is evident in the continual ordered work offered to Council to complete.	30 June 2021	100%	Achieved
4.2.1.3	Continually review the condition of the road network to reassess the amount of backlog and lifecycle costing required.	Inspections are routinely carried out to determine required maintenance and effectiveness of current practices. Condition assessments are carried out on a four (4) year cycle to help develop asset management programs as well as benchmarks against current budget and resource levels.	30 June 2021	100%	Achieved
4.3.3.14	Cypress Way (R329) Pilliga/Gwabegar Project - Business Case/Grant Ready	Initial investigations have been conducted with early indications proving the road does not have a strong case for some grant applications. This road is however a regional road that has been listed as a priority for transfer back to the NSW Government, in which Council is awaiting feedback.	30 June 2021	10%	Not Achieved
4.3.3.5	Explore opportunities with private suppliers/contractors to partner in civil infrastructure projects and maintenance.	Road Services continue to use numerous local contractors across its network.	30 June 2021	100%	Achieved
4.3.3.6	Become a tier 1 qualified/accredited contractor for Road Construction.	A set of management plans have been developed and audited by TfNSW. Some changes were identified, in which staff have progressed through. The application has been lodged early 2021 and is awaiting assessment and approval by TfNSW.	30 June 2021	90%	Not Achieved
4.4.1.1	Determine a satisfactory level of service for the transport network that is acceptable by the	Preliminary works have commenced in redefining the road network hierarchical structure. This will provide the base line for developing the satisfactory levels of service	30 June 2021	50%	Not Achieved

Action(s)	Progress	Target	%	Status
community within budgetary constraints. <b>Source: Fit For The Future Improvement Plan</b>	that can be achieved with the available budget. The road network is to be reassessed in 2021/2022 and levels of service reviewed off the back of this process.			

## Water Services

Action(s)	Progress	Target	%	Status	
1.4.1.2	Facilitate and support the continued operation of the Federation Farm share farming agreement.	Council met with the EPA in March 2021. The EPA require a study to be conducted for the soil at Federation Farm. The study program will be linked to the Narrabri Sewer Treatment Plant Licence conditions. The study will require appointment of consultants to complete the program. Council have sought quotations from Hunter H2O and GHD to deliver the required Effluent Reuse Assessment report relating to the EPL variation. Hunter H2O have submitted pricing on environmental study, meetings with GHD are ongoing.	30 June 2021	50%	Not Achieved
2.3.3.7	Engage with the Community on the subject of a treated water supply.	PWA representatives attended Council through the month of June and conducted interviews and commenced critical data collection which will form basis of the new 30 year strategy.	30 June 2021	25%	Not Achieved
2.4.3.1	Monitor water quality performance and identify trends.	Drinking water is supplied in accordance with NSW Health drinking water monitoring program (DWMP). The Public Health Act 2010 requires us to develop and adhere to a drinking water management system that addresses the elements of the Framework for Management of Drinking Water Quality, set out in the ADWG. The drinking water management system (DWMS) has an internal review yearly and an external reviewed every four (4) years to ensure that NSC meets the provisions of the NSW Public Health Act 2010 and Public Health Regulation 2012. This will assist in undertaking verification monitoring, which is part of the drinking water management system. This process will form part of Council's general operations and obligations surrounding the delivery of safe drinking water.	30 June 2021	100%	Achieved
2.4.3.3	Maintain a database of water quality results from public water supply bores and identify trends.	Water supplied from the public bores is tested within the supply network in accordance with NSW Health Drinking Water Monitoring Program. Results are now being displayed on Council's website in accordance with Safe Drinking Water Standards.	30 June 2021	100%	Achieved

Action(s)	Progress	Target	%	Status	
	An ongoing process of the operational plan and will continue as part of Councils commitment to the community.				
4.3.1.3	Ensure accuracy of linear water and waste water assets in the asset information system.	Assets lists have been secured and will be reviewed to assess changes as a result of the capital programs and a check of current assets.	30 June 2021	30%	Not Achieved



# Capital *works*



**NARRABRI SHIRE**  
DISCOVER THE POTENTIAL

# Directorate: Planning, Strategy and People

## Economic Development

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700392	N2IP Capex - Works Planning - Northern NSW Inland Port	Scheduled works for 2020/2021 completed.	\$195,000	\$195,000	100%
<b>Total</b>			<b>\$195,000</b>	<b>\$195,000</b>	

## Planning & Environment

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700150	Regulatory - Narrabri Animal Shelter Facility	<p>The funding that has been allocated to this project has had \$22,387.09 spent to date on maintenance issues associated with plumbing, slab drainage and dividing structures in the holding areas to ensure the pound functions appropriately and enables the staff to meet obligations in the care and wellbeing of the animals.</p> <p>Design work for the construction of a new, legislatively compliant facility to be located on Council-owned land at the Narrabri Landfill has also been completed with the view of commencing construction in 2021/2022.</p>	\$60,000	\$24,191	100%
<b>Total</b>			<b>\$60,000</b>	<b>\$24,191</b>	



# Directorate: Corporate and Community Services

## Airport

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
721010	Airport Capex - Apron Extension RFS Building - GA, Emergency	Project Completed.	\$395,000	\$285,675	100%
<b>Total</b>			<b>\$395,000</b>	<b>\$285,675</b>	

## Information Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700318	IT Capex - Connect Depot with Fibre Optic	It was scheduled to be completed by end of April 2021 weather permitting. Council is waiting for Transport for NSW approval to under bore and install a new conduit under Newell Highway. This project will move in to 2021/22 Financial Year	\$142,620	\$123,160	80%
700406	IT Capex - Portable Comms Cabinets (Library/ Depot)	Project Completed.	\$33,407	\$33,407	100%
721002	IT Capex - CCTV Cameras (TCT & VIC)	All cameras are online.	\$48,284	\$48,284	100%
721003	IT Capex - Laptops	Project Completed.	\$11,552	\$11,552	100%
721004	IT Capex - Monitors	Project Completed.	\$3,976	\$3,976	100%
721005	IT Capex - Point of Sales Units for TCT	Project Completed.	\$27,381	\$27,741	100%
721006	IT Capex – Mobility Devices	Project Completed.	\$40,000	\$0	
<b>Total</b>			<b>\$307,220</b>	<b>\$248,120</b>	

## Library Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700339	Libraries - Repair Guttering & Repaint Fascia Boards Boggabri	Project Completed.	\$4,094	\$4,094	100%
<b>Total</b>			<b>\$4,094</b>	<b>\$4,094</b>	

## Property Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700161	Property - Boggabri Courthouse Internal Structure	Project Completed.	\$8,708	\$8,799	100%
700323	Property Services - Council Rental Property Improvements	Project Completed.	\$7,500	\$8,260	100%
700328	Property Services - Administration Building Refurbishment – Stage 2 (Western Wing)	Budget allows for the purchase of office furniture only at this point in time. A review of office requirements going forward will be conducted prior to forming 2022/2023 budget.	\$40,000	\$39,958	100%
700329	Depots Capex - Narrabri Depot Office Workplace Improvements	Project Completed.	\$28,000	\$23,887	100%
700026	Caravan Park - Boggabri Upgrade	Construction completed, defects rectified, the Customer Service Team are currently accepting bookings, opened 26/10/2020.	\$12,000	\$16,463	100%
721007	Property Capex - Pilliga CWA Rooms Roof Repair/Ceiling Paint	Project Completed.	\$17,500	\$17,164	100%
700403	Property Capex - Town Clock Replacement	Investigating.	\$16,600	\$16,600	100%
721055	Property Capex - Gwabegar Hall Drought Communities Grant	Project Completed.	\$6,800	\$0	100%
700342	Property Capex – Boggabri Caravan Park Install Skirting	Project Completed.	\$0	\$1,337	100%
700416	Property Capex - Crown Land Purchase (opposite Narrabri Depot)	Project Completed.	\$0	\$1,652	100%

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
721052	Property Capex - Admin Building Chambers Air con Replacement	Project Completed.	\$31,600	\$31,591	100%
721053	Property Capex - Narrabri Caravan Park Amenities Building Refurb	Refurbishment commenced. Project scheduled to be completed in 2021/2022.	\$45,000	\$1,819	25%
721054	Property Capex - New Boggabri Doctors House VPA	Scope of works developed. Project scheduled to be completed in 2021/2022.	\$0	\$348	10%
722042	Property Capex - Wee Waa Community Building Refurbishment (Grant Funded)	Building refurbishment commenced. Project scheduled to be completed in 2021/2022.	\$0	\$22,714	75%
<b>Total</b>			<b>\$213,708</b>	<b>\$190,592</b>	

