



APPLICATION FOR USE OF COUNCIL'S SPORTING FACILITIES

IMPORTANT: The information provided by you on this form will be used by Narrabri Shire Council or its agents to process this application. The provision of this information is voluntary, however, if you do not provide the information, Council may not be able to fully process your application. Once collected by Council, the information can be accessed by you in accordance with Council's Privacy Management Policy or in special circumstances, where Commonwealth Legislation requires or where you give permission for third party access.

Application must be submitted one month prior to the date of use

Events that do not form part of the intended use of the facility (For example; Replay for Life, Concerts, Family Fun Days) will be required to submit an Event Application form, available on Council's website.

This application is used for booking sporting events at a sport facility only.

1. Applicant Details All correspondence is directed to the applicant

Name: Position:

Organisation Name:

Postal Address:

Town: State and Postcode:

Phone Number: Mobile Number:

Email Address:

Is this booking for use by a business/for commercial gain?

- Yes – please complete an Application under Section 68 of the Local Government Act 1993. A Development Application Form can be found on Council's website under Planning and Development, fees apply.
- No

2. Details of Hire:

Sport to be played:

- Summer Season Competition* Winter Season Competition* Casual use
- Summer Season Training Winter Season Training Other

Date require from: Date required to:

Previously hired by club/organisation? Yes No

*** For booking of competition dates a copy of the season draw must accompany this application form. Bookings will not be finalised until the draw has been received.**

Day	Start Time	Finish Time	Number of Users	Facility (please circle)	Purpose (e.g. Training, Under 18s Training, Game)
Monday				NARRABRI Cooma Oval Gately Field Dangar Park Collins Oval (#1) Leitch Oval (#3) Hogan Oval (#2) Netball/Basketball Courts	
				WEE WAA Cook Oval (Main) Cook Oval (Soccer) Cook Oval (Athletics) Dangar Park	
				BOGGABRI Jubilee Oval (Main) Jubilee Oval (#2) OTHER:	
Tuesday				NARRABRI Cooma Oval Gately Field Dangar Park Collins Oval (#1) Leitch Oval (#3) Hogan Oval (#2) Netball/Basketball Courts	
				WEE WAA Cook Oval (Main) Cook Oval (Soccer) Cook Oval (Athletics) Dangar Park	
				BOGGABRI Jubilee Oval (Main) Jubilee Oval (#2) OTHER:	
Wednesday				NARRABRI Cooma Oval Gately Field Dangar Park Collins Oval (#1) Leitch Oval (#3) Hogan Oval (#2) Netball/Basketball Courts	
				WEE WAA Cook Oval (Main) Cook Oval (Soccer) Cook Oval (Athletics) Dangar Park	
				BOGGABRI Jubilee Oval (Main) Jubilee Oval (#2) OTHER:	
Thursday				NARRABRI Cooma Oval Gately Field Dangar Park Collins Oval (#1) Leitch Oval (#3) Hogan Oval (#2) Netball/Basketball Courts	
				WEE WAA Cook Oval (Main) Cook Oval (Soccer) Cook Oval (Athletics) Dangar Park	
				BOGGABRI Jubilee Oval (Main) Jubilee Oval (#2) OTHER:	
Friday				NARRABRI Cooma Oval Gately Field Dangar Park Collins Oval (#1) Leitch Oval (#3) Hogan Oval (#2) Netball/Basketball Courts	
				WEE WAA Cook Oval (Main) Cook Oval (Soccer) Cook Oval (Athletics) Dangar Park	
				BOGGABRI Jubilee Oval (Main) Jubilee Oval (#2) OTHER:	
Saturday				NARRABRI Cooma Oval Gately Field Dangar Park Collins Oval (#1) Leitch Oval (#3) Hogan Oval (#2) Netball/Basketball Courts	
				WEE WAA Cook Oval (Main) Cook Oval (Soccer) Cook Oval (Athletics) Dangar Park	
				BOGGABRI Jubilee Oval (Main) Jubilee Oval (#2) OTHER:	
Sunday				NARRABRI Cooma Oval Gately Field Dangar Park Collins Oval (#1) Leitch Oval (#3) Hogan Oval (#2) Netball/Basketball Courts	
				WEE WAA Cook Oval (Main) Cook Oval (Soccer) Cook Oval (Athletics) Dangar Park	
				BOGGABRI Jubilee Oval (Main) Jubilee Oval (#2) OTHER:	

3. Additional Requirements

* 'Reference' relates to the applicable section/sub-section of the Community Facility Standard Conditions of Use Policy.

^ Charges apply- Council's Fees and Charges can be found on the website at: <http://www.narrabri.nsw.gov.au/fees-and-charges-1039.html> (refer to current financial year)

Additional Requirements	*Reference	Please Tick			
Do you propose to use toilets, showers, canteen, dressing sheds, gates etc? Access options: <ul style="list-style-type: none"> I already have keys and can access the facilities myself I do not have keys and require Council to unlock the facilities inside Council's hours of Monday to Friday 7:00am-4:00pm I do require keys for use outside Council's hours of Monday to Friday 7:00am – 4:00pm? ^Please complete an Access Authorisation Form. 	8, 9.a,c,g	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you propose to display advertising boards/banners?	10	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Will alcohol be sold, supplied or consumed? If yes, have you obtained permission from Council and permit from Licensing Court NSW?	9 9.h	Yes Yes	<input type="checkbox"/> <input type="checkbox"/>	No No	<input type="checkbox"/> <input type="checkbox"/>
Will there be use of PA systems or loudspeakers?	1.s	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Will you be using the Facility Canteen? Do you propose to sell food via Facility Canteen?	9	Yes Yes	<input type="checkbox"/> <input type="checkbox"/>	No No	<input type="checkbox"/> <input type="checkbox"/>
Do you propose to erect portable structures? (temporary shade structures or the like) If yes, a site map of location/s must be supplied to Council.	1.r	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
^Do you require the use of flood lights? For Narrabri facilities, please complete Application for SMS Code for Sporting Facility Lighting. For Boggabri and Wee Waa Facilities: Time on: _____ Time off: _____	7 7.e 7.f	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you require field line marking? Date preferred to be marked by: _____	6	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you require goal posts to be erected? Note: Goal posts will only be erected or removed at the start of and at transition of the particular sport and season.	6	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

4. Checklist and Declaration

In Submitting this application, I acknowledge that:

- I accept full responsibility for repair or replacement of the equipment in the event of damage, theft or loss during my booking
- I understand that any cost for replacement, repairing or cleaning of the facility may be charged to me as a result of improper use
- I agree to return the facility keys at the conclusion of my booking/season booking (if applicable)
- I agree to contact Council to request additional booking dates/time outside those listed in this application
- I understand I am responsible for payment of all costs incurred in relation to this booking
- I agree for the club's contact details to be available on Council's website, Community Information Directory and to local residents.
- Gas bottles are not to be stored in Council's amenities buildings
- No vehicle motorised or otherwise shall be taken onto any playing or grassed surface within the area without authorisation from Council. The only exemption to this provision is emergency services vehicles such as Ambulance, Police and Fire Brigade.

Any required documents not provided will delay the processing of your application

- I have read Council's Community Facility Standard Conditions of Use Policy
- I have attached a copy of my club's \$20million Public Liability Insurance Policy
- I have completed this application in full detail for my club's training schedule (if applicable)
- I have attached a copy of my club's draw for the season (if applicable)

In signing this form, I _____ (Print Name) acknowledge that I have completed all required information to the best of my knowledge.

Signature of Applicant: Date: