



PROFESSIONAL ADVISORY SUPPORT PROGRAM

The Professional Advisory Support Program is funded by Council, under the NSW Government Bushfire Local Economy Recovery program, and provides businesses with up to one hour of free advice in the following categories:

- Accountancy
- Information Technology (IT) Services
- Website/Digital Marketing

The program is designed to connect local businesses to confidential, professional advice to support them with development, growth, or crisis.

Eligible local small businesses will be able to access up to 1 hour of professional advice at no charge, as part of the program.

To access the Professional Advisory Support Program, local businesses need to complete a short, easy to fill out application to confirm their eligibility. On approval, Council will connect businesses with the professional support they seek.

Please note that funding is limited, and Council may not be able to provide support to all eligible businesses (for example, due to high demand).

Access to the Professional Advisory Support Program is subject to applicant eligibility and the availability of Council resources. The Professional Advisory Support Program is part of The Exchange Business Activator Project, funded by the NSW Bushfire Local Economic Recovery Fund.

Eligibility criteria:

- Business must be located within the Narrabri Shire Council Local Government area.
- Have an active Australian Business Number (ABN).
- In need of immediate critical support to sustain your business.
- Annual turnover less than \$5m.

In completing this form, you are providing personal information. This information will be used specifically for the purpose for which its collection was intended and to ensure we are able to remain in contact with you.

Your personal information will be accessed by persons who have been authorised to do so, including the decision maker in the Council to which the matter relates and third-party providers of professional advice. Your personal information is handled in accordance with the Information Privacy Act 2009 and Council's Privacy Policy which is available on our website at www.narrabri.nsw.gov.au

For further information regarding this program, please contact Council's Small Business Liaison Officer on 02 6799 6866 or council@narrabri.nsw.gov.au.



Business Details

Business Name

Australian Business Number (ABN)

Applicant Details

Applicant

Contact Name

Postal Address

Email Address

Phone Number

Mobile Number

Business Trading Name

Application Details

Which Professional Service are you requesting?

- Accountancy/Financial Planning
- Information Technology (IT) Services
- Marketing/Website Support

What is the specific issue you would like to discuss?

OPEN RESPONSE



Application Details

What is your Business Structure?

- Sole
 Trader Company
 Partnership
 Trust
 Other

How many years have you been in operation? *

- 1-3 Years
 4-9 Years
 10+ Years

How much does your business turn over annually? *

- Less than \$500k
 \$500k - \$1m
 \$1m - \$3m
 \$3m - \$5m

Certification

I _____ acknowledge that I have read the relevant program terms and conditions and I certify to the best of my knowledge the statements made within this application are true and correct. I understand that if the application is successful, I will be required to accept the terms and conditions as outlined.

I consent to Council providing the information entered into this form to third parties for the purpose of providing confidential professional advice to support to my business, as part of this program.

I agree that by participating in the Professional Advice Support Program, Narrabri Shire Council accepts no liability for the accuracy, reliability, currency, or completeness of the advice provided by any third party to which I have consulted as a result of involvement in the Professional Advice Support Program, and Council will not be liable for any loss or damage arising out of the use of, or reliance on the advice provided to you by these third parties. Council has relied on information provided by the third-party service providers in considering their involvement in Professional Advice Support Program and does not guarantee the suitability or quality of each third party advice provider. Eligible businesses should satisfy themselves that the third-party professional they are referred to by Council is appropriate for them.

Signature:

Position

Date (dd / mm / yyyy)