## Saleyard Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
721009	Saleyards Capex - Infrastructure Renewal	Cattle yard monitoring equipment will be purchased in 2021/2022 financial year, due to difficulty in obtaining supply of equipment. Project to be completed by 31/08/2021. Budget to be carried over to 2021/2022.	\$15,000	\$0	10%
<b>Total</b>			<b>\$15,000</b>	<b>\$0</b>	

## The Crossing Theatre

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700022	The Crossing Theatre - Band Room Refurbishment (incl Storage)	Concertina walls between rooms have been ordered. Construction of accessible bathrooms awaiting builder availability. Due to be	\$62,397	\$1,015	50%

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
		completed mid-August 2021. Project to be carried forward to 2021/2022 financial year.			
700413	TCT Capex - Cinema's Refurbishment	Project Completed.	\$97,691	\$106,727	100%
721011	TCT Capex - Renew Kitchen Equipment	Project Completed.	\$20,166	\$20,166	100%
721012	TCT Capex - Hearing Loop	Project Completed.	\$34,252	\$34,679	100%
<b>Total</b>			<b>\$214,506</b>	<b>\$162,587</b>	

## Tourism and Community Development

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700349	Tourism Capex - Digital Signage	The Digital LED Sign has been successfully installed at the Visitor Information Centre.	\$4,517	\$4,765	100%
700350	Tourism - Gateway Signage	The Gateway Signage Project is due to be finalized in 2021/2022 in September 2021. Documentation has been lodged and Council is waiting for formal approval from Transport for NSW.	\$1,680	\$9,940	50%
721060	Tourism Capex – VIC Office Re-Design	Concept plans have been completed. The Tourism and Community Development Services Team will continue to apply for appropriate funding opportunities when they come available.	\$20,000	\$18,000	100%
<b>Total</b>			<b>\$26,197</b>	<b>\$32,705</b>	

# Directorate: Infrastructure Delivery

## Cemetery Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700132	Cemeteries - Narrabri Lawn Cemetery - Renew Internal Roads & Carpark (carryover 2018/19)	Council has delayed this project to next year capital works to be included in the Kerb and gutter tender.	\$100,000	\$0	15%
700136	Cemeteries - Narrabri Lawn - New Sections	Project Completed.	\$5,000	\$0	100%
721051	Cemetery Capex – Bellata Columbarium Wall Construction	Project Completed.	\$4,850	\$4,890	100%
721050	Cemetery Capex – Gwabegar Columbarium Wall Construction	Foundations established. Remainder of work to be completed in August 2021. Project to carry over to 2021/2020.	\$0	\$3,036	25%
<b>Total</b>			<b>\$109,850</b>	<b>\$7,926</b>	

## Fleet Management

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700087 & 700089	Fleet Capital Acquisitions	Delays encountered with Asset 0684 Sign Truck with Crane still ongoing with supplier chasing up regularly. All other replacements are on track. Assets 0676 Truck for Waste and Roads are at the body builders and is scheduled for delivery approximately 14/07/2021. Eight (8) light vehicles which were on order to be supplied by September 2021 on track.	\$3,410,527	\$2,150,793	100%
700422	Grant - Driver Reviver Site Upgrade	The variable message board trailer is now in use.	\$0	\$20,000	100%
<b>Total</b>			<b>\$3,410,527</b>	<b>\$2,170,793</b>	

## Parks and Open Spaces

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700231	Parks & Open Spaces - Wee Waa - CBD Upgrade (VPA)	Planning and funding has been sourced with a number of works commenced the current project is the Centre median planting which will be completed in October 2020 further works to the Rose street roundabout are in the planning stage. This project will be carried over to 2021/2022.	\$292,138	\$65,191	75%
700074 & 700418	Wee Waa - Dangar Park - construct shelters	Project Completed.	\$53,588	\$56,630	100%
700355	Open Spaces - Narrabri - Jetty Area - additional pathway to link arterial pathway	Project Completed.	\$187,000	\$132,273	100%
700357	P&OS Capex - Narrabri Lake - additional seating along path	Project Completed.	\$15,000	\$10,671	100%
700360	P&OS Capex - Narrabri Gately Field replace perimeter fence	Project Completed.	\$12,408	\$12,408	100%
700050	Sporting Facilities - Narrabri - Cooma Oval - renew cricket nets (carryover \$10k + \$72k from SCCF)	Project Completed.	\$87,705	\$87,705	100%
700364	P&OS Capex - Narrabri Collins Park replace storage facilities	Project Completed.	\$40,000	\$39,564	100%
700069	Recreational Parks - Pilliga - Anzac Park - install new playground equipment (carryover 2018/19)	Playground equipment is ordered and scheduled to be installed in August 2021. This project and will need to carry over into 2021/2022.	\$35,000	\$31,690	50%
700070	Recreational Parks - Pilliga - Anzac Park - install shade shelter (carryover 2018/19)	Shade structure is currently under construction with footings and frame erected the roof and concrete beam are still outstanding and will be completed in August 2021. This project has been delayed a number of times due to wet weather and access to the site. This project and will need to carry over into 2021/2022	\$40,000	\$0	80%
700072	Recreational Parks - Pilliga - Rural Transaction Centre - replace amenities (carryover 2018/19)	Installation of septic system and pipe work has commenced. Concrete has been poured for the base and building installation is due at the end of July 2021. This project and will need to carry over into 2021/2022	\$100,000	\$38,290	60%

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700365	Public Amenities & Monuments - Narrabri - Town Clock - renew lighting	Project Completed.	\$5,040	\$0	100%
700407	P&OS Capex - Bellata sporting precinct upgrade (SCCF3)	Project Completed.	\$151,211	\$97,687	100%
721029	P&OS Capex - Narrabri Collins Oval replace & extend pathway	Project Completed.	\$55,000	\$49,615	100%
721030	P&OS Capex - Narrabri Cooma Oval replace football posts	Project Completed.	\$29,928	\$27,502	100%
721031	P&OS Capex - Pilliga sports precinct planning	Planning and design has commenced with the installation of the tennis court and cricket nets nearing completion further planning for irrigation and parking design will continue. This project and will need to carry over into 2021/2022.	\$30,000	\$7,172	80%
721032	P&OS Capex - Boggabri Anzac Park continuation boundary fence	Project Completed.	\$13,484	\$13,484	100%
721033	P&OS Capex - Boggabri Vickery Park shade shelter skate park	Project Completed.	\$40,000	\$35,977	100%
721034	P&OS Capex - Boggabri Vickery Park renew perimeter fence	Project Completed.	\$20,000	\$20,000	100%
721035	P&OS Capex - Narrabri Collins Park main gate shared pathway	This project has been added to the Narrabri Creek Shred Pathway Stage Four Tender. construction of this area is underway. The project is due to be completed end of July 2021. This project and will need to carry over into 2021/2022.	\$131,000	\$0	90%
721036	P&OS Capex - Pilliga Bore Baths replace perimeter fence	Project Completed.	\$25,000	\$31,159	100%
721042	P&OS Capex - Grant Funded Cook Oval Fencing and Irrigation	Project Completed.	\$149,990	\$149,933	100%
721043	P&OS Capex - Mt Kaputar Signage and Shelter (Kaputar Road)	Shelter and signage ordered and road works due to commence in Quarter 1 2022. This project and will need to carry over into 2021/2022	\$39,000	\$14,963	50%
721044	P&OS Capex - Pilliga Tennis Court Construction (SCCF)	Project Completed.	\$158,166	\$158,295	100%



Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700414	P&OS Capex - Dangar Park Amenities Block	Project Completed. Excess expenses were incorrectly costed to this cost centre. Issue to be resolved retrospectively.	\$55,000	\$112,596	100%
700062	Gwabegar Anzac Park Install Shade Shelter	Project works completed in 2019/2020 and final invoice not paid until 2020/2021.	\$10,520	\$10,620	100%
700409	Narrabri Tennis Courts Infrastructure (SCCF3)	Awaiting contractor to deliver and install lights, however this been delayed due to COVID-19 Border Restrictions. Project to carry over into 2021/2022.	\$0	\$39,943	15%
700059	Boggabri – Anzac Park – move stones & fence to park	Project completed.	\$0	\$0	100%
700421	Grant – Drought Stimulus Narrabri Creek Shared Path Stage 4	Contractors onsite and construction commenced.	\$0	\$179,800	20%
721027	P&OS – Bellata – Sporting Precinct Upgrade	Project Completed.	\$140,000	\$0	100%
721064	P&OS Capex - Dangar Park Rugby Field Lights renewal	Project Completed.	\$0	\$123,012	100%
<b>Total</b>			<b>\$1,916,178</b>	<b>\$1,546,180</b>	

## Projects and Assets

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
721049	P&A Capex - Techone Quality Management System Implementation	Upgrade of the Projects module completed. Remaining budget to roll forward to 2021/2022 to be utilised to upgrade additional modules in TechOne.	\$70,000	\$38,088	100%
<b>Total</b>			<b>\$70,000</b>	<b>\$38,088</b>	

## Sewerage Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700129	Sewer Capex - Telemetry Upgrades - Sewerage Services	These works are being undertaken as part of the upgrade of the Boggabri and Wee Waa Sewage Treatment Plant upgrades.	\$150,000	\$143,883	100%
700120	Sewerage Services - Sewer Capex - Boggabri Sewerage Treatment Works Augmentation	Operational and technical inductions have been initiated for staff, on track for hand over. Wet weather has held up completion of ponds. This project and will need to carry over into 2021/2022	\$6,091,600	\$4,710,790	85%
700382	Sewerage Services - Sewer Capex - Boggabri Sewer Mains - CCTV and relining of mains	High priority areas for replacement have been identified and Project Plan will be completed during April 2021. The projects will now be conducted in 2021/2022 in line with capital availability and the 2021/2022 Budget.	\$10,000	\$0	0%
700194	Sewerage Services - Sewer Capex - Boggabri Sewer Pump Station Isolation Valves	The projects will now be conducted in 2021/2022 in line with capital availability and the 2021/2022 Budget. Discussions with contractors are in progress.	\$57,860	\$0	0%
700383	Sewerage Services - Sewer Capex - Narrabri Sewer Mains - CCTV and relining of mains	The projects will now be conducted in 2021/2022 in line with capital availability and the 2021/2022 Budget.	\$20,000	\$0	10%
700124	Sewer Capex - Narrabri Pump Stations - improvement works	Compound fencing is nearing completion, security padlocks to be ordered. Project to be finalised in 2021/2022.	\$456,600	\$457,542	95%
700195	Sewer Capex - Narrabri Sewer Replace Pump Station Motors	Works to commence in 2021/2022. Contractors to be engaged to assess pump stations and unify equipment to streamline assets and make more simplified maintenance schedules. This project and will need to carry over into 2021/2022.	\$38,500	\$38,538	25%
700126	Sewerage Services - Sewer Capex - Wee Waa Sewerage Treatment Works Augmentation	Operational and technical inductions have been initiated for staff on track for hand over. Wet weather has held up aesthetic clean up. Remaining budget to be carried over to 2021/2022 as awaiting final invoices.	\$4,084,300	\$4,144,689	95%
700384	Sewerage Services - Sewer Capex - Wee Waa Sewer Mains - CCTV and relining of mains	The projects will now be conducted in 2021/2022 in line with capital availability and the 2021/2022 Budget.	\$10,000	\$0	0%
<b>Total</b>			<b>\$10,918,860</b>	<b>\$9,495,442</b>	

## Solid Waste Management Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700027	Waste - Narrabri Landfill - Construction of a New Cell	EPA approval for the Construction of Cell 1 received. Cell design, landfill strategy, Bill of Quantities and Project cost forecast completed by GHD. Project management company engaged. RFT posted late April 2021. Pre-tender meeting held on 10/05/2021. Project delayed as a result of all three (3) tender responses coming back over the estimates and budget allocation. Council is currently investigating ways to cover the shortfall and will award the tender following appropriate finance to be tender compliant. It is recommended that the remaining budget be carried over to 2021/2022, as well as an additional budget allocation required to cover the construction work, leachate system and project management costs.	\$0	\$1,926	95%
700343	Waste Capex - Narrabri Landfill Improvements	The expenditure from this action will need to be transferred to the Cell 1 Project.	\$131,437	\$81,040	100%
700345	Solid Waste Management - Transfer Stations - Upgrade Waste Collection Points	This project is to be carried over to 2021/2022 due to budget constraints and project delays from the delay of the construction of Cell 1.	\$1,109	\$1,109	100%
<b>Total</b>			<b>\$132,546</b>	<b>\$84,074</b>	

## Swimming Pools

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
721016	Pools Capex - Replace dosing units Narrabri (2), Wee Waa & Boggabri	Units have been installed.	\$68,000	\$60,610	100%
721017	Pools Capex - Narrabri replace gauges - splash toys & LTS tables	Project Completed.	\$11,000	\$6,306	100%
721018	Pools Capex - Narrabri replace 2 swimplex sand filters	Project Completed.	\$48,000	\$47,059	100%

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
721019	Pools Capex - Narrabri Aquatic Pool tile replacement	Project Completed.	\$15,000	\$14,993	100%
721020	Pools Capex - Boggabri chemical dosing upgrades	Contractor awarded works to commence in June 2021. This work will continue into 2021/2022 and will need to be carried over.	\$85,000	\$10,828	50%
721021	Pools Capex - Boggabri building improvements & asbestos removal	Works have commenced and will be completed the end of August this project will need to be rolled over into 2021/2022.	\$85,000	\$32,250	80%
721022	Pools Capex - Boggabri renew sand & pipe lines filtration system	Project Completed.	\$15,000	\$16,369	100%
721023	Pools Capex - Boggabri replace sail on shade structure	Project Completed.	\$10,000	\$11,200	100%
721024	Pools Capex - Wee Waa replace filter, pipe work, pump	Project Completed.	\$15,000	\$14,949	100%
721025	Pools Capex - Wee Waa chemical dosing upgrades	Project Completed.	\$11,000	\$0	100%
721026	Pools Capex - Wee Waa replace asbestos lining	Project Completed.	\$80,000	\$52,984	100%
<b>Total</b>			<b>\$443,000</b>	<b>\$267,548</b>	

## Transport Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700102	Transport - Roads - Bullawa Cr Bridge Eulah Creek Road - Concept, Geotechnical	A business case has been developed for the lodgement of a grant application under Fixing Country Bridges. The grant application was lodged early October 2020, however was unsuccessful. Geotechnical work has commenced and a further grant submission is being prepared for Resources for Regions. Project and remaining budget to be carried over to 2021/2022.	\$27,520	\$0	75%
700149	Transport - Roads - Boggabri Lynn Street Extension & Cul de Sac	Works are part of conditions on a DA. No agreement has been signed with the developer and no contribution has been paid. No action required, needs to be removed as an action.	\$0	\$0	100%

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700156	Footpath Capex - PAMP Cooma Road Shared Pathway	Stage One of this project is completed and additional funding been sourced to complete Stage Two of this project. Construction commencement has been deferred until 2021/2022.	\$0	\$10,232	50%
700312	Roads Capex - K&G Renewals	Designs have been completed, however due to budgetary constraints the program has been deferred.	\$120,000	\$0	10%
700314	Roads Capex - Stormwater Renewals	Design and investigation have commenced on Trevena Lane floodway. Designs have been completed for Nundi Creek on Melburra Road and works have commenced. Project to continue into 2021/2022.	\$150,000	\$0	25%
700103	Roads Capex - Spring Creek Bridge Bald Hill Road - Concept, Geotech	Spring Creek Bridge concept and geotechnical reporting has been completed ready for construction. Construction commencing in November 2021. Remaining budget to be carried over to 2021/2022.	\$0	\$1,654	100%
700206	Roads Capex - Horse Arm Creek Bridge - Concept, Geotechnical	Preliminary works have been completed and the tender has been awarded to Saunders Civil Build Pty Ltd. Design has commenced and is approximately 50% complete, with site mobilisation scheduled for early November 2021.	\$0	\$4,275	100%
700301	Regional Roads - Regional Road Rehabilitation	Construction has been completed on MR133 Killarney Gap Road. Pilliga Rd Rehabilitation is in construction and has suffered delays due to weather. Project to continue into 2021/2022.	\$0	\$70	75%
700302	Regional Roads - Regional Road Resheets	No Gravel Resheeting is scheduled to take place in 2021/2022 on Regional Roads.	\$131,581	\$141,685	100%
700305 & 700094	Shire Roads - Shire Road Resheets	Designated resheeting program has been completed.	\$1,078,980	\$1,208,165	100%
700306	Shire Roads - Shire Road Reseals	Approximately 75% of the project has been completed, with the remaining 25% required to be deferred the warmer seasons in 2021/2022. Continual wet weather pushed the project into the winter months, which increased the risk of failures.	\$1,100,000	\$458,242	75%
700096	Roads Capex - Culgoora Road Upgrade	Property acquisition and creation of the new road reserve is tasked to Manager Property Services. Road cannot be built until this has occurred.	\$29,842	\$49,986	5%

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700316	Roads Capex - Tarriaro Bridge Replacement	Bridge replacement completed in 2019/2020. No further action required.	\$0	\$43,493	100%
700307	Town Streets - Town Streets Rehabilitation	Works were scheduled as part of the resealing program for this year. Unfortunately unfavourable weather reduced our window for completion and the project was required to be deferred until summer 2021/2022.	\$50,000	\$0	0%
700309	Town Streets - Town Streets Reseal	Works were scheduled as part of the resealing program for this year. Unfortunately unfavourable weather reduced our window for completion and the project was required to be deferred until summer 2020/2021.	\$350,000	\$15,502	5%
700372	Town Streets - Maitland Street Road Surface Replacement	Project Completed.	\$3,450,000	\$3,258,331	100%
700310	Town Streets - Footpath Replacement	Scope has been reduced due to budgetary constraints. The scope has been reduced to a small section in Tibbereena Street, Narrabri and George Street, Wee Waa. Both projects are to commence in April 2021. Tibbereena Street has been completed and progress is continuing in Wee Waa. Budget to be carried over to 2021/2022.	\$350,000	\$139,396	50 %
700385	Roads Capex - Old Turrawan Road (S1) Reconstruct Railway Crossing	The level crossing is currently in the design phase after receiving a conditional approval from John Holland Rail. Design works are continuing.	\$100,000	\$70,898	10 %
700386	Roads Capex - Old Turrawan Road (S2) Relocate Intersection Kamil Highway	The geotechnical investigation and REF have been completed and the consultation with TfNSW, Works Authorisation Deed and design have commenced. Land acquisition has been identified and is in the early stages. Budget to be carried over to 2021/2022.	\$26,000	\$55,025	5 %
700389	Roads Capex - Old Turrawan Road (S5) Extend Avon Street	The REF has been completed and the design is in the early stages. Project to continue in 2021/2022.	\$0	\$2,110	0 %
700304	Roads Capex - Shire Road Rehabilitation	Works have been completed on SR4 Spring Plains Road, Narrabri and SR10 Old Gunnedah Road, Narrabri.	\$489,458	\$489,458	100 %
700391	Roads Capex - Horse Arm Creek Bridge Replacement	Project Completed.	\$1,400,000	\$1,375,649	100 %
700405	Flood RE 8-2-2020	Preparation of the flood claim is completed and submitted to TfNSW, we now await their assessment. 'Immediate' work scope has been	\$2,000,000	\$1,525,205	40 %

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
		widened and these works are continuing. The claim assessment has commenced. A further flood event has occurred, in which all damages have been logged and an 'Immediate' scope sent to TfNSW which has now been approved. Budget to be carried over to 2021/2022.			
700410	Roads Capex - Carinya Road (SR143) Upgrade	Works are nearing completion with the gravel resheeting approximately 80% completed. Continual wet weather has caused significant delays however crews are persisting. Budget to be carried over to 2021/2022.	\$498,000	\$231,279	75 %
721037	Roads Capex - Spring Creek Bridge Replacement	The structure itself has been completed, with significant delays occurring to the approaches due to wet weather. Budget to be carried over to 2021/2022.	\$1,400,000	\$1,321,069	80 %
721038	Roads Capex - Narrabri Collins, Hogan, Lietch Ovals access roads	Works are scheduled for completion as part of the Town Streets reseal program and have been deferred until 2021/2022 due to unfavourable weather.	\$50,000	\$0	0 %
721039	Roads Capex - Narrabri Fitzroy St road and K&G replacement	Designs have been completed, however due to budgetary constraints the works have been deferred. Budget to be carried over to 2021/2022.	\$1,961	\$1,961	10 %
721040	Stormwater Capex - Narrabri Aquatic Centre replace discharge system	Initial investigation has been conducted and construction has commenced on improving flow issues. Budget to be carried over to 2021/2022.	\$35,000	\$9,420	40 %
721041	Roads Capex - (MR133) Killarney Gap Road REPAIR GRANT	Construction has been completed.	\$894,997	\$738,697	100 %
700198	Roads Capex - MR127 Pilliga Road Rehab (REPAIR/Block)	Project in construction and has suffered delays due to continual wet weather. Budget to be carried over to 2021/2022.	\$400,000	\$287,968	75 %
721058	Roads Capex – Flood Damage (March 2021)	Emergency works have been completed. Immediate works have commenced and are approximately 20% completed. This work will continue through until December 2021 in 2021/2022.	\$25,000	\$218,007	25%
721059	Roads Capex – Wavehill Road Upgrade VPA	Survey and Design have been completed, along with preplanning. Construction scheduled to commence August 2021 in 2021/2022.	\$150,000	\$0	2%



Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700104	Roads Capex - Tullamullen Creek Bridge Old Narrabri Road – Concept and Geotechnical	Quarry expansion, including road re-alignment and new bridge location, being investigated Project has commenced, with a consultant engaged. Contact has been made with relevant third parties, to move through initial required land approvals.	\$0	\$2,614	10%
700101	Roads Capex – Boston Street Bridge – Concept & Geotechnical	Geotechnical investigation and concept are complete. The tender documents have been prepared and are currently being reviewed, prior to going out to the market. The design aspect of the Project is complete. A new action for the Construction of the Boston Street Bridge will be created for 2021/2022.	\$0	\$3,818	100%
721045	Roads Capex – West Precinct Freight Link	Significant planning is continuing, with ongoing correspondence with the rail authority to gain conditional approval. Stage one (Old Newell Highway Upgrade), is scheduled to commence in Quarter 2 2021/2022.	\$0	\$49,780	20%
<b>Total</b>			<b>14,308,339</b>	<b>11,713,989</b>	

## Water Services

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700187	Water Capex - Bellata Bore Replacement	A new bore at Bellata has been commission and installed.	\$95,000	\$138,748	100%
700376	Water Capex – Bellata Reticulated Water Main Replacement	Removal and replacement of approximately 815 metres of water pipe has been completed along the Newell Highway, Bellata.	\$643,000	\$642,917	100%
700377	Water Supplies - Water Capex - Boggabri Water Mains Renewals	High priority areas for replacement have been identified and Project Plan will be completed during April 2021. The projects will now be conducted in 2021/2022 in line with capital availability and the 2021/2022 Budget. Area between Brent Street and Grantham Street has been tagged for replacement.	\$50,000	\$43,048	5%

Capital Works Description		Progress	Adopted Budget as at 01/07/2020	Expenditure as at 30/06/2021	% Completed
700188	Water Capex - Gwabegar Bore Replacement	New bore at Gwabegar has been installed and commissioned.	\$195,000	\$186,615	100%
700114	Water Capex - Narrabri Water Augmentation	A program of working checking will commence during March 2022 to confirm that works have been completed to the required standard. Work coordinated with Scott Ross. Work needs to ensure operational completion. Defect Audit complete, defect report delivered to Contractor, As built drawings secured.	\$350,000	\$353,721	95%
700378	Water Supplies - Water Capex - Narrabri Water Mains Renewals	High priority areas for replacement have been identified and Project Plan will be completed during April 2021. The projects will now be conducted in 2021/2022 in line with capital availability and the 2021/2022 Budget. Lead sealed pipeline on Fitzroy Street has been tagged for replacement.	\$150,000	\$74,254	80%
700189	Water Capex - Pilliga Bore Replacement	A new bore at Pilliga has been commissioned and installed.	\$210,000	\$245,423	100%
700381	Water Supplies - Water Capex - Wee Waa install high efficiency electrical motors at bores	Options are being evaluated to undertake the works in line with the capital plan for 2021/2022.	\$15,000	\$0	0%
700184	Water Supplies - Water Capex - Wee Waa Stop Valves in Reticulation (carryover 2017/18)	High priority areas for replacement have been identified. The projects will now be conducted in 2021/2022 in line with capital availability and the 2021/2022 Budget.	\$30,000	\$6,050	0%
700193	Water Capex - Wee Waa Reservoir Roof & Access Steps	Quotations have been sought.	\$6,262	\$0	0%
721048	Water Capex – Fleet Purchase of Generator on Trailer	Trailer generator purchased, delivered, and operational.	\$145,000	\$142,847	100%
721061	Water Capex – Minor Equipment Purchases	Equipment purchased and delivered.	\$185,000	\$185,123	100%
<b>Total</b>			<b>2,074,262</b>	<b>2,018,746</b>	

